



The City of Lee's Summit
Final Agenda
Finance and Budget Committee

Monday, May 2, 2016
4:00 PM
City Council Chambers
City Hall
220 SE Green Street
Lee's Summit, MO 64063

CALL TO ORDER

ROLL CALL

APPROVAL OF MAY 2, 2016 AGENDA

APPROVAL OF ACTION LETTER

[2016-0129](#) APPROVAL OF ACTION LETTER FROM APRIL 25, 2016 FINANCE & BUDGET MEETING

PUBLIC COMMENTS:

BUSINESS

[2016-0047](#) A RESOLUTION APPROVING THE SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017

Recommendation: Staff recommends approval of a resolution approving the Summit Fair Community Improvement District's Fiscal Year 2017 budget.

Presenter: Conrad Lamb

[TMP-0025](#) AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

Recommendation: Recommendation:
STAFF RECOMMENDS APPROVAL OF AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

Presenter: Presenter: John Ohrazda, Airport Manager

[TMP-0041](#) AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

Recommendation: Recommendation: STAFF RECOMMENDS APPROVAL OF AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

Presenter: Presenter: Major Curt Mansell

[TMP-0042](#) AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE ESTABLISHMENT OF A WIDE AREA NETWORK (WAN) DATA CONNECTION TO INCREASE EFFICIENCY OF THE CASE MANAGEMENT SOFTWARE.

Recommendation: Recommendation: Staff recommends approval of an Ordinance approving and authorizing the execution of a memorandum of understanding between the City of Lee's Summit, Missouri and the Office of State Courts Administrator for the establishment of a Wide Area Network (WAN) data connection to increase efficiency of the case management software.

Presenter: Presenter: Kelly S. Elliott

[2016-0140](#) Continued Review of City Manager's proposed FY17 budget

Recommendation: Recommendation: Staff recommends approval to draft an ordinance adopting the proposed fiscal year 2016-2017 annual budget.

Presenter: Presenter: Stephen Arbo

ROUNDTABLE:

ADJOURNMENT

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".



The City of Lee's Summit

220 SE Green Street
Lee's Summit, MO 64063

Packet Information

File #: 2016-0129, **Version:** 1

APPROVAL OF ACTION LETTER FROM APRIL 25, 2016 FINANCE & BUDGET MEETING



The City of Lee's Summit
Action Letter
Finance and Budget Committee

Monday, April 25, 2016
4:00 PM
City Council Chambers
City Hall
220 SE Green Street
Lee's Summit, MO 64063

CALL TO ORDER

ROLL CALL

Present: 4 - Diane Forte
Dave Mosby
Diane Seif
Trish Carlyle
Absent: 1 - Rob Binney

Approval of Agenda

A motion was made by Councilmember Carlyle, seconded by Vice Chair Mosby, that this was approved. The motion carried by the following vote:

Aye: 4 - Chairperson Forte
Vice Chair Mosby
Councilmember Seif
Councilmember Carlyle

Absent: 1 - Councilmember Binney

PUBLIC COMMENTS:

No Public Comments

[2016-0078](#) Action Letter for approval April 4, 2016.

Recommendation: Recommendation:

On motion by Councilmember Mosby, second by Councilmember Seif, the Action Letter for April 4, 2016 was approved by unanimous vote.

A motion was made by Vice Chair Mosby, seconded by Councilmember Seif, that this Minutes was approved. The motion carried by the following vote:

Aye: 4 - Chairperson Forte
Vice Chair Mosby
Councilmember Seif
Councilmember Carlyle

Absent: 1 - Councilmember Binney

Finance and Budget Committee

Action Letter

April 25, 2016

BUSINESS

[TMP-0023](#)

AN ORDINANCE APPROVING A PUBLIC SERVICE AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE JUNIOR COLLEGE DISTRICT OF METROPOLITAN KANSAS CITY, MO FOR THE SUPPORT OF THE MCC-LITERARY FESTIVAL AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY.

Recommendation: Recommendation: Staff recommends approval of an Ordinance approving and authorizing the execution of a Public Service Agreement by and between the City of Lee's Summit, Missouri and the Junior College District of Metropolitan Kansas City, MO for the support of the MCC-Longview Literary Festival. I move for adoption.

Presenter: Presenter: Joe Snook

This item was presented by Carole Culbertson instead of Joe Snook.

A motion was made by Councilmember Carlyle, seconded by Councilmember Seif, that this Ordinance was approved. The motion carried by the following vote:

Aye: 4 - Chairperson Forte
Vice Chair Mosby
Councilmember Seif
Councilmember Carlyle

Absent: 1 - Councilmember Binney

Review of City Manager's FY17 Budget

This was continued. Will be discussed at next F&BC meeting to see if there are any changes needed before going to full Council.

ROUNDTABLE:

Next Meeting will be May 2, 2016 at 4 p.m.

ADJOURNMENT

A motion was made by Councilmember Seif, seconded by Councilmember Carlyle, that this was approved. The motion carried by the following vote:

Aye: 4 - Chairperson Forte
Vice Chair Mosby
Councilmember Seif
Councilmember Carlyle

Absent: 1 - Councilmember Binney

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".

Packet Information

File #: 2016-0047, **Version:** 1

A RESOLUTION APPROVING THE SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017

Issue/Request:

A resolution approving the Summit Fair Community Improvement District Budget for Fiscal Year ending June 30, 2017.

Key Issues:

The Cooperative Agreement with Summit Fair Community Improvement District requires the City to review and approve the District's Annual Budget.

The District has submitted its budget for Fiscal Year 2017 with total revenues of \$1,262,478, which includes \$727,624 from CID Sales Tax and \$534,854 from CID Special Assessments.

The District proposes Expenditures of \$1,262,478, comprised of \$363,812 of EATS payments to the Summit Fair TIF, \$848,666 pledged to pay District Bond Obligations, and \$50,000 retained to pay Administrative Costs of the District.

The 2017 Budget expects a 1.39% increase in both Revenues and Expenditures.

In addition, the District submitted a Budget for Summit Place Project for the Fiscal Year ending June 30, 2017. The District anticipates receiving \$6,786,692 from the Developer of the Summit Place Project during the fiscal year, and, anticipates expenditures of \$6,786,692 for items related to the development of the Summit Place Project Areas (2a and 2b). No CID Sales Tax Revenues, or bond proceeds are projected to be received for the Summit Place Project during the Fiscal Year ending June 30, 2017.

Proposed Committee Motion:

I move to recommend to the City Council approval of a resolution approving the Summit Fair Community Improvement District budget for the Fiscal Year ending June 30, 2017.

Proposed City Council Motion:

Background:

The District was formed in 2008 to provide funding for infrastructure improvements and other services within the boundaries of the District. The District utilizes a one percent sales tax and real property special assessment of \$1.24 per square foot of businesses located in the Summit Fair shopping center as revenue sources.

The Cooperative Agreement between the City and Summit Fair Community Improvement District in Section 5.02 requires the District to submit a proposed budget to the City's Finance Director for comments and to obtain approval of the proposed budget by the City prior to its adoption or expenditures of funds included in the budget.

Impact/Analysis:

The budget for Fiscal Year 2017 allocates 50% of CID Sales Taxes to the Summit Fair TIF as Economic Activity Taxes. The budget allocates all but \$50,000 of the remainder of the CID Sales Taxes to the payment of Debt Service on the Summit Fair Community Improvement District Bonds. The \$50,000 is allocated to pay for administrative costs of the District during Fiscal Year 2017.

The District also submitted a Fiscal Year 2017 budget for the Summit Place Project. The District anticipates receiving \$6,786,692 of Developer Advances for costs incurred related to the Summit Place Project in Project Areas 2a and 2b. The major expenditures for Fiscal Year 2017 are expected to be \$3,684,880 for On-Site Improvements, \$2,425,378 for Off-Site Improvements and \$381,953 for Professional Services related to the Summit Place Project.

Timeline:

Other Information/Unique Characteristics:

[Enter text here]

Conrad Lamb

Staff recommends approval of a resolution approving the Summit Fair Community Improvement District's Fiscal Year 2017 budget.

**SUMMIT FAIR
COMMUNITY IMPROVEMENT DISTRICT**

**SUMMIT FAIR PROJECT
SUMMIT PLACE PROJECT**

**BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2016
AND ENDING JUNE 30, 2017
BUDGET MESSAGE**

The Summit Fair Community Improvement District (the “**District**”) was formed as a political subdivision of the State of Missouri on April 17, 2008 by the City Council of the City of Lee’s Summit, Missouri (the “**City**”) by Ordinance No. 6619. The City, the District and RED Lee’s Summit East, LLC (the “**Summit Fair Developer**”) entered into a Cooperative Agreement dated October 28, 2008, as amended by the First Amendment to Cooperative Agreement and the Second Amendment to Cooperative Agreement (as amended, the “**Summit Fair Cooperative Agreement**”) pursuant to which the District agreed to undertake the “CID Improvements” (as defined in the Summit Fair Cooperative Agreement). Summit Fair Developer and City also entered into that certain Amended and Restated Tax Increment Financing Contract dated as of May 27, 2008, as the same has been amended by the First Amendment, Second Amendment to Amended and Restated Tax Increment Financing Contract, Third Amendment to Amended and Restated Contract and the Fourth Amendment to Amended and Restated Contract (as amended, the “**Summit Fair TIF Contract**”).

On May 15, 2014 the City adopted Ordinance No. 7465 which added property to the District in connection with the Summit Place project, and the District sales tax immediately became effective in such area. On August 14, 2014, the City, the District and RED LSE, LLC (the “**Summit Place Developer**”) entered into a Cooperative Agreement (the “**Summit Place Cooperative Agreement**”) pursuant to which the District agreed to undertake the certain additional “CID Improvements”, as that term is defined in the Summit Place Cooperative Agreement (hereinafter referred to as the “**Summit Place CID Improvements**”) and to provide for, among other things, the implementation of the CID sales tax for the Summit Place project. Summit Place Developer and City also entered in that certain Tax Increment Financing Contract dated as of August 7, 2014 (the “**Summit Place TIF Contract**”) which, among other things, contemplates the addition of the Summit Place Project to the District and the construction of the Summit Place CID Improvements.

The District has adopted a fiscal year beginning July 1 and ending June 30 of each year, the same as the fiscal year of the City.

The District’s sources of revenue for the Summit Fair project (the “**Summit Fair District Revenues**”) are (i) special assessments levied pursuant to the Missouri Community Improvement District Act, Sections 67.1401 to 67.1571 of the Revised Statutes of Missouri (the “**CID Act**”), in an amount equal to one dollar and twenty-four cents (\$1.24) per square foot of building floor area within the Summit Fair project and (ii) a one percent (1%) sales tax imposed on sales within the Summit Fair portion of the District. The District’s one percent (1%) sales tax was imposed beginning July 1, 2009 and the District’s special assessments were assessed and collected beginning with the fiscal year ending June 30, 2011. The District’s source of revenue (the “**Summit Place District Revenues**”) for the Summit Place project is limited to the one percent (1%) sales tax imposed on sales within the Summit Place portion of the District. The Summit Place portion of the District is not subject to the District’s special assessment described above.

The Summit Fair Cooperative Agreement contemplates that “District Obligations” (as defined in the Summit Fair Cooperative Agreement) that are paid with Summit Fair District Revenues may be issued with the approval of the District and the City, the proceeds of which will be used for the purpose of funding all, or an appropriate portion of, the “CID Improvement Costs” (as defined in the Summit Fair Cooperative Agreement). District Obligations were issued by the Industrial Development Authority of Lee’s Summit, Missouri in August of 2012 in the Par Amount of \$11,850,000.00 to partially fund the CID Improvements described in the Summit Fair Cooperative Agreement.

The Summit Place Cooperative Agreement contemplates that “District Obligations” (as defined in the Summit Place Cooperative Agreement) that are paid with Summit Place District Revenues may be issued with the

approval of the District, Summit Place Developer, and the City, the proceeds of which will be used for the purpose of funding all, or an appropriate portion of, the "CID Improvement Costs" (as defined in the Summit Place Cooperative Agreement), but no such obligations have yet been issued.

SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017

SUMMIT FAIR PROJECT

Proposed Budget
Fiscal Year Ending
June 30, 2017

ESTIMATED REVENUES

CID Sales Tax Revenue ⁽¹⁾	\$727,624
CID Special Assessment Revenue ⁽²⁾	\$534,854
Interest Income	\$0
Bond Issuance - Par Amount	\$0
Transfer of Funds from District Account	\$0

TOTAL ESTIMATED REVENUES **\$1,262,478**

PROPOSED EXPENDITURES

1. Land	\$0
2. Site/Landscape	\$0
3. Land for Ward Road (I-470 to Blue Parkway)	\$0
4. Land for Blue Pkwy Realignment N. of Chipman	\$0
5. Demolition - North of Chipman (Blue Parkway)	\$0
6. Blue Parkway (North of Chipman)	\$0
7. Ward Road & Associated Utility Relocations	\$0
8. Bond Issuance Expenses, Reserve Funds, etc.	\$0
9. Interest	\$0
10. Revenues Collected by City as EATS	\$363,812
11. District Administrative Costs	\$50,000
12. City Previous Years Administrative Costs/Professional Fees	\$0
13. District Previous Years Administrative Costs/Professional Fees	\$0
14. Revenues Pledged for District Obligations - Net	\$848,666
15. District Costs of Formation	\$0

TOTAL PROPOSED EXPENDITURES **\$1,262,478**

Notes:

(1) The City's 1% administrative fee has already been deducted from the amounts shown. FYE 2017 estimates per Revenue Study in 2012 CID Bond OS.

(2) The County's 1% collection fee for assessing and collecting the District's special assessments has already been deducted from the amounts shown.

SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017
WITH COMPARISON TO PREVIOUS TWO YEARS

SUMMIT FAIR PROJECT

	Proposed Budget Fiscal Year Ending June 30, 2017	Estimated (Unaudited) Fiscal Year Ending June 30, 2016	Actual (Audited) Fiscal Year Ending June 30, 2015
<u>ESTIMATED REVENUES</u>			
CID Sales Tax Revenue ⁽¹⁾	\$727,624	\$710,345	\$702,232
CID Special Assessment Revenue ⁽²⁾	\$534,854	\$534,854	\$534,899
Interest Income	\$0	\$0	\$2
Bond Issuance - Net Amount	\$0	\$0	\$0
Transfer of Funds from District Account	\$0	\$0	\$0
TOTAL ESTIMATED REVENUES	\$1,262,478	\$1,245,199	\$1,237,133
<u>PROPOSED EXPENDITURES</u>			
1. Land	\$0	\$0	\$0
2. Site/Landscape	\$0	\$0	\$0
3. Land for Ward Road (I-470 to Blue Parkway)	\$0	\$0	\$0
4. Land for Blue Pkwy Realignment N. of Chipman	\$0	\$0	\$0
5. Demolition - North of Chipman (Blue Parkway)	\$0	\$0	\$0
6. Blue Parkway (North of Chipman)	\$0	\$0	\$0
7. Ward Road & Associated Utility Relocations	\$0	\$0	\$0
8. Bond Issuance Expenses, Reserve Funds, etc.	\$0	\$0	\$0
9. Interest	\$0	\$0	\$0
10. Revenues Collected by City as EATS	\$363,812	\$355,173	\$351,116
11. District Administrative Costs	\$50,000	\$50,000	\$50,000
12. City Previous Years Administrative Costs/Professional Fees	\$0	\$0	\$0
13. District Previous Years Administrative Costs/Professional Fees	\$0	\$0	\$0
14. Revenues Pledged for District Obligations - Net	\$848,666	\$840,027	\$777,303
15. District Costs of Formation	\$0	\$0	\$0
TOTAL PROPOSED EXPENDITURES	\$1,262,478	\$1,245,199	\$1,178,419

Notes:

(1) The City's 1% administrative fee has already been deducted from the amounts shown. FYE 2016 and FYE 2017 estimates per Revenue Study in 2012 CID Bond OS.

(2) The County's 1% collection fee for assessing and collecting the District's special assessments has already been deducted from the amounts shown.

SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017

SUMMIT PLACE PROJECT

Proposed Budget
Fiscal Year Ending
June 30, 2017

ESTIMATED REVENUES

CID Sales Tax Revenue ⁽¹⁾	\$0
Bond Issuance - Par Amount	\$0
Transfer of Funds from District Account	\$0
Developer Advanced Funds	\$6,786,692
TOTAL ESTIMATED REVENUES	\$6,786,692

PROPOSED EXPENDITURES

1. General Conditions	\$38,273
2. Other On-Site Site Improvements	\$3,684,880
3. Off-Site Improvements	\$2,425,378
4. Professional Services (Eng/Arch/Legal/Finance/Other)	\$381,953
5. Interest Carry	\$63,947
6. Closing and Financing Costs	\$42,960
7. General Contingency	\$99,301
8. Bond Issuance Expenses, Reserve Funds, etc.	\$0
9. Interest	\$0
10. Revenues Collected by City as EATS	\$0
11. District Administrative Costs	\$50,000
12. City Previous Years Administrative Costs/Professional Fees	\$0
13. District Previous Years Administrative Costs/Professional Fees	\$0
14. Revenues Pledged for District Obligations - Net	\$0
15. District Costs of Formation	\$0
TOTAL PROPOSED EXPENDITURES	\$6,786,692

Notes:

(1)No CID Sales Tax Revenues are projected for the Summit Place Project for Fiscal Year ending June 30, 2017

SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT
BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017
WITH COMPARISON TO PREVIOUS YEAR

SUMMIT PLACE PROJECT

	Proposed Budget Fiscal Year Ending June 30, 2017	Estimated (unaudited) Fiscal Year Ending June 30, 2016	Actual (audited) Fiscal Year Ending June 30, 2015
<u>ESTIMATED REVENUES</u>			
CID Sales Tax Revenue ⁽¹⁾	\$0	\$0	\$0
Bond Issuance - Net Amount	\$0	\$0	\$0
Transfer of Funds from District Account	\$0	\$0	\$0
Developer Advanced Funds	\$6,786,692	\$25,153	\$61,221
TOTAL ESTIMATED REVENUES	\$6,786,692	\$25,153	\$61,221
<u>PROPOSED EXPENDITURES</u>			
1. General Conditions	\$38,273	\$0	\$0
2. Other On-Site Site Improvements	\$3,684,880	\$0	\$0
3. Off-Site Improvements	\$2,425,378	\$0	\$0
4. Professional Services (Eng/Arch/Legal/Finance/Other)	\$381,953	\$153	\$14,663
5. Interest Carry	\$63,947	\$0	\$0
6. Closing and Financing Costs	\$42,960	\$0	\$0
7. General Contingency	\$99,301	\$0	\$0
8. Bond Issuance Expenses, Reserve Funds, etc.	\$0	\$0	\$0
9. Interest	\$0	\$0	\$0
10. Revenues Collected by City as EATS	\$0	\$0	\$0
11. District Administrative Costs	\$50,000	\$25,000	\$0
12. City Previous Years Administrative Costs/Professional Fees	\$0	\$0	\$0
13. District Previous Years Administrative Costs/Professional Fees	\$0	\$0	\$0
14. Revenues Pledged for District Obligations - Net	\$0	\$0	\$0
15. District Costs of Formation	\$0	\$0	\$46,558
TOTAL PROPOSED EXPENDITURES	\$6,786,692	\$25,153	\$61,221

Notes:

(1)No CID Sales Tax Revenues are projected for the Summit Place Project for Fiscal Years ending June 30, 2016 and June 30, 2017

BUDGET SUMMARY

The District anticipates that the estimated revenues for the fiscal year ending June 30, 2017 from the District's special assessments and the District's 1% sales tax for the Summit Fair Project will total \$1,262,478 and that the District's proposed expenditures for the Summit Fair Project during the fiscal year will total \$1,262,478 leaving a balance of \$0 at the end of the District's fiscal year.

The District anticipates that the estimated revenues for the fiscal year ending June 30, 2017 from Developer Advanced Funds for the Summit Place Project will total \$6,786,692 and that the District's proposed expenditures for the Summit Place Project during the fiscal year will total \$6,786,692 leaving a balance of \$0 at the end of the District's fiscal year.

RESOLUTION NO. 16-_____

A RESOLUTION APPROVING THE SUMMIT FAIR COMMUNITY IMPROVEMENT DISTRICT BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2017.

WHEREAS, the Summit Fair Community Improvement District (hereinafter "the District") was formed in 2008 for the purpose of providing funding for infrastructure improvements and other services within the boundaries of the District, which is achieved through a one percent (1%) sales tax and real property special assessment of \$1.24 per square foot of business located in the Summit Fair Shopping Center; and,

WHEREAS, Section 5.02 of the Cooperative Agreement between the City of Lee's Summit and the District requires the City to review and approve the district's Annual Budget prior to its adoption or expenditures being made therefrom; and,

WHEREAS, the District submitted its budget for Fiscal Year 2017 with total revenues of \$1,262,478, which projects and represents revenues of \$727,624 from the sales tax and \$534,854 from the special assessments, and expenditures of \$1,262,478, comprised of \$363,812 of EATS payments to the Summit Fair TIF, \$848,666 for payment of District Bond Obligations, and \$50,000 for administrative costs of the District; and,

WHEREAS, the Finance Director has reviewed the District's proposed budget and recommended the to the City Council approval of the Summit Fair Community Improvement District Budget for Fiscal Year Ending June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. That in compliance with Section 5.02 of the Cooperative Agreement, the City Council hereby approves the Summit Fair Community Improvement District Budget for Fiscal Year Ending June 30, 2017.

SECTION 2. That this resolution shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

PASSED AND APPROVED by the City Council for the City of Lee's Summit, Missouri, and APPROVED by the Mayor of said City this _____ day of _____, 2016.

Mayor Randall L. Rhoads

ATTEST:

City Clerk Denise R. Chisum

APPROVED AS TO FORM:

Chief Counsel of Management and Operations Jackie McCormick Heanue

Packet Information

File #: TMP-0025, **Version:** 1

AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

Issue/Request:

AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

Key Issues:

The Airport has received a request for permission to establish an aircraft maintenance facility in Hangar P from MJ Aviation Innovations, LLC. The Hangar meets city codes and requirements to perform this type of work. Rental would initially be 40% of the entire hangar, with plans for MJ Aviation Innovations, LLC to rent the entire hangar in one year. 60% of the existing space is currently rented for the storage of a Corporate aircraft. Lease is for 1-year with possible renewals of two years each. MJ Aviation Innovations, LLC expects to hire two more employees and need the entire Hangar P within twelve months. The initial rental rate for Hangar P will be \$738.00 per month, for an annual revenue total of \$8,856.00.

Proposed City Council Motion:

I MOVE TO RECOMMEND TO THE CITY COUNCIL APPROVAL OF AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

Background:

M J Aviation Innovations, LLC's sole owner-operator has been working as an employee of R&D American Aviation, LLC for the last fourteen years performing aviation maintenance services. The sole owner-operator of M J Aviation Innovations, LLC wishes to start his own aircraft maintenance operation at the Airport. The P Hangar was retro fitted for R&D American Aviation six years ago to provide a facility which met City requirements for aircraft maintenance. Since R&D American Aviation moved from Hangar P to the larger Hangar J to perform their operations, Hangar P has been under utilized. Permitting M J Aviation Innovations, LLC to start an operation in Hangar P will better utilize this facility and provide airport customers a choice of where their aircraft can be maintained.

