

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, December 1, 2025

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, December 1, 2025 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. on Monday, December 1, 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](http://WatchLS.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

Chair Shields called the meeting to order at 4:01 pm.

**2. Roll Call**

Councilmember Lovell was not present at the time of Roll Call, but joined the meeting at 4:03pm.

Also present for the City of Lee's Summit: Assistant City Manager, Donna Lake; Finance Director, Briana Burrichter; and Chief Counsel of Management and Operations, Ed Rucker.

**Present:** 4 - Chairperson Hillary Shields  
Vice Chair John Lovell  
Councilmember Donnie Funk  
Councilmember Beto Lopez

**3. Approval of Agenda**

**A motion was made by Councilmember Funk, seconded by Mayor Pro Tem Lopez to approve the agenda as published. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

#### 4. Public Comments

There were no public comments.

#### 5. Business

- A. [2025-7329](#) Approval of the November 3, 2025 Finance and Budget Committee Action Letter.

**A motion was made by Mayor Pro Tem Lopez, seconded by Vice Chair Lovell to approve the Finance and Budget Committee Action Letter for November 3, 2025. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

- B. [BILL NO. 25-244](#) An Ordinance approving an agreement between the City of Lee's Summit and the Missouri Department of Public Safety for the City's acceptance of appropriated funds in the amount of \$1,500,000 for the planning, design, and construction of an emergency operations facility. (F&BC 12/1/25)

**A motion was made by Vice Chair Lovell, seconded by Councilmember Funk to recommend for City Council approval TMP-3531. The motion carried by the following vote.**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

- C. [BILL NO. 25-245](#) An Ordinance approving an agreement between the City of Lee's Summit and the Missouri Department of Public Safety for the City's acceptance of appropriated funds in the amount of \$2,000,000 for the planning, design, and construction of an emergency operations facility. (F&BC 12/1/25)

**A motion was made by Vice Chair Lovell, seconded by Mayor Pro Tem Lopez to recommend for City Council approval, TMP 3532. The motion carried by the following vote.**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

- D. [2025-7332](#) FY26 First Quarter Financial Report

Eric Stoyanov, Budget Manager, presented. Overall report shows revenues and expenditures as projected, with some concerns over a weaker sales and use tax revenue than in previous years.

#### 6. Roundtable

Donna Lake, Assistant City Manager, noted that snow crews have been out all day and will continue working through the night.

**7. Adjournment**

Hearing no further business, Chair Shields adjourned the meeting at 4:24pm.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"