

ORDER FORM #00509004.0

Customer Name	City of Lee's Summit
Workday Entity Name	Workday, Inc. 6110 Stoneridge Mall Road Pleasanton, CA 94068
MSA Effective Date	April 11, 2024
Product Terms	Service SKUs are subject to the applicable Product Terms available at https://www.workday.com/en-us/legal/universal-contract-terms-and-conditions/index.html , which are incorporated herein by reference.
Order Form Effective Date	The later of the dates of the parties' signatures below
Order Term	July 23, 2025 through April 28, 2034
Currency	USD
Underlying Order Form(s)	414801, 473840, and if applicable, any related renewal Order Form(s) then in effect.
Total Fee	2,112,017
Less Prepaid Unearned Fees	(537,581)
Net Payment Amount	1,574,436

Whereas, the parties have agreed to enter into this Order Form, the purpose of which is to terminate the SKU(s) in the Terminated SKU(s) Table with the new Subscription Rights provided in the Subscription Rights Table below:

Terminated SKU(s) Table

SKU	Service
SRCESS	Strategic Sourcing Essentials

Now, therefore, as of the later of the Order Form Effective Date or the Order Term start date, the terminated SKU(s) are hereby superseded with no further force or effect and all use by Customer of the Service described herein is covered only by this Order Form. For the avoidance of doubt, any outstanding fees on the Underlying Order Form(s) remain due and payable in accordance with the MSA and the terms outlined in the invoice.

Payment Schedule Table

Payment #	Payment Due Date	Payment Amount
1	Due in accordance with the MSA, invoiced upon Order Form Effective Date	102,055
2	Due on April 29, 2026	148,634
3	Due on April 29, 2027	183,007
4	Due on April 29, 2028	186,447
5	Due on April 29, 2029	189,955
6	Due on April 29, 2030	187,535
7	Due on April 29, 2031	191,186
8	Due on April 29, 2032	191,909
9	Due on April 29, 2033	193,708
	Total Payment Amount	1,574,436

For the avoidance of doubt, the Payment Schedule Table will be used for invoicing purposes.

Subscription Fees Table

Subscription Period	Date Range	Subscription Fee
1	July 23, 2025 through April 28, 2026	127,055
2	April 29, 2026 through April 28, 2027	168,634
3	April 29, 2027 through April 28, 2028	172,007
4	April 29, 2028 through April 28, 2029	175,447
5	April 29, 2029 through April 28, 2030	178,955
6	April 29, 2030 through April 28, 2031	182,535
7	April 29, 2031 through April 28, 2032	186,186
8	April 29, 2032 through April 28, 2033	189,909
9	April 29, 2033 through April 28, 2034	193,708

	Total Subscription Fee	1,574,436
--	-------------------------------	------------------

The Subscription Fees Table provides the Subscription Fees for each applicable Subscription Period. The Subscription Fee for Subscription Period 2 onwards includes a capped Innovation Index of 2.0% (as defined in the Underlying Order Form(s)). During the initial Term, any increases due to CPI (also defined in the Underlying Order Form(s)) are waived.

Subscription Rights Table

SKU	Service	Pricing Metric	Annual Subscription Rights
SRCEXP	Strategic Sourcing Expert	Flat Fee	Up to 20 Users
CLM	Contract Lifecycle Management	Documents	Up to 3,000 Documents and Up to 5 Contract Lifecycle Management Custom AI Models

1. Additional Metric Definition(s).

Additional Metric Definition Table

	Metric	Definition
SRCEXP Users	User	An individual authorized by Customer associated with a single, unique email address for purposes of accessing the Service.
CLM	Documents	A Document is any non-identical file uploaded or stored to the application. Any file uploaded or stored to the application solely as an attachment using the in-application attachment functionality is not considered a Document and will not be counted against Customer's Document Entitlement.
CLMAIM	Custom AI Models	A Custom AI Model is an X-Ray model published within the application. Once published, each Custom AI Model is perpetually counted against the Customer's Custom AI Model Subscription Rights, even if the model is later suspended or deleted. Modification or re-publication of a published Custom AI Model will not be considered a publication of a new Custom AI Model and will not be counted against Customer's Custom AI Model Subscription Rights.

2. Growth and Expansion.

Customer will report to subscriptions@workday.com as specified in the Underlying Order Form(s) for the metrics as provided below. Due to the Add-On Services shown in the Subscription Rights Table, the Expansion Rate(s) in the Underlying Order Form(s) are incrementally increased as provided below:

a. Additional Metric Reporting based on total cumulative number.