Impact/Analysis:

M J Aviation Innovations, LLC will be able to perform aircraft maintenance on more aircraft at a time in a larger facility which is currently empty and being used for overnight storage of transient aircraft. The rental of

the 40% of the space in the Hangar P will allow the operator to begin with limited space and provide the ability to rent more space as they grow. The rental as currently outlined will generate an additional \$8,800 in rent annually.

Presenter: John Ohrazda, Airport Manager

Recommendation:

STAFF RECOMMENDS APPROVAL OF AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

BILL NO.

ORDINANCE NO.

AN ORDINANCE APPROVING A FIXED BASE OPERATOR AGREEMENT WITH MJ AVIATION INNOVATIONS, LLC FOR THE LEASE OF "HANGAR P" AT THE LEE'S SUMMIT MUNICIPAL AIRPORT FOR THE PURPOSE OF PERFORMING SERVICES AS A FIXED BASE OPERATOR (FBO) AND AUTHORIZING THE CITY MANAGER TO ENTER INTO THE SAME WITH MJ AVIATION INNOVATIONS, LLC FOR A PERIOD OF ONE YEAR.

WHEREAS, the City of Lee's Summit owns and operates the Lee's Summit Municipal Airport (hereinafter "Airport") which includes the ownership of a number of Hangars located on the property; and,

WHEREAS, the Airport, through the City Council, periodically enters into agreements for the leasing of Hangars located on the property for various purposes; and,

WHEREAS, MJ Aviation Innovations, LLC has requested permission to establish an aircraft maintenance facility in the form of a Fixed Base Operator (FBO) and has requested to lease a portion of Hangar P from the City of Lee's Summit for that purpose; and,

WHEREAS, MJ Aviation Innovations, LLC and the Airport have negotiated the terms and conditions of a Fixed Base Operator Agreement which provides for the leasing of 40% Hangar P to MJ Aviation Innovations, LLC for a monthly fee of \$738.00 per month, and further outlines other necessary terms and conditions of the property lease as well as the expectations associated with the operation of the FBO; and,

WHEREAS, City and MJ Aviation Innovations, LLC wish to enter into the Fixed Base Operator Agreement.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. That the Fixed Base Operator Agreement by and between the City of Lee's Summit, Missouri and MJ Aviation Innovations, LLC, for the purpose of leasing Hangar P at the Lee's Summit Municipal Airport to MJ Aviation Innovations, LLC for the operation of a FBO, a true and accurate copy being attached hereto as Exhibit "A" and incorporated herein by reference be and the same is hereby approved. The City Manager is hereby authorized to execute the same by and on behalf of the City of Lee's Summit, Missouri.

SECTION 2. That this ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. That should any section, sentence, or clause of this ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this _____ day of _____, 2016.

BILL NO.

ORDINANCE NO.

ATTEST:

Mayor Randall L. Rhoads

City Clerk Denise R. Chisum

APPROVED by the Mayor of said city this ____ day of _____, 2016.

ATTEST:

Mayor Randall L. Rhoads

City Clerk Denise R. Chisum

APPROVED AS TO FORM:

Chief of Litigation Trevor L. Stiles



LEE'S SUMMIT
MISSOURI

**FIXED BASE OPERATOR
AGREEMENT**

Between

M J Aviation Innovations, LLC

2016

And

The City of Lee's Summit, Missouri



FIXED BASE OPERATOR AGREEMENT

TABLE OF CONTENTS

SECTION 1. LEASED PREMISES1

SECTION 2. PURPOSE OF AGREEMENT1

SECTION 3. TERM.....3

SECTION 4. RENTALS, FEES AND RECORDS3

SECTION 5. OBLIGATIONS OF OPERATOR.....5

SECTION 6. OBLIGATIONS OF CITY 6

SECTION 7. CITY’S RESERVATIONS6

SECTION 8. INDEMNITY AND INSURANCE.....7

SECTION 9. TERMINATION OF AGREEMENT BY OPERATOR.....9

SECTION 10. TERMINATION OF AGREEMENT BY CITY.....9

SECTION 11. ASSIGNMENT10

SECTION 12. GENERAL PROVISIONS.....10

FIXED BASE OPERATOR AGREEMENT

THIS LEASE AGREEMENT is made this ___ of _____, 2016, between the City of Lee's Summit, Missouri, hereinafter called "City," and M J Aviation Innovations, LLC, a limited liability company organized and existing under the laws of the State of Missouri and authorized to do business in the State of Missouri, hereinafter called "Operator".

WITNESSETH

WHEREAS, City operates the Lee's Summit Municipal Airport, hereafter called "Airport," located in the City of Lee's Summit, Jackson County, Missouri; has the right, title and interest in and to the real property comprising the Airport; and has full power and authority to enter into this Agreement;

WHEREAS, the Operator is desirous of leasing from the City certain premises located at the Airport; and

WHEREAS, Operator agrees to comply with the Minimum Standard Requirements for Airport Aeronautical Services adopted by the City for fixed based operators at the Lee's Summit Municipal Airport and the Lee's Summit Municipal Airport Rules and Regulations for so long as this Agreement is in effect.

NOW, THEREFORE, in consideration of the mutual covenants and considerations herein contained, City leases to Operator and Operator leases from City the following described premises and rights, subject to the following:

SECTION 1. LEASED PREMISES

Subsection 1.01 Description of Leased Premises

A. The term "Leased Premises", as referenced to in this Agreement, includes forty-percent (40%) of the total space available in the following premises located at the Lee's Summit Municipal Airport, 2751 NE Douglas; Hangar P, Lee's Summit, Missouri, 64064 for a period of one year (1) after which time consideration will be giving for the rental of the entire building.

B. The above referenced facilities are included as part of the Leased Premises in their present condition, and any improvements, together with the easements and rights thereto or as may be hereafter separately granted to effectuate the purposes of this lease, including the right of ingress thereto and egress therefrom.

C. The Operator may also use up to five (5) paved tie-downs, on an as needed basis and when available, to be used only for those aircraft that are owned, operated or under the control of the Operator. Such tie-down spaces are not specific as to location and are not for exclusive use by the Operator.

D. Upon request from the Operator and approval by the Airport Manager, the Operator may lease additional aircraft tie-downs or additional aircraft storage hangars on a daily or monthly basis for those aircraft that are owned, operated, or under the control of the Operator. Such additional tie-downs or hangars will be leased subject to the terms of this Agreement.

E. The parties agree that the Operator may, upon approval by the Airport Manager, substitute the above referenced open or enclosed aircraft storage hangars for other such hangars. The Operator may also rent additional open or enclosed aircraft storage hangars. No formal action will need to be taken by either party besides the approval of the Airport Manager. Any additional or substituted hangars will be subject to the terms of this Agreement, and the rental rate shall be the hangars current retail rate (the "Posted Rate").

SECTION 2. PURPOSE OF AGREEMENT

Subsection 2.01. Use of Leased Premises.

A. Purpose of Agreement: The purpose of this Agreement is to lease the Leased Premises to the Operator and to enable the Operator to perform Aeronautical Services as a Fixed Base Operator (FBO) at the Airport. In addition to other limitations and restrictions contained in this Agreement, the Operator agrees to the following limitations on the permitted uses of the Leased Premises:

1. The Aircraft Maintenance Facility Hangar shall only be used for the storage and maintenance of aircraft that are owned, operated, or under the control of the Operator.

B. Conditions of Granting Fixed Base Operator Status: Granting Operator the status of Fixed Based Operator is conditioned upon the following covenants:

- (1) That the right to use the public airport facilities as well as all of Operator's rights as a fixed Base Operator shall be exercised subject to and in accordance with the laws of the United States of America including regulations promulgated by the Federal Aviation Administration (FAA), the State of Missouri, and the City of Lee's Summit, now in force or afterwards ordained or promulgated including environmental legislation and regulations.
- (2) That Operator shall obtain a business license from the City prior to commencement of its Aeronautical Services.
- (3) That Operator shall provide the City with appropriate certificates of insurance in accordance with Subsection 8.02 and all relevant FAA certificates for types of services provided.
- (4) That the Operator shall comply with the Minimum Standard Requirements for Airport Aeronautical Services ("Requirements") as adopted and revised by the City. The Operator understands that this requirement is ongoing and continuing in nature, and that the Requirements are subject to future modification.

(5) That the Operator shall comply with Lee's Summit Municipal Airport Rules and Regulations.

C. Aeronautical Services. Upon execution of this agreement, the Operator is authorized to undertake and provide the following proposed Aeronautical Services: Aircraft and Power plant maintenance, repair and inspection. The rights granted by this agreement will be exercised in such a way as to not interfere with or adversely affect the use, operation, maintenance or development of the Airport.

Subsection 2.02. No Exclusive Right. It is understood and agreed that nothing contained herein shall be construed to grant or authorize the granting of an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958.

Subsection 2.03. Prohibited Activities. The following activities are expressly prohibited:

- A. Operator will not paint, dope or spray paint aircraft or any other items, other than minor repairs, within the Leased Premises unless specific modifications or additions have been made to the Leased Premises which provide an approved, suitable environment for such operations. All minor repair painting will be in accordance with appropriate safety and ventilation guidelines for materials used.
- B. Operator agrees not to use the Leased Premises or permit the use thereof in such manner as to make void or increase the rate of insurance thereon.
- C. The Operator is prohibited from selling or dispensing aircraft fuels. Any violation by the Operator of this subsection shall constitute a material breach of this Agreement, and shall constitute cause for immediate termination of the Agreement and repossession of the Leased Premises by the City.

SECTION 3. TERM

Subsection 3.01. Term. The Initial Term of this Agreement is one (1) years, commencing on the June 1, 2016, and terminating July 1, 2017 for 40 percent of Hangar-P. Any time during the first twelve month period the Operator wishes to lease the entire Hangar-P, the City will entertain the negotiation a new Agreement for the rental of the entire Hangar-P at a rate to be determined.

Subsection 3.02 Holdover. In the event Operator shall continue to occupy the Leased Premises beyond the initial Agreement term, or any extension thereof, without the City's written consent thereto, such holding over shall not constitute a renewal or extension of this Agreement but shall create a tenancy from month to month which may be terminated at any time by either party giving thirty (30) days written notice to the other party. The Operator shall perform and maintain its obligations under this Agreement during any holdover period, including the payment of rent in accordance with Subsection 4.01 of this Agreement.

SECTION 4. RENTALS, FEES AND RECORDS

Subsection 4.01 Rentals for Leased Premises.

A. The rental rate for the Aircraft Maintenance Facility Hangar-P is based on a rate of \$0.5125 per square foot, resulting in a rental payment of \$738.00 dollars per month for 1,440 square feet of space. The Operator's obligation to pay rent for the Aircraft Maintenance Facility Hangar shall not start until a Certificate of Occupancy has been issued for said Hangar. The first month's rent for the Hangar shall be prorated in the event that the Certificate of Occupancy for the Hangar is not issued on the first day of the month.

B. 1. Rental fees shall be adjusted following the Initial Term of this Agreement, and then after every Renewal Term thereafter, with each such adjustment to become effective upon commencement of the subsequent term. The rental rates shall be adjusted by the total change in the Consumer Price Index for All Urban Consumers, (CPI-U) all items, published by the United States Department of Labor, Bureau of Labor Statistics (1982-84 equals 100) or a successor index appropriately adjusted. This shall be measured by finding the difference between the CPI-U figure for the month immediately prior to the commencement date of the Agreement or of the previous two year measuring period, and the CPI-U index figure for the same month immediately prior to the commencement of the next measuring period, as described in the example below.

2. The percent increase in the Consumer Price Index during the measuring period shall be multiplied by the annual square footage rental rate to determine the annual rent to be paid for the next two year Renewal Term. The annual rent increases shall be cumulative. For example:

FORMULA	EXAMPLE
NEW CPI (9/99)	156.91
- OLD CPI (9/94)	149.44
CPI CHANGE+	7.47
CHANGE IN CPI = % CPI	7.47 = (5.00%)
OLD CPI	149.44
(% CPI + 1) X CURRENT RATE =	(0.05 + 1) X \$0.25 = \$0.26

NEW RATE

3. Notwithstanding the adjustment calculation methodology stated above, at no time during the term of this Agreement, including any renewals thereof, will the annual square feet rental rate decrease. In the event the adjustment calculation methodology described above would result in a decrease in the annual rental rate, the Operator shall, for that measuring period under the said Renewal Term, pay an annual rental rate in the same amount as that assessed for the Renewal Term or measuring period immediately prior to the period or renewal term involving the calculated or appraised decrease. In the event that the City causes a decrease in the total square feet of the Leased Premises, the total rental amount would decrease proportionately.

Subsection 4.02. Delinquent Payments, Collection and Attorney's Fees. The Operator agrees to pay all invoices within ten (10) days after receipt. The City may establish an interest charge computed as simple interest, to be collected on the principal of all sums due and unpaid for more than ten (10) days, but such interest when assessed thereafter, shall be computed from the 11th day after invoice date. The City reserves the right to refuse to provide services, including fuel, or require payment in advance for any fuel or services at any time Operator is thirty (30) days or more delinquent on any payment. Upon payment of any delinquent amounts, the decision to provide services on an advance payment or invoice basis is at the sole discretion of the Airport Manager. In the event that collection activities, including litigation, are used in order to recover past due amounts owed, the City shall be entitled to recover its collections costs, including its reasonable attorney's fees.

Subsection 4.03 Fees for Ramp Tie-Downs and Other Services. Open ramp aircraft tie-downs shall be charged at a rate of fifty percent (50%) of the retail rate (the "Posted Rate") for aircraft under the care of the Operator. The charge for towing services shall be at 50% of the Posted Rate. Any special services not available or required by other Airport patrons will have rates determined on a case by case basis.

Subsection 4.06. Books and Records of Operator. There are no books and records requirements under this Agreement.

Subsection 4.07. Audit. There are no audit requirements under this Agreement.

SECTION 5. OBLIGATIONS OF OPERATOR

Subsection 5.01. Operations by Operator: Operator agrees:

- A. To promote aviation activity on the Airport and to conduct operations on the Leased Premises in a proper, efficient and courteous manner.

- B. That all services shall be furnished on a fair, equal and nondiscriminatory basis to all users, and that only fair, reasonable and nondiscriminatory prices for each unit of sale or service will be charged. Operator may, however, make reasonable and nondiscriminatory discounts, rebates or other similar price reductions to volume purchasers.
- C. To furnish those Aeronautical Services listed heretofore and to receive written approval from the Airport Manager of all Operator's operations, signs, etc. thirty (30) days before start-up of any additional Aeronautical Services or cessation of any or all approved Aeronautical Services.
- D. To supply the Airport Manager with a list of its employees or associated personnel names, job titles and duties, and their emergency telephone numbers and addresses.
- E. To not execute an agreement with any subcontractor to perform the Operator's Aeronautical Services without written approval of the City and to insert in all subcontracts a provision requiring the subcontractors to comply with applicable provisions of this agreement and further provide in each subcontract a statement "that nothing contained in these conditions shall create any contractual relationship between the subcontractor and the City."
- F. To provide the City with a list by "N" number and type of all aircraft owned or operated by Operator and to provide a written revision of said list within seven (7) days of any aircraft changes.
- G. To follow the procedures of National Fire Protection Association when draining residual fuel from aircraft tanks incidental to aircraft fuel system maintenance, testing, manufacturing, salvage, or recovery operations
- H. To store any paints, cleaners or other flammable liquids in an approved storage locker.
- I. Follow all Homeland Security requirements and Transportation Security Administration recommendations, as amended, as they pertain to registering and recording new student pilots and pilot rating upgrades.

Subsection 5.02 Nondiscrimination. Operator, for itself, its personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree that (A) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the leased premises; (B) that in the construction of any improvements on, over, or under such land and the furnishing of services thereof no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (C) that Operator shall use the Leased Premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, to the extent that said requirements are applicable, as a matter of law, to Operator.

Subsection 5.03. Fair Service. The Operator agrees to furnish service on a fair, equal and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that the Operator may make reasonable and nondiscriminatory discounts, rebates or other similar types of price reductions to volume purchasers.

Subsection 5.04. Observance of Statutes, etc. The granting of this Agreement and its acceptance by Operator is conditioned upon the right to use the Airport facilities in common with others authorized to do so. The Operator shall observe and comply with any and all requirements of the constituted public authorities and with all Federal, State or Local statutes, ordinances, regulations and standards applicable to Operator for its use of the leased premises, including but not limited to, rules and regulations promulgated from time to time by the City for the administration of the Airport. The Operator shall also defend, reimburse, indemnify and hold harmless the City, its agents, employees and elected officials, including costs of defense, from any claims, demands, penalties or liability which may accrue to it because of any alleged violation or noncompliance with any such statute, ordinance, rule or standard by the Operator or resulting from Operator's activities hereunder.

SECTION 6. OBLIGATIONS OF THE CITY

Subsection 6.01. Operation as a Public Airport. The City reserves the right to discontinue use of the Airport as an airport. The City covenants and agrees that as long as the City continues to use the Airport as an airport it will operate and maintain the Airport consistent with and pursuant to the Sponsor's Assurances given by the City to the United States Government under the Federal Aviation Act, subject to the City's Reservations set forth in this Agreement.

SECTION 7. CITY'S RESERVATIONS

Subsection 7.01. Free and Unrestricted Flight. There is hereby reserved to the City, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the airspace above the surface of the Leased Premises herein leased, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or thereafter used for navigation of or flight in the air using said airspace or landing, taking off from, or operating on or about the Airport.

Subsection 7.02. Subordination to U.S. Government. This Agreement shall be subordinate to the provisions of any existing or future agreements between City and the United States or any agency thereof, relative to the operation and maintenance of the Airport, the terms and execution of which have been or may be required as a condition precedent to the expenditure or reimbursement to the City for Federal funds for the development of the Airport.

Subsection 7.03 Improvement, Relocation, or Removal of Structures. The City, at its sole discretion, reserves the right to further develop or improve the aircraft operating area and other portions of the Airport (including, without limitation, the Leased Premises), including the right to remove or relocate any structure on the Airport as it sees fit, and to take any action it considers necessary to protect the aerial approaches of the Airport against obstructions, together with the right to prevent the Operator from erecting or permitting to be erected, any buildings or other structures on the Airport which, in the opinion of the City, would limit the usefulness of the Airport or constitute a hazard to aircraft. The City further reserves the right to take any of the aforementioned actions regardless of the desire or views of the Operator, without interference or hindrance by the Operator and without obligation to abate rent or otherwise provide relief of be liable to the Operator for any harm or inconvenience from disruption of Airport operations resulting from such actions. Notwithstanding the forgoing, in the event that the City closes the Airport Administrative Building, the Office Premises shall cease to be a part of the Leased Premises as of the date of such closing and this Agreement shall be deemed to be terminated, as to the Office Premises only, as of the date of such closing. In the event that the City closes the Airport Administrative Building because of the construction of a replacement Airport Administrative Building, the City will use its best efforts to secure office space for Operator, subject to the terms of this Agreement, in: 1) the replacement Airport Administrative Building; and 2) any temporary office space made available by the City during the construction of the replacement Airport Administrative Building.

Subsection 7.04. Inspection of Leased Premises. The City, through its duly authorized agent, shall have at any reasonable time, the full and unrestricted right to enter the Leased Premises for the purpose of periodic inspection for fire protection, maintenance and to investigate compliance with the terms of this Agreement.

Subsection 7.05. War or National Emergency. During the time of war or national emergency, the City shall have the right to lease the Airport or any part thereof to the United States Government for military use, and if any such lease is executed, the provisions of this Agreement insofar as they are inconsistent with the lease to the Government shall be suspended.

SECTION 8. INDEMNITY AND INSURANCE

Subsection 8.01. Indemnification. Operator agrees to protect, defend, indemnify, and hold the City, its employees, and the City of Lee's Summit, and its officers employees, elected officials in their official and personal capacities, and attorneys, completely harmless from and against any and all liabilities, losses, suits, claims, judgments, fines, or demands arising by reason of injury or death of any person or damage to any property, including all reasonable costs for investigation and defense thereof (including but not limited to reasonable attorney fees, court costs, and expert fees), of any nature whatsoever arising out of or incident to this Agreement or the use or occupancy of the Leased Premises, or the acts or omissions of Operator's officers, agents, employees, contractors, subcontractors, licensees, or invitees, regardless of where the injury, death, or damage may occur, unless such injury, death or damage

is caused solely by the negligence or willful misconduct of the City, or its officers and employees. This duty shall also extend to claims of damages to the environment caused by Operator, including but not limited to the investigation, field study, and clean up costs assessed by any federal, state or local agency against the City of Lee's Summit or any of its agents or employees, as well as any civil fine or penalty. The City shall give to the Operator reasonable notice of any such claims or actions. The provisions of this Section shall survive the expiration or early termination of this Agreement. The duties of the Operator specified herein shall not be limited by the amount of any insurance coverage required to be provided by the Operator herein, but shall extend to the full amount of any such claim or liability. This duty shall also not be limited by the provision of any workers' compensation coverage.

Subsection 8.02 Insurance Requirements. Operator shall, at its expense, procure and keep in force at all times during the term of this Agreement, from a financially sound and reputable company acceptable to the City, all types of insurance required pursuant to the City's Minimum Standard Requirements for Aeronautical Services, Appendix 1, *Minimum Insurance Policy Requirements*, as revised January 8, 2015, in amounts at least equal to the minimum amounts specified therein, unless specified otherwise in this sub-section, insuring Operator for bodily injury and property damage, and such other insurance necessary to protect the Operator from all such claims and actions described in the preceding section 8.01. Without limiting its liability, Operator also agrees to carry and keep in force insurance with single limit liability for bodily injury or death and property damage in a sum not less than \$1,000,000 per occurrence, together with the following specific limitations per occurrence: 1) Airport operations- minimum of \$1,000,000 per occurrence; and 2) Products and Completed Operations- minimum of \$100,000 per occurrence. Operator also agrees to carry and keep in force Hangarkeeper's Liability insurance coverage of not less than \$100,000 per aircraft and not less than \$250,000 per occurrence. Operator recognizes that the required amounts of coverage set forth above are the minimum limits, and may not reflect the Operator's actual risk. Operator shall furnish the City with a certificate of insurance as evidence of coverage. Said insurance policies shall not be canceled or materially modified or non-renewed except upon thirty (30) days advance written notice to the City. Coverage is to be written on the broadest liability form which is customarily available at reasonable cost. Operator further agrees to name the City as an additional insured on all applicable policies, with the exception of the policy endorsement covering hired and non-owned automobiles. Operator further agrees to increase its insurance coverage, if necessary, to ensure coverage for all approved Aeronautical Services and if Operator adds any Aeronautical Services not identified in Subsection 2.01(C).

