

Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions				FIRM Integrity Locating	FIRM USIC
				Pts	# Mmbrs	Max Pts		
Outstanding	25 - 30	17 - 20	9 - 10					
Exceeds Acceptable	19 - 24	13 - 16	7 - 8					
Acceptable	13 - 18	9 - 12	5 - 6					
Marginal	0 - 12	0 - 8	0 - 4					
Evidence of Experience with Similar Projects & References (FORM 3) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? <ul style="list-style-type: none"> <li>• Pre-Proposal attendance</li> <li>• Familiarity and experience with similar projects</li> <li>• Consider any sub-service providers to be used and their experience (if applicable)</li> </ul>				10	3	30	15	25
Expertise of Firm/Provider Personnel (FORM 4) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: <ul style="list-style-type: none"> <li>• Project Manager</li> <li>• Project team</li> <li>• Sub-service providers (if applicable)</li> </ul>				10	3	30	15	23
Applicable Resources (FORM 1, 2, AND 5) Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed on Forms 1, 2, and 5 of the RFP <ul style="list-style-type: none"> <li>• Standard Quality Assurance/Quality Control program or procedures the firm has in place</li> <li>• Adequacy of proposed team/resources to complete project within proposed time frame</li> </ul>				30	3	90	23	55
Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Form 5. <ul style="list-style-type: none"> <li>• Project schedule and detailed approach is reasonable/responsive to City's needs</li> <li>• Roles of all involved parties clearly identified</li> <li>• Familiarity with project location as evidenced by proposal (if applicable)</li> <li>• Identify/recognize critical or unique issues specific to the project</li> <li>• Adequacy of proposed communications process</li> <li>• Unique approaches that have been successful elsewhere.</li> </ul>				10	3	30	13	23
Cost (FORM 6) Identify all costs as defined.				40	3	120	30	30
				<b>100</b>		<b>300</b>	<b>96</b>	<b>156</b>