



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	September 24, 2025	TIME:	6:00 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Nate Zier				Joe Snook	
Mindy Aulenbach				Steve Casey	
Jim Huser, President				Tede Schantz	
Casey Crawford (virtual @ 6:01pm)				Devin Blazek	
Jon Ellis, Treasurer				Jodi Jordan	
Samantha Shepard, Vice President				Brooke Chestnut	
Lawrence Bivins				Steve Thomas	
Kathy Campbell				Scott Ison	
Wesley Fields (virtual @ 6:07pm/left @ 6:37pm)				David Dean	
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
DISCUSSION (Findings/Conclusions)				RECOMMENDATIONS/ ACTIONS	
AGENDA ITEM					
Approval of Minutes –		Supporting documentation (see pages 3-5).		Ms. Aulenbach made a motion to approve the minutes, Mr. Bivins seconded. The motion carried unanimously.	
<ul style="list-style-type: none"> • August 27, 2025, Park Board Minutes • September 10, 2025 Work Session Minutes 		Supporting documentation (see pages 6). Ms. Campbell requested to amend the minutes to include the action items that were requested at the meeting; including researching what other Parks Departments are doing regarding camping, and research on infrastructure and budget needed to have designated camping spots.		Ms. Campbell made a motion to approve the minutes as amended, Mr. Bivins seconded. The motion carried unanimously	
Financial Update – September 2025		Supporting documentation (see pages 7-25). Mr. Blazek said, based on the discussion from the August meeting, staff has resolved some of the issues preventing accurate financial reports. There are still some outstanding issues regarding the accruals and fund balance. He said in mid-October all financial issues for FY25 should be wrapped up. Ms. Campbell asked if a firm timeline had been given to staff on when all financials would be available. Mr. Blazek said staff have not received one.		No Board Action.	
Sales and Use Tax Report – August 2025		Supporting documentation (see pages 26-27). Mr. Blazek stated both Sales and Use tax are reporting ahead of budget.		No Board Action.	
BOARD APPROVAL ITEMS					
Trip the Lights MOU		Supporting documentation (see pages 28-34). Ms. Jordan stated Jackson County Parks + Rec has an event and utilizes the front parking lot of Longview Community Center. This gives Jackson County Parks and Recreation permission to use parking lot for their event. Ms. Shepard asked if the event will be communicated to the members. Ms. Jordan stated that it will be in several different ways.		Mr. Ellis made a motion to approve the MOU for Trip the Lights. Mr. Zier seconded. Motion passed	
Great Beginnings Early Childhood Center Sheltering MOU		Supporting documentation (see pages 35-40). Ms. Jordan said this agreement has been in place for several years and it had minimal changes. The agreement		Mr. Ellis made a motion to approve the MOU for Great Beginning Early Childhood Center	



