



City of Lee's Summit
Department: Public Works / Engineering
Memorandum

To:	Ben Calia, Procurement and Contract Services Manager
From:	George Binger, Deputy Director of Public Works <i>CMB</i>
Date:	June 30, 2016
Re:	SCS Engineers Sole Source Request

Public Works Staff requests to continue using SCS Engineers for professional engineering services in support of the on-going, daily operations for the Resource Recovery Park operated by Heartland Environmental Services (HES). Section XV Paragraph B of the City's current Purchasing Policy Manual states a single, feasible, sole source exists when "specialized consultant or technical services for a project with specific circumstances which require a unique combination or abilities or expertise to perform the services required." Staff considers the combination of SCS Engineers past experience in working with the Resource Recovery Park, pending closure of the landfill, and detailed knowledge of the Contract between the City and HES qualifies for specialized services, unique expertise and specific services needed justifies a sole source agreement.

SCS Engineers has been working as the engineering consultant for the Resource Recovery Park dating back to at least 2005. The most recent contract with SCS started in 2013, and has been renewed twice. Based on the recent City Council to contract out landfill operations through landfill closure, and the pending landfill closure in 3 years, SCS has unique experience, knowledge of closure requirements, and knowledge of the City contract with HES to operate the landfill. Landfill closure is time sensitive event that must meet strict conditions imposed by the State of Missouri to properly close the landfill. SCS Engineers has work for the past 10 years on closure financial modeling, permitting, leachate monitoring, and many other site specific issues. Changing to another consultant at this time would lose SCS's institutional knowledge.

SCS Engineers was also the only consultant to submit qualifications when the last RFQ for on-call engineering services was advertised in 2013. That would indicate there are probably no interested firms in the area willing to take on the work, especially knowing the landfill will be closing in 3 years.

Continuing to use SCS would also save time and money for the City because SCS already has design drawings, drawing templates, report templates and historical data necessary to support the landfill operations. It should be very clear, that the scope of this contract is limited to providing engineering services necessary to operate the landfill on a day-to-day basis.

Public Works recommends approving a Sole Source agreement with SCS Engineers based upon their unique combination of abilities and experience, and the special circumstances related to landfill operations and pending landfill closure.