

**The City of Lee's Summit
Action Letter
City Council Rules Committee**

Thursday, December 19, 2024

11:30 AM

Via Video Conference

AMENDED AGENDA

Notice is hereby given that the Rules Committee for the City of Lee's Summit will meet in Regular Session on Thursday, December 19, 2024 at 11:30am via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Wednesday, December 18, 2024, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website (WatchLS.net) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

1. Call to Order

Chairperson Shields called the meeting to order at 11:31 a.m.

2. Roll Call

Staff in attendance:

Brian Head

Christal Weber

Jina Bellamy

Present: 3 - Chairperson Hillary Shields
Councilmember Faith Hodges
Councilmember Cynda Rader

Absent: 1 - Vice Chair Trish Carlyle

3. Approval of Agenda

Chairperson Shields amended the Agenda by:

1. Removing item 5. C - 2024-6648 - Discussion: Charter Review Commission. This will be moved to a future meeting.
2. Moving up Item 5. B. 2024-6424 - Cont. Discussion: Televising of Boards and Commission's
3. Moving up Item 5.E. 2024-6676 - Discussion: Council vacancy fulfillment process
4. Moving 5.D. Bill No. 24-215 to end of agenda if time allows for discussion.

Councilmember Rader made a motion to Approve the December 19, 2024 City Council Rules Committee Agenda as amended. Motion was seconded by Councilmember Hodges. Motion passed 3-0 (Councilmember Carlyle was absent).

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Aye: 3 - Chairperson Shields
Councilmember Hodges
Councilmember Rader

Absent: 1 - Vice Chair Carlyle

4. Public Comments

There were no public comments.

5. Business

- A. [2024-6645](#) Approval of the Action Letter for the November 21, 2024 City Council Rules Committee Meeting.

Councilmember Hodges made a motion to Approve the November 21, 2024 City Council Rules Committee Action Letter. Motion was seconded by Councilmember Rader. Motion passed 3-0 (Councilmember Carlyle was absent).

Aye: 3 - Chairperson Shields
Councilmember Hodges
Councilmember Rader

Absent: 1 - Vice Chair Carlyle

- B. [2024-6425](#) Continued discussion: Televising of Boards and Commissions

There was no further discussion on this item and a motion was made.

Councilmember Hodges made a motion to send the attached ordinance to the full council for approval. Motion was seconded by Councilmember Rader. Motion passed with vote 3-0. (Councilmember Carlyle was absent).

Aye: 3 - Chairperson Shields
Councilmember Hodges
Councilmember Rader

Absent: 1 - Vice Chair Carlyle

- C. **2024-6648** Presentation / Discussion: Charter Review Commission

As this item was not time sensitive, it was removed from the agenda to be discussed at a later date.

This Discussion Item was continued to the City Council Rules Committee on January 16, 2025.

- D. [BILL NO. 25-048](#) An Ordinance Amending Article I. In General, of Chapter 10 Emergency and Disaster Planning and Response, of the Code of Ordinances of the City of Lee's Summit, Missouri by enacting a new Section 10-11. Continuity of Government - Mayoral Succession; dealing generally with rules for the succession of Mayoral power in the event of absence or disability. (Rules Committee 2/20/25)

Time did not allow for discussion of this agenda item. It will be moved to a future meeting.

This Ordinance was continued to the City Council Rules Committee scheduled for January 16, 2025.

- E. [2024-6676](#) Discussion: Council Vacancy Fulfillment Process

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Brian Head gave a brief summary of what had been done in the past when there was a vacancy on the Council. He mentioned that the Rules Committee at one time had worked on creating a process, however, it wasn't completed and at this time, no process has been defined in the Charter.

Chairperson Shields created a draft process and timeline and shared it with the Committee for discussion.

After general discussion - some key points were:

1. Importance or transparency and fairness in the application process
2. Timeliness of the Process/application period
3. Nomination of Candidates by Council
4. Candidate eligibility and current background of experience
5. Having a forum type process at the Council meeting
6. Key questions to ask the candidates
7. Setting time limits for candidate responses during the meeting
8. How to involve the community in the decision making process
9. How to reach a majority vote
10. Publicizing the process

From the discussion and the notes Chairperson Shields provided, Consensus of the Committee was to have Staff create a document and place it on the January 14, 2025 Council meeting for approval.

Chairperson Shields will email her document with suggested Committee changes to the Council and staff to allow time to review the proposed process and ask questions at the January 14, 2025 City Council meeting.

6. Roundtable

The next City Council Rules Committee meeting is scheduled for January 16 at 11:30 a.m. via Zoom.

7. Adjournment

Chairperson Shields adjourned the December 19, 2024, Rules Committee meeting at 12:32 p.m.

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