

The City of Lee's Summit

Action Letter

Public Works Committee

Monday, November 10, 2025

4:30 PM

City Council Chambers
and Via Video Conference
220 SE Green Street
Lee's Summit, MO 64063

Notice is hereby given that the Public Works Committee for the City of Lee's Summit will meet in Regular Session on Monday, November 10, 2025, at 4:30 p.m. in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. on Monday, November 10, 2025, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](https://www.watchls.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

1. Call to Order

The November 10, 2025, Public Works Committee meeting was called to order by Chair Prier, at 4:31 p.m. at City Hall, 220 SE Green Street, in the City Council Chambers. Notice had been provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and online.

2. Roll Call

Present: 3 - Chairperson Mia Prier
Vice Chair Cynda Rader
Councilmember Faith Hodges

Absent: 2 - Councilmember Trish Carlyle
Alternate Donnie Funk

3. Approval of Agenda

A motion was made by Councilmember Hodges, seconded by Vice Chair Rader, to approve the agenda as posted. The motion carried by a unanimous 3-0 vote (Councilmember Carlyle absent).

4. Public Comments

None.

5. Business

- A. [2025-7269](#) Approval of the October 13, 2025, Public Works Committee Action Letter.

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A motion was made by Vice Chair Rader, seconded by Councilmember Hodges, to approve the Public Works Committee Action Letter dated October 13, 2025. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent).

- B. [BILL NO. 25-229](#) An Ordinance approving the award of RFQ No. 2025-50 between the City of Lee's Summit, Missouri and Bartlett & West for the design and construction of a Welcome Monument to be located at the Intersection of M291 Highway and M150 Highway. (PWC 11/10/25)

A motion was made by Councilmember Hodges, seconded by Vice Chair Rader, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent). (PWC 11/10/25)

- C. [BILL NO. 25-225](#) An Ordinance approving the use of a Cooperative Contract between the Houston-Galveston Area Council (HGACbuy) and Roadway Asset Services, LLC. (Contract No. HP08-25), for the evaluation services for the City of Lee's Summit roadway system and street signage and authorizing the City Manager to execute the same for the City. (PWC 11/10/25)

A motion was made by Vice Chair Rader, seconded by Councilmember Hodges, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent). (PWC 11/10/25)

- D. [BILL NO. 25-226](#) An Ordinance awarding the bid for Project No. 599 for the Ward Road Improvements (Phase 1): NW Blue Parkway to NW O'Brien Road to VF Anderson Builders in the amount of \$4,913,531.05, and authorizing the City Manager to execute an agreement for the same. (PWC 11/10/25)

A motion was made by Councilmember Hodges, seconded by Vice Chair Rader, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent). (PWC 11/10/25)

- E. [BILL NO. 25-227](#) An Ordinance approving the award of Bid No. 2026-011 for the purchase of asphalt base and surface materials for an initial term of one year, with up to four, one-year renewals, to Vance Brothers, Inc. and authorizing the City Manager to execute an agreement for the same. (PWC 11/10/25)

A motion was made by Vice Chair Rader, seconded by Councilmember Hodges, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent). (PWC 11/10/25)

- F. [BILL NO. 25-228](#) An Ordinance approving Change Order No. 5 to the agreement with Tandem Paving Company Inc. for the Mill & Overlay FY26 Program, Project No. 887-OV to increase the project timeline by 20 days, and authorizing the City Manager to execute an agreement for the same. (PWC 11/10/25)

A motion was made by Councilmember Hodges, seconded by Vice Chair Rader, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 3-0 vote. (Councilmember Carlyle absent). (PWC 11/10/25)

- G. [2025-7239](#) Presentation: FY26 Snow Plan

Shawn Graff, Assistant Director of Operations, presented several weather predictions and summarized that Lee's Summit sees the heaviest snowfall

during Jan., Feb. and March. Mr. Graff went over snow preparations which begin in summer, with new roads taken into account, maps loaded, training and technology changes and how many employees it takes to fight snow which ideally is 50 personnel. Equipment is tested and routes are driven. Mr. Graff explained why the City utilizes a local weather service for forecasting, because the focus is just for Lee's Summit. The cost is \$12,000 per year and shared with public works employees in the form of a snow fighting plan. Crews plow and treat 1,124 lane miles and 1,220 cul-de-sacs and dead ends. The City website is updated for public and social media, updates are as needed or as conditions change or plans change. A public facing snow route completion map is available on the City website.