	allows each organization to use the other organizations facility for sheltering needs	Sheltering Ms. Shepard seconded. Mr. Crawford abstained. Motion passed
Metropolitan Community College Sheltering MOU	Supporting documentation (see pages 41-46). Ms. Jordan stated MCC reached out wanting to do a sheltering MOU as a reunification site if needed. Mr. Zier asked if there was a designated area on the Campus. Ms. Jordan said it would depend on the situation.	Ms. Campbell made a motion to approve the MOU for Metropolitan Community College Sheltering Mr. Zier seconded. Motion passed
EITAS Grant	Supporting documentation (see pages 47-53). Ms. Jordan stated staff are seeking the Board's approval to submit a grant to EITAS for the Dyke playground expansion. Mr. Fields asked if the money must be used by a certain time. Ms. Jordan stated yes, by the end of 2026.	Mr. Zier made a motion to approve the EITAS Grant Ms. Campbell seconded. Motion passed
LVCC Domestic Boiler Replacement	Supporting documentation (see pages 54-59). Ms. Jordan stated the boiler needs to be reset almost daily and needs to be replaced. This was an emergency purchase. Mr. Snook authorized the purchase, and it is being brought to Board for approval now. Ms. Shepard asked if there is anything else big that will need to be replaced. Ms. Jordan said the pool boiler would be the last major replacement at some point. Mr. Bivins asked if the department has boiler or machinery insurance. Mr. Snook said staff would have to look into that. Mr. Ellis said he noticed there was a difference in the minimum fund balance for this facility. And would this bring the facility under the fund balance. Mr. Snook stated no, the funds were being pulled from the general fund to pay for this.	Ms. Shepard made a motion to approve the purchase of LVCC Domestic Boiler Replacement Ms. Aulenbach seconded. Motion passed
OLD BUSINESS		
Projects and Services Review	Supporting documentation (See page 60-67). No additional comments.	No Board Action.
Mouse Creek Trail Project Update	Supporting documentation (see pages 68-70). Mr. Casey said staff are currently working on finalizing the design and putting it out to bid. Mr. Zier asked if staff feel comfortable with the lead time that. Mr. Casey said the project will trickle into the spring but is still ahead of schedule as it relates to the grant.	No Board Action.
Red Hawk Park Update	Supporting documentation (see pages 71-73). Mr. Thomas said all the concrete work for the sidewalk is complete. The site work for the entrance is being done now. Mr. Snook said staff is getting close to wrapping up and anticipates a ribbon cutting in October.	No Board Action.
Longview Pickleball Complex Project Update	Supporting documentation (see pages 74-76). Mr. Casey stated all the final details with the plat have been worked out. Staff have completed all the demo work. The sport court contractor has moved in and is beginning work. Ms. Shepard said people are excited and have asked about it. Mr. Ellis asked when this will be open. Mr. Casey said the goal is to be open by the end of the year. He said there will be some overlapping with phase 2. Mr. Ellis asked if there would be any interference with Phase 2. Mr. Casey stated there would not be.	No Board Action.
Legacy Lake Dredge Update	Supporting documentation (see pages 77-80). Ms. Chestnut stated the project is moving right along. Heavy equipment is expected to be moved into Legacy in early October.	No Board Action.
Indoor Sports Complex Update	Supporting documentation (see pages 81-82). Mr. Dean stated the design process is moving along. Staff are fine tuning the concept and are planning to have the consultants here at the October Board meeting to review with the Park Board. Mr. Dean said he met with a Grab N Go concessioner to see how that operation works, as staff looks at Grab N Go concept for the concessions. Mr. Snook said, with other food options near the complex it makes more sense to go with the Grab N Go option rather than a traditional concession operation.	No Board Action.
World Cup Update	Supporting documentation (see pages 83-85). Mr. Snook stated he appreciated the Boards participation at the work session. He stated there was an impromptu World Cup meeting at NRPA last week. He observed that most Parks Departments in host cities are focused on watch parties, and using the World Cup to market their recreation soccer leagues to increase participants. He said he felt like the KC area was ahead of the other host cities. Mr. Snook said he talked to two agencies in our region about camping. He stated both are not going to allow it because of liability.	No Board Action.
NEW BUSINESS		



End of Activity Reports	Various Staff (pages 86-93). Mr. Ellis thanked staff for all the information on Legacy Blast. Ms. Shepard asked if we ever considered asking for a donation or fee per car to help offset costs. Mr. Snook said the City funds the majority of the event and, if the event is going to expand, staff may consider asking the City for additional funding.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 94-100). No additional comments	No Board Action.
MONTHLY CALENDARS		
Supporting documentation (see pages 101-103) No additional comments.		
ROUNDTABLE		
Ms. Campbell said she is excited to be a part of the mural selection. Ms. Shepard said the prices on the concession stands are high and there are no other options. But there needs to be a balance. She suggested the Board keeps an eye on it. Mr. Snook said the YSA's set the prices. Ms. Aulenbach said it was an honor to attend NRPA again. She stated she enjoyed the farm park session, and it was a validation that Lee's Summit staff knows what they are doing. Mr. Zier said he appreciates being able to go to NRPA and attended several sessions on Foundations. He suggested staff should present at the national conference. Mr. Bivins said he is thankful for being able to attend. He agreed that staff are worthy of the opportunity to present at the conference. He also thanked staff for their response to patrons' concerns. City Council Member Liaison, Ms. Radar said there will be some amazing roads once all the construction is done. She said there is a ¼ cent sales tax being proposed for stormwater improvement. Ms. Radar said Discovery Park is moving along. Ms. Radar said it is a privilege to be the liaison, and the staff and Board are very engaged.		
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
Mr. Snook said NRPA conference was great this year. He said Johnson County won the gold medal for their class and he presented the medal to their Board last night at their meeting. The staff retreat is Friday. The Park Board retreat is set for October 24. Location is still to be determined. Mr. Snook said tonight was Ms. Chestnut's last meeting as she is leaving the department. Mr. Huser thanked all the Board for their participation at the work session.		
MEETING ADJOURNMENT:		
The meeting adjourned at 7:06pm.		
CLOSED SESSION:		
BOARD COMMITTEES		
<p style="text-align: center;">Budget</p> <p>Jon Ellis, Chair Wesley Fields Kathryn Campbell</p>	<p style="text-align: center;">Personnel</p> <p>Samantha Shepard, Chair Jim Huser Mindy Aulenbach Jon Ellis</p>	<p style="text-align: center;">Youth Sports</p> <p>Lawrence Bivins Samantha Shepard Kathryn Campbell Casey Crawford</p> <p style="text-align: center;">Foundation Board</p> <p>Mindy Aulenbach Nate Zier</p>