

# **The City of Lee's Summit**

*220 SE Green Street  
Lee's Summit, MO 64063*



## **Action Letter**

**Thursday, May 22, 2025**

**4:00 PM**

**Via Video Conference**

**Planning Commission**

Notice is hereby given that the Planning Commission for the City of Lee's Summit will meet on Thursday, May 22, 2025 at 4:00pm via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Wednesday, May 21, 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofLS](https://www.youtube.com/@cityofLS)), the City's website ([WatchLS.net](https://www.watchls.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

**2. Roll Call**

**Present:** 8 - Chairperson Dana Arth  
Vice Chair Terry Trafton  
Commissioner Randy Benbrook  
Commissioner Shari Frazier  
Commissioner Jessica Gronau  
Commissioner Tanya Jana-Ford  
Commissioner Jake Loveless  
Commissioner Chip Touzinsky

**Absent:** 1 - Commissioner Mark Kitchens

**3. Approval of Agenda**

**A motion was made by Commissioner Touzinsky, seconded by Commissioner Trafton that this agenda be approved. The motion carried unanimously.**

**4. Public Comments**

There were no public comments at this time.

**5. Approval of Consent Agenda**

- A. [2025-6974](#) Approval of the May 8, 2025 Planning Commission Action Letter
- A motion was made by Commissioner Traft, seconded by Commissioner Benbrook that the Consent Agenda be approved. The motion carried unanimously.**
- B. [BILL NO. 25-104](#) An Ordinance vacating a portion of a utility easement located at 4716 NE Freehold Drive in the City of Lee's Summit, Missouri.  
(Note: First read by Council on June 3, 2025. Passed by unanimous vote.)
- A motion was made by Commissioner Traft, seconded by Commissioner Benbrook that the Consent Agenda be approved. The motion carried unanimously.**

**6. Roundtable**

Commissioner Trafton talked about attending CEDC and the matters that were discussed at that meeting.

**7. Adjournment**

**There being no further business, Chairperson Arth adjourned the meeting at 4:09pm.**

For your convenience, Planning Commission agendas, as well as videos of Planning Commission meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"