Subsection 8.03 Insurance Notification. Operator shall file a certificate of insurance with the City evidencing that Operator has procured all required insurance coverage and that said insurance coverage will not be canceled without thirty (30) day advance written notice to the City. This agreement will not be executed or renewed by the City until such proof of coverage has been received, reviewed and accepted by the City.

SECTION 9. TERMINATION OF AGREEMENT BY OPERATOR

Subsection 9.01. Termination. Unless renewed by the Operator as described in Subsection 3.01, this Agreement shall terminate at the end of the term, or at such time as written notice of termination is provided by either party as provided in Subsection 9.02 or Subsection 10.02.

Subsection 9.02. Termination by Operator. Operator, in addition to any other rights it has under the law, may terminate this Agreement and terminate its obligations hereunder (excluding such obligations that survive the expiration or termination of this Agreement) at any time that Operator is not in default in the payment of rentals and/or fees to the City by giving the City sixty (60) days advance written notice to be served as hereinafter upon or after the happening of any one of the following events:

- A. The issuance by any court of competent jurisdiction of an injunction in any way preventing or restraining the use of the Airport, so as to substantially affect Operator's use of the system at the Airport, and the remaining in force of such injunction for a period of at least sixty (60) days; provided, however, that such injunction is not due to Operator's operation at the Airport.
- B. The default by the City in the performance of any covenant or agreement herein required to be performed by the City, and the failure of the City to undertake and be continuing to remedy such default for a period of sixty (60) days after receipt from Operator of written notice to remedy the same; provided, however, that no notice of termination, as above provided, shall be of any force or effect if the City shall have remedied the default prior to receipt of Operator's notice of termination.
- C. The assumption by the United States Government or any authorized agency thereof of the operation, control, or use of the Airport and facilities or any substantial part or parts thereof, in a manner as substantially to restrict Operator for a period of at least sixty (60) days from full use of its leased premises, and in that event, a just and proportionate part of the rent hereunder shall be abated.

SECTION 10. TERMINATION OF AGREEMENT BY CITY

Subsection 10.01. Termination by the City. The City, in addition to any other rights to which it may be entitled by law, may declare this Agreement terminated in its entirety as provided in Subsection 10.02 upon or after the happening of any one or more of the following events, and may exercise all rights of entry and re-entry upon the Leased Premises. These events are as follows:

- A. The completion of the initial or any subsequent term without written notice of Operator's intention to enter into a subsequent term extension.
- B. The failure to pay all installments of fees then due (with interest) within thirty (30) days after receipt by Operator of written notice from the City to pay such rent.

- C. The filing by Operator of a voluntary petition in bankruptcy or the making of any assignment of all or any part of Operator's assets for benefit of creditors.
- D. The filing of an involuntary bankruptcy petition against the Operator as a bankrupt pursuant to any involuntary bankruptcy proceedings.
- E. The taking of jurisdiction by a court of competent jurisdiction of Operator or its assets pursuant to proceedings brought under the provisions of any Federal reorganization act.
- F. The appointment of a receiver or a trustee of Operator's assets by a court of competent jurisdiction or a voluntary agreement with Operator's creditors.
- G. The breach by Operator of any of the covenants or agreements herein contained, and the failure of Operator to remedy such breach within 30 days after receipt of written notice of such breach from the City.
- H. The abandonment of the Leased Premises.
- I. The breach of any one of the covenants contained in Subsection 2.03.C., in which case the provisions of Subsection 10.02 concerning notice to the Operator of the breach and time to cure said breach shall not apply.
- J. The Operator, its principles, directors, owners or agents, transfers, sells or otherwise conveys an ownership interest in the Operator greater than 50%.
- K. The City's discontinuation of use of the Airport as an airport.

Subsection 10.02. Termination Notice. In the event the City exercises its option to cancel this Agreement upon the happenings of any or all of the events set forth in this Section, a notice of cancellation shall be sufficient to cancel this Agreement; and, upon such cancellation, Operator hereby agrees that it will forthwith cease all FBO services defined and approved herein. The City shall provide written notice of its intent to terminate the Agreement to the Operator a minimum of sixty (60) days prior to the date of termination, except for termination as described in Subsection 10.01I. Failure of the City to declare this Agreement terminated for any of the reasons set out shall not operate to bar, destroy, or waive the right of the City to cancel this Agreement by reason of any subsequent violation of the terms hereof.

SECTION 11. ASSIGNMENT AND SUBLETTING

Subsection 11.01. Assignment. Operator shall not assign this Agreement or any part thereof in any manner whatsoever or assign any of the privileges recited herein without the prior written consent of the City. In the event of such assignment, Operator shall remain liable to the City for the remainder of the term of the Agreement to pay to the City any portion of the rentals or fees provided for herein upon failure of the assignee to pay the same when due. Said assignee shall

not assign said Agreement except with the prior written approval of the City and the Operator herein, and any assignment by the Operator shall contain a clause to this effect. The City shall not unreasonably withhold its consent to any assignment, transfer or delegation by the Operator of its privileges and obligations under this Agreement to any successor, parent organization, wholly owned subsidiary or affiliate of the Operator.

Subsection 11.02 Subletting. The Operator shall not have the right to sublease all or part of the Leased Premises subject to the following conditions:

- A. No sublease or rental for the performance of FBO or Special Aviation Services Operator (SASO) services, the engagement of any aviation-related commercial activity upon the Leased Premises, or for any aviation-related commercial purposes shall be valid unless the sublessee has executed a separate Fixed Based Operator Agreement with the City; and
- B. No sublease or rental for the performance of non aviation-related services or operations on the Leased Premises shall be valid unless the sublessee has executed a General Services Provider Agreement with the City.

SECTION 12. GENERAL PROVISIONS

Subsection 12.01. The City shall maintain and keep in repair the Airport landing areas, including taxiways and aircraft parking apron and shall have the right to direct and control all activities of the Operator in this regard.

Subsection 12.02. Attorney's Fees. In any action brought by either party for the enforcement or the construction of the terms of this Agreement, the City, if it is a prevailing party in the action, shall be entitled to recover interest and its reasonable attorney's fees and litigation expenses, including, but not limited to, expert witness fees and expenses.

Subsection 12.03. Taxes. Operator shall pay any personal property taxes and other taxes which may be assessed against equipment, merchandise, or other personal property belonging to Operator located on the Leased Premises, or other permitted portions of the Airport, or upon Operator's activities thereupon.

Subsection 12.05. License Fees and Permits. Operator shall obtain and pay for all licenses, permits, fees or other authorization or charges as required under Federal, State or local laws and regulations insofar as they are necessary to comply with the requirements of this Agreement and the privileges extended hereunder.

Subsection 12.06. Non-Exclusive Rights. It is hereby specifically understood and agreed between the parties that nothing contained hereby shall be construed to grant or authorize the granting of an exclusive right prohibited by Section 308 of the Federal Aviation Act of 1958, as amended; and the City reserves the right to grant to others the privilege and right of conducting any one or all of the Aeronautical Services listed herein or any other activity of an aeronautical nature.

Subsection 12.07. Paragraph Headings. The paragraph headings contained herein are for

convenience in reference and are not intended to define or limit the scope of any provision of the Agreement.

Subsection 12.08. Applicable Law; Venue. This Agreement shall be interpreted in accordance with the laws of the State of Missouri. Should any part of this Agreement be adjudicated, jurisdiction and venue shall be proper only in the Circuit Court of Jackson County, Missouri.

Subsection 12.09. Non-Waiver. No waiver of any condition or covenant contained in this Agreement or of any breach thereof shall be taken to constitute a waiver of any subsequent condition, covenant or breach.

Subsection 12.10. Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each other term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

Subsection 12.11. Binding Effect. This Agreement, including all of its covenants, terms, provisions, and conditions, shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

Subsection 12.12. No Partnership. Nothing contained in this Agreement shall be deemed to create the relationship of principal and agent or of partnership or joint venture or any relationship between the City and Operator other than the relationship of the City and Operator.

Subsection 12.13. Duty to be Reasonable. Wherever in this Agreement the City is to give its consent, approval or otherwise exercise discretion in judgment, such consent, approval or judgment shall not be unreasonably exercised or unreasonably withheld.

Subsection 12.14. City Agent. The City Manager shall be considered the agent and representative of the City with respect to all notices, approvals and matters contained hereunder, and his authority to act for and on behalf of the City in connection with all matters occurring under this Agreement shall not be questioned by the Operator.

Subsection 12.15. Non-Liability of Individuals. No director, officer, agent, elected official or employee of either party hereto shall be charged personally or held contractually liable by or to the other party under any term or provision of this Agreement or of any supplement, modification or amendment to this Agreement because of any breach thereof, or because of his or their execution or attempted execution of the same. This Subsection 12.15 shall have no application to any independent guaranty or other assumption of the obligations of Operator which may be obtained by the City relative to this Agreement. This Subsection 12.15 shall also not apply to the Operator if the Operator is an entity other than a corporation in good standing and authorized to conduct business in the state of Missouri.

Subsection 12.16. Personal Property. Operator shall maintain the Leased Premises in a clean and orderly condition. Upon termination of this Agreement, Operator shall remove all personal property from the Leased Premises within thirty (30) days after said termination, unless otherwise agreed to, in writing, by the parties, and restore the leased premises to its original condition. If the Operator fails to remove said personal property within the aforementioned time frame, the City may take immediate possession of any property remaining on the Leased Premises and shall, at the City's sole option, become the property of the City or same may be removed and/or disposed of in any manner deemed appropriate by the City. The City shall not be liable in any manner for such removal and/or disposal; and the cost and expense of such removal and/or disposition shall be paid by the Operator.

Subsection 12.17. Casualty. If either part of the Leased Premises (i.e. the Office Premises or Building-P) is damaged by fire or other insured casualty, the rent payable hereunder for such damaged premises shall not abate provided that the damaged premises are not rendered untenable by such damage. If the damaged premises are rendered untenable and the City elects to repair the damaged premises, the rent shall abate for the period during which such repairs are being made, provided the damages were not caused by the acts or omissions of the Operator, its employees, agents or invitees, in which case the rent shall not abate. If the damaged premises are rendered untenable and the City elects not to repair the damaged premises, this Agreement shall terminate upon written notice from the City. If this Agreement is terminated by reason of fire or other insured casualty as herein provided, rent shall be apportioned and paid to the day of such fire or other insured casualty. Notwithstanding the forgoing, termination of the Agreement under this subsection shall not preclude the negotiation of a new agreement for alternate premises.

Subsection 12.18. Maintenance. City will keep the exterior of the Leased Premises in repair, provided that Operator shall give City written notice of the necessity for such repairs, and provided that the damage thereto shall not have been caused by the carelessness or negligence of Operator, its agents, employees, or servants, in which event Operator shall be responsible therefore. Operator will keep the interior of the Leased Premises in good repair and will surrender the Leased Premises at the expiration of the term or at such other time as it may vacate the Leased Premises in as good condition as when received, excepting depreciation caused by ordinary wear and tear.

Subsection 12.19. Utilities the Operator shall be responsible for payment of half of the utility costs associated with the provision of electricity, water and propane to Building-P.

Subsection 12.20. Notices. Whenever any notice is required by this Agreement to be made, given or transmitted to the City, it shall be enclosed in an envelope with sufficient postage attached to insure delivery and deposited in the United States Mail, first class, addressed to:

Airport Manager
Lee's Summit Municipal Airport
2751 NE Douglas
Lee's Summit, Missouri 64064

with a copy to the City Attorney, City of Lees Summit, 220 SE Green St., Lee's Summit, MO 64063.

Notices to Operator shall be addressed to:

M J Aviation Innovations, LLC
416 SW Killarney Lane
Blue Springs, Missouri 64014
Attn. Matthew White

or such place as either party shall designate by written notice to the other. Said notices may also be personally hand delivered by each party to the other, at the respective addresses listed above, or in the case of delivery by the City to the Operator, by posting said item conspicuously on the leased premises. If hand delivered, the date of actual completion of delivery shall be considered the date of receipt. If mailed, or posted on the leased premises, the item shall be considered received the third day after the date of posting.

Subsection 12.21. Prohibition against Interference. It is understood and agreed that the rights granted by this Agreement will not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the Airport.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the date first above mentioned at Lee's Summit, Missouri.

CITY OF LEE'S SUMMIT,

Stephen Arbo,
City Manager

Approved as to form:

Trevor L. Stiles, Assistant City Attorney

ATTEST:

City Clerk

OPERATOR: M J Aviation Innovations, LLC

Signature: _____

Title: _____

[The remainder of this page is intentionally left blank.]

M J Aviation Innovations, LLC
STATE OF MISSOURI)
) ss.
COUNTY OF JACKSON)

On this _____ day of _____, 2016, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came _____, the _____ of M J Aviation Innovations, LLC who is personally known to me to be the same person who executed the within instrument on behalf of _____ of M J Aviation Innovations, LLC , and such person duly acknowledged the execution of the same to be the free act and deed of M J Aviation Innovations, LLC.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

NOTARY PUBLIC

My Commission Expires:

[SEAL]

ON THIS THE _____ day of _____, 2016, before me _____, a Notary Public in and for said state, personally appeared _____ of the City of Lee's Summit, Missouri, known to me to be the person who executed the within Agreement and acknowledged to me that he executed the Agreement for the purposes therein stated and as the free act and deed of the City of Lee's Summit, a municipal corporation.

WITNESS my hand and official seal in the County and State aforesaid, the day and year first above written.

/s/ _____
Notary Public Signature

Printed or Typed Name

(Seal)

My Commission Expires:

Packet Information

File #: TMP-0041, **Version:** 2

AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

Issue/Request:

AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

Key Issues:

REPLACEMENT OF OLD AND AGING PATROL RIFLES FOR THE POLICE DEPARTMENT

Proposed City Council Motion:

FIRST MOTION: I move for second reading of AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

SECOND MOTION: I move for adoption of AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

Background:

In 2008 the police department purchased 21 new rifles. As part of the purchase the department traded approximately 30 weapons to offset total costs. The weapons traded were aging, some even out dated and difficult to aquire replacement parts for. At the time the department still had 16 additional weapons that were also aging and would need to be replaced at some point in the future. However, there was not enough funds to replace all the weapons in 2008. Due to funding and the fact that the remaining weapons were still servicable, the plan was to wait on their replacement until a future date.

In 2014 the department began to plan for replacing the additional 16 weapons, possibly in the FY15 budget. However, at that time it was unclear as to whether funding might be available and the project was pushed back to the FY16 budget.

As the department has worked on the project this budget cycle, it was discussed as an option of trading all patrol rifles (36) in the police inventory.

As discussions continued, several points emerged favorable to the trade of the department's entire inventory.

- The weapons purchased in 2008 were now approaching (8) years old, with many having several thousand training rounds having been fired through them.
- Weapons purchased in 2008 might still be new enough to secure a favorable trade in value.
- New inventory of firearms we could all have the same birth date, standardizing all Patrol Rifles / ESS weapons.
- This will make budgeting for replacement weapons in the future much easier.
- All weapons will be identical and manufactured by the same company, making training and maintenance more simplified and uniform.

Impact/Analysis:

The unofficial bid tabulation shows five (5) vendors submitting bids on seven (7) different rifles. Purchase prices range from \$878.90 to \$1248.38. In the bid, vendors were asked to submit proposals for trade credit for the departments existing rifles towards the purchase of the new weapons. Those proposals ranged from a low of \$10,670.00 to a high of \$32,505.00. The trade values were compared to the aggregate purchase price of the thirty-three (33) rifles quoted. The difference was calculated for each proposal. Those differences ranged from \$0.00 to \$19,560.00.

The vendor Black Dawn's bid per rifle was the second highest at \$985.00 ea. However, Black Dawn's bid for trade allowance was also the highest at \$32,500.00. This bid allows for the purchase of the thirty-three rifles, minus the trade allowance at \$0.00.

Black Dawn is a Missouri manufacturer located in Sedalia Missouri. The location of the manufacturer would make future maintenance, parts and supplies for these weapons easily accessible.

Staff recommends acceptance of the bid from Black Dawn for purchase of thirty-three rifles at a cost of \$0.00 plus trade of inventory listed in the bid tabulation.

Timeline:

Other Information/Unique Characteristics:

In addition to bid, Black Dawn is offering a lifetime warranty free of manufacturer defects.

Also, Black Dawn has offered a 2 day, 16 hour armorer training course valid for two persons should they be

awarded the bid.

Presenter: Major Curt Mansell

Recommendation: STAFF RECOMMENDS APPROVAL OF AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

BILL NO.

ORDINANCE NO.

AN ORDINANCE REQUESTING THE AWARD OF BID NO. 2016-107 FOR A ONE YEAR CONTRACT WITH FOUR (4) POSSIBLE ONE-YEAR CONTRACT RENEWALS TO BLACK DAWN BASED ON UNIT PRICES AND TRADE OFFERS IN THE ATTACHED BID TABULATION AND COST ANALYSIS AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SAME BY AND ON BEHALF OF THE CITY OF LEES SUMMIT MISSOURI.

WHEREAS, the City of Lee's Summit issued Bid No. 2016-107 for the acquisition of new rifles for the Lee's Summit Police Department, which also requested proposals for trade credits for the department's existing rifle inventory; and,

WHEREAS, as of the close of the time period for submission and the bid opening of Bid No. 2016-107, a total of five (5) responses were received by the City; and,

WHEREAS, based upon the evaluation of responses, the project evaluation committee recommended award of Bid No. 2016-107 to Black Dawn.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. That Bid No. 2016-107 be and hereby is awarded to Black Dawn.

SECTION 2. That the Contract by and between the City of Lee's Summit, Missouri and Black Dawn, generally for the purpose of procurement and trade of rifles for the Lee's Summit Police Department, a true and accurate copy being attached hereto as Exhibit "A" and incorporated herein by reference be and the same is hereby approved. The City Manager is hereby authorized to execute the same by and on behalf of the City of Lee's Summit, Missouri.

SECTION 3. That this ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 4. That should any section, sentence, or clause of this ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this _____ day of _____, 2016.

Mayor Randall L. Rhoads

ATTEST:

City Clerk Denise R. Chisum

BILL NO.

ORDINANCE NO.

APPROVED by the Mayor of said city this ____ day of _____, 2016.

Mayor *Randall L. Rhoads*

ATTEST:

City Clerk *Denise R. Chisum*

APPROVED AS TO FORM:

Chief Counsel of Management and Operations *Jackie McCormick Heanue*

CITY OF LEE'S SUMMIT
PROCUREMENT AND CONTRACT SERVICES DIVISION
220 S.E. GREEN STREET
LEE'S SUMMIT, MO 64063
816-969-1087 Phone 816-969-1081 Fax
deedee.tschirhart@cityofls.net

INVITATION FOR BID NUMBER 2016-107

The City of Lee's Summit will accept electronic submitted bids through Public Purchase from qualified persons or firms interested in providing the following:

**PURCHASE OF THIRTY THREE (33) AR STYLED MILITARY SPEC RIFLES
and the TRADE IN OF THIRTY SIX (36) COLT and BUSHMASTER FIREARMS
IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS**

BIDS MUST BE UPLOADED INTO PUBLIC PURCHASE E-PROCUREMENT SYSTEM PRIOR TO THE OPENING DATE OF
3:00 PM LOCAL TIME ON MARCH 24, 2016

The cutoff date for any questions for this bid is March 16, 2016 at Noon, CST.

It is the responsibility of interested firms to check the City's e-procurement system, Public Purchase at <http://www.publicpurchase.com/gems/leessummit,mo/buyer/public/publicinfo> for any addendums prior to the opening date and time of this Bid. All addendums must be signed and included with submitted Bid.

The City reserves the right to reject any and all bids, to waive technical defects, and to select the bid(s) deemed most advantageous to the City.

The undersigned certifies that he/she has the authority to bind this company in a contract to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below.

Respondent is REQUIRED to complete, sign and return this form with their submittal.


Company Name	Black Dawn	Authorized Person (Print)	Tim Padgett
Address	1511 N Ohio st.	Signature	
City/State/Zip	Sedalia, MO 65301	Title	CEO
Telephone #	660-851-0907	Date	3/24/2016
Fax #	660-851-0207	Tax ID #	46-4193441
E-mail	tim@blackdawnnguns.com	Entity Type	LLC, Partnership

TABLE OF CONTENTS:

Invitation For Bid	1
Table of Contents	2
Legal Advertisement	2
Instructions to Bidders	3
Specific Requirements	4
Specifications and Pricing	5 - 7
General Conditions	8 - 12

INVITATION FOR BID

BID NUMBER 2016-107

The City of Lee's Summit will accept electronic bids from interested companies in providing the following:

**PURCHASE OF THIRTY THREE (33) AR STYLED MILITARY SPEC RIFLES
and the TRADE IN OF THIRTY SIX (36) COLT and BUSHMASTER FIREARMS**

Bids must be received electronically by 3:00 PM Local time, on March 24, 2016. Bidding documents and any addendums are available by accessing the City's e-procurement system, Public Purchase at <http://www.publicpurchase.com/gems/leessummit.mo/buyer/public/publicInfo> or by contacting the Procurement Officer listed on page 1. Bidders needing to register with Public Purchase click here: <http://www.publicpurchase.com>. This is a two-step process. Bidders should plan on registering no later than 36 hours (M-F) prior to bid opening.

The City reserves the right to reject any and all bids, to waive technical defects and to select the bid(s) deemed most advantageous to the City. No Bidder may withdraw his bid for a period of one hundred twenty (120) days after the date of opening bids.

DeeDee Tschirhart, Senior Procurement Officer

SCOPE: The City of Lee's Summit, Missouri is seeking bids for the purchase of thirty three (33) Assault Rifles and the trade in of thirty six (36) Colt and Bushmaster firearms in accordance to the attached specifications. All items quoted must be new and unused. Refurbished or items previously used for demonstration or training purposes are not acceptable.

1.0 INSTRUCTIONS TO BIDDERS:

- 1.1 Direct all questions regarding this bid to the Procurement Officer listed on page 1. The City reserves the right to reject any and all bids, to waive technical defects in bids and to select the bid(s) deemed most advantageous to the City.
- 1.2 Acceptance of this bid or any part thereof, in writing, within one hundred twenty (120) days after the closing date by the City Manager of the City of Lee's Summit shall constitute a legal and binding agreement; wherein, the supplier shall furnish the supplies or material in accordance with the specifications and bid offer on the written order of the City Manager.
- 1.3 Bids submitted on separate forms are not acceptable unless specified in the bid document. Failure to complete bid forms to the satisfaction of the City Procurement and Contract Services Division Manager may result in the rejection of your bid.
- 1.4 Bidder shall quote net costs of all goods requested and all quotes shall include FOB destination and inside delivery.
- 1.5 It is the responsibility of each bidder before submitting a bid to examine the bidding documents thoroughly and request written interpretation or clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Requests for clarification must be received no later than March 16, 2016 at noon local time.
- 1.6 Changes to the specifications, provisions, or terms and conditions will not be allowed except by written addendum issued by the Procurement and Contract Services Division. Oral explanations or instructions given prior to award will not be binding.
- 1.7 Bids will be publicly opened and read aloud at the time indicated on the Invitation for Bid. The bidders and the public are invited but not required to attend the formal opening of bids. No decisions relating to the award of a contract will be made at the opening.
- 1.8 The City reserves the right to award this contract in its entirety or to split the contract between bidders, whichever is in the best interest of the City. The City may accept any item or group of items of the bid unless qualified by specific limitation of the bidder.
- 1.9 Any award of a contract resulting from this Invitation for Bid will be made only by written authorization from the Procurement and Contract Services Division.
- 1.12 Items required for this contract qualify for exemption from taxes in accordance with RSMo Section 144.062, the Missouri Department of Revenue has exempted all or those certain items of the contract from State and local sales and use taxes.
- 1.13 Any Contract Awarded pursuant to this bid shall be subject to the following Terms & Conditions located on pages 8 - 12. Any bid conditioned on conflicting Terms & Conditions may be rejected.

