

**The City of Lee's Summit**  
**Action Letter - Draft**  
**Finance and Budget Committee**

Monday, October 6, 2025

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, October 6, 2025 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. on Monday, October , 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](http://WatchLS.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

Chair Shields called to order the October 6, 2025 Finance and Budget Committee meeting at 4:01 p.m.

**2. Roll Call**

**Present:** 3 - Chairperson Hillary Shields  
Vice Chair John Lovell  
Councilmember Donnie Funk

**Absent:** 1 - Councilmember Beto Lopez

**3. Approval of Agenda**

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to approve the October 6, 2025 Finance and Budget Committee Agenda.  
The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

**4. Public Comments**

There were no public comments.

**5. Business**

**A. [2025-7210](#)** Approval of the September 3, 2025 Finance and Budget Committee Action

Letter.

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to approve the September 2, 2025 Finance and Budget Action Letter.**

**The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- B. [TMP-3439](#)** An Ordinance authorizing the City Manager to purchase hardware, software and services through the State of Missouri Cooperative Purchasing Agreement with SHI International for a not to exceed amount of \$1,150,000 as set out in the FY26 budget and authorizing the City Manager to execute any subsequent documents necessary to obtain the same for the term of the agreement for the City of Lee's Summit, Missouri.

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to recommend for City Council approval TMP-3349 An Ordinance authorizing the City Manager to purchase hardware, software and services through the State of Missouri Cooperative Purchasing Agreement with SHI International for a not to exceed amount of \$1,150,000 as set out in the FY26 budget and authorizing the City Manager to execute any subsequent documents necessary to obtain the same for the term of the agreement for the City of Lee's Summit, Missouri.**

**The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- C. [TMP-3469](#)** An Ordinance authorizing the City Manager to purchase hardware software and services through City of Mesa, Arizona/SHI Cooperative Purchasing Agreement with SHI International not to exceed \$1,150,000 as set out in the FY26 budget and authorizing the City Manager to execute any subsequent documents necessary to obtain the same for the term of the agreement

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to recommend for City Council approval TMP 3469 An Ordinance authorizing the City Manager to purchase hardware software and services through City of Mesa, Arizona/SHI Cooperative Purchasing Agreement with SHI International not to exceed \$1,150,000 as set out in the FY26 budget and authorizing the City Manager to execute any subsequent documents necessary to obtain the same for the term of the agreement.**

**The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- D. [TMP-3448](#)** An Ordinance approving the award of a one year contract with four (4) possible renewals for fuel services and products to John Moore Oil Company and authorizing the City Manager to execute the same for the City of Lee's Summit,

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Missouri.

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to recommend for City Council approval TMP-3448 An Ordinance approving the award of a one year contract with four (4) possible renewals for fuel services and products to John Moore Oil Company and authorizing the City Manager to execute the same for the City of Lee's Summit, Missouri. The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- E. [TMP-3455](#)** An Ordinance approving the purchase of training and duty ammunition through the cooperative contract between the State of Missouri and Sunset Law Enforcement LLC in an amount not to exceed \$132,532.15 and authorizing the City Manager to execute the same by and behalf of the City of Lee's Summit, Missouri.

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to recommend for City Council approval TMP - 3455 An Ordinance approving the purchase of training and duty ammunition through the cooperative contract between the State of Missouri and Sunset Law Enforcement LLC in an amount not to exceed \$132,532.15 and authorizing the City Manager to execute the same by and behalf of the City of Lee's Summit, Missouri. The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- F. [TMP-3465](#)** An Ordinance approving Amendment No. 11 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City.

**Councilmember Funk made a motion, seconded by Councilmember Lovell, to recommend for City Council approval TMP-3465 An Ordinance approving Amendment No. 11 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City. The motion carried by the following vote.**

**Aye:** 3 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk

**Absent:** 1 - Councilmember Lopez

- G. 2025-7228** Presentation: Grant Update - Navigating the Federal Grants Landscape

Briana Burrichter, Finance Director, presented information on city grants based on the Federal Executive Order 14147 issued on January 20, 2025. She reviewed the history, funding impact, compliance, risk mitigation and next steps.

- H. [2025-7229](#)** Presentation: Monthly Budget versus Actual Review

Eric Stoyanov, Budget Manager, provided a comparison of the FY25/26 actual budget with the approved budget for the first two months of FY26 for the General Fund and

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Public Safety Sales Tax Fund.

**6. Roundtable**

Chair Shields stated the next Finance and Budget Committee meeting will be on November 3, 2025.

Councilmember Funk asked if there were any updates in regards to Workday and the Fire Dept. payroll issues. Assistant City Manager Donna Lake responded some updates have been completed but the issues with the Fire Dept. payroll are currently a part of the grievance process, of which she could not discuss.

**7. Adjournment**

There being no further business, Chair Shields adjourned the October 6, 2025 Finance and Budget Committee meeting at 5:05 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"