



The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, March 6, 2017
4:30 PM
City Council Chambers
City Hall
220 SE Green Street
Lee's Summit, MO 64063

1. CALL TO ORDER
2. ROLL CALL

Present: 4 - Chairperson Trish Carlyle
Vice Chair Diane Seif
Councilmember Diane Forte
Councilmember Craig Faith

3. APPROVAL OF AGENDA

This agenda was approved.

Present: 4 - Chairperson Trish Carlyle
Vice Chair Diane Seif
Councilmember Diane Forte
Councilmember Craig Faith

4. PUBLIC COMMENTS

No public comments.

5. BUSINESS

- A. [2017-0990](#) Approval of Minutes from February 6, 2017 Finance & Budget Meeting.

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Seif that the Minutes be approved. The motion carried by a unanimous vote.

- B. [2017-1011](#) Presentation of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2016 by RubinBrown LLP (F&BC 3-6-17)

Presenter: Presenter: Kaleb Lilly, RubinBrown

Kaleb Lilly, of RubinBrown, presented the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2016. Presentation only.

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- C. [BILL NO. 17-64](#) AN ORDINANCE AUTHORIZING THE WAIVER OF LEE'S SUMMIT HOUSING AUTHORITY'S PAYMENT IN LIEU OF TAXES FOR FISCAL YEAR ENDED SEPTEMBER 30, 2016 IN THE AMOUNT OF \$33,874.16. (F&BC 3-6-17)

Recommendation: Recommendation: Staff recommends approval of AN ORDINANCE AUTHORIZING THE WAIVER OF LEE'S SUMMIT HOUSING AUTHORITY'S PAYMENT IN LIEU OF TAXES FOR FISCAL YEAR ENDED SEPTEMBER 30, 2016 IN THE AMOUNT OF \$33,874.16.

Presenter: Presenter: Conrad E Lamb

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Seif, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017 The motion carried by a unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

- D. [BILL NO. 17-65](#) AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI, THROUGH THE LEE'S SUMMIT PARKS AND RECREATION BOARD, AND THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI TO ESTABLISH A SPONSORSHIP BY LEE'S SUMMIT PARKS AND RECREATION OF THE COMMON READ PROGRAM FOR 2017-2018 AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT EVIDENCING THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI. (F&BC 3-6-17)

Recommendation: Recommendation: Staff recommends approval of AN ORDINANCE AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI, THROUGH THE LEE'S SUMMIT PARKS AND RECREATION BOARD, AND THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MISSOURI TO ESTABLISH A SPONSORSHIP BY LEE'S SUMMIT PARKS AND RECREATION OF THE COMMON READ PROGRAM FOR 2017-2018 AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT EVIDENCING THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI.

Presenter: Presenter: Carole Culbertson, Superintendent of Administration, Lee's Summit Parks and Recreation

ACTION: A motion was made by Vice Chair Seif, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

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- E. [BILL NO. 17-66](#) AN ORDINANCE APPROVING THE DUAL AWARD OF BID NO. 2017-066 FOR A ONE-YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS FOR EQUIPMENT RENTAL TO BLEDSOE'S RENTALS (CONTRACT NO. 2017-066-1) AND THE G.W. VAN KEPPEL CO. (CONTRACT NO. 2017-066-2) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI. (F&BC 3-6-17)

Recommendation: Recommendation: Staff recommends the approval of AN ORDINANCE APPROVING THE DUAL AWARD OF BID NO. 2017-066 FOR A ONE-YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS FOR EQUIPMENT RENTAL TO BLEDSOE'S RENTALS (CONTRACT NO. 2017-066-1) AND THE G.W. VAN KEPPEL CO. (CONTRACT NO. 2017-066-2) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI.

Presenter: Presenter: Ben Calia, Procurement and Contract Services Manager

ACTION: A motion was made by Vice Chair Seif, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017 The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

- F. [BILL NO. 17-67](#) AN ORDINANCE APPROVING THE AWARD OF BID NO. 2017-094 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE YEAR RENEWALS FOR VETERINARY SERVICES FOR THE ANIMAL CONTROL DIVISION TO LEE'S SUMMIT ANIMAL HOSPITAL, P.C. AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME BY AND ON BEHALF OF THE CITY. (F&BC 3-6-17)

Recommendation: Recommendation: Staff recommends approval of AN ORDINANCE APPROVING THE AWARD OF BID NO. 2017-094 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE YEAR RENEWALS FOR VETERINARY SERVICES FOR THE ANIMAL CONTROL DIVISION TO LEE'S SUMMIT ANIMAL HOSPITAL, P.C. AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME BY AND ON BEHALF OF THE CITY.