2.0 SPECIAL REQUIREMENTS:

2.1 Renewal Option:

- 2.1.1 The City reserves the right to re-new this contract for four (4) additional one-year renewal periods.
- 2.1.2 Adjustments in cost at the beginning of each renewal period must be agreed to by both parties. All requested increases must be accompanied by justification acceptable to the City to establish the increased amount.
- 2.1.3 If the Contractor requests an increase in compensation for any renewal period, the Contractor shall notify the Procurement and Contract Services Manager no less than sixty (60) days prior to the end of the contract period and shall provide evidence to the satisfaction of the City of increased costs incurred by the Contractor for any element of the contract for which an increase is requested.
- 2.1.4 The Procurement Officer shall notify the Contractor in writing of the intent to exercise the renewal option. However, failure to notify the Contractor does not waive the City's right to exercise the renewal option.

2.2 Evaluation Criteria: Award consideration will be based on:

- Price: Lowest and best price for base equipment, as specified, will be considered in evaluating this bid.
- References and Experience: Consideration will be given to the length of time the company has been in operation, providing similar equipment and services; past performance history reference.
- Inventory/Warehouse Availability for Equipment & Parts: The bidder shall state the availability of inventory and warehousing and the retail location. The City reserves the right to inspect the bidder's facilities as part of the evaluation for award.
- Warranty: The City desires a minimum one-year warranty on all equipment.
- Extended Warranty: Do you offer an extended warranty on all equipment? YES NO
If yes, describe coverage, length of time and cost under 3.0 Specifications.

2.2 Descriptive Literature: Bidder shall include descriptive literature, and configuration information for all equipment bid.

2.3 Manuals: Operator instructions and technical specifications are to be provided for the total system being bid.

2.4 Licensing: Responsive bidders must comply with all applicable federal, state and local licensing for the trade in of old firearms and sale of new semi-automatic firearms.

2.5 Trade in: It is a mandatory requirement that all bid responses received submit pricing for the trade in of old firearms as indicated on the pricing page. The City does not have ATF paperwork on the Colt SP-1 trade ins. Colt SP-1 trade ins are pre-ban transferrable.

BIDS THAT FAIL TO INCLUDE TRADE IN PRICING WILL BE REJECTED AS NONRESPONSIVE AND WILL NOT BE CONSIDERED.

2.6 Delivery: All orders are to be delivered to the using department as designated at the time the order is placed. The present delivery location is:

Police Department
10 NE Tudor Rd.
Lee's Summit, MO 64086

2.7 Inspection: The City recommends that the bidder contact: Sgt. Josh Patterson at 816-969-4266 to view the firearms listed for trade in before submitting a bid.

2.8 Sales Tax: The city will not require sales tax on used firearms that are traded in.

2.9 Payment: If an award is a result of this Invitation to Bid, bidder should issue an invoice showing the price for each new firearm purchased by the City, followed by the credit amount for each firearm traded in by the City. Payment shall be made for the net amount due to bidder. The bidder must sign the City's Bill of Sale/Release Form prior to release of used weapons. A copy shall be provided to the bidder. The Bid Number must be referenced on Bidder's invoice. For prompt payment, all invoices must be sent directly to Accounts Payable, City of Lee's Summit, 220 SE Green Street, Lee's Summit, MO 64063; faxed to 816-969-1113; or e-mailed to ap@cityofls.net.

2.10 Removal: The bidder shall assume full responsibility for all costs incurred for removal of the used firearms from City property including but not limited to transportation costs and permits.

2.11 Scheduling of Delivery: Any delivery shall be coordinated with the department representative(s) or their designee.

3.0 SPECIFICATIONS and PRICING:

FOR PURCHASE				
Description	Unit	Quantity	Unit Price	Total
AR Styled Mil-Spec Rifles <ul style="list-style-type: none"> • Gas impingement operating system • <u>Short Barreled Rifle 10-13 inches? 11.5"</u> • Semi-auto safety selector • Free float hand guards with accessory rails • Machined aluminum lower receiver • Machined aluminum upper receiver • A-2 styled front site • Flip up / pop up rear site • 6 position collapsible stock • Ambidextrous sling mount 	ea	33	\$ <u>985.⁰⁰</u>	\$ <u>32,505</u>



LEE'S SUMMIT
MISSOURI

BID # 2016-107

FOR TRADE IN

Serial #	Make	Model	Description	Unit	Qty	Unit Price	Total
CM217007	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217008	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217009	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217010	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217011	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217012	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217013	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217014	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217015	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217016	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217017	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217018	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217019	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217020	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217021	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217022	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217023	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217024	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
CM217025	Rock River	SBR	Flat Top AR 10 1/2" barrel ARMS #40 BUIS	ea	1	\$	\$
KT1022659	Rock River	AR1263	Flat Top AR 16" barrel ARMS #40 BUIS A2 Front Post	ea	1	\$	\$
KT1022665	Rock River	AR1263	Flat Top AR 16" barrel ARMS #40 BUIS A2 Front Post	ea	1	\$	\$
BD201948	Bushmaster	AR-10	Troy free-float quad pictanny rail (missing stock/buffer tube/buffer, buffer tube spring)	ea	1	\$	\$
L228587	Bushmaster	XM15-E25	Surefire M500 light, ARMS #40 BUIS	ea	1	\$	\$
L314549	Bushmaster	XM15-E25	Surefire M500 light, sling	ea	1	\$	\$
L314602	Bushmaster	XM15-E25	Surefire M500 light	ea	1	\$	\$
LGC009024	Colt	AR-15	Surefire M500 light, Trijicon Reflex II sight w/carry handle mount, sling	ea	1	\$	\$
LGC018473	Colt	AR-15 A2	Surefire M500 light, sling	ea	1	\$	\$
LGC018502	Colt	AR-15 A2	Surefire M500 light	ea	1	\$	\$
LGC018564	Colt	AR-15 A2	Surefire M500 light, sling	ea	1	\$	\$
LGC018572	Colt	AR-15-A2	Surefire M500 light, sling	ea	1	\$	\$
LGC018589	Colt	AR-15 A2	Surefire M500 light, sling	ea	1	\$	\$
LGC18539	Colt	AR-15 A2	Surefire M500 light, sling	ea	1	\$	\$
L228565	Bushmaster	XM-15 E25	Surefire M500 light, ARMS #40 BUIS, sling	ea	1	\$	\$
SP177670	Colt	AR-15 SP1	Full auto receiver, full auto bolt, fixed stock, 20" barrel (missing bolt/firing pin/firing pin retaining pin from bolt carrier group)	ea	1	\$	\$
ST007252	Colt	AR-15	Surefire M500 light, fixed stock	ea	1	\$	\$
ST007381	Colt	AR-15	Surefire M500 light, fixed stock, 20" barrel	ea	1	\$	\$
TOTAL							\$ 32,505

City standard payment terms are Net 30 after receipt of invoice. State any discounts offered:

Delivery Time (after receipt of Purchase Order):

Warranty: *Life time*

The mission of the procurement operation is to provide innovation, value and cost effective solutions with integrity while preserving the public trust.

Life time
days



LEE'S SUMMIT
MISSOURI

BID # 2016-107

TOTAL PURCHASE PRICE	\$ 32,505
TOTAL TRADE IN VALUE	-(5 32,505)
NET COST TO CITY	\$ 0

GENERAL TERMS AND CONDITIONS**GENERAL INSTRUCTIONS CONCERNING IFB's/BID's**

1. **AWARD.** The right is reserved, as the interest of the City may require to reject any or all bids and to waive any minor informality or irregularity in bids received. The City may accept any item or group of items of any bid unless qualified by specific limitation of the bidder. Unless otherwise provided in the schedule, bids may be submitted for any quantities less than those specified; and the City reserves the right to make an award on any item for a quantity less than the quantity bid upon at the unit price offered unless the bidder specified otherwise in his bid. The Contract shall be awarded to that responsible and responsive bidder whose bid, conforming to the Invitation for Bids, will be most advantageous (lowest price and best value) to the City, price and other factors considered. An award mailed (or otherwise furnished) to the successful bidder within the time for acceptance specified in the bid, results in a binding contract without further action by either party.
2. **PREPARATION OF BIDS.**
 - A Bidders are expected to examine the drawing, specifications, schedule and all instructions. Failure to do so will be at the bidder's risk.
 - B Each bidder shall furnish the information required by the invitation. The bidder shall sign the invitation. Erasures or other changes must be initialed by the person signing the offer. Bids signed by an agent are to be accompanied by evidence of his authority unless such evidence has been previously furnished to the City.
 - C Unit price for each unit bid shall be shown and such price shall include packing unless otherwise specified. Freight or shipping shall be included in the Unit Price unless requested as a single line item. A total shall be entered in the total column for each item bid. In case of discrepancy between a unit price and extended price, the unit price will be presumed to be correct.
 - D Alternate bids for supplies or services other than those specified will not be considered unless authorized by the invitation.
 - E Bidder must state a definite time for delivery of supplies or services unless otherwise specified in the invitation.
 - F Time, if stated as a number of days, will include Saturdays, Sundays, and holidays.
 - G If the item has a trade name, brand and/or catalog number, such must be stated in the bid.
 - H Prices quoted are to be firm, final and shall include shipping F.O.B. destination unless requested as a single line item.
 - I In submitting bids, Vendor agrees that the City of Lee's Summit shall have 120 days in which to accept or reject any of the bids submitted unless otherwise specified on the bid page.
 - J Specification sheets **MUST** be uploaded with bids.
3. **EXPLANATION TO BIDDERS.** Any explanation desired by a bidder regarding the meaning or interpretation of the invitation, drawing, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach bidders before the submission of their bids. Oral explanation or instruction given before the award of the contract will not be binding. Any information given to a prospective bidder concerning an invitation will be furnished to all prospective bidders as an addendum to the invitation, if such information is necessary to bidders in submitting bids per the invitation or if the lack of such information would be prejudicial to uninformed bidders.
4. **ACKNOWLEDGMENT OF ADDENDUM TO INVITATIONS.** Receipt of an addendum to an invitation by a bidder must be acknowledged by signing and uploading the addendum into the City's e-bidding system or as otherwise stipulated in the bid document. Such acknowledgment must be received prior to the hour and date specified for receipt of bids, or returned with the bid and received prior to opening time and date.
5. **SUBMISSION OF BIDS.**
 - A Bids, addendum(s) and modification(s) thereof shall be uploaded into the City's e-bidding system, unless otherwise stated in the Invitation for Bid, before the open date and time.
 - B Emailed or faxed bids will not be considered unless authorized by the invitation.
 - C Samples of items, when required, must be submitted within the time specified and unless otherwise specified by the City, at no expense to the City. If not consumed by testing, samples will be returned at bidders request and expense, unless otherwise specified by the invitation.
 - D Bids will be publicly opened and read aloud as stipulated in the "Invitation for Bid".
 - E Submission of a bid constitutes an assignment by you of any and all anti-trust claims that you may have under the Federal and/or State laws resulting from this Contract.
6. **FAILURE TO SUBMIT BID.** If a "no bid" is submitted, do not return the invitation unless otherwise specified. A letter, postcard or email notification should be sent to the issuing office advising whether future invitations for the type of supplies or services covered by this invitation are desired. Failure of the recipient to bid or to notify the issuing office that future invitations are desired may result in removal of the name of such recipient from the mailing list for the type of supplies or services covered by the invitation.
7. **MODIFICATION OR WITHDRAWAL OF BIDS/SOLICITATIONS.** A bid/solicitation may only be withdrawn by one of the following methods prior to the official opening/closing date and time specified: 1. A bid/solicitation may be withdrawn by signed, written notice. 2. A bid/solicitation may also be withdrawn in person by the bidder or its authorized representative who provides proper identification. 3. A bid/solicitation may be withdrawn via email by the bidder or its authorized representative. A bid/solicitation may only be modified by one of the following methods prior to the official opening/closing date and time specified: 1. A bid/solicitation modification may be modified by signed, written notice provided in a sealed envelope with the bid/solicitation number, description and the word "modification" identified on the envelope. 2. A bid/solicitation modification may also be submitted in person by the bidder or its authorized representative who provides proper identification and provides written notice in a sealed envelope with the bid/solicitation number, description and the word "modification" identified on the envelope. All modifications shall not be opened until the official opening date and time to preserve the integrity of the bid/solicitation process. Telephone, telegraphic or electronic requests to modify a bid/solicitation shall not be honored. No modification or withdrawal of any response will be permitted after the bid/ solicitation official opening date and time specified.
8. **LATE BIDS AND MODIFICATIONS.** It is the responsibility of the bidder to upload or submit a hard copy if stipulated in the Invitation for Bid (IFB), his bid, bid addendum(s) or bid modification(s) on or before the date and time of the bid opening date and time. Bids will NOT be accepted after the date and time of opening under any circumstances.
9. **BONDS.** Bonds shall be executed with the proper sureties, through a company licensed to operate in the State of Missouri, and hold a current Certificate of Authority as an acceptable surety under 31 CFR Part 223 (and be listed on the current U.S. Department of the Treasury Circular 570 and have at least A Best's rating and a FPR9 or better financial performance rating per the current A.M. Best Company ratings.)
 - A **BID DEPOSITS (BONDS).**

Bid Deposit Not Required .

Bid Deposit Required as stipulated in the "Invitation for Bid".

Note the following: Bid Deposit. The Bidder will furnish a bid deposit in the form of a bond, certified check, or money order in the amount of 5% of base bid made payable to the City of Lee's Summit, Jackson County, Missouri, for the measure of liquidated damages which the City will sustain and the proceeds thereof will become the property of the City if for any reason the bidder (Personal or company checks will not be accepted):

 - (1) Withdraws his bid after the opening of the bids and prior to the time a formal written agreement evidencing the contract has been signed and delivered to the City whether or not the bidder at the time of such withdrawal has been designated as the successful bidder, or
 - (2) Upon written notification of the award of contract to him, he fails to properly sign and deliver to the City within 10 days Labor and Materials and Performance Bonds, if required; Certificate of Insurance, and the written Contract, formally evidencing the terms of the invitation for Bid and his bid as submitted.
 - (3) The bidder further agrees the City will have the right to retain the bid deposit for a period of one hundred twenty (120) days from the date of opening of the bids. At the expiration of said time, or earlier at the option of the City, said bid deposit will be returned to the bidder unless said bid deposit has become the property of the City as liquidated damages for one of the reasons stipulated.
 - B **PERFORMANCE BONDS.**

Performance Bond Not Required .

Performance Bond Required as stipulated in the "Invitation to Bid".

Note the following:

- (1) Coincident with the execution of the Contract, Contractor shall furnish to City a contract Performance Bond and a Labor and Material Payment Bond drawn upon the forms included in these Contract Documents.
 - (2) Date of bonds shall be the same as the date of City's execution of the contract.
 - (3) Performance Bond shall be in the full contract price, guaranteeing the payment of all bills and obligations arising from the performance of the contract, and otherwise conditioned as required by law.
 - (4) The bonds shall be automatically increased in amount and extended in time without formal and separate amendments to cover full and faithful performance of the contract in the event of Change Orders regardless of the amount of time or money involved. It shall be Contractors' responsibility to notify his surety of any changes affecting the general scope of the work or change in the Contract Price.
 - (5) At any time during the continuance of the Contract that the surety on any bond becomes unacceptable to City, City shall have the right to require additional and sufficient sureties which Contractor shall furnish to the satisfaction of City within ten (10) days after notice to do so.
10. **DISCOUNTS AND BID EVALUATION.** Discounts offered for prompt payment may be considered in bid evaluation.
11. **MATERIAL AVAILABILITY.** Bidders must accept responsibility for verification of material availability, production schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the bidder to notify the City of Lee's Summit immediately if materials specified are discontinued, replaced, or not available for an extended period of time.
12. **ALTERNATE BIDS.** Bidders must submit complete specifications on all alternate bids. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. Unless otherwise indicated, it will be assumed that the article proposed is exactly as specified.
13. **AWARD OF CONTRACT.**
- A **BASIS OF AWARD.**
- (1) Only firm bids will be considered.
 - (2) Bidders may be requested to submit financial statements subsequent to the bid opening. Such statements shall be submitted to City within three (3) days after being so requested.
 - (3) The award of the Contract, if it is awarded, will be to the lowest responsible and responsive bidder whose qualifications indicate the award will be in the best interest of the Owner and whose bid complies with all prescribed requirements.
 - (4) City reserves the right to reject any and all bids, and waive any and all informalities, and the right to disregard all non-conforming or conditional bids or counter-proposals.
- B **EVALUATION OF BIDS.**
- (1) The evaluation of bids will include consideration of prior experience, financial statements, if requested, sub-contractors, suppliers, and manufacturers to be used in the work and manufacturers' data on the materials and equipment to be incorporated. Time of completion or delivery will also be a factor in the award.
 - (2) "Or Approved Equal" Clause. Whenever a material, article, or piece of equipment is identified on the plans or in the specifications by reference to manufacturer's or vendor's names, trade names, catalog numbers, etc., it is intended merely to establish a standard; and, any material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed, is, in the opinion of the City, of equal substance and function. Substitute items may be rejected at the discretion of the City of Lee's Summit.
 - (3) Whenever the name of a manufacturer is mentioned on the face hereof and the words "or equal" do not follow, it shall be deemed that the words "or equal" shall follow such designations unless the face hereof specifies "no substitutes". The City may assume that items bid are equal or it may request samples and proof thereof unless approved before shipment. City reserves the right to return at bidder's expense all items that are not acceptable as equals, said items to be replaced by bidder with satisfactory items at the original price.
 - (4) By virtue of statutory authority, the City shall give preference to all commodities manufactured, mined, produced, or grown within the State of Missouri, and to all firms, corporations or individuals, when quality is equal or better and the delivered price is the same or less. Similar preference will be given to Lee's Summit products and supplies.
- C **NOTICE OF AWARD.** After considering the basis of award and evaluation of bids, City will within one hundred twenty (120) days after the date of opening bids, notify the successful bidder of acceptance of his bid.
14. **QUALIFICATIONS OF BIDDERS.** The City may make such investigations as are deemed necessary to determine the ability of the bidder to perform the work and the bidder shall furnish all such information and date for this purpose as the City may request. The City reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the City that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.
15. **ANTI-TRUST.** Submission of a bid constitutes an assignment by bidder of any and all anti-trust claims that the bidder may have under the Federal and/or State laws resulting from this contract.
16. **GUARANTEE.** All customary guarantees for workmanship, quality and performance specific by the Manufacturer for any or all items shall apply to the items offered under this bid.
17. **EXPERIENCE STATEMENT** (if required). Only those bids will be considered which are submitted by bidders who submit with their bid an Experience Statement listing projects and showing satisfactory completion of work of type and size comparable to the work required by these contract documents. A list of comparable projects, including pertinent information and identification of the owners, shall be submitted with the bid. Similar Experience Statements shall be included for any subcontractors named in the bid.
18. **REFUND OF DEPOSIT ON BID DOCUMENTS** (if required). Deposits on bid documents and contract drawings will be refunded to all prospective bidders, sub-contractors, suppliers and manufacturers who return the documents in good condition to Owner before the date set for opening bids or within ten days thereafter (unless otherwise stated in the invitation to bid).
- CONTRACTUAL REQUIREMENTS.**
- GENERAL CONTRACTUAL REQUIREMENTS.**
1. **DEFINITIONS.**
- A "City" shall refer to: City of Lee's Summit, Jackson County, Missouri who are the owners of the property, and their authorized representatives.
 - B "Contractor" shall refer to the corporation, company, partnership, firm, or individual, named and designated in the contract agreement and who has entered into this contract for the performance of the work and/or to furnish goods, services, or construction covered thereby at an agreed upon price, and its, his or their duly authorized agents or other legal representatives.
 - C The "specifications" includes instruction to Bidders, the Terms and Conditions of Purchase, the Definitions and the technical specifications of the work.
 - D A "sub-contractor" is a person, firm or corporation supplying labor or materials, or only labor for work at the site of the project for, and under separate contract or agreement with the Contractor.
 - E The term "sample" as used herein includes natural materials, fabricated items, equipment, devices, appliances or parts thereof as called for in the specifications and any other samples as may be required by the City to determine whether the kind, quality, construction, workmanship, finish, color and other characteristics of the materials, etc., proposed by the Contractor conform to the requirements of the contract documents. Samples approved by the City shall establish the kind, quality, and other required characteristics, and all work shall be in accordance with the approved samples. Samples, when requested, shall be supplied at no cost to the City.
 - F The term "estimated" represents quantities estimated for the period of time stated. Purchase orders shall be placed for actual requirements as needed.
 - G The term "minimum" means the City will order this quantity of supplies during the period of this contract at the price bid.
 - H The term "maximum" means the City may order this quantity of supplies during the period of this contract and the bidder should be prepared to supply same at the price bid.
2. **PURCHASE ORDERS.** The City will not be responsible for articles or services furnished without a purchase order unless otherwise set forth in the Bid Documents.
3. **CONTRACT TERMS.** The performance of this contract shall be governed solely by the terms and conditions as set forth in this contract and any specifications or bid documents notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished by the Contractor at any time and the acceptance by the City of any terms or conditions contained in such document which is inconsistent with the terms and conditions set forth in the contract. Any different or additional terms other than those herein contained in Contractor's acceptance are hereby objected to.

