

City of Lee's Summit Cultural Commission Workplan | 2024 - 2026

| <i>Updated April 2024</i> | | | | | | |
|--|--|---|------------------------|------------|-------|------------|
| | | | Primary Accountability | | | |
| Objectives | Strategies | Action Items | Chair | Commission | Staff | Time Frame |
| 1. Learn and document the lesser known and unique aspects of Lee's Summit history. | 1. Support creation and consistent updates for a centralized directory for Lee's Summit history. | Brainstorm and catalog local sources of Lee's Summit history. | | x | x | Q2 2024 |
| | | Learn about existing stories, artifacts, photography, etc., and determine how the Commission can augment or enhance gaps (without duplicating). | | x | x | Q3 2024 |
| | | Create a process for local historians to share diverse and underrepresented stories. Create multiple input options to appeal to different demographics. | | x | x | Q1 2025 |
| | | Recruit volunteers to video capture stories from subject-matter experts or people with lived experience. | | x | x | Q2 2025 |
| | | Determine the location to house a digital centralized directory. | | | x | Q1 2025 |
| | 2. Activate the information in the centralized directory through public exposure. | Explore a series of public presentations or roving exhibits to highlight stories in the directory. | | x | x | Q3 2025 |
| | | Create public education opportunities for the Certified Local Government (CLG) status for historic preservation. | | x | x | Q12025 |
| | | Research available grants to support historic preservation goals. | | | | x |

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| 2. Conduct a needs assessment of cultural assets and amenities. | 1. Determine level of interest and desire for different cultural space needs. | Conduct a survey of artists and cultural organizations (based on the cultural map or NAICS codes) to determine their unmet space needs. | | | x | Q3 2024 |
| | | Work with partners to make an inventory of existing, future and underutilized facilities that might support cultural needs. | | x | x | Q3 2024 |
| | | Conduct listening sessions or surveys to invite public comment on space needs or assets. Take advantage of existing events and gathering spaces to collect input. | | x | x | Q4 2024 |
| | 2. Engage in a formal cultural mapping process. | Review the Jackson County Cultural Arts Asset map and determine gaps for Lee's Summit, such as historic districts. | | x | x | Q2 2024 |
| | | Contact the MU Extension Community Arts Program about a partnership for cultural mapping. | x | | x | Q2 2024 |
| | | Create a shared document for commissioners and the public to suggest assets to add to the inventory. | | | x | ongoing |

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| 3. Build relationships with local and regional cultural partners. | 1. Create a dialogue among community cultural partners. | Brainstorm a list of cultural partners to engage with the Commission. | | x | x | Q2 2024 | |
| | | Conduct networking gatherings to foster relationship building among cultural organizations and partners. | | x | x | annual or twice per year | |
| | | Define and promote cultural tenants that include arts, history, environment, beautification and sustainability. | | x | | Q2 2024 | |
| | 2. Create resources to foster better awareness of cultural partners and opportunities for collaboration. | Identify existing resources that serve the public and cultural sector (directories, calendar, user guide, websites, events, etc.) | | | | x | Q2 2025 |
| | | Reactivate the ExploreLS community calendar. | | | | x | Q3 2024 |
| | | Host a series of topic-specific summits to promote awareness of assets. | | x | | x | Q3 2025 and beyond |
| | | Develop a marketing plan to better promote existing resources. | | x | | x | Q4 2025 |

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| 4. Identify necessary policies and guiding documents that can support the City's implementation of a robust culture program. | 1. Ensure a common understanding of current policies among all commissioners. | Present a summary of current policies at a commission meeting. | | | x | Q3 2024 |
| | | Periodically review policies and recommend updates as needed. | | x | x | annually |
| | 2. Create a public art policy for the city. | Draft a public art policy based on community needs and research of best practices in peer cities. | | | x | Q1 2024 |
| | | Appoint a subcommittee to review the public art policy prior to the full commission. | | subcommittee | | Q1 2024 |
| | | Discuss desired objectives for public art to be reflected in the policy. | | x | | Q2 2024 |
| | | Review and recommend the public art policy for city council adoption. | | x | | Q2 2024 |
| | 3. Set a foundation to complete a future Arts and Culture Plan for the city. | Research best practices and do foundational work to support a future comprehensive cultural planning effort. | | x | x | 2024 |

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| 5. Incorporate sustainability and environmental preservation into community beautification. | 1. Determine how to best incorporate environmental preservation into the Commission's work. | Create a sustainability and environment subcommittee. | x | x | | Q1 2024 |
| | | Make recommendations for native plantings in public areas (city and MODOT), including public education on the importance of natives. | | subcommittee | x | Q3 2024 |
| | | Recommend options to incentivize homeowners to plant and maintain natives. | | subcommittee | | Q4 2024 |
| | | Map existing off-road bike trails and promote linkages with future trails. Promote alternative transportation modes. | | subcommittee | x | Q2 2025 |
| | | Make recommendations to support the reduction of the Lee's Summit carbon footprint, promote water-saving measures, and educate on recycling. | | subcommittee | x | ongoing |