

The City of Lee's Summit
Action Letter - Draft
Community and Economic Development Committee

Wednesday, August 14, 2024

4:00 PM

City Council Chambers
and Via Video Conference
220 SE Green Street
Lee's Summit, MO 64063

Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet in Regular Session on Wednesday, August 14, 2024 at 5:00 pm in person and via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Tuesday, August 12, 2024, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform. The meeting may be viewed on the City's website at WatchLS.net, or Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7.

1. Call to Order

Chair Lovell called the August 14, 2024 Community and Economic Development Committee to order at 4:00 p.m.

2. Roll Call

Present: 4 - Chairperson John Lovell
Vice Chair Mia Prier
Councilmember Faith Hodges
Councilmember Cynda Rader

Absent: 1 - Planning Commissioner Dana Arth

3. Approval of Agenda

A motion was made by Vice Chair Prier, seconded by Councilmember Hodges, to approve the August 14, 2024 Community and Economic Development Committee agenda. The motion carried by the following vote:

Aye: 4 - Chairperson Lovell
Vice Chair Prier
Councilmember Hodges
Councilmember Rader

Absent: 1 - Planning Commissioner Arth

4. Public Comments

There were no public comments.

5. Business

Community and Economic Development Committee

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August 14, 2024

- A. [2024-6417](#) Approval of the July 10, 2024 Community and Economic Development Action Letter.

A motion was made by Councilmember Hodges, seconded by Vice Chair Prier, to approve the July 10, 2024 Community and Economic Development Committee Action Letter. The motion carried by the following vote:

Aye: 4 - Chairperson Lovell
Vice Chair Prier
Councilmember Hodges
Councilmember Rader

Absent: 1 - Planning Commissioner Arth

- B. [2024-6441](#) Discussion: Development Review Process

Aimee Nassif, Deputy Director of Development Services, provided an overview of each of the development process steps from zoning, preliminary Development Plan, Final Development Plan, platting, permitting and final occupancy. She explained this is a multi-disciplined collaboration approach that highlights how each process builds and works off one another. She included the duration, the safeguards and the benefits for each step.

Ms. Nassif also stated the City of Lee's Summit is currently seen as a model in the KC Metro area for its review process and collaboration working with developers.

- C. [2024-6443](#) Discussion: Tree Preservation, Open Space, and Landscaping

Aimee Nassif, Deputy Director of Development Services, stated staff would like to update the City's existing design requirements pertaining to tree preservation, landscape buffers, and open space for new development and redevelopment applications.

While minimum requirements currently exist in various chapters of the Unified Development Ordinance (UDO), staff believes there are opportunities to enhance these requirements and improve readability to ensure continued high-quality development throughout the City. Staff is seeking direction from the committee to begin the necessary research and analysis so they may return to a future meeting next spring to discuss their findings, recommendation, and receive feedback in preparation of drafting any applicable UDO updates.

- D. [2024-6442](#) Housing Initiatives Memo

Aimee Nassif, Deputy Director of Development Services, stated in February 2024, staff presented a housing report which included a host of housing recommendations that further advance the implementation efforts of the housing diversity and attainable housing goals of both the City's Ignite! Strategic Plan and Ignite! Comprehensive Plan.

In October, staff will be presenting an in-depth report for the CEDC on the status of the recommendations and any further recommendations the CEDC may have. Much of the progress made so far and current work have focused on Unified Development Ordinance (UDO) updates.

The purpose of the current memo is to provide a list of those updates.

6. Roundtable

Chair Lovell inquired about working with the Lee's Summit Economic Development Council to target industries to locate in Lee's Summit and determine standards and incentives to attract them. Ryan Elam, Assistant City Manger, stated there is information available on this topic and staff will do additional research and bring the information to the committee for review.

7. Adjournment

Hearing no further business, Chair Lovell adjourned the August 14, 2024 Community and Economic Development Committee at 5:12 pm.