Presenter: Presenter: Major Mark Taylor, Lee's Summit Police Department

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Seif, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by the following vote:

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

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- G. [BILL NO.](#) AN ORDINANCE APPROVING THE SALE OF A VACANT LOT LEGALLY
[17-68](#) DESCRIBED AS LOT 9B, RITTER PLAZA LOT 9A AND LOT 9B, A
SUBDIVISION IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI TO HB
SUMMIT, LLC, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A
TRANSFEREE AGREEMENT BETWEEN THE RITTER PLAZA, LLC, HB
SUMMIT, LLC, AND THE CITY OF LEE'S SUMMIT. (F&BC 3-6-17)

Recommendation: Staff recommends approval of an AN ORDINANCE APPROVING THE SALE OF A VACANT LOT LEGALLY DESCRIBED AS LOT 9B, RITTER PLAZA LOT 9A AND LOT 9B, A SUBDIVISION IN LEE'S SUMMIT, JACKSON COUNTY, MISSOURI TO HB SUMMIT, LLC, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A TRANSFEREE AGREEMENT BETWEEN THE RITTER PLAZA, LLC, HB SUMMIT, LLC, AND THE CITY OF LEE'S SUMMIT.

Presenter: Presenter: Brian Head, City Attorney and City Staff

ACTION: A motion was made by Councilmember Faith, seconded by Vice Chair Seif, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

- H. [BILL NO.](#) AN ORDINANCE APPROVING THE SECOND AMENDMENT TO THE TAX
[17-69](#) INCREMENT FINANCING CONTRACT BETWEEN THE CITY OF LEE'S
SUMMIT, MISSOURI AND RITTER PLAZA, LLC FOR THE RITTER PLAZA TAX
INCREMENT FINANCING PLAN AND AUTHORIZING THE MAYOR TO
EXECUTE THE SECOND AMENDMENT ON BEHALF OF THE CITY. (F&BC
3-6-17)

Recommendation: Staff Recommendation: Staff recommends approval of an ORDINANCE APPROVING THE SECOND AMENDMENT TO THE TAX INCREMENT FINANCING CONTRACT BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND RITTER PLAZA, LLC FOR THE RITTER PLAZA TAX INCREMENT FINANCING PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THE SECOND AMENDMENT ON BEHALF OF THE CITY.

Presenter: Presenter: Brian Head, City Attorney and City Staff

ACTION: A motion was made by Councilmember Forte, seconded by Vice Chair Seif, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

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- I. [BILL NO.](#) AN ORDINANCE REPEALING PREVIOUS ORDINANCES RELATED TO THE
[17-70](#) SCHEDULE OF FEES AND CHARGES FOR THE CITY OF LEE'S SUMMIT AND
ESTABLISHING THE CITY OF LEE'S SUMMIT SCHEDULE OF FEES AND
CHARGES. (F&BC 3-6-17)

Recommendation: Recommendation: Staff Recommends Approval

Presenter: Presenter: Jack Feldman

ACTION: A motion was made by Councilmember Faith, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

- J. [BILL NO.](#) AN ORDINANCE APPROVING AN AGREEMENT FOR THE LEASE OF CITY
[17-71](#) CONDUIT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND
THE LEE'S SUMMIT R-7 SCHOOL DISTRICT AND AUTHORIZING THE
MAYOR TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY. (F&BC
3-6-17)

Recommendation: Recommendation: Staff recommends approval of AN ORDINANCE APPROVING AN
AGREEMENT FOR THE LEASE OF CITY CONDUIT BY AND BETWEEN THE CITY OF LEE'S SUMMIT,
MISSOURI AND THE LEE'S SUMMIT R-7 SCHOOL DISTRICT AND AUTHORIZING THE MAYOR TO
EXECUTE THE SAME BY AND ON BEHALF OF THE CITY.

Presenter: Presenter: Steve Marsh

ACTION: A motion was made by Vice Chair Seif, seconded by Councilmember Forte, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

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- K. [BILL NO. 17-72](#) AN ORDINANCE APPROVING THE AWARD OF BID NO. 2017-068 FOR A ONE-YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS FOR MISCELLANEOUS PARTS AND APPURTENANCES FOR THE WATER UTILITIES OPERATIONS DIVISION TO BLUE SPRINGS WINWATER AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE AN AGREEMENT FOR THE SAME WITH BLUE SPRINGS WINWATER BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI. (F&BC 3-6-17)

Recommendation: Staff Recommendation: Staff recommends approval of AN ORDINANCE APPROVING THE AWARD OF BID NO. 2017-068 FOR A ONE-YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS FOR MISCELLANEOUS PARTS AND APPURTENANCES FOR THE WATER UTILITIES OPERATIONS DIVISION TO BLUE SPRINGS WINWATER AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE AN AGREEMENT FOR THE SAME WITH BLUE SPRINGS WINWATER BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT, MISSOURI.

Presenter: Presenter: Wes Owen, Assistant Director of Operations, Lee's Summit Water Utilities

ACTION: A motion was made by Councilmember Faith, seconded by Vice Chair Seif, that this Ordinance be recommended for approval to the City Council - Regular Session, due back on 3/16/2017. The motion carried by unanimous vote.

Aye: 4 - Chairperson Carlyle
Vice Chair Seif
Councilmember Forte
Councilmember Faith

6. ROUNDTABLE
7. NEXT MEETING - APRIL 3, 2017 4:30 p.m.
8. ADJOURNMENT

Meeting was adjourned at 5:40 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".