Reporting for the following SKU(s) is based on the total cumulative number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, if the first year is a partial year, reporting is based on Customer's full annual entitlement outlined in the Subscription Rights Table.

i. Additional Metric Expansion Table

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
CLM	Each increment of 1,000 additional Documents	31,470
CLMAIM	Each increment of 10 additional Contract Lifecycle Management Custom AI Models	27,978

b. Additional Metric Reporting based on highest daily number.

Reporting for the following SKU(s) is based on the highest daily number set forth in the Subscription Rights Table for the 12-month period preceding the Count Date. For avoidance of doubt, if the first year is a partial year, reporting is based on Customer's full annual entitlement outlined in the Subscription Rights Table.

i. Additional Metric Expansion Table

SKU	Additional Metric Increase	Annual Expansion Rate for Additional Metric Increase
SRCUSR	Strategic Sourcing User (Additional) – LDP	5,100

Customer Contact Information

	Billing, In Care of <i>Responsible for payment processing and will receive invoicing and billing-related communications</i>	Customer Support <i>Main point of contact for Workday Support and will receive initial login credentials</i>
Contact Name	Diana Newman	Diana Newman
Street Address City/Town, State/Region/County, Zip/Post Code, Country	220 SE Green Street Lee's Summit Missouri 64063 United States	220 SE Green Street Lee's Summit Missouri 64063 United States
Phone/Fax #	816-969-1253	816-969-1253
Email (required)	Diana.newman@cityofls.net	Diana.newman@cityofls.net
Internal Reference or PO (optional)		
Tax Exempt? Yes / No		If yes, US Exemption Tax Certificate or FST/VAT Number
Additional Customer Support Contacts <i>Product Lead who will receive initial login credentials.</i>		
	Admin Contact Name	Admin Contact Email
Strategic Sourcing	Diana Newman	Diana.newman@cityofls.net

The Total Fee is based on the maximum indicated in the Subscription Rights table, and any use in excess of the maximums indicated will be subject to the terms in the Underlying Order Form(s), if applicable. Customer understands that the Base Subscription Fee for the Renewal Term of this Order Form is 193,708. These fees are incremental to the Base Subscription Fees in the associated Underlying Order Form(s).

This Order Form is only valid and binding when executed by both parties and is subject to the additional terms in the above-referenced MSA, the Underlying Order Form(s), or related renewal Order Form in effect, and any Addendums and Exhibits attached hereto. This Order Form is the Signature Document and incorporates all documents linked and/or attached. In the event of a conflict, the provisions of this Order Form take precedence over the MSA and its exhibits and attachments. Capitalized terms not defined herein shall have the same meaning as the Underlying Order Forms and MSA. An active HCM/FIN subscription is required for use of the Service applications listed herein. Customer may not withhold, reduce, or set-off fees owed under this Order Form. All purchase order forms, tax exemption certificates and FST/VAT/business registration, supplier setup requests, and invoice inquiries shall be submitted to Accounts.Receivable@workday.com.



IN WITNESS WHEREOF, this Order Form is entered into as of the Order Form Effective Date.

City of Lee's Summit

Workday, Inc.

Signature

Signature

Name

Name

Title

Title

Date Signed

Date Signed

WORKDAY SERVICE SKU DESCRIPTIONS ADDENDUM

Customer may only use the Service SKUs subscribed to as indicated in the body of this Order Form.

Service	Product Line	Description
Strategic Sourcing Expert	Spend Management	Workday Strategic Sourcing supports organizations in sourcing goods and services from suppliers. Workday Sourcing Expert Package includes Sourcing Pipeline Platform, Sourcing SSO Integration, Sourcing API Connection Support, Sourcing Intake, Sourcing Supplier Management, Sourcing RFx Engine, Sourcing eAuctions Platform, and Sourcing Dynamic Negotiations & Analytics (DNA). Supports unlimited stakeholders and suppliers.
Contract Lifecycle Management	Contract Management and Document Intelligence	Contract Lifecycle Management enables customers to manage and track contracts from creation and ingestion through contract signature by providing templating, workflow management, authoring, redlining, and approval capabilities along with integrations to digital signing providers. Contract Lifecycle Management enables customers to extract data from created or ingested documents by providing a user interface, search capabilities, analytics, and custom AI models to assist with data extraction and analysis.

As of the Order Form Effective Date, the Contract Intelligence and Contract Lifecycle Management Service SKUs are offered only from U.S. data centers, until such time as the SKUs can be provided from EMEA data centers.