4. **TRANSPORTATION CHARGES.** Freight/shipping shall be F.O.B. Destination whereby all transportation charges shall be paid by Contractor.
5. **PACKAGING.** The City will not be liable for any charges for drayage, packing, cartage, boxing, crating or storage in excess of the purchase price of this order unless stated otherwise herein.
6. **INSPECTION AND ACCEPTANCE.** No material received by the City pursuant to the purchase order issued under the terms and conditions of this bid document shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Contractor herein, upon initial inspection, or at any later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at the Contractor's expense for full credit or replacement. No goods returned as defective shall be replaced without Buyer's written authorization. Such return shall in no way affect City's discount privileges. Such right to return, offered to the City arising from the City's receipt of defective goods, shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
7. **GENERAL GUARANTY AND WARRANTY.** The Contractor warrants that all materials, fixtures, and equipment furnished by the Contractor and his sub-contractors shall be new, of good quality, and of good title, and that the work will be done in a neat and workmanlike manner. The Contractor also guarantees the workmanship and materials for a period of one year from the date of final acceptance of all the work required by the Contract. Furthermore, he shall furnish the City with all manufacturers' and suppliers' written guarantees and warranties covering materials and equipment furnished under the Contract.
8. **PATENTS.** Contractor warrants that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent and Contractor covenants that he will at his own expense, defend every suit which may be brought against the City, or those selling or using City's product (provided Contractor is promptly notified of such suit and all papers therein are delivered to Contractor) for any alleged infringement of any patent by reason of the sale or use of such articles and Contractor agrees that he will pay all cost, damages and profits recoverable in any such suit.
9. **QUANTITIES.** City assumes no obligation for articles or materials shipped in excess of the quantity ordered hereunder. Any unauthorized quantity is subject to City's rejection and return at Contractor's expense.
10. **ACTS OF GOD.** Neither party shall be liable for delays, or defaults in the performance of this contract due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, Governmental action of any kind or any other causes of a similar character beyond its control and without its fault or negligence.
11. **BANKRUPTCY OR INSOLVENCY.** In the event of any proceedings by or against either party, voluntary or involuntary, in bankruptcy or insolvency, or for the appointment of a receiver or trustee or an assignee for the benefit of creditors, of the property of Contractor, or in the event of breach of any of the terms hereof including the warranties of the Contractor, City may cancel this contract or affirm the contract and hold Contractor responsible in damages.
12. **COMPLIANCE WITH APPLICABLE LAWS.** Contractor shall comply with all federal, state or local laws, ordinances, rules, regulations and administrative orders, including but not limited to Wage, labor, Unauthorized Aliens, EEO and OSHA-type requirements which are applicable to Contractor's performance under this contract. Contractor shall indemnify and hold the City harmless on account of any violations thereof relating to Contractor's performance under this contract, including imposition of fines and penalties which result from the violation of such laws.
13. **LAW GOVERNING.** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Missouri. Any dispute regarding this contractual agreement will be decided by a Missouri Court.
14. **TIME OF DELIVERY.** The City requires that all materials ordered will be delivered when specified. Time is therefore of the essence. If deliveries are not made at the time agreed upon, City reserves the right to cancel or to purchase elsewhere and hold Contractor accountable for any damages sustained as a result thereof.
15. **INTERPRETATION OF CONTRACT AND ASSIGNMENTS.** This contract shall be construed according to the laws of the State of Missouri. This contract, or any rights, obligations, or duties hereunder may not be assigned by Contractor without City's written consent and any attempted assignment without such consent shall be void.
16. **CONTRACTOR'S INVOICES.** Invoices shall be prepared and submitted in triplicate unless otherwise specified. Invoices shall contain the following information: Contract Number (if any), Purchase Order number, Item Number; contract description of supplies or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the City Accounts Payable Division. Any delay in receiving invoices, or errors and omissions, on statement or invoices will be considered just cause for withholding settlement without losing discount privileges.
17. **NOTICE AND SERVICE THEREOF.** Any notice to any Contractor from the City relative to any part of this contract will be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail or email, to the said Contractor at his last given address or delivered in person to said Contractor or his authorized representative on the work.
18. **PROVISIONS REQUIRED BY LAW DEEMED INSERTED.** Each and every provision of law and clause required by law to be inserted in this contract will be deemed to be inserted herein and the contract will be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract will forthwith be physically amended to make such insertion or correction.
19. **TERMINATION OF CONTRACT.** This contract may be terminated by either party upon sixty (60) days prior notice in writing to the other party. The City may terminate this contract immediately, under breach of contract, if the Contractor fails to perform in accordance with the terms and conditions. In the event of any termination of contract by the Contractor, the City may purchase such supplies and/or services similar to those so terminated, and for the duration of the contract period the Contractor will be liable for all costs in excess of the established contract pricing.
20. **INDEMNITY AND HOLD HARMLESS.** Contractor agrees to indemnify, release, defend, and forever hold harmless the City, its officers, agents, employees, and elected officials, each in their official and individual capacities, from and against all claims, demands, damages, loss or liabilities, including costs, expenses, and attorneys fees incurred in the defense of such claims, demands, damages, losses or liabilities, or incurred in the establishment of the right to indemnity hereunder, caused in whole or in part by Contractor, his sub-contractors, employees or agents, and arising out of services performed by Contractor, his subcontractors, employees or agents under this contract to the extent permitted by the Constitution and the Laws of the State of Missouri.
21. **SUB-CONTRACTS.**
 - A The Contractor shall not execute an agreement with any sub-contractor to perform any work until he has written the City of Lee's Summit to determine any disapproval of the use of such sub-contractor.
 - B The Contractor shall be fully responsible to the City for the acts and omissions of his sub-contractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.
 - C The Contractor shall cause appropriate provisions to be inserted in all sub-contracts relative to the work to require compliance by each sub-contractor with the applicable provisions of the contract.
 - D Nothing contained in the Conditions shall create any contractual relationship between any sub-contractor and the City.
22. **UNIFORM COMMERCIAL CODE.** This contract is subject to the Uniform Commercial Code and shall be deemed to contain all the provisions required by said Code that apply to said Contract.
23. **CHANGES.** The City may at any time, by written order, without notice to any surety, make changes or additions, within the general scope of this contract in or to drawings, designs, specifications, instructions for work, methods of shipment or packing or place of delivery. If any such change causes an increase or decrease in the cost of or in the time required for performance of this contract or purchase order, the Contractor shall notify the City in writing immediately and an appropriate equitable adjustment will be made in the price or time of performance, or both, by written modification of the contract. Any claim by the Contractor for such adjustment must be asserted within 30 days or such other period as may be agreed upon in writing by the parties after the Contractor's receipt of notice of the change. Nothing herein contained shall excuse the Contractor from proceeding with the contract as changed.

24. **RESPONSIBILITY FOR SUPPLIES.** The Contractor shall be responsible for supplies until they are delivered and accepted at the designated delivery point; and the Contractor shall bear all risks for rejected supplies after notice of rejection. This needs rewriting to coincide with the Freight clause.
25. **EXECUTION OF CONTRACT.** Depending on the type of service provided, one or more of the following four (4) methods will be employed. The methods applicable to this contract will be checked below:
- A The Contract shall consist of a **PURCHASE ORDER** and a copy of the suppliers signed bid attached and that the same, in all particulars, becomes the agreement and contract between the parties hereto: that both parties thereby accept and agree to the terms and conditions of said bid documents, and that the parties are bound thereby and the compensation to be paid the Supplier is as set forth in the Suppliers' Bid. Items not awarded, if any, have been deleted.
- B The contract shall consist of a **YEARLY CONTRACT** and a copy of the suppliers signed bid attached and that the same, in all particulars, becomes the agreement and contract between the parties hereto. That both parties thereby accept and agree to the terms and conditions of said bid documents, and that the parties are bound thereby and the compensation to be paid the Supplier is as set forth in the Suppliers' Bid. Items not awarded, if any, have been deleted.
- C The contract shall consist of a **ONE-TIME CONTRACT** and a copy of the suppliers signed bid attached and that the same, in all particulars, becomes the agreement and contract between the parties hereto. That both parties thereby accept and agree to the terms and conditions of said bid documents, and that the parties are bound thereby and the compensation to be paid the Supplier is as set forth in the Suppliers' Bid. Items not awarded, if any, have been deleted.
- D Five copies of the Contract.
- (1) City will furnish 5 copies of the Bid Documents to the successful Bidder who shall prepare 5 counterpart copies, each containing an exact copy of the Bid Form as submitted, required insurance as evidenced by a Certificate of Insurance, surety bonds properly executed, and Contract signed with the date of his signature.
- (2) The prepared counterpart copies shall be delivered to Owner within ten days after the date of Notice of Award.
- (3) City will sign the Contract, insert the date of his signature at the beginning of the Contract, and return one copy to Contractor after receiving the counterpart copies.
26. **FINAL PAYMENT.** Final payment shall be in a lump sum after Contractor has performed, to the City's satisfaction, all duties imposed upon him/her by the contract documents. Contractor shall allow thirty (30) days minimum for payment sum (unless otherwise specified in the bid documents). Additional payment provisions for construction projects are detailed in number 38 below.
27. **NON-DISCRIMINATION IN EMPLOYMENT.** In connection with the furnishing of supplies or performance of work under this contract, the Contractor agrees to comply with the Fair Labor Standard Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
28. **DOMESTIC PRODUCTS.** The City of Lee's Summit has adopted a formal written policy to encourage the purchase of products manufactured or produced in the United States (City of Lee's Summit Resolution No. 87-18, MO. State Statute No. 34.353, Section 3, (5)).
29. **TAX EXEMPT.** Do not bill tax. The City of Lee's Summit is exempt from payment of the Missouri Sales Tax in accordance with Section 39 (10), Article 3, of the Missouri Constitution and is exempt from payment of Federal Excise Taxes in accordance with Title 26, United States Code annotated.
30. **REGULATIONS PURSUANT TO SO-CALLED "ANTI-KICKBACK ACT".** The Contractor shall comply with the applicable regulations of the Secretary of Labor, United States Department of Labor, made pursuant to the so-called "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 862; Title 18 U.S.C., Section 874 and Title 40 U.S.C.; Section 276c), and any amendments or modifications thereof, shall cause appropriate provisions to be inserted in sub-contracts to insure compliance therewith by all sub-contractors subject thereto, and shall be responsible for the submission of statements required of sub-contractors thereunder, except as said Secretary of Labor may specifically provide for reasonable limitations, variations, tolerances, and exemptions from the requirements thereof.
31. **INTEREST OF CERTAIN FEDERAL AND OTHER OFFICIALS.** No member of, or delegate to the Congress of the United States and no Resident Council Member shall be admitted to any share or part of this Contract or to any benefit to arise from the same; provided, that the foregoing provision of the Section shall not be construed to extend to this Contract if made with a corporation for its general benefit.
32. **FUND ALLOCATION.** Continuance of any resulting Agreement, Contract, or issuance of Purchase Orders is contingent upon the available funding and allocation of City funds. The Contractor understands that the obligation of the City to pay for goods and/or services under the contract is limited to payment from available revenues and shall constitute a current expense of the City and shall not in any way be construed to be a debt of the City in contravention of any applicable constitutional or statutory limitations or requirements concerning the creation of indebtedness by the City nor shall anything contained in the contract constitute a pledge of the general tax revenues, funds or moneys of the City, and all provisions of the contract shall be construed so as to give effect to such intent.
33. **ASSIGNMENTS.** Neither City nor Contractor shall, without the prior written consent of the other, assign in whole or in part his interest under any of the Contract Documents and, specifically the Contractor shall not assign any moneys due or to become due without the prior written consent of the City.
34. **DEBARMENT.** By submission of its response, the Contractor certifies that neither it nor its principals is presently debarred or suspended by any Federal or State Department or agency, including listing in the U.S. General Services Administration's List of Parties Excluded from Federal Procurement or Non-Procurement programs; or if the amount of this response is equal to in excess of \$100,000, that neither it nor its principals nor its subcontractors receiving sub-awards equal to or in excess of \$100,000 is presently disbarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by an Federal department, agency or provision of law. If the Contractor is unable to certify any of the statements in this certification, the responder must attach an explanation to its response.
- NOTE TO BIDDERS:** THE FOLLOWING CONTRACTUAL REQUIREMENTS PERTAIN TO CONSTRUCTION PROJECTS AND OTHER PROJECTS WHICH REQUIRE ITS CONTRACTOR TO PERFORM WORK FOR THE CITY. THESE MAY NOT APPLY TO ALL MATERIAL PURCHASES OR SUPPLY CONTRACTS UNLESS SO STIPULATED.
35. **WORK HOUR AND SAFETY STANDARD ACT.** All bidders awarded contracts in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29CFR, Part 5). Under Section 103 of the Act, each Contractor shall be required to compute wages of every mechanic and laborer on the basis of a standard work day of 8 hours and a standard work week of 40 hours. Work in excess of the standard work day or work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 8 hours in any calendar day or 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchase of supplies, or materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
36. **LABOR-RELATED REGULATIONS.** The bidder's attention is specifically directed to the special rules, regulations, and stipulations pertaining to labor listed below which may be a part of the bid as stipulated in the "Invitation to Bid"
- A **Wage Rate Stipulation** - State of Missouri. If required by the "Invitation to Bid"
- B **Wage Rate Determination** - Federal. If required by the "Invitation to Bid"
- The bid, contract and bonds shall be conditioned upon compliance with all provisions of the Contract Documents including these rules, regulations and stipulations.
37. **BUILDING REGULATION, PERMITS AND LAW.**
- A The "General Conditions for the Construction of Buildings" AIA Form A201 forms part of this contract as if herein bound Arbitration shall not apply to any contract resulting from this IFB.
- B Satisfy all current and applicable local codes, ordinances and licensing requirements.
38. **COORDINATION OF THE WORK.** The Contractor shall be responsible for the proper execution of all work and for the coordination of the operations of all trades, subcontractors, and supplies engaged under the Contract. He shall be prepared to provide each of his subcontractors the locations, measurements, and information they may require for the performance of their work.

39. CHANGES IN THE WORK.

- A The Contractor shall not make changes in the work required to be performed by omitting work, by adding work or by changing materials, fixtures or services from those specified without the prior written consent of the City and using Departments of the City of Lee's Summit, Missouri. Any authorized changes will not relieve or release the Contractor from any of these obligations under the contract. All work shall be executed under the terms of the original Contract unless it is expressly provided otherwise. Except for the purpose of affording protection against any emergency endangering life and/or property, the Contractor shall not make any changes in the Contract.
- B Each change order shall include in its final form, a detailed description of the change in the work, the Contractor's proposal for the change in price and/or time, and the statement that all work involved in the change shall be performed in accordance with Contract requirements except as modified by the change order.

40. TIMING.

- A **Time to Commence Work:** Upon receipt of Contract Documents fully executed by City and a Notice to Proceed, Contractor shall immediately proceed with the work. However, he shall not move onto the site until all required copies of insurance policies and certificates have been accepted by City.
- B **Time Starts to Run:** The Contract Time shall start to run on the date stated in the Notice to Proceed.
- C **Time of Contract:** Time is of the essence of the Contract. The work shall be prosecuted diligently at such rate of progress as will insure full completion thereof within the Contract Time. If Contractor shall neglect, refuse or fail to complete the work within the time set forth above, or any proper extension thereof granted by City, Contractor shall pay (see bid document) to City for each and every day he is in default. Because of the difficulty in determining the actual damages to be sustained by City in the event of such breach of the Contract, all amounts paid as provided herein shall be considered as and for City's liquidated damages and not as a penalty, and City shall have the right to deduct the amount of such liquidated damages from payments otherwise due to Contractor or to sue for and recover same.
- D **Excusable Delays:** The Contractor shall not be charged damages for any delays in the completion of the work that the Contractor is required to perform under the terms and conditions of this Contract for the following reasons:
- (1) To any acts of the Governments, including controls or restrictions upon or requisitioning of materials, equipment, tools or labor by reason of war, National Defense, or any other national emergency.
 - (2) To any acts of the City.
 - (3) To causes not reasonably foreseeable by the parties to this Contract at the time of the execution of the Contract which are beyond the control and without the fault or negligence of the Contractor, including but not restricted to acts of god or of the public enemy, acts of another Contractor in the performance of some other Contract with the Owner, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, weather of unusual severity, such as hurricanes, tornadoes, cyclones, and other extreme weather conditions.
 - (4) To any delay of any sub-contractor occasioned by any of the causes specified in sub-paragraphs 1, 2, and 3 above; provided however, that the Contractor promptly (within 10 days) notifies the City, in writing, of the cause of the delay. If the facts show the delay to be properly excusable under the terms of this Contract, the City shall extend the contract time by a period commensurate with the period of excusable delay to the completion of the work as a whole.

41. PAYMENTS.

- A **Lump Sum Payments:** After the final inspection and acceptance of all work under the Contract, by the City, including clean-up, the Contractor shall prepare his statement for final payment and submit it to the Owner for approval. When the required warranties and the release of liens have been executed by the Contractor, the final payment will be made which will include any amounts remaining due under the Contract. (Allow a full thirty (30) days). The Contractor will be paid the Contract price in one lump sum amount after the work is satisfactorily completed unless progress payments are approved prior to Contract award. Pay estimates are by the City Engineer as follows:
- B **Engineer's Pay Estimates:**
- (1) The Engineer's pay estimate, in consequence of any Contractor's application for payment will constitute a representation by him to City, based on Engineer's observations of the work in progress and on his review of the application for payment and supporting data, that the work has progressed to the point indicated that, to the best of his knowledge, information and belief, the quality of the work is in accordance with the Contract Documents (subject to an evaluation of the work as a functioning project upon substantial completion, to the results of any subsequent tests called for in the Contract Documents and any qualifications stated in his Pay Estimate); and the Contractor is entitled to payment of the amount shown in the Engineer's Pay Estimate.
 - (2) Engineer shall not be deemed by his rendering of any Pay Estimate to have represented that he made exhaustive or continuous inspections to check the quality or the quantity of the work, or that he has reviewed the means, methods, techniques, sequences and procedures of construction or that he has made any examination to ascertain how or for what purpose Contractor has used the moneys paid or to be paid to him on account of the Contract price.
 - (3) Engineer may refuse to render an Engineer's pay Estimate for the whole or any part of any payment if, in his opinion, he is unable to make the above representations to City. He may also refuse to render any Engineer's Pay Estimate, or because of subsequently discover evidence or the results of subsequent inspections or tests, nullify any such previous Engineer's Pay Estimate to such extent as may be necessary in his opinion to protect City from loss because of any reason set forth in General Conditions.

42. **CONTRACTOR'S CERTIFICATE AND RELEASE** (for Construction Purposes). Prior to final payment and as a condition there to, the Contractor shall execute a certificate and release. This certificate and release will set forth the undisputed balance due the Contractor under the Contract, a listing for amounts of outstanding and unsettled items which the Contractor claims are due and owing by the City to the Contractor; a certification that the work under the Contract and Change Orders has been performed in accordance with the terms, thereof, and that there are no unpaid claims for materials, supplies or equipment and no claims of laborers or mechanics for unpaid wages arising out of the performance of the Contract, a statement that, except for the amounts enumerated, the Contractor releases the City from any and all claims arising under or by virtue of the Contract. A duplicate of the certificate shall be issued to the City.

43. **SURPLUS MATERIALS.** The job site shall be kept clean and free of surplus materials, rubbish and debris at all times. All surplus materials delivered to the job site and all materials, fixtures, and equipment removed and not reused shall remain or become the property of the Contractor and its sub-contractors, and shall be removed from the job site promptly after completion, as well as all rubbish and debris resulting from their respective operations at the Contractor's expense.

44. ACCIDENT PREVENTION.

- A The Contractor shall exercise proper precaution at all times for the protection of persons and property and shall be responsible for all damages to persons or property, either on or off the site, which occur as a result of his prosecution of the work. The safety provisions of applicable laws and building construction codes shall be observed and the Contractor shall take or cause to be taken such additional safety and health measures as the City may determine to be reasonably necessary. All materials, parts, supplies and services rendered under the technical specifications must comply with standards of the Williams Steiger Occupational Safety and Health Act. In consideration of the price paid herein Contractor agrees to indemnify City for any penalties imposed by the Act arising out of misfeasance or malfunction of items or services purchased.
- B The Contractor shall maintain an accurate record of all cases of death, occupational disease, and injury requiring medical attention or causing loss of time from work, arising out of and in the course of employment on work under the Contract. The Contractor shall promptly furnish the City with reports concerning these matters.

45. **CONFLICTS.** No salaried officer or employee of the City and no member of the City Council or Park Board shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Federal conflict of interest regulations and applicable provisions of Sections 105.450 - 105.496 shall not be violated. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.

46. **Davis Bacon Act:** The wages for any work utilizing this contract in which federal funding is utilized shall comply with any and all applicable federal laws and/or requirements to include but not limited to the Davis Bacon Act.

