



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	March 26, 2025	TIME:	6:02 PM	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Lawrence Bivins		Casey Crawford		Joe Snook	
Nate Zier		Wesley Fields		David Dean	
Mindy Aulenbach				Steve Casey	
Jim Huser, President				Tede Schantz	
Samantha Shepard, Vice President				Devin Blazek	
Jon Ellis, Treasurer				Jodi Jordan	
Kathy Campbell (arrived 6:21pm)				Brooke Chestnut	
				Scott Ison	
SPECIAL GUESTS					
CITIZEN COMMENTS					
PRESENTATIONS					
			DISCUSSION (Findings/Conclusions)		RECOMMENDATIONS/ ACTIONS
AGENDA ITEM					
Approval of Minutes –		Supporting documentation (see pages 1-2).			Ms. Shepard made a motion to approve the minutes, Mr. Bivins seconded. The motion carried unanimously.
<ul style="list-style-type: none"> • February 26, 2025 Park Board Minutes • March 17, 2025 Budget Subcommittee Minutes 		Supporting documentation (see pages 3-4).			Mr. Bivins made a motion to approve the budget subcommittee minutes, Ms. Shepard seconded. The motion carried unanimously.
Treasurer's Report – includes February 26, 2025 Report		Supporting documentation (see pages 5-14). Mr. Ellis read the treasurer's report. No questions or discussion.			Mr. Bivins made a motion to accept the treasurer's report for February 2025; Mr. Zier seconded. Motion carried unanimously.
Sales and Use Tax Report – February 2025		Supporting documentation (see pages 15-16). Mr. Blazek stated Sales tax for FY25 year to date is ahead by about \$5,000. Combined both are \$25,000 over budget. Both are doing very well.			No Board Action.
BOARD APPROVAL ITEMS					
FY26 Budget		Supporting documentation (see pages 17-70). Mr. Ellis stated he was excited to have staff present the budget and some of the projects coming on board. Mr. Blazek stated some of the challenges include the increase to minimum wage. Based on our operational size, every five cents that minimum wage increases is an increase of \$8500 in personnel expenses to the department budget. Mr. Snook said staff are tracking the legislative opposition over the minimum wage increase and will continue to watch it. However, staff is planning to budget as if nothing will change and increases will continue. Mr. Blazek stated things are getting astronomically higher, including internal expenses. He highlighted each fund including some of the bigger expenses and capital items for each. Fitness floor repairs and hallway renovations for GCC in FY26. Lovell CC had about a			Mr. Zier made a motion to approve the FY26 budget Mr. Bivins seconded. Motion carried.



	<p>\$100,000 increase in personnel, this included the minimum wage increase, FT staffing and benefits. Budgeting for new free weight equipment and flooring for LCC has also been put into place for near future. Mr. Blazek stated membership will increase in July. Mr. Bivins suggested the messaging be key when sending out the notifications. Mr. Snook said they will do that and discuss the investments in the facilities that have been done in the past year and what will be done moving forward to ease the transition of the higher fees. LVCC has budgeted to see a small margin of revenue in FY26. Fund 530 is budgeted for about a \$34,000 profit. Last year the shortfall was due to inclement weather for several LPA events. Capital expansion items include creating additional ADA parking at the amphitheater. Fund 200 majority of this budget is the fieldhouse and lots of asphalt expenses. Capital items include Legacy Lake dredging, concession roof replacements, and trail improvements. Summit Waves is budgeting for improvements to include replacing the kiddie pool play features and some lighting upgrades. The cemetery fund belongs to the city and does not factor into the Parks overall budget. Mr. Blazek gave an overview of all CIP projects including arts in parks, Eagle Creek/Park West, Fieldhouse, Longview Property, Safety Town and Pickleball Complex. Mr. Zier asked when the current sales tax is up. Mr. Snook said March of 2033. Mr. Blazek stated the Park Impact fee will begin in July and staff will be developing a report monthly/quarterly for the Board. He gave the Board an overview summary of all funds. This included \$2.2 million in capital projects. The cumulative fund balance of all is around \$24 million.</p>	
OLD BUSINESS		
Projects and Services Review	Supporting documentation (See page 71-78) No additional comments	No Board Action.
Mouse Creek Trail Project Update	Supporting documentation (see pages 79-81). Mr. Casey said they are at the 50% design completion of the trail. Staff are currently doing tree clearing at the crossing locations. Design should be wrapped up and out to bid mid-summer.	No Board Action.
Park West Neighborhood Park Development	Supporting documentation (see pages 82-84). Mr. Casey said staff are doing clearing work there as well as some seeding. Surveyors have been out doing some layout of where the courts and playground will go. Staff will self-perform a lot of this project.	No Board Action.
Longview Master Plan/Pickleball Complex Project Update	Supporting documentation (see pages 85-88). Mr. Casey stated a lot of design work is being done on this project. This project is slated to be open late summer/early fall.	No Board Action.
Legacy Lake Dredge Update	Supporting documentation (see pages 89-91). Ms. Chestnut stated the contractor is still on schedule to have the full plans turned in by the end of the month. Work on the lake will be done in fall/winter and should only take two months.	No Board Action.
NEW BUSINESS		
MPRA Summary	Various Staff (pages 91-100) Ms. Aulenbach complimented Mr. Snook on presenting a session on the Park Impact Fee at the state conference.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 101-107) Mr. Zier asked if the Mouse Creek Trail would affect the patrons who commented on it. Mr. Casey said staff will do what they can to be accommodating.	No Board Action.
MONTHLY CALENDARS		
	Supporting documentation (see pages 108-110) No comments.	
ROUNDTABLE		
<p>Ms. Campbell said she appreciated the leadership of Mr. Ellis on the Budget Committee and thanked everybody for the Budget presentation. Ms. Shepard also thanked staff for their attention to detail. Ms. Aulenbach echoed that. Mr. Zier also thanked staff for a good budget presentation. Mr. Zier also said the Legacy for Parks Foundation participated in the 100 People Who Care, but was not selected to present, however it went great. Mr. Bivins thanked the Board for everything. Mr. Huser said the budget presentation is more effective and clearer every year.</p>		



OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Mr. Snook said the Volunteer Gala is set for April 17th at 6pm at the Gamber Community Center. Mr. Huser suggested all the Board attend and that it is a good event. Mr. Snook said the RFQ for the fieldhouse closed last week and there were 15 submittals.

MEETING ADJOURNMENT:

The meeting adjourned at 7:31pm