

The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Monday, October 2, 2023

7:00 PM

Howard A Conference Room
and Via Video Conference
220 SE Green Street
Lee's Summit, MO 64063

Notice is hereby given that the Board of Aeronautic Commissioners for the City of Lee's Summit will meet in person and via video conference on Monday, October 2, 2023, at 7:00 pm as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting via video conference or to comment on any item of business on the agenda may do so by sending a request prior to 12:00 p.m. on Monday, October 2, 2023, to the City Clerk at clerk@cityofls.net. The City Clerk will provide instructions regarding how to attend by this method.

1. Call to Order

Vice Chair Brady called the October 2, 2023, Board of Aeronautic Commissioners meeting to order at 7:00 p.m.

2. Roll Call

Staff present were Mike Anderson, Deputy Director of Public Works; Joel Arrington, Airport Manager; Jeff Penfield, Assistant Airport Manager; and Cynthia DeShazo, Administrative Assistant.

Present: 5 - Vice Chair James Brady
Commissioner John T. Hightower Jr.
Commissioner Phil Mall
Commissioner Darryl Nelson
Commissioner Steve Rich

Absent: 4 - Chairperson Tom Townsend
City Council Liaison John Lovell
Commissioner Bill Haley
Commissioner Joseph Towns

3. Approval of Agenda

A motion was made by Commissioner Mall, seconded by Commissioner Hightower, Jr., that the agenda for Oct. 2, 2023, be approved. The motion carried unanimously 5-0 (Chair Townsend, Commissioners Haley and Towns absent).

4. Public Comments

None.

5. Business

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- A. [2023-5877](#) Approval of the August 28, 2023, BOAC Action Letter.

A motion was made by Commissioner Mall, seconded by Commissioner Nelson, to approve the August 28, 2023, BOAC Action Letter. The motion carried unanimously 5-0. (Chair Townsend, Commissioners Haley and Towns absent).

- B. [BILL NO. 23-200](#) An Ordinance authorizing the execution of a Cooperative Service Agreement by and between the City of Lee's Summit, Missouri (Lee's Summit Municipal Airport), and the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS), to cooperate in a wildlife damage management project and authorizing the Mayor to execute an agreement for the same. (PWC 10/9/23)

Joel Arrington, Airport Manager, presented on the impact that wildlife has had on the Airport as the City has grown. Planes are getting bigger and animal concerns are growing. Mr. Arrington gave some background on the topic, such as in years past, permits were needed in order to remove wildlife from the Airport. Hawks, raptors were trapped and relocated. This never seemed to make any progress, as hawks are territorial. Staff reached out to several area airports, and KCI answered back that in order to remove hawks and coyotes, staff obtained a license to apply rodenticide. Airport staff did obtain a license and applied rodenticide in order to remove the food source which hawks and raptors eat. After using rodenticide, staff saw fewer birds out at the airport. Moving forward the Airport would like the USDA to apply this due to staff having to use personal protective equipment (PPE), which also takes a lot of time. This may start in Oct. USDA will apply rodenticide to 100 acres every year on a rotating basis. USDA has all the right equipment to spread this.

Commissioner Mall asked about drainage, and Mr. Arrington answered it will go into storm basins. The Airport does get tested four times per year. They do have to get a stormwater permit. MDNR will come out to inspect annually. Staff has not had any stormwater issues before, per the Airport Manager. Mr. Anderson, Deputy Director, answered that staff took this into consideration on which areas to apply to certain acreages near the storm basins. That is one reason to contract with USDA, per Commissioner Brady, as they'd be more knowledgeable.

Commissioner Rich asked if the BMP (Best Management Practices) in stormwater were to rise, does the USDA have any responsibility for a cure. Mr. Arrington answered responsibility would fall back on the Airport, as the Airport has benchmark limits. The Missouri Department of Natural Resources (MDNR) would go to staff and ask what staff would be doing to remedy the issue, then would retest.

The Commissioners reached a consensus to forward this Ordinance to the Public Works Committee with a recommendation for approval.

C. [2023-5882](#) Election of Chair

A motion was made by Commissioner Mall to nominate Tom Townsend for another year as Chairman, seconded by Commissioner Nelson. Since there were no other nominations, the Commissioners, in lieu of the whole board voting, had a roll call vote to elect Tom Townsend as Chairman in a unanimous 5-0 vote. (Chair Townsend, Commissioners Haley and Towns absent).

D. [2023-5878](#) Staff Report: Fuel Sales & Fuel History

Mr. Arrington asked if there were any questions related to the staff report. Commissioner Brady asked about the RFP for Aviation services and Mr. Arrington noted that every five years staff bids the aviation contract for services such as the supplier for fuel. Staff is also looking at other services, as well, so this is a bit different than in years past.

Jeff Penfield, Assistant Airport Manager, discussed the September fuel sales and presented slides. Each line on the graph was described, with goals and day-to-day sales. The significance of this was a record month due to turnout for Chiefs games, government helicopters using the Airport, and an active flight school. Jet A fuel came in above the goal, as did all fuel sales. Mr. Penfield noted that staff made a change in the schedule of fees in fiscal year 24, and because of that, activity was well above goals. Airport services were noted thus far as lagging a bit behind, but staff is comfortable that the Airport will make the mark in winter with services. Commissioner Hightower, Jr. was asked if this is what he was looking for during his remarks from the last meeting, and Commissioner Hightower, Jr. answered yes and that he appreciated the information.

Mr. Penfield noted the revenue from airport tiedowns for fiscal year 24 so far, which is a little over \$40,000, with \$80,000 being the annual goal, and is thus far an amazing number. Staff is amazed by this number and noted this is purely from adjusting ramp fees. Staff receives very little negative feedback from Airport users. Commissioner Brady asked if the fees are published and Mr. Arrington answered yes.

This Presentation was received and filed.

6. Roundtable

Commissioner Hightower, Jr. thanked Mr. Penfield for the fuel graphs information, and noted that he would like to continue to reiterate that with the World Cup coming in another couple years, that staff use the current fuel data to publish and keep marketing the Airport in a positive way.

Commissioner Nelson noted that he pulled up fees from the general site called ForeFlight, which delivers everything a pilot needs for planning, briefing, filing, and logging flights, and noted that the Airport fees need to be aligned with the industry. Mr. Arrington answered that he normally checks that and he will look at ForeFlight in order to post the Airport's fees.

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Mr. Anderson gave a brief update on the east side development and Hangar 2 design. Mr. Anderson met with the consultant today and a final development plan will be submitted for review, as the Airport follows the same rules as other developments in the City. Staff has ten days to get comments back. Then this will go out to bid, hopefully in December. Mr. Anderson's answer concerning the World Cup is that this event is a driver for the folks on the design build.

Commissioner Brady inquired how the t-shirts were received. Mr. Arrington noted staff was handing out newly designed Airport t-shirts over the weekend and all was going well. The FBOs on the field and Airport teamed up, in order to give t-shirts out to base customers and users of the Airport. Commissioner Brady thought this was good advertising.

7. Adjournment

Commissioner Brady adjourned the Oct. 2, 2023, meeting of the Board of Aeronautic Commissioners at 7:36 p.m.

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