This is an unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

BID: 2016-107

PROJECT: Assault Rifles

DATE/TIME: 3/24/2016 @ 3:00 PM

OPEN BY: ddt

ITEM	DESCRIPTION	UOM	QTY	Black Dawn			Clyde Armory		
				Manufacturer Offered	Unit Price	Bid Price	Manufacturer Offered	Unit Price	Bid Price
1	AR Styled Mil-Spec Rifles <ul style="list-style-type: none"> • Gas impingement operating system • Short Barreled Rifle 10-13 inches? • Semi-auto safety selector • Free float hand guards with accessory rails • Machined aluminum lower receiver • Machined aluminum upper receiver • A-2 styled front site • Flip up / pop up rear site • 6 position collapsible stock • Ambidextrous sling mount 	EA	33	Black Dawn BDR-15 5.56 Rifles SKU# BDR-556-11FC. Rifle specs are as follows. 7075 T6 Aluminum upper and lower Receivers Hard Coat Anodized to Mil Spec 8625. With LSPD Badged Logo Laser Engraved on Right Side of mag Well Ergo OD Grip, 7" MFR-C Free Float 6061 alum. Quad rail, Mag pul MOE Black Mil Spec style stock. Heavy ar15 ION Bond Black dawn Bolt carrier group. Rear Mag pul Flip sight, 11.5 " Fixed Front Sight barrel 1:7 twist rate with a2 Bird cage muzzle break. Hard case 1 30 Round M2 Pmag. 1 Black Dawn TS3 or TS4 black Sling	\$985.00	\$32,505.00	Option 1 - Rock River LE2020 The Rock River LE2020 will be configured as follows: LE CAR A4 10.5" SBR, 10.5" chrome lined barrel, H3 buffer, RRA CAR quad rail, dual loop receiver end plate, fixed front sight and Magpul MBUS rear sight	\$903.11	\$29,802.63

	EA	33	<p>Black Dawn BDR-15 5.56 Rifles SKU# BDR-556-16M Rifle specs are as follows. 7075 T6 Aluminum upper and lower Receivers Hard Coat Anodized to Mil Spec 8625. With LSPD Badged Logo Laser Engraved on Right Side of mag Well Ergo Grip, 7" MFR-C Free Float 6061 alum. Quad rail, Mag pul Mil Spec style stock. Heavy ar15 ION Bond Black dawn Bolt carrier group. Rear Mag pul Flip sight, 16" M4 profile Fixed Front Sight barrel 1:9 twist rate with a2 Bird cage muzzle break. Hard case 1 30 Round M2 Pmag. 1 Black Dawn TS3 or TS2 Sling.</p>	\$985.00	\$32,505.00	<p>Option 2 - Daniel Defense DDM4 V4S. The Daniel Defense V4S SBR will be configured as follows: 11.5" cold hammer forged, chrome lined barrel, 10" DDM4 quad rail, Daniel Defense rail mounted fixed front sight, Magpul MBUS rear flip sight See attached specification sheet for additional detail.</p>	\$1,248.37	\$41,196.21
--	----	----	---	----------	-------------	--	------------	-------------

TRADE IN RIFLES

1	CM217007, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
2	CM217008, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
3	CM217009, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
4	CM217010, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
5	CM217011, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
6	CM217012, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
7	CM217013, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
8	CM217014, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
9	CM217015, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
10	CM217016, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
11	CM217017, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
12	CM217018, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
13	CM217019, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
14	CM217020, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
15	CM217021, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
16	CM217022, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
17	CM217023, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
18	CM217024, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
19	CM217025, Rock River, SBR Flat Top AR 10 ½" barrel ARMS #40 BUIS	EA	1			\$450.00	\$450.00
20	KT1022659, Rock River, AR1263 Flat Top AR 16" barrel ARMS #40 BUIS A2 Front Post	EA	1		\$32,505.00	\$550.00	\$550.00
21	KT1022665, Rock River, AR1263 Flat Top AR 16" barrel ARMS #40 BUIS A2 Front Post	EA	1			\$550.00	\$550.00
22	BD201948, Bushmaster, AR-10 Troy free-float quad pictanny rail (missing stock/buffer tube/buffer, buffer tube spring)	EA	1			\$400.00	\$400.00
23	L228587, Bushmaster, XM15-E2S Surefire M500 light, ARMS #40 BUIS	EA	1			\$350.00	\$350.00

24	L314549, Bushmaster, XM15-E2S Surefire M500 light, sling	EA	1			\$350.00	\$350.00
25	L314602, Bushmaster, XM15-E2S Surefire M500 light	EA	1			\$350.00	\$350.00
26	LGC009024, Colt, AR-15 Surefire M500 light, Trijicon Reflex II sight w/carry handle mount, sling	EA	1			\$400.00	\$400.00
27	LGC018473, Colt, AR-15 A2 Surefire M500 light, sling	EA	1			\$375.00	\$375.00
28	LGC018502, Colt, AR-15 A2 Surefire M500 light	EA	1			\$375.00	\$375.00
29	LGC018564, Colt, AR-15 A2 Surefire M500 light, sling	EA	1			\$375.00	\$375.00
30	LGC018572, Colt, AR-15-A2 Surefire M500 light, sling	EA	1			\$375.00	\$375.00
31	LGC018589, Colt, AR-15 A2 Surefire M500 light, sling	EA	1			\$375.00	\$375.00
32	LGC18539, Colt, AR-15 A2 Surefire M500 light, sling	EA	1			\$375.00	\$375.00
33	L228565, Bushmaster, XM-15 E2S Surefire M500 light, ARMS #40 BUIS, sling	EA	1			\$350.00	\$350.00
34	SP177670, Colt, AR-15 SP1 Full auto receiver, full auto bolt, fixed stock, 20" barrel (missing bolt/firing pin/firing pin retaining pin from bolt carrier group)	EA	1			\$12,000.00	\$12,000.00
35	ST007252, Colt, AR-15 Surefire M500 light, fixed stock	EA	1			\$450.00	\$450.00
36	ST007381, Colt, AR-15 Surefire M500 light, fixed stock. 20" barrel	EA	1			\$450.00	\$450.00
				TOTAL PURCHASE PRICE	\$32,500.00	TOTAL PURCHASE PRICE	Option 1 \$29,802.63
				TOTAL TRADE IN PRICE	\$32,500.00	TOTAL TRADE IN PRICE	\$27,000.00
				NET COST TO CITY	\$0.00	NET COST TO CITY	\$2,802.63
						TOTAL PURCHASE PRICE	Option 2 \$41,196.21
						TOTAL TRADE IN PRICE	\$27,000.00
						NET COST TO CITY	\$14,196.21

GT Distributors			Kiesler Police Supply			Proforce Law Enforcement		
Manufacturer Offered	Unit Price	Bid Price	Manufacturer	Unit Price	Bid Price	Manufacturer	Unit Price	Bid Price
Windham weaponry R11HRFT with Diamond head flip up rear. Yankee Hill 9630 DX Quad Rail	\$879.65	\$29,028.45	Rock River #LE2020 - regular quad rail - dual loop endplate sling	\$960.85	\$31,708.05	Bushmaster 90969	\$878.90	\$29,003.70

NA

NA

NA

	\$350.00	\$350.00		\$300.00	\$300.00		\$460.00	\$460.00
	\$350.00	\$350.00		\$300.00	\$300.00		\$460.00	\$460.00
	\$400.00	\$400.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$300.00	\$300.00		\$460.00	\$460.00
	\$195.00	\$195.00		\$300.00	\$300.00		\$360.00	\$360.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
	\$450.00	\$450.00		\$360.00	\$360.00		\$480.00	\$480.00
TOTAL PURCHASE PRICE		\$29,028.45	TOTAL PURCHASE PRICE		\$31,708.05	TOTAL PURCHASE PRICE		\$29,003.70
TOTAL TRADE IN PRICE		\$10,670.00	TOTAL TRADE IN PRICE		\$12,147.50	TOTAL TRADE IN PRICE		\$15,180.00
NET COST TO CITY		\$18,358.45	NET COST TO CITY		\$19,560.55	NET COST TO CITY		\$13,823.70

Packet Information

File #: TMP-0042, **Version:** 1

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE ESTABLISHMENT OF A WIDE AREA NETWORK (WAN) DATA CONNECTION TO INCREASE EFFICIENCY OF THE CASE MANAGEMENT SOFTWARE.

Issue/Request:

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE ESTABLISHMENT OF A WIDE AREA NETWORK (WAN) DATA CONNECTION TO INCREASE EFFICIENCY OF THE CASE MANAGEMENT SOFTWARE.

Key Issues:

The City of Lee's Summit Municipal Court ("Municipal Court") is a municipal division of the 16th Judicial Circuit, Jackson County, State of Missouri, that hears cases involving violations of the City's ordinances; and,

The Office of the State Courts Administrator ("OSCA") is responsible for providing administrative, business and technology support services to the courts including the Justice Information System (JIS) utilized by the Municipal Court; and,

There is a desire to establish a wide area network (WAN) data connection to increase the efficiency of the case management software for the Municipal Court.

A memorandum of understanding will describe the parties responsibilities in regards to the establishment of the wide area network (WAN) data connection.

Proposed Committee Motion:

I move to recommend to City Council approval of an Ordinance approving and authorizing the execution of a memorandum of understanding between the City of Lee's Summit, Missouri and the Office of State Courts Administrator for the establishment of a Wide Area Network (WAN) data connection to increase efficiency of the case management software.

Background:

The Municipal Court currently utilizes the Justice Information System (JIS) software system supported by OSCA through a Cisco VPN offsite system and printer software is also accessed offsite. Court staff has limited log-in capability.

Impact/Analysis:

[Enter text here]

Timeline:

Start: ____

Finish: ____

Other Information/Unique Characteristics:

OSCA will provide personal computers for the existing work stations, printers, laptops, router, cabling and labor for install.

Presenter: Kelly S. Elliott

Recommendation: Staff recommends approval of an Ordinance approving and authorizing the execution of a memorandum of understanding between the City of Lee's Summit, Missouri and the Office of State Courts Administrator for the establishment of a Wide Area Network (WAN) data connection to increase efficiency of the case management software.

BILL NO. 16-

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE OFFICE OF STATE COURTS ADMINISTRATOR FOR THE ESTABLISHMENT OF A WIDE AREA NETWORK (WAN) DATA CONNECTION TO INCREASE EFFICIENCY OF THE CASE MANAGEMENT SOFTWARE.

WHEREAS, the City of Lee's Summit, Missouri is a constitutional charter City, organized and existing under the laws of the State of Missouri (hereinafter "City"); and

WHEREAS, the City of Lee's Summit, Missouri Municipal Court (hereinafter "Municipal Court") is a municipal division of the Sixteenth Judicial Circuit, Jackson County, State of Missouri, and hears cases involving violations of the City's ordinances; and

WHEREAS, the Office of the State Courts Administrator (hereinafter "OSCA") is responsible for providing administrative, business, and technology support services to the courts, including the Justice Information System utilized by the Municipal Court; and

WHEREAS, in order to maximize the technology capabilities and efficiencies of the Municipal Court to access OSCA support services, Municipal Court and OSCA desire to collaborate to establish a wide area network data connection; and

WHEREAS, a memorandum of understanding has been prepared to outline the terms and conditions, as well as the obligations of the City and OSCA with respect to the establishment of a wide area network as discussed herein; and

WHEREAS, a copy of the Memorandum of Understanding referenced herein is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, AS FOLLOWS:

SECTION 1. That the Memorandum of Understanding by and between the City of Lee's Summit, Missouri and the Office of State Courts Administrator for establishment of a wide area network for use by the Municipal Court, a true and accurate copy of the same being attached hereto as Exhibit A and incorporated herein by reference be and the same is hereby approved, and the Mayor is hereby authorized to execute the same by and on behalf of the City of Lee's Summit, Missouri.

SECTION 2. That this ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. That should any section, sentence, or clause of this ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences or clauses.

PASSED by the City Council of Lee's Summit, Missouri this _____ day of _____, 2016.

BILL NO. 16-

Mayor *Randall L. Rhoads*

ATTEST:

City Clerk *Denise R. Chisum*

APPROVED by the Mayor of said City this _____ day of _____, 2016.

Mayor *Randall L. Rhoads*

ATTEST:

City Clerk *Denise R. Chisum*

APPROVED AS TO FORM:

Chief Counsel of Management and Operations *Jackie McCormick Heanue*

MEMORANDUM OF UNDERSTANDING
Between
MISSOURI OFFICE OF STATE COURTS ADMINISTRATOR
And
THE CITY OF LEE'S SUMMIT
And
LEE'S SUMMIT MUNICIPAL DIVISION OF THE
JACKSON COUNTY CIRCUIT COURT

This document constitutes an Agreement between the Office of State Courts Administrator (OSCA), the Lee's Summit Municipal Division of the Jackson County Circuit Court and the City of Lee's Summit for the establishment of a wide area network (WAN) data connection to increase efficiency of the case management software.

The Office of State Courts Administrator agrees to:

1. Evaluate the use of the connection to determine if the response time in data processing is increasing the effectiveness of the court.
2. Ensure the court meets the technical requirements for installation of the network data connection. If required, equipment will be provided to meet the Missouri Court Automation (MCA) infrastructure standards.
3. Purchase personal computers for the existing work stations, printers and a router and switch for connecting to the network data connection lines. The router and switch will be maintained by OSCA as long as this agreement remains in effect. Any and all other equipment purchased and provided by OSCA shall not be eligible for replacement.
4. Provide support and transition services. At least one staff member will be on site for the first live business workday after the transition to the OSCA network.
5. Provide instructions for court staff, including education materials with instructional information for logging on to the case management software.
6. Communicate with the court throughout the process via in-court meetings, scheduled conference calls and e-mail.

Lee's Summit Municipal Division agrees to:

1. Continue to assess, collect and disburse the \$7.00 per case court automation fee.
2. Continue to follow all agreed conditions of the previously signed Municipal Court Automation Memorandum of Understanding (MOU) between OSCA, the Lee's Summit Municipal Division, and the Lee's Summit Municipality, dated September 17, 2013.

3. Provide and install PC and printer equipment, which meets the MCA infrastructure standards, after the initial service agreement has expired on the OSCA installed equipment. Contact the OSCA Help Desk at 888-541-4894 to obtain the required standards when the replacement is necessary.

The City of Lee's Summit agrees to:

1. Manage and maintain the local area network cabling and data line. If the data lines must be relocated, the municipality shall assume all cost associated with the relocation.
2. Submit Information Technology contact information to OSCA.
3. Assume all costs associated with terminating the network data connection line. If the municipal division and municipality no longer desire to use the case management system.

We, the undersigned have read and accept the commitments as outlined in the agreement. This agreement is entered into on the dates set forth below and shall be in effect until such time as terminated by the parties listed.

Signature: _____ Date: _____

Printed Name: _____

Judge

Municipal Division of the Jackson County Circuit Court

Signature: _____ Date: _____

Printed Name: _____

Court Administrator/Chief Court Clerk

Municipal Division of the Jackson County Circuit Court

Signature: _____ Date: _____

Printed Name: _____

Presiding Judge

16th Judicial Circuit

Signature: _____ Date: _____

Printed Name: _____
Mayor, City Official or Designee

Signature: _____ Date: _____

Printed Name: Earl Kraus
Deputy State Courts Administrator

Packet Information

File #: 2016-0140, **Version:** 3

Continued Review of City Manager's proposed FY17 budget

Issue/Request:

Continued Review of City Manager's proposed FY17 budget

Key Issues:

On April 25, 2016, the City Manager presented the proposed FY17 Budget. The Committee requested additional time to review and discuss the proposed budget. Staff will provide a brief overview of the budget and then answer any questions from the Committee.

The proposed annual budget for the City of Lee's Summit in FY17 is \$208,419,359. This is the total budget for all funds. The total includes the expenditure budgets within the following funds:

General Fund - \$64,397,020
Special Revenue Funds - \$16,876,385
Debt Service Funds - \$11,127,863
Capital Project Funds - \$45,812,629
Enterprise Funds - \$56,046,838
Internal Service Funds - \$14,158,623

The City Manager will present the key highlights and the expenditures and revenues for these funds.

Proposed City Council Motion:

I move to direct staff to draft an ordinance adopting the proposed fiscal year 2016-2017 annual budget.

Background:

The City Council's Finance and Budget Committee, the City Manager, and members of the management team have developed the proposed annual budget. Included in this packet is the City Manager's budget submission letter.

Following this meeting, special Finance and Budget Committee meetings have been scheduled for May 9th and May 16th to give the Committee time to review the budget. The budget is tentatively scheduled to be presented to the City Council as part of a public hearing on May 19th. Following the public hearing, the proposed budget, and any changes, are scheduled to be approved, by ordinance, during the June 2nd City Council meeting.

Presenter: Stephen Arbo

Recommendation: Staff recommends approval to draft an ordinance adopting the proposed fiscal year 2016-2017 annual budget.

CITY MANAGER'S BUDGET MESSAGE

April 25, 2016

Mayor and City Council,

We have prepared for you an executive summary outlining the proposed budget for the upcoming fiscal year. The city's budget is our annual operations guide and financial plan that is formulated through a culmination of input from elected officials, management team executives, and budget staff. As City Manager, I am grateful for our collaborative approach to develop the budget ensures that we identify funds and maximize our scarce financial resources to achieve our priority of delivering outstanding municipal services.

One of the many attributes that differentiates Lee's Summit from other communities, and has been key to our success, has been an ability to make strategic decisions, and plans, for our organization that puts our community in a position of strength to overcome challenges and orient ourselves to take advantage of future opportunities. It is this type of thinking and planning that enabled an improved financial condition and positive citizen satisfaction despite the economic crisis that began in 2007. Our new challenge is to look ahead for opportunities that support the vision statement of the Lee's Summit City Council.

CITY COUNCIL VISION STATEMENT

As the elected body of the City of Lee's Summit, Missouri, we are collectively in pursuit of:

A culturally rich community with diverse economic sectors to create a prosperous and dynamic community in perpetuity.

As we welcome our new elected officials and continue our work with the new City Council, I am excited to resume conversation on the key issues and challenges for our organization. Under the leadership of our Mayor, Randy Rhoads, the Council will have new input from Councilmember Craig Faith, District 2, Councilmember Phyllis Edson, District 3, Councilmember Chris Moreno, District 4, and we will welcome back Councilmember Rob Binney, District 1, after a successful re-election. Together, it will be important for us to consider these issues by seeking consensus and support so we may begin work developing implementation strategies. It is this type of strategic decision-making that has been a key to our success for our community.

CITY MANAGER'S BUDGET MESSAGE
1. Budget Request
Issue Identification List

Topic	Priority	Safety	Dependability/ Reliability	Community Expectations	Financial Source
Fire Ambulance Expansion	Q1	X	X	X	Ambulance Fees/General Fund
Downtown Performance Venue	Q1			X	G.O. Bond Issue/Gen. Fund?
Public Safety Radio Upgrade	Q1	X	X	X	G.O. Bond Issue
Public Facility Connectivity	Q1	X	X		General Fund/G.O. Bond Issue
Transportation/MoDOT (50 & N 291)	Q1	X	X	X	TDD/CID/LCRA/TIF/GO Bond/Fund Loan
Vehicle Fuel Management System	Q1	X	X		General Fund - Capital
Park Sales Tax Renewal	Q1		X	X	Sales Tax Vote
Auto Sales Tax Renewal	Q1	X	X	X	Sales Tax Vote - Aug. 2016
Stormwater -Regulatory Compliance	Q1			X	General Fund
Capital Improvement Fund Allocation	Q1	X	X	X	Capital Improvement Sales Tax
Market Center of Ideas	Q1			X	Public Incentives?/Private Investment

In the FY17 Budget and in future budgets, with help from our Management Team and budget staff, we will work to allocate resources and funding in support of these initiatives. The City has approximately 70 different funds, each categorized by purpose. We are proposing a comprehensive expenditure of \$208.4M. This includes all proposed funding for daily operations, capital improvements, debt service, internal service, and enterprise operations.

Total Budget		
FUND	FY16 Budget	FY17 Proposed
GENERAL FUND	\$ 61,185,805	\$ 64,397,020
SPECIAL REVENUE FUNDS	\$ 21,672,789	\$ 16,876,385
DEBT SERVICE FUNDS	\$ 14,653,548	\$ 11,127,863
CAPITAL PROJECT FUNDS	\$ 24,292,376	\$ 45,812,629
ENTERPRISE FUNDS	\$ 47,059,856	\$ 56,046,838
INTERNAL SERVICE FUNDS	\$ 14,013,080	\$ 14,158,623
TOTAL PROPOSED EXPENDITURES	\$ 182,877,454	\$ 208,419,359

General Fund: This fund includes budgets for 10 departments that provide the mission critical services to our residents, such as police and fire protection, street maintenance, planning, codes, court, and general administration of the City.

Special Revenue Funds: Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital project) requiring separate accounting because of legal or regulatory provisions or administrative action. This includes the Parks, grants, business and industry, tax increment financing (TIF), and transportation development district (TDD) funds.

Debt Service Funds: The city utilizes two funds to record the receipt and disbursement of monies used

CITY MANAGER'S BUDGET MESSAGE

to repay principal and interest charges on city issued debt. The General Obligation Debt Service Fund and Park COP Debt Service Fund are used to account for the annual retirement of bonds issued from 2003 through 2016.

Capital Project Funds: The capital improvement funds include budgets that allocate expenses for infrastructure improvements. The City's capital projects are funded by a variety of different sources. The City's road and bridge maintenance projects and capital improvements are funded by a ½-cent sales tax. Other projects are funded by tax increment financing and through the sale of general obligation bonds.

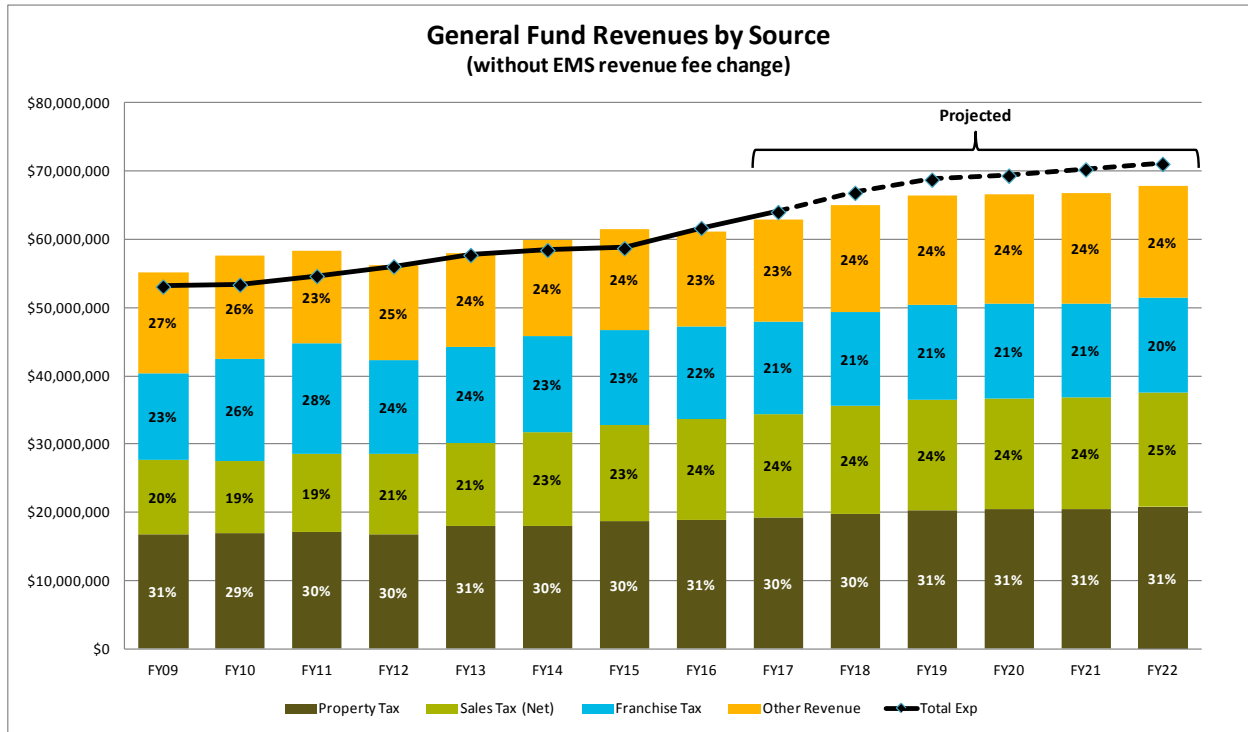
Enterprise Funds: The City's enterprise funds hold the budgets for departments that operate in business-type activities. These funds rely on revenues generated from sales of materials or services. The enterprise funds include budgets for our Water Utilities, Solid Waste, and Airport activities.

Internal Service Funds: The City uses internal service funds, or Proprietary Funds, to account for its fleet of vehicles and equipment, information technology systems, central building services, and trust funds. The internal service departments allocate costs for the reimbursement of services to other departments.

2. Review of Financial Condition – General Fund

The City's financial condition is showing signs of improvement following the most recent recession. Typically, local governments often lag behind the private business community in terms of recovery and we are just now starting to see positive improvements in our finances. It is a strength of our organization that we have a trusted group of directors and staff who seek to maximize the resources given to us by the taxpayer and limit unnecessary expenses. This practice of thoughtful spending and avoidance of unnecessary expenditures has resulted in an annual savings each year of \$1 million of our budget, on average. The outcome for the City has resulted in a growth of our reserve balance to approximately \$19 million, or 32% of our annual expenditures. While we have responsibly managed our finances through the recession, a new challenge is on the horizon. Lee's Summit, and many other Missouri communities, needs to plan and identify new sources of revenues that will be used to fund the services provided to our residents like public safety, codes, and parks. Recent and proposed legislation will create a strain on municipal finances by redirecting or exempting revenue from collection. Our challenge as a community will be to identify sustainable revenue sources that can be counted on to support the level of service provided to the citizens of Lee's Summit.

