

**The City of Lee's Summit**  
**Action Letter - Final**  
**Public Works Committee**

Monday, August 3, 2020

5:00 PM

Via Video Conference

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Notice is hereby given that the Public Works Committee for the City of Lee's Summit will meet on Wednesday, August 3, 2020, at 5:00 pm, via video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri due to the ongoing COVID-19 pandemic.

The public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to 12:00 pm on Monday, August, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the City Council meeting.

**1. Call to Order**

The August 3, 2020 Public Works Committee meeting was called to order by Chairman DeMoro, at 5:03 p.m. via Zoom.

**2. Roll Call**

**Present:** 4 - Chairperson Fred DeMoro  
Vice Chair Phyllis Edson  
Councilmember Trish Carlyle  
Councilmember Hillary Shields

**3. Approval of Agenda**

A motion was made by Vice Chair Edson, seconded by Councilmember Shields, to approve the agenda as posted. The motion carried by a unanimous 4-0 vote.

**4. Public Comments**

None

**5. Business**

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- A. [2020-3561](#) Approval of the June 1, 2020 Public Works Committee Action Letter.
- A motion was made by Vice Chair Edson, seconded by Councilmember Shields, to approve the Public Works Committee Action Letter dated June 1, 2020. The motion carried by a unanimous 4-0 vote.**
- B. [BILL NO. 20-127](#) An Ordinance awarding Bid No. 2020-071 for a one year contract with three (3) potential renewal periods of one year each for street light and traffic signal services to Custom Lighting Services, LLC dba Black & McDonald and authorizing the City Manager to execute an agreement for the same. (PWC 8/3/20)
- A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- C. [BILL NO. 20-137](#) An Ordinance authorizing the execution of an agreement for Professional Engineering Services between the City of Lee's Summit, Missouri, and WSP USA for 3rd Street Improvements from Jefferson Street to Blue Parkway (RFQ No. 2020-066) for an amount not to exceed \$647,300.00 and authorizing the City Manager to execute an agreement for the same. (PWC 8/3/20)
- A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- D. [BILL NO. 20-138](#) An Ordinance awarding the bid for Project No. 543-32272C for the Stormwater Projects SW 34th Street and SW Pinnell Drive to Blue Nile Contractors, Inc., in the amount of \$435,214.03, and authorizing the City Manager to execute an agreement for the same. (PWC 8/3/20)
- A motion was made by Vice Chair Edson, seconded by Councilmember Carlyle, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- E. [BILL NO. 20-139](#) An Ordinance authorizing execution of Modification No. 2 to the agreement dated July 16, 2019 (RFQ No. 543-32272) for professional engineering services for stormwater for 4 projects with Lamp Rynearson, for an increase of \$30,000.00 with an amended not to exceed amount of \$201,700.00 and authorizing the City Manager to execute an agreement for the same. (PWC 8/3/20)
- A motion was made by Councilmember Carlyle, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.**
- I. [BILL NO. 20-143](#) An Ordinance approving term extension until December 31, 2020 for a Public Service Agreement by and between the Downtown Lee's Summit Community Improvement District and the City of Lee's Summit, Missouri for the purposes stated in such agreement, and authorizing the City Manager to execute the same by and on behalf of the City. (PWC 8/3/20)
- A motion was made by Vice Chair Edson, seconded by Councilmember Shields, that this**

Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

- F. [BILL NO. 20-140](#) An Ordinance authorizing the execution of a lease agreement by and between the City of Lee's Summit and Sallee Real Estate Investments, LLC for a period of 20 years with options for four additional five-year terms for the development of Hangar V at the Lee's Summit Municipal Airport. (PWC 8/3/20)

A motion was made by Councilmember Carlyle, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

- G. [BILL NO. 20-142](#) An Ordinance authorizing execution of an on-call agreement for Professional Planning & Engineering Services for the Lee's Summit Municipal Airport (RFQ NO. 2020-067) with Crawford, Murphy and Tilly, Inc. for one year with four possible one year renewal options, and authorizing the City Manager to execute an agreement for the same for the City of Lee's Summit, Missouri. (PWC 8/3/20)

