

Jackson County Board of Election Commissioners

www.jcebmo.org
215 N. Liberty St.
Independence, MO 64050



POLLING PLACE CONTRACT 2025

December 19, 2024

TRISHA FOWLER ARCURI
HARRIS PARK COMMUNITY CENTER
220 SE Green St
LEE'S SUMMIT, MO 64083

Polling Place:

Harris Park Community Center
110 SW BLUE PKWY
LEE'S SUMMIT, MO 64063

HARRIS PARK COMMUNITY CENTER hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

2025 General Municipal Election, 4/8/2025
2025 November Special Election, 11/4/2025

2025 August Special Election, 8/5/2025
2026 Independence Primary Bond Election, 2/3/2026

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - _____

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - _____

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES AND CHAIRS SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - _____

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - _____

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - _____

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

Fee Payable to Facility: \$150.00

RETURN ONE COMPLETED COPY OF THIS CONTRACT
Building must be open at 5:00 AM on election day.

PLEASE VERIFY and complete any information not provided below:

On-site Contact Person

In the event that the building is not open at 5:00am on election day, election judge may call:
(list any available contacts who have keys)

In case of a facility issue on election day, contact:

Secure equipment storage location:

Instructions for Delivery Personnel:

Signed:

Representing Harris Park Community Center

Print Name: _____

Date: _____

Signed:



Jackson County Election Board Poll Coordinator

Print Name: **Lori Smith**

Date: **12 / 19 / 2024**

Harris Park Community Center Information Sheet

Last Used: 2/6/2024

Building: Harris Park Community Center
110 SW BLUE PKWY
LEE'S SUMMIT, MO 64063

Phone 1: (816)969-1556

Phone 2:

Cell:

Email: parndorfer@cityofls.net

Contact: PAUL ARNDORFER

Address: 110 SW BLUE PKWY
LEE'S SUMMIT, MO 64063

Poll Worker Key? ☐ **Delivery Key?** ☐

On-site Phone? ☐

Contact for Keys:

Elect. Day Contact:

Voting Locations: Classrooms A & B

Storage Location: CLASSROOMS A & B

Other Polling Place Contacts:

| <u>Contact Type</u> | <u>Contact</u> | <u>Address</u> | <u>Phone / Email</u> |
|---------------------|----------------------|--------------------------------------------|----------------------------------------------------------------|
| Call List | RYAN GIBSON | | (816)969-1556 (w) (816)898-0521 (c) |
| Emergency Contact | PAUL ARNDORFER | | (816)522-9981 (c) paul.arndorfer@cityofls.net |
| Emergency Contact | RYAN GIBSON | | (816)969-1556 (w) (816)898-0521 (c) rgibson@cityofls.net |
| Letter Recipient | RYAN GIBSON | 110 SW BLUE PKWY LEE'S SUMMIT, MO 64063 | (816)969-1556 (w) (816)898-0521 (c) rgibson@cityofls.net |
| Letter Recipient | TRISHA FOWLER ARCURI | 220 SE GREEN ST LEE'S SUMMIT, MO 64063 | (816)969-1007 (c) trisha.fowlerarcuri@cityofls.net |

Notes for Judges: POLL IN CLASSROOMS A & B. POLL AREA 67' X 27'. KITCHEN FACILITIES AVAILABLE IN POLL FOR WORKERS. RESTROOMS IN TENNIS COURT AREA NEXT TO POLL AREA. THIS POLL CAN'T BE USED IN AUG ELECTIONS AS THEY HAVE KIDS' CAMPS USING ALL AREAS. RYAN GIBSON WILL HAVE SOMEONE UNLOCK BUILDING BY 4:55AM ON ELECTION DAY.

Receiving Staff:

Phone:

Delivery Instructions: POLL IN CLASSROOMS A & B. USE WALKWAY ON WEST SIDE. NEED TO CHECK IN WITH RYAN GIBSON, MANAGER. CELL PHONE 816-898-0521.

Traffic Management:

Voter Parking: FROM BLUE PKWY & 291 HWY, AT TRAFFIC CIRCLE TURN ONTO BLUE PKWY GOING EAST. ENTER SOUTH PARKING LOT FROM BLUE PKWY. PARK ON NORTH SIDE. ENTER WEST DOOR NEAR PLAYGROUND TO CLASSROOMS ON WEST SIDE.

ADA Entrance / Notes: HANDICAP PARKING AT "SUMMIT WAVES" POLL AREA.

Other Notes:

Cell Phone Reception? Yes

Outlets, North Wall: 3, East Wall: 1, West Wall: 4, South Wall: 1, 3 Prong? Yes