

The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, March 3, 2025

4:00 PM

City Council Chambers
and Via Video Conference
220 SE Green Street
Lee's Summit, MO 64063

Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, March 3, 2025 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. (noon) on Monday, March 3, 2025, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website (WatchLS.net) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

1. Call to Order

Chairperson Shields called the March 3, 2025 Finance and Budget Committee meeting to order at 4:00 p.m.

2. Roll Call

Present: 4 - Chairperson Hillary Shields
Vice Chair Beto Lopez
Councilmember Trish Carlyle
Councilmember Donnie Funk

3. Approval of Agenda

A motion was made by Councilmember Carlyle, seconded by Councilmember Funk, to approve the agenda as published. The motion carried by the following vote:

Aye: 4 - Chairperson Shields
Vice Chair Lopez
Councilmember Carlyle
Councilmember Funk

4. Public Comments

There were no Public Comments.

5. Business

- A. [2025-6768](#) Approval of the February 3, 2025 Finance and Budget Committee Action Letter.

A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Carlyle, to approve the Action Letter dated February 3, 2025. The motion carried by the following vote:

Aye: 4 - Chairperson Shields
Vice Chair Lopez
Councilmember Carlyle
Councilmember Funk

- B. [BILL NO. 25-049](#) An Ordinance approving Amendment No. 7 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City. (F&BC 3/3/25)

A motion was made by Councilmember Carlyle, seconded by Councilmember Funk, that Bill No. 25-049 be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 4 - Chairperson Shields
Vice Chair Lopez
Councilmember Carlyle
Councilmember Funk

- C. [BILL NO. 25-050](#) An Ordinance approving a purchase by the City of Lee's Summit from Stryker Medical of new Lifepak cardiac monitor defibrillators in the amount of \$1,417,204.50 and authorizing the City Manager to execute all documents necessary to effectuate the same by and on behalf of the City. (F&BC 3/3/25)

A motion was made by Mayor Pro Tem Lopez, seconded by Councilmember Funk, that Bill No. 25-050 be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 4 - Chairperson Shields
Vice Chair Lopez
Councilmember Carlyle
Councilmember Funk

- D. [BILL NO. 25-051](#) An Ordinance approving a purchase by the City of Lee's Summit from Motorola Solutions for 12 new portable radios for the Fire Department in the amount of \$105,230.52 and authorizing the City Manager to execute all documents necessary to effectuate the same by and on behalf of the City. (F&BC 3/3/25)

A motion was made by Councilmember Carlyle, seconded by Councilmember Funk, that Bill No. 25-051 be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 4 - Chairperson Shields
Vice Chair Lopez
Councilmember Carlyle
Councilmember Funk

- E. [2025-6795](#) Report: Investment Portfolio Reports for the quarter ended December 31, 2024

This Presentation was received and filed.

6. Roundtable

Mayor Pro Tem Lopez stated he was glad it was an easy agenda for the new Councilmember's first Finance and Budget Committee meeting.

Ms. Donna Lake, Assistant City Manager, gave a brief overview of the unallocated General Fund Reserve considerations, per Chair Shields request.

Ms. Briana Burrichter, Finance Director, provided a sales tax update.

Ms. Donna Lake, Assistant City Manager, shared the Budget Calendar and an update on the workday project.

7. Adjournment

Seeing no further business, Chairperson Shields adjourned the March 3, 2025 Finance and Budget Committee meeting at 4:26 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"