A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

- H. [BILL NO. 20-141](#) An Ordinance approving Change Order No. 4 to the contract with B. Dean Construction, LLC, for the Fire Station Number 3 project, an increase of \$3,933.24 for a revised contract price of \$5,542,241.43 and an increase of 37 calendar days to reach substantial and final completion. (PWC 8/3/20)

A motion was made by Councilmember Shields, seconded by Vice Chair Edson, that this Ordinance be recommended for approval to the City Council. The motion carried by a unanimous 4-0 vote.

## 6. Roundtable

Councilmember Edson wanted to make sure to revisit previous items addressed by the Public Works Committee. With the new Committee and new Chair she wanted to make sure to address old business in the near future, most importantly Stormwater so that it does not get put on the back burner again. She proposed the need to set time aside to have discussions about how to move forward.

Chairman DeMoro gave time for Michael Park, Interim Director of Public Works, to address the Committee about the Stormwater issue. He said that Staff would be more than happy to review past history of the Stormwater Utility discussion considering the new Committee members, but we are at a point that discussion has ended with a need for the study and a financial plan to move this thing forward. The study was in budget for this year and then it was rescinded due to COVID and uncertainties with revenues. It was decided that Staff would reconsider the budget as the year progresses for opportunities to refund those items that were cut, such as that needed study. In review of the history he did not believe that Staff is in a position to make any other recommendations

beside needing utility study done in order to move forward.

Christal Weber, Assistant City Manager, commented on the issue and stated she previously met with Chairman DeMoro and George Binger, Acting Public Works Director. The Chairman laid out a plan to bring Stormwater forward as well as other topics to the Public Works Committee. Staff can present a Stormwater history and then the committee can motion to recommend to the Finance and Budget Committee (FBC) to consider funding the study as funds become available. The FBC does intend to review the budget every month. The City Manager is planning to make operational change recommendations as needed as we have a better idea where we are financially from this public health crisis. The Chairman requested to cover in early spring where we are on CIP projects, both active and funding for future projects. These could include and have some impacts on Stormwater projects in line with previous Bond issues.

Councilmember Edson asked for an update on the Airport Master Plan process. Bob Hartnett, Deputy Director of Public Works, said they are working with a consultant. The COVID situation has played a role in slowing things down. They were at the beginning stages of doing an inventory count and one of those assets was a traffic count. The traffic count dropped off the first of April and those counts are looked at to project forward. There was dialogue going on nationwide with others in the same situation. The South East District of the FAA had stopped all forecasting because of COVID, but there was no such direction from the Central Region. Recent guidance was given to proceed but also to be prepared to make some cuts and adjustments. He stated they were probably 4-8 weeks behind where they had projected. There were plans to do public outreach and open houses, but that will not happen in the current environment. Information about the Airport Management process has been posted on the City's website making it convenient to go online and make comments in place of face-to-face meetings. There is also a stakeholder group that has been providing guidance to the consultant. One of the stakeholders has been the City Council Liaison to the BOAC and that is now Councilmember Carlisle. They are still working away but the process has not gone exactly as they anticipated in the beginning.

Councilmember Edson added that going forward if it becomes possible to do the face-to-face meetings that would be preferred because she gets questions and emails about this on a regular basis. Up to today she was telling them about meetings in September and October where maybe that would be possible. Mr. Hartnett had a conversation with the consultant last week and it is still on the calendar for September. The consultant did say that he will take a look at the timeline to see if there are further adjustments that need to be made but would much rather hold the face-to-face meetings.

## 7. Adjournment

The August 3, 2020 Public Works Committee meeting was adjourned by Chairman DeMoro at 5:52 p.m. via Zoom meeting.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "[lsmo.legistar.com](https://lsmo.legistar.com)"