CITY MANAGER'S BUDGET MESSAGE



An immediate action that will prevent continued erosion of our revenue stream, but only slightly narrow the gap between revenues and expenditures will require favorable support from the community to continue the motor vehicle sales tax which is scheduled as an election item in August. Similar to the motor vehicle sales tax, the use tax would provide an opportunity to offset a tax exemption that places Lee's Summit, and Missouri businesses, at a disadvantage when competing with the out of state and internet marketplace.

CITY MANAGER'S BUDGET MESSAGE

General Fund: 5-Year Revenue/Expense Model										
FY17 Moderate Revenue Growth										
FY17 Revenue Assumptions: 2.5% sales tax growth from FY16 Proj; 2% decrease in Franchise Tax										
FY17 Expenditure Assumptions: 6% increase for Health Insurance, 2% merit increase										
	FY14 Actual	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Request	FY18 Projected	FY19 Projected	FY20 Projected	FY21 Projected	FY22 Projected
Revenues:										
Total operating revenues	59,948,346	61,573,436	61,187,360	61,118,383	63,510,293	65,062,530	66,478,709	66,592,408	66,706,107	67,849,687
Percent Change	3.46%	6.17%	2.07%	-0.12%	3.80%	2.44%	2.18%	0.17%	0.34%	2.06%
Salaries/Total Revenues	69.28%	68.73%	69.25%	68.97%	68.21%	69.69%	71.16%	72.40%	73.64%	72.69%
Expenditures:										
Total operating expenditures	58,526,921	58,793,697	61,185,806	61,156,493	63,509,024	65,955,741	67,844,648	68,418,559	69,327,846	70,122,094
Percent Change	1.27%	-1.59%	4.54%	-0.05%	3.80%	3.85%	2.86%	0.85%	2.19%	3.36%
Net Operating Rev - Exp	\$ 1,421,425	\$ 2,779,739	\$ 1,554	\$ (38,110)	\$ 1,269	\$ (893,211)	\$ (1,365,939)	\$ (1,826,151)	\$ (2,621,739)	\$ (2,272,407)
One-Time:										
Revenues	1,000,000									
Expenditures	0									
Retirement Maximization Prgm		(475,865)								
Sale of City Owned Property		307,463								
EMS Ambulance Expansion					(675,000)					
ITS Software Projects					(204,995)					
Environmental Outreach					(8,000)					
Use Tax						300,000	300,000	300,000	300,000	300,000
Rev - Exp (after one-time)	\$ 2,421,425	\$ 2,611,337	\$ 1,554	\$ (38,110)	\$ (886,726)	\$ (593,211)	\$ (1,065,939)	\$ (1,526,151)	\$ (2,321,739)	\$ (1,972,407)
Revenues (with one-time)	\$ 60,948,346	\$ 61,573,436	\$ 61,187,360	\$ 61,118,383	\$ 63,510,293	\$ 65,362,530	\$ 66,778,709	\$ 66,892,408	\$ 67,006,107	\$ 68,149,687
Exp (with one-time)	\$ 58,526,921	\$ 58,962,099	\$ 61,185,806	\$ 61,156,493	\$ 64,397,019	\$ 66,255,741	\$ 68,144,648	\$ 68,718,559	\$ 69,627,846	\$ 70,422,094

The trends illustrated in our general fund five year model indicate that in future years our expenditures will exceed revenues which means we can look for new revenue growth opportunities or realign our levels of service to avoid prolonged deficits and a depleted reserve balance. It is this reality that makes our work together and strategic planning much more important so that Lee's Summit is in a position of strength to overcome challenges and orient ourselves to take advantage of future opportunities.

3. General Fund Overview

In FY17, general fund revenue estimates total \$63,510,293 which will be used to fund a general fund operating budget of \$63,509,024, with one time, special project expenses of \$886,726 to be funded by the general fund reserve.

General Fund Revenues:

General fund services are funded by three major revenue sources; property taxes, sales taxes, and franchise taxes. These revenues account for approximately 75% of all general fund revenues in FY17. Overall, for FY17, revenues are expected to be \$2.39m, or 3.9%, above last year's amount.

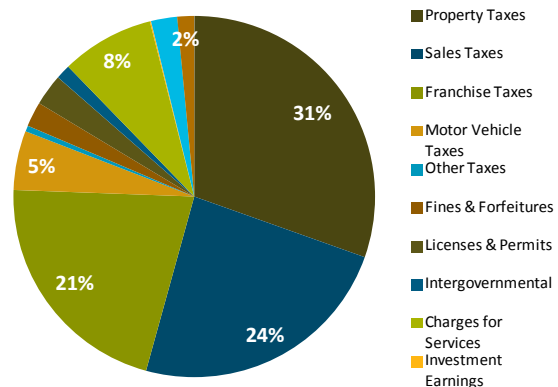
CITY MANAGER'S BUDGET MESSAGE

Key Revenue Variances:

- Property Tax: FY17 estimates include a budgeted increase of 1.5% on the property tax base for both real and personal property. An additional increase to factor new growth, which assumes the construction of 300 new homes at a construction value of \$200k, has been added for a net increase of \$201k, or 1.32% above projected year end amounts. Also included is an increase for Payment in Lieu of Tax (PILOT) for financing economic development projects that make use of incentives. The FY17 PILOT revenue is expected to be \$127k above last year's budget.

Account	FY16 Budget	FY17 Requested	Change from FY16 Budget \$	%
Property Taxes	18,770,513	19,341,788	571,275	3.0%
Sales Taxes	14,690,702	15,136,358	445,656	3.0%
Franchise Taxes	13,640,847	13,524,887	-115,960	-0.9%
Use Tax	3,397,624	3,364,508	-33,116	-1.0%
Other Taxes	331,239	332,640	1,401	0.4%
Use Tax	1,532,144	1,412,986	-119,158	-7.8%
Use Tax	1,655,673	1,786,379	130,706	7.9%
Intergovernmental	979,021	826,253	-152,768	-15.6%
Charges for Services	3,566,230	5,271,476	1,705,246	47.8%
Investment Earnings	0	64,103	64,103	-
Other	1,557,065	1,494,400	-62,665	-4.0%
Transfers In	1,066,302	954,515	-111,787	-10.5%
Total	61,187,360	63,510,293	2,322,933	3.8%

- Sales Tax: The general fund sales tax amount is a net total of the 1%, or 1 cent, gross receipts tax and the Economic Activity Tax (EATs) which is used to finance economic development projects. In FY15, sales tax finished the year \$1.3m, or 9.8%, above FY14. Currently through FY16, sales tax is \$597k, 4.7%, above last year. For FY17 recent development activity and past trends provided a base estimate of 2.5% above projected FY16 year end amounts, and an impact of \$193k, following new investment. The total net amount is an increase of \$445k, or 3.0%, above last year's budget.



- Franchise Tax: Franchise Tax revenue is received from utility providers who attain access to the city's right of way for the commercial purposes to deliver private services. Franchise tax revenues from electric and natural gas providers are largely dependent on weather and consumption of these utilities. Using the two and three year average, these franchise taxes are estimated to remain relatively flat in FY17. Telephone franchise tax revenue is estimated to decrease \$520k, or 7.5%, following an exemption that excludes network data transmission from a user's bill. In total, franchise tax revenue is expected to decrease \$116k, or .09%, from FY16 budget amounts.

CITY MANAGER'S BUDGET MESSAGE

- **Motor Vehicle Tax:** In August of this year, a ballot question will ask the community if they support discontinuing the motor vehicle sales tax which currently allows Lee's Summit to collect motor vehicle sales taxes from purchases made out of state. If the tax is discontinued the impact to the general fund would result in approximately \$222k in lost revenue. If the election is not successful, staff will discuss with the Council necessary changes to the level of service and expenditure reductions to offset the decreased revenue.
- **Charges for Service:** A significant change in revenue is planned for FY17 following a Council adopted ordinance that establishes a 50% cost recovery rate for EMS service. Gross revenue is expected to be \$1.6m above last year's amount however, after adjustments for insurance and medicare, new net revenue of \$588k is expected for FY17.

General Fund Expenditures:

The challenge during every budget planning process is to efficiently maximize the scarce resources provided by tax payers and residents of the community. In FY17, I have proposed a total general fund expenditure budget of \$64,397,019 that will be used to provide services to the citizens of Lee's Summit. During the previous three fiscal years, our organization has had to adjust how services are delivered to residents in an effort to reduce expenditures. Our Management Team and budget staff has continued this thinking as the FY17 budget was developed.

- **Personnel Services:** This category of expense accounts for costs associated with employees' compensation and benefits. As a service organization, our largest expense is for those who provide our municipal services such as our

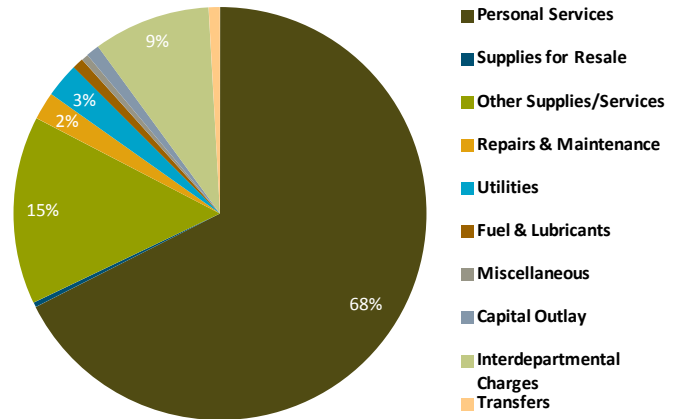
Account	FY16	FY17	Change from FY16 Budget	
	Budget	Request	\$	%
Personal services	42,372,284	43,489,285	1,117,001	2.6%
Supplies for resale	141,000	235,000	94,000	66.7%
Other supplies, services & charges	8,237,357	9,486,983	1,249,626	15.2%
Repairs and maintenance	1,383,654	1,398,571	14,917	1.1%
Utilities	1,707,842	1,738,634	30,792	1.8%
Fuel and lubricants	696,139	564,153	-131,986	-19.0%
Miscellaneous	148,390	341,790	193,400	130.3%
Capital Outlay	-	675,000	675,000	0.0%
Interdepartment charges	5,479,125	5,899,392	420,267	7.7%
Transfers out	1,020,014	568,210	-451,804	-44.3%
Total	61,185,805	64,397,018	3,211,213	5.2%

accountants, police officers, codes officials, firefighters, and our other dedicated professionals. In FY17, our Fire Department is planning to hire 9 new firefighters / paramedics after engaging in a continuous improvement process through the community risk standards of cover document. FY17 will also include a reassignment of personnel from our Landfill to Public Works following approval of a contract with a private entity to operate and close our landfill. In addition to the increased count of full time equivalents (FTEs), the FY17 budget includes a planned performance based merit increase equal to an average 2% adjustment and a forecasted 6% increase in health insurance expense. With these changes, our personnel services expense is budgeted to increase \$1.1m, or 2.6%, above FY16 budget.

CITY MANAGER'S BUDGET MESSAGE

- Other Supplies, Services, and Charges:

This category of expense accounts for the expenses associated with daily operations such as goods, services, supplies, contractual expense, and many other items. The significant variance in FY17 is related to the expense 'write off' for medicare and insurance adjustments which amounts to a net increase of \$1.03m following the increased revenue amount for ambulance fees.



- Capital Outlay: As part of the Fire Department's accreditation process, the department reviewed response times and service coverage through the community risk standards of cover analysis. Through that analysis, the department recognized a need to increase the level of service and improve response times by adding 2 new ambulances, and crew, to improve EMS response for the community. The capital purchase of 2 new ambulances, with equipment, is expected to cost \$675k.

Key Initiatives:

A high performing successful organization will seek opportunities to continuously improve operations, be forward thinking by planning for the future, and align resources to efficiently deliver services. It is necessary for our organization to make these steps and implement new business practices to meet future realities. In the FY17 budget I have proposed the following key initiatives that will strategically plan and align our organization to meet the needs of our community. These specific initiatives are more narrowly focused than the key initiatives for the organization and will assist us in those efforts by adapting our operations to new practices and processes.

- Enhancement of Technology Resources

For modern and growing organizations, technology is often a multiplier that brings new capacity, capability, and efficiency to our operations. In the FY17 budget, I have included funds to pursue new technology and support resources so that we may continue to provide consistent and reliable municipal services while adapting to new environments for our customers. Included in the budget are funds to increase the level of service provided by our ITS department through the addition of new personnel who can assist us in the support of our increasingly complex systems and further help us utilize and identify new technology and data sources to support the organization. Planned enhancements for FY17 include an upgrade of our enterprise resource planning (ERP) financial management system, the delivery of citizen facing technology on mobile devices for customer service inquiries, and mobile computing for fire apparatus.

CITY MANAGER'S BUDGET MESSAGE

2. Enhancement of public communication

It is important to make informed decisions based on performance measure outcomes and through customer feedback. The recent Citizen Satisfaction Survey highlighted opportunities to enhance existing services in an effort to improve citizen satisfaction. One opportunity presented in the survey indicated a need to enhance public communication efforts. From 2008 to 2013 our residents' satisfaction of the City's communications practices decreased 5% from the previous survey conducted in 2007. This decrease is not unexpected considering the changing preferences for how we choose to receive information and what information is desired. The FY17 budget includes funding for a new approach to public communication for the City. As a result of the communication audit we plan to reassign our communication resources by redesigning the duties and responsibilities of existing positions to create a communication team that will include a Communication Strategist and Marketing Specialist position whose assignment will be to build upon our traditional communication methods and tools like the City's website and newsletters by increasing the City's social media presence and utilization of proactive communication and citizen engagement tools.

3. Economic Development

An ongoing initiative will always be to pursue economic development opportunities. New investment in our community from the business sector creates opportunities to enhance our economic base and quality of life for the residents of our community. It is important for our community to pursue these opportunities strategically and efficiently to maximize the use of our land and financial resources. To assist new developers and investors who seek to bring business to our community, the Development Services department was created to streamline city development processes and procedures that would enable investment to occur faster and more frequently. The City is seeing an increased level of activity and success from this approach which has identified additional needs for professional services and technology. In the FY17 budget, funds have been included for a development technician position to accelerate the engineering review process so that developers and investors can begin business in Lee's Summit at a faster pace.

4. Workforce Development

Investing in our workforce and succession planning is a key task that enables us to continually provide dependable and reliable municipal services. As a service organization, our workforce is our greatest asset. Like any asset, we must safeguard the investment that has been made by focusing our attention on retaining our highly professional staff while also providing opportunities for leadership development and professional growth. In the FY17 budget, I have included several reclassifications of existing positions to enable continued development of our staff who will be asked to take on additional responsibilities. Included in the reclassification of our positions is a new position for a Deputy Finance Director who will be in a leadership position as our Finance Director transitions to other opportunities. Additionally, I have included funds for a compensation policy

CITY MANAGER'S BUDGET MESSAGE

analysis to help our organization determine the appropriate level of compensation for our staff in comparison to our competitors.

4. Enterprise and Internal Service Funds

Enterprise and Internal service funds receive revenues from user fees and charges directly from internal and external customers. These funds are not directly supported by tax revenue, but by charges to City departments and users. Included in these funds are the Water Utilities, Airport, Harris Park, Resource Recovery Park (Enterprise Funds) and the Fleet Management, Building Services, and Information Technology Funds (Internal Service Funds).

- **Water Utilities:** The Water Utilities Department is responsible for providing clean, safe drinking water to the City with the exception of two areas served by other water districts. The Department purchases treated water from Independence and Kansas City to

Enterprise Funds		
	FY16	FY17
	Budget	Proposed
Water/Sewer Fund	37,464,516	40,237,585
Airport Fund	4,934,852	9,766,197
Solid Waste Management	3,083,688	4,562,341
Harris Park Community Ctr	1,576,799	1,480,717
Total	47,059,855	56,046,838

serve over 35,000 residential, commercial and irrigation accounts. Similarly, the Department operates and maintains facilities to collect wastewater from its customers so that it is conveyed to Little Blue Valley Sewer District for treatment. The Department provides sanitary sewer service to approximately 32,500 accounts.

Key Initiatives:

- Continue the use of technology to minimize costs through the completion of the SCADA communications project.
 - Continuation of the meter replacement program to ensure accountability and accuracy of customer bills.
 - Complete the design and begin construction of the Water Utilities facility to improve operational effectiveness of the Department.
 - Continue to reduce inflow and infiltration through the completion of CIPP projects and other projects to reduce treatment costs and conserve sewer system hydraulic capacity.
- **Airport:** The Aviation Division provides general management and administration of resources to operate, maintain, market, and promote the airport which operates two runways and eight taxiways totaling over 166,044 square yards of pavement, 22 buildings.

CITY MANAGER'S BUDGET MESSAGE

Key Initiatives:

- Manage and coordinate the construction project for earthwork in preparation to extend runway (18-36); this is the 1st phase of construction of a 5,500 foot long concrete-paved runway with an estimated completion date in 2019, pending federal funding.
 - Continue marketing efforts to attract new tenants and retain current tenants, and perform a customer satisfaction survey. In advance of completion of runway improvements, marketing will increase to attract new customers who cannot currently use the airport due to its shorter runway lengths.
- Resource Recovery Park: Following the privatization of landfill services the City will provide oversight to the City's contractor to ensure compliance with state laws and the delivery of services.

Key Initiatives:

- Ensure compliance of all local, state, and federal regulations pertaining to landfill operations.
 - Project management for the delivery and construction of a trash transfer station.

- Information Technology Services: Office of Information Technology provides central management of information technology resources and initiatives within the entire organization.

Internal Service Funds		
	FY16	FY17
	Budget	Proposed
Central Building Services	1,599,552	1,668,059
Fleet Operations	6,228,659	5,744,190
ITS Services	4,314,721	4,870,227
Short Term Disability Fnd	33,533	39,533
Unemployment Trust Fund	32,262	32,262
Claims & Damages Reserve Fund	875,000	875,000
Work Comp Self Insurance	929,352	929,352
Total	14,013,080	14,158,623

Key Initiatives:

- Guide the upgrade of the Lawson ERP system. This effort will require the selection of a vendor, software installation, testing, and project management.
 - Manage implementation of 2015-2017 Project Portfolio and organizational technology initiatives including but not limited to:
 - AVL technology for the Fire Department
 - Complete rollout of Fire Mobile Computing
 - Adding functionality to CityView
 - Implementing a Citizen service request tool
 - Manage the implementation of a significant refresh of network infrastructure
- Fleet Management: The Central Vehicle Maintenance department provides oversight and management of the City's motor vehicle and equipment fleet, including administration of the Vehicle and Equipment Replacement Program (VERP), motor pool, maintenance and repair services, acquisition and disposal of the city's fleet units.

Key Initiatives:

CITY MANAGER'S BUDGET MESSAGE

- Identify and implement new factory diagnostic technology equipment to be able to perform more repairs in-house and save money by not sending repairs to outside vendors.
 - Work to identify solutions for a central fueling site that will eliminate EPA storm water drainage problems with the current site located at Fire Headquarters.
 - Reduce our parts inventory stock and utilize local parts supply vendors instead of increasing stock for slow demand inventory.
- Central Building Services: Provides oversight and management of City's facilities including administration of the Building and Equipment Replacement Program, Project Management, Facility Maintenance Services and Custodial Services Programs; as well as maintenance and repair services for excess properties and leased facilities.

Key Initiatives:

- Assist Water Utilities management staff by providing oversight during the construction phase of the new Operations Facility.
- Assist Public Works Operations Department by providing construction oversight during the new conveyor and brine system installation.
- Complete pavement, roofing, and HVAC repairs or replacements at Fire Stations, Police HQ, City Hall and Maintenance Facility utilizing BERP program funding.

5. Capital Improvement Plan

The 2017-2021 Capital Improvement Plan (CIP) has been divided into eight major categories, plus the Public Works and Water Utility Programs. The total estimated cost of all projects included in the five-year plan is \$303,968,000

All funding sources that may be used for various capital improvements are reviewed each year. Much of the work to develop the CIP focuses on the balancing of available resources with the identified capital needs. Consideration must be given to factors such as annual revenue projections from various sources, restrictions on the uses of certain funds, legal limitations on debt capacity, and City policies relative to project funding. For budgeting purposes, the first year's funding is included in the annual budget with subsequent years funding added to each future annual budget respectively. In FY17, major CIP projects receiving funding include:

- Ward Rd (MO 150 to Raintree Parkway) - \$5.8m

Capital Project Funds		
	FY16 Budget	FY17 Proposed
Water & Sewer Construction	5,957,376	7,998,628
Bridges, Streets, Signals Facilities	12,330,000	24,726,000
Capital Equipment Replacement	0	260,000
Airport	678,000	733,000
Parks Construction	3,043,000	9,931,000
	2,225,000	2,100,000
Total	24,233,376	45,748,628

CITY MANAGER'S BUDGET MESSAGE

- US50 Hwy / Route 291S Interchange - \$6.1m
- Construct Pavement for Runway 18-36: \$6.6m
- Blackwell Road Interchange with US50: \$6.1m
- Sanitary Sewer Main Replacement program: \$1m
- Water Main Replacement program: \$2m

6. Workforce and Expansion Requests

Each year during the budget process departments may identify capital equipment, job positions, or onetime expenditures that could be funded to enhance services or improve processes. These expansion requests are reviewed to ensure that they support the goals and objectives of the organization and can be financially supported.

The following expansion requests have been approved for funding consideration in FY17:

FY17 Expansion Items			
Capital Equipment			
Department	Item		\$Impact
Fleet	Oil Burning Furnace		12,000
Airport	Purchase of Leased Diesel Fuel System		2,050
ITS	ITS Software Projects		204,995
Other			
Public Works	Environmental Outreach		8,000
Law	Outside Legal and Other Resources		50,000
*Personnel Changes			
Reclassified Positions:			
Department	Current Position Title	New Position Title	\$Impact
Airport	Line Attendant Supervisor	Assistant Airport Manager	4,252
Airport	Line Attendant PT	Line Attendant FT	19,776
Finance	Procurement Contract Compliance	Deputy Director of Finance	21,731
Public Works	Senior Engineering Technician	Lead Engineering Technician	5,465
ITS	Senior GIS Analyst	GIS Coordinator	3,600
ITS	Inventory and Records Specialist	Administrative Assistant	2,000
ITS	Sr Network Administrator	ITS Operations Supervisor	5,000
Fleet	Mechanic	Mechanic/Parts Specialist	3,500
Admin	Communications Director	Public Relations Professional	-
Admin	City Communications Officer	Communications Strategist	-
Police	Evidence and Property Tech	Police Systems Manager	29,000
New Positions:			
Airport	Airport Intern		5,000
Development Center	Development Technician		77,838
ITS	Database Administrator		103,000
ITS	System Support Specialist		60,000
ITS	Web Specialist		58,800
Total Impact:			676,007
Total General Fund Impact:			498,211

* Amounts Include Benefit Costs

CITY MANAGER'S BUDGET MESSAGE

Workforce, or employee counts, is described as a ratio of full time equivalents (FTE) where one full time employee is estimated to work 2,080 hours annually or 2,912 hours for certain fire department personnel. In the FY17 budget the workforce includes 679 full time positions and 302 part time positions of which 523 full time positions and 27 part time positions are included in the General Fund.

Fund	Full Time Equivalents (FTE)			Change from FY16	
	FY15	FY16	FY17	\$	%
General Fund	528.74	526.11	539.58	13.47	2.6%
Parks & Recreation	113.95	111.52	110.89	-0.63	-0.6%
Water Utilities	59.5	60.5	60.5	0	0.0%
Airport	6.22	6.26	7.46	1.2	19.2%
Solid Waste	14.8	14.8	1	-13.8	-93.2%
CBS	8.62	10.62	10.62	0	0.0%
Fleet	9.12	9.12	9.12	0	0.0%
ITS	25.89	24.71	27.76	3.05	12.3%
Total	766.84	763.64	766.93	3.29	0.4%

7. Summary

The FY17 budget, and previous budgets, is a byproduct of the collaborative input from our elected officials, management team, and our talented staff. This ability to work together, strategically plan, and maximize our financial resources, represents a healthy environment that is focused on the community and serving the residents of Lee's Summit.

Sincerely,



Stephen Arbo

City Manager

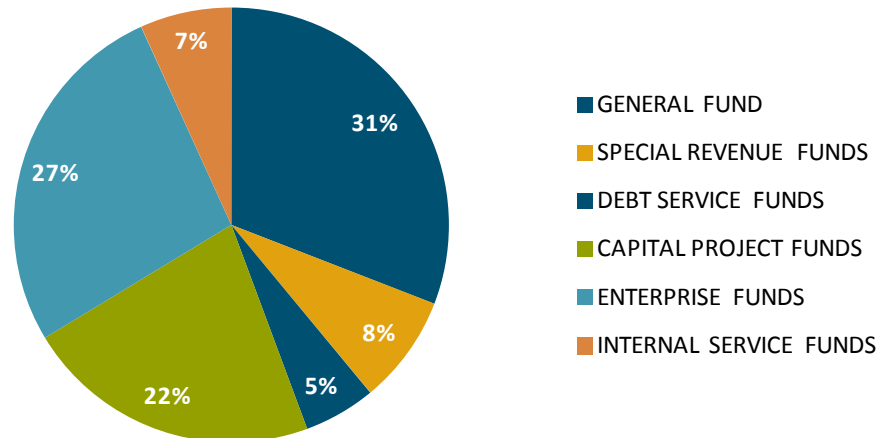


City of Lee's Summit
Proposed Annual Budget
2016-2017 (FY17)

Total Request All Funds

Total Budget		
FUND	FY16 Budget	FY17 Proposed
GENERAL FUND	\$ 61,185,805	\$ 64,397,020
SPECIAL REVENUE FUNDS	\$ 21,672,789	\$ 16,876,385
DEBT SERVICE FUNDS	\$ 14,653,548	\$ 11,127,863
CAPITAL PROJECT FUNDS	\$ 24,292,376	\$ 45,812,629
ENTERPRISE FUNDS	\$ 47,059,856	\$ 56,046,838
INTERNAL SERVICE FUNDS	\$ 14,013,080	\$ 14,158,623
TOTAL PROPOSED EXPENDITURES	\$ 182,877,454	\$ 208,419,359

FY17 Budget Request



Explanation of Funds

- **General Fund** – Provides funds for departments that don't have a dedicated revenue stream
- **Special Revenue Funds** – Used to account for revenues and expenses that have special legal or regulatory provisions (ex: TIF & CID funds)
- **Debt Service Funds** – Records financial transactions specifically tied to the issuing and repayment of debt (2 funds: GO Debt & Parks Debt)
- **CIP Funds** – Source of funding for capital projects that have revenues from additional sales and property tax levies
- **Enterprise Funds** – Expenses are funded from service and consumption charges instead of taxes (ex: Water Utilities, Airport)
- **Internal Service Funds** – Funding is received from all departments for services (ex: ITS, Fleet, CBS)

General Fund

Home to:

- Administration
- Public Works Engineering
- Public Works Operations
- Police
- Fire
- Finance
- Law
- Municipal Court
- Development Services

Primary Funding Sources:

Property Tax: \$0.9213 of assessed value (total City levy is \$1.5540)

Sales Tax: 1% of all sales, total rate is 7.725% for Jackson Co, 8.225% for Cass Co.

Franchise Tax: A gross receipts tax on utilities for use of right of way

- Electric – 7%
- Natural Gas – 7%
- Telephone – 7%
- Cable – 5%



General Fund 5 Yr Model

- See Attachment



General Fund Revenues

Account	FY16	FY16	FY17	Change from FY16 Budget		Change from FY16 Projected	
	Budget	Projected	Requested	\$	%	\$	%
Property Taxes	18,770,513	18,982,478	19,341,788	571,275	3.0%	359,310	1.9%
Sales Taxes	14,690,702	14,793,912	15,136,358	445,656	3.0%	342,446	2.3%
Franchise Taxes	13,640,847	13,426,414	13,524,887	-115,960	-0.9%	98,473	0.7%
Motor Vehicle Taxes	3,397,624	3,562,099	3,364,508	-33,116	-1.0%	-197,591	-5.5%
Other Taxes	331,239	325,438	332,640	1,401	0.4%	7,202	2.2%
Fines & Forfeitures	1,532,144	1,521,137	1,412,986	-119,158	-7.8%	-108,151	-7.1%
Licenses & Permits	1,655,673	1,662,398	1,786,379	130,706	7.9%	123,981	7.5%
Intergovernmental	979,021	680,390	826,253	-152,768	-15.6%	145,863	21.4%
Charges for Services	3,566,230	3,617,306	5,271,476	1,705,246	47.8%	1,654,170	45.7%
Investment Earnings	0	50,000	64,103	64,103		14,103	28.2%
Other	1,557,065	1,521,065	1,494,400	-62,665	-4.0%	-26,665	-1.8%
Transfers In	1,066,302	975,746	954,515	-111,787	-10.5%	-21,231	-2.2%
Total	61,187,360	61,118,383	63,510,293	2,322,933	3.8%	2,391,910	3.9%

Key Assumptions:

- **Property Tax** – Assumes new growth of 300 homes, inflationary adjustment of 1.5% for added AV of \$15m
- **Sales Tax** – 2.5% increase above FY16 Projections, opening of new big box retail mid year and other development (\$193k net new sales)
- **Franchise Tax** – Negative or flat growth. 16% decrease in Telephone, 2 yr avg for Natural Gas
- **Motor Vehicle** – Assumes continuation of sales tax
- **Charges for Service** - EMS Service cost 50% recovery fee change (net increase of \$588k from FY16 Projected)



General Fund Expenditures

Account	FY16	FY16	FY17	Change from FY16 Budget		Change from FY16 Projected	
	Budget	Projected	Requested	\$	%	\$	%
Personal services	42,372,284	42,208,103	43,489,285	1,117,001	2.6%	1,281,182	3.0%
Supplies for resale	141,000	201,000	235,000	94,000	66.7%	34,000	16.9%
Other supplies, services & charges	8,237,357	8,529,276	9,486,983	1,249,626	15.2%	957,707	11.2%
Repairs and maintenance	1,383,654	1,338,015	1,398,571	14,917	1.1%	60,556	4.5%
Utilities	1,707,842	1,708,022	1,738,634	30,792	1.8%	30,612	1.8%
Fuel and lubricants	696,139	553,120	564,153	-131,986	-19.0%	11,033	2.0%
Miscellaneous	148,390	119,818	341,790	193,400	130.3%	221,972	185.3%
Capital Outlay	0	0	675,000	675,000		675,000	
Interdepartment charges	5,479,125	5,479,125	5,899,392	420,267	7.7%	420,267	7.7%
Transfers out	1,020,014	1,020,014	568,210	-451,804	-44.3%	-451,804	-44.3%
Total	61,185,805	61,156,493	64,397,018	3,211,213	5.2%	3,240,525	5.3%

Key Assumptions:

Personnel Services:

- Increase for 2% merit pay adjustment
- 6% increase Health Insurance Premium Rate
- Hiring of 9 new EMS professionals
- Based on current collective bargaining agreements

Other Supplies/Services:

- \$172k increase in Dev Reimbursements
- \$95k for additional Election (Charter)
- \$1.03m increase in EMS bad debt

Miscellaneous:

- \$200k – City Wide special projects

Capital Outlay:

- \$675k – Ambulance Equipment



Strategic Initiatives

Issue Identification List

Topic	Priority	Safety	Dependability/ Reliability	Community Expectations	Financial Source
Fire Ambulance Expansion	Q1	X	X	X	Ambulance Fees/General Fund
Downtown Performance Venue	Q1			X	G.O. Bond Issue/Gen. Fund?
Public Safety Radio Upgrade	Q1	X	X	X	G.O. Bond Issue
Public Facility Connectivity	Q1	X	X		General Fund/G.O. Bond Issue
Transportation/MoDOT (50 & N 291)	Q1	X	X	X	TDD/CID/LCRA/TIF/GO Bond/Fund Loan
Vehicle Fuel Management System	Q1	X	X		General Fund - Capital
Park Sales Tax Renewal	Q1		X	X	Sales Tax Vote
Auto Sales Tax Renewal	Q1	X	X	X	Sales Tax Vote - Aug. 2016
Stormwater -Regulatory Compliance	Q1			X	General Fund
Capital Improvement Fund Allocation	Q1	X	X	X	Capital Improvement Sales Tax
Market Center of Ideas	Q1			X	Public Incentives?/Private Investment



Expansion Items

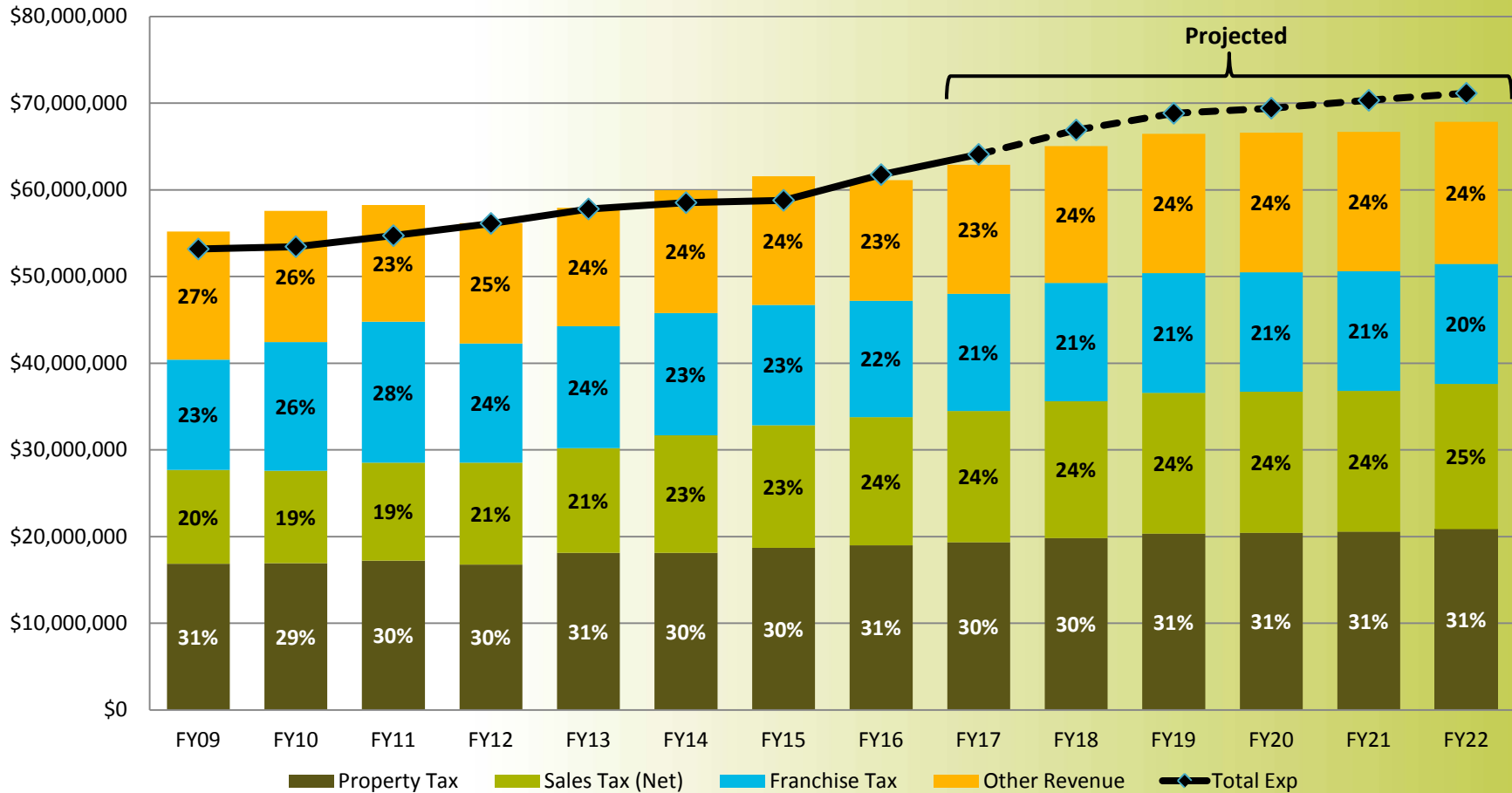
FY17 Expansion Items			
Capital Equipment			
<u>Department</u>	<u>Item</u>		<u>\$Impact</u>
Fleet	Oil Burning Furnace		12,000
Airport	Purchase of Leased Diesel Fuel System		2,050
ITS	ITS Software Projects		204,995
Other			
Public Works	Environmental Outreach		8,000
Law	Outside Legal and Other Resources		50,000
*Personnel Changes			
Reclassified Positions:			
<u>Department</u>	<u>Current Position Title</u>	<u>New Position Title</u>	<u>\$Impact</u>
Airport	Line Attendant Supervisor	Assistant Airport Manager	4,252
Airport	Line Attendant PT	Line Attendant FT	19,776
Finance	Procurement Contract Compliance	Deputy Director of Finance	21,731
Public Works	Senior Engineering Technician	Lead Engineering Technician	5,465
ITS	Senior GIS Analyst	GIS Coordinator	3,600
ITS	Inventory and Records Specialist	Administrative Assistant	2,000
ITS	Sr Network Administrator	ITS Operations Supervisor	5,000
Fleet	Mechanic	Mechanic/Parts Specialist	3,500
Admin	Communications Director	Public Relations Professional	-
Admin	City Communications Officer	Communications Strategist	-
Police	Evidence and Property Tech	Police Systems Manager	29,000
New Positions:			
Airport	Airport Intern		5,000
Development Center	Development Technician		77,838
ITS	Database Administrator		103,000
ITS	System Support Specialist		60,000
ITS	Web Specialist		58,800
Total Impact:			676,007
Total General Fund Impact:			498,211

* Amounts Include Benefit Costs



Projected FY17 Financial Condition

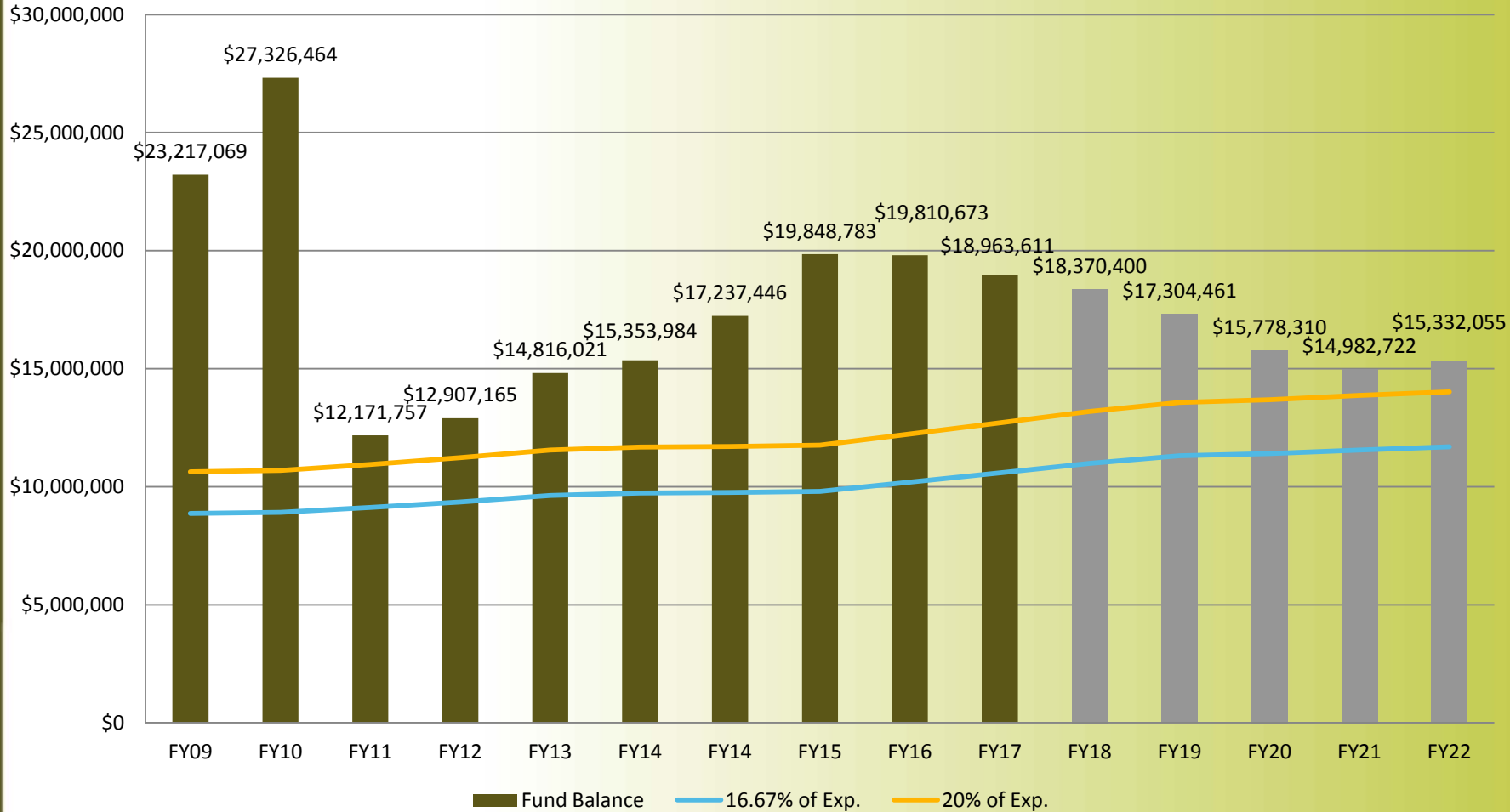
General Fund Revenues by Source (without EMS revenue fee change)





Projected GF Reserve Balance

General Fund Year End Balance



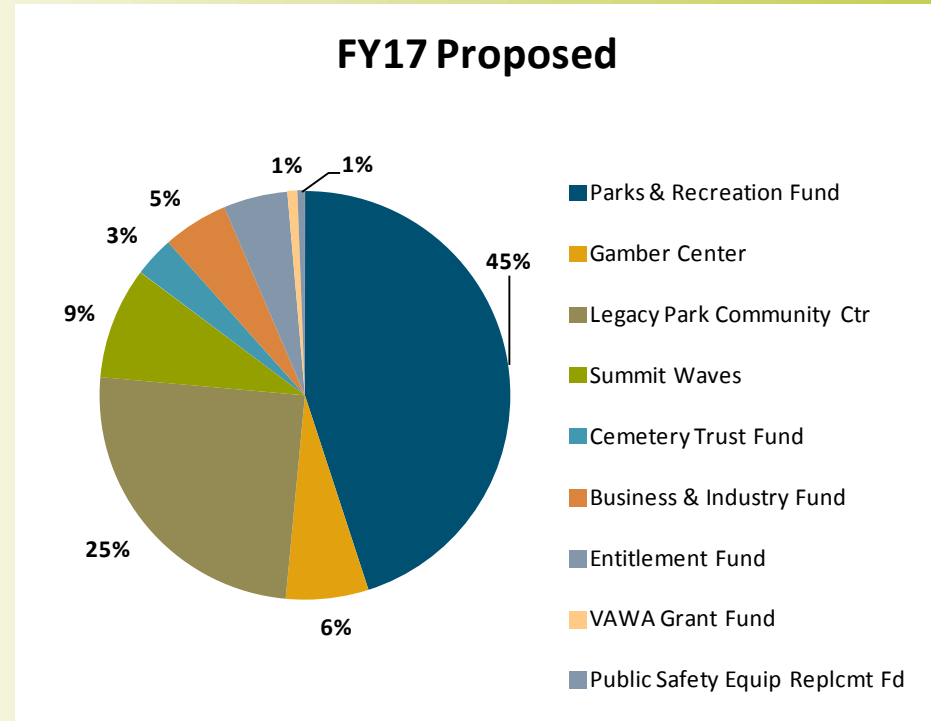
LS

Remainder of the FY17 Budget



Special Revenue Funds

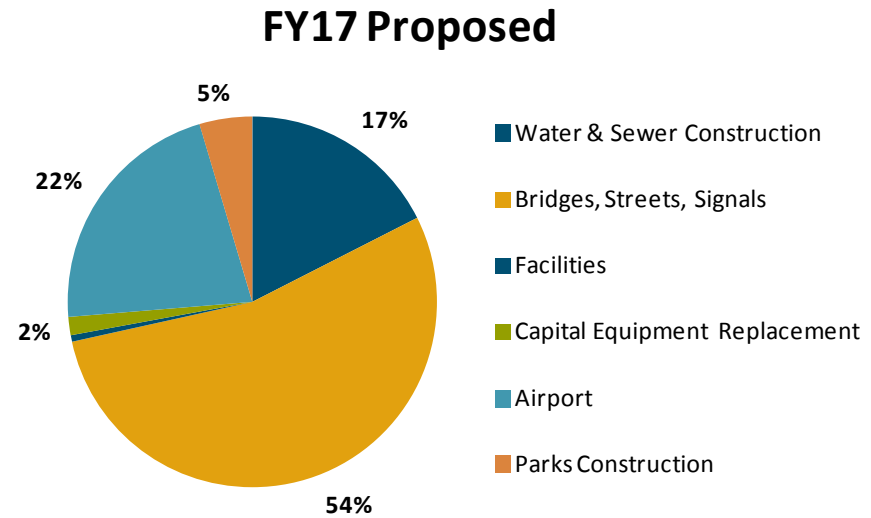
Special Revenue Funds		
	FY16 Budget	FY17 Proposed
Parks & Recreation Fund	3,207,072	3,272,170
Gamber Center	458,725	474,121
Legacy Park Community Ctr	1,809,755	1,812,530
Summit Waves	590,401	641,685
Cemetery Trust Fund	238,698	231,034
Business & Industry Fund	328,502	374,455
Entitlement Fund	372,008	369,229
VAWA Grant Fund	152,167	57,000
Public Safety Equip Replcmt Fd	332,366	42,961
Total	7,489,693	7,275,185





Capital Project Funds