Once plowing operations have ended, staff will respond to calls and perform spot checks and plow, as necessary. Snow management team collects weather data and notes to complete an after-action report. The goals of the City were stated, as shown on the City's snow page on the website, and the three priorities of roadways were described. Edits have been made to some secondary routes.

Staff met with Downtown Lee's Summit staff to discuss contractors for downtown roadways, alleyways and sidewalks. Third Street will be a primary route now, but challenges may come up during daytime hours with traffic. Staff will work with downtown shop owners on where to pile snow in order to help snow operations crews, and staff is working on a new contract for downtown areas.

Looking forward, as part of the fiscal year 2026 budget, Staff had expansion requests for two full time operators which are in the process of starting. A new tandem dump truck was ordered but it will not be ready this winter season. Five Road Weather Information Systems (RWIS) were ordered that will read pavement temperatures and weather that will impact the City. Going into this winter season, staff has gained more knowledge and has more experience. Several pieces of equipment have been replaced through the vehicle replacement program, or VERP. Mr. Graff gave kudos to the Fleet crews. Route optimization is something staff would like to work towards, which would base routes on efficiency, reduce travel times, and u-turns. Staff would like to update the snow program to monitor progress, predict when operations can be done, to have better prediction models, public facing data & mapping, and to replace the turn-by-turn routing system. The salt brine computer equipment is 10 years old and needs to be replaced.

Mr. Graff mentioned the public can help during snow operations with how cars are parked, where and how to shovel snow and to please be patient with crews. Frequently asked questions can be found on the City website [LSsnow.net](https://www.lee-summit.org/LSsnow.net).

Vice Chair Rader inquired on an update on current road repairs prior to snowfall. Mr. Park answered the Colbern, Chipman, Sampson and Third Street (ribbon cutting soon) are open. More work will take place in the Spring, such as Douglas Street Improvements. Pryor Road will remain closed. Vice Chair Rader also inquired why staff utilizes a contractor for the downtown Lee's Summit core during snow events, and Mr. Graff answered this allows operations crews to focus on getting the City plowed. The contractor helps downtown businesses to open quicker. Vice Chair Rader also inquired if there is a budget just for snow, and Mr. Park answered yes that the snow budget is based on historical averages. Staff goes back three years, and staff continues to make budget requests. Discussion centered around keeping a balance in the budget. Vice Chair Rader asked what happens to funds if snows were light one year. Mr. Park noted that if there was a light snow year then money would go back into the general fund. Any money that was not spent for snow operations, then staff makes decisions during the annual budget process. Otherwise funds go back into the reserve balance.

This Presentation was received and filed.

6. Roundtable

Chair Prier inquired about the Raintree Spillway bridge project. Mr. Park answered striping was being done so work should be finished up by the end of the month. Chair Prier also asked about the dead-end signage at Independence and Orchard Dr. being too small, and Mr. Park shared that staff can investigate.

Mr. Park mentioned there will be a ribbon cutting for the Hangar 2 Airport project on Thursday, Nov. 13, at 2 p.m. Another ribbon cutting for Third Street from Blue Parkway to Jefferson Street will be Wed., Nov. 19, at 2 p.m. near Jefferson Street. Mr. Park reminded everyone that Veteran's Day is tomorrow and thanked all the men and women who have served.

7. Adjournment

The November 10, 2025, Public Works Committee meeting was adjourned by Chair Prier at 5:50 p.m. at City Hall, 220 SE Green Street, City Council Chambers.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"