

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, February 3, 2025

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, February 3, 2025 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. (noon) on Monday, February 3, 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](http://WatchLS.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

Chairperson Shields called the February 3, 2025 Finance & Budget Committee meeting to order at 4:00 p.m.

**2. Roll Call**

**Present:** 3 - Chairperson Hillary Shields  
Vice Chair Beto Lopez  
Alternate Cynda Rader

**Absent:** 1 - Councilmember Trish Carlyle

**3. Approval of Agenda**

**A motion was made by Councilmember Rader, seconded by Mayor Pro Tem Lopez, to approve the Agenda as published. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

**4. Public Comments**

There were no Public Comments.

5. Business

- A. [2025-6728](#) Approval of the January 15, 2025 Finance and Budget Committee Action Letter.

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Rader, to approve the Action Letter dated January 15, 2025. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- B. [BILL NO. 25-033](#) An Ordinance approving the purchase of site furniture for the Green Street Project in the amount of \$100,142.00 from Forms+Surfaces and authorizing the City Manager to execute all necessary documents. (F&BC 2/3/25)

**A motion was made by Councilmember Rader, seconded by Mayor Pro Tem Lopez, that Bill No. 25-033 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- C. [BILL NO. 25-034](#) An Ordinance approving the award of Bid No. 2025-026, for the processing and mailing of utility bills, to Lineage Connect, for an initial term of one-year, with up to four, one-year renewals, and authorizing the City Manager to enter an agreement for the same by and on behalf of the City of Lee's Summit, Missouri. (F&BC 2/3/25)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilperson Rader, that Bill No. 25-034 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- D. [2025-6730](#) Presentation: FY25 Mid-year Budget Update

Committee discussions included:

- What the ballot language for the Public Safety Sales Tax allows it to be spent on. Answer: Staff and projects
- Where money would be pulled from if the Public Safety Sales Tax were to run out of money. Answer: Probably the General Fund but that shouldn't be necessary because the Public Safety Sales Tax has a large balance.
- Requested staff to report when the Sales Tax numbers come in and trends from tariffs.

**This Presentation was received and filed.**

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E. [2025-6734](#) Presentation: FY24 General Fund Unallocated Fund Balance Projects

Committee discussions included:

- Cost to issue bonds and interest paid
- Clarification of the Sidewalk Gap program
- Review of listed projects that are already started or already in place
- Taxpayer money needs to go back to the taxpayers in the form of sidewalks and streets

There was a consensus of the committee to put funds toward the Green Street Project, the VERP program and the monuments. They asked to pin the Sidewalk Gap program until after staff determines what the VERP's will be.

There was a consensus of the committee to use PSST Fund (Public Safety Sales Tax Fund) towards the Joint Operations Facility Communication Infrastructure - Microwave/Tower Project.

**This Presentation was received and filed.**

F. [BILL NO. 25-035](#) An Ordinance approving Amendment No. 5 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City. (F&BC 2/3/25)  
(Note: First read by Council on February 4, 2025. Passed by unanimous vote with one recusal.)

**Due to a recusal, this item could not get the required 3 votes to move it forward with a recommendation for approval to City Council.**

**A motion was made by Councilmember Rader, seconded by Chairperson Shields, that Bill No. 25-035 be forwarded without recommendation to the City Council for discussion. The motion carried by the following vote:**

**Aye:** 2 - Chairperson Shields  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

**Recused:** 1 - Vice Chair Lopez

G. [BILL NO. 25-036](#) An Ordinance approving Amendment No. 6 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City. (F&BC 2/3/25)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Rader, that Bill No. 25-036 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

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- H. [BILL NO. 25-037](#) An Ordinance approving an agreement between the City of Lee's Summit, Missouri and Life Scan Wellness Centers for the purchase of comprehensive hands on physicals for all public safety employees and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 2/3/25)

**A motion was made by Councilmember Rader, seconded by Mayor Pro Tem Lopez, that Bill No. 25-037 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- I. [BILL NO. 25-038](#) An Ordinance approving an agreement between the City of Lee's Summit, Missouri and DIGI Security Systems for the purchase of 1840W Custom Solar Powered Surveillance Trailers and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 2/3/25)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Rader, that Bill No. 25-038 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- J. [BILL NO. 25-039](#) An Ordinance approving the award of an agreement for the lease of city fiber optic strands between the City of Lee's Summit and the Lee's Summit R7 School District and authorizing the Mayor to execute an agreement for the same. (F&BC 2/3/25)

**A motion was made by Councilmember Rader, seconded by Mayor Pro Tem Lopez, that Bill No. 25-039 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- K. [BILL NO. 25-040](#) An Ordinance authorizing the execution of a Workday Order Agreement to purchase additional training credits for the ERP Implementation and Support in accordance with Contract No. 2025-005-1 between the City of Lee's Summit and Workday, Inc., and authorizing the City Manager or Information Technology Director to execute the same for the City. (F&BC 2/3/25)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Rader, that Bill No. 25-040 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

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**Absent:** 1 - Councilmember Carlyle

- L. [BILL NO. 25-041](#) An Ordinance authorizing the spending of additional compensation under the Professional Services Agreement between the City of Lee's Summit and Cindy Gray ("The Contractor") for the implementation of Workday. (F&BC 2/3/25)

**A motion was made by Councilmember Rader, seconded by Mayor Pro Tem Lopez, that Bill No. 25-041 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

- M. [BILL NO. 25-042](#) An Ordinance authorizing the approval of Change Order No. 1 to the AVAAP Statement of Work that is subject to the Professional Services Agreement between AVAAP U.S.A. LLC. and the City of Lee's Summit, Missouri. (F&BC 2/3/25)

**A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Rader, that Bill No. 25-042 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lopez  
Alternate Rader

**Absent:** 1 - Councilmember Carlyle

## 6. Roundtable

There were no Roundtable discussions.

## 7. Adjournment

Seeing no further business, Chairperson Shields adjourned the February 3, 2025 Finance and Budget Committee meeting at 5:15 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"