



LEE'S SUMMIT

M I S S O U R I

Memorandum

To: Michael Park, PE. PTOE, Director of Public Works

From: Chris Bussen, Solid Waste Superintendent

Through: Mike Anderson, PE., Deputy Director of Public Works

Date: July 9, 2025

Re: Update Regarding City Council Priority Goal for Solid Waste

The following activity has been completed regarding the curbside residential solid waste services engagement plan.

On May 15th, City staff met with a consultant to review many questions regarding the drafting of a Request for Proposal (RFP). Staff covered best management practices and lessons learned from the City's previous RFP as well as experiences from other Cities.

On June 18th, 52 state-required 2-year notices were mailed via certified mail through the United States Postal Service. Notices were mailed to licensed residential haulers in Lee's Summit, as well as licensed commercial haulers in Lee's Summit.

An additional 11 letters were mailed (not certified) to licensed residential haulers, which included a QR code link to a survey. The survey requests input regarding a draft RFP.

In addition, 26 licensed commercial haulers received letters (not certified), which included a brief description of recent City activity regarding curbside residential solid waste services.

Staff also mailed a letter to 161 HOA's/POA's registered with the City Development Department. The letter provided an overview of recent activity, including a QR code link to the City's website with additional information on solid waste contracting activity. A second QR code link was provided, which connected respondents to a curbside services survey.



Since June 18th, staff contacted local haulers to obtain contracting information regarding HOA's/POA's. Emails were also sent to known HOA addresses to obtain information. To date, staff obtained some information from 95 HOA's/POA's. Efforts to make contact with HOA's will continue. Staff have obtained valuable information from the surveys. Trends regarding HOA contracts have been documented, along with some information regarding monthly fees. Most HOA's appear interested in considering utilizing a City contract.

Staff scheduled meetings with local licensed haulers in order to discuss survey results and better understand what input industry experts might have to assist in developing a quality RFP.

Staff also began coordinating with the Mayor's Office on scheduling town hall meetings in order to obtain public input regarding the development of the RFP.

If you have any questions regarding recent activity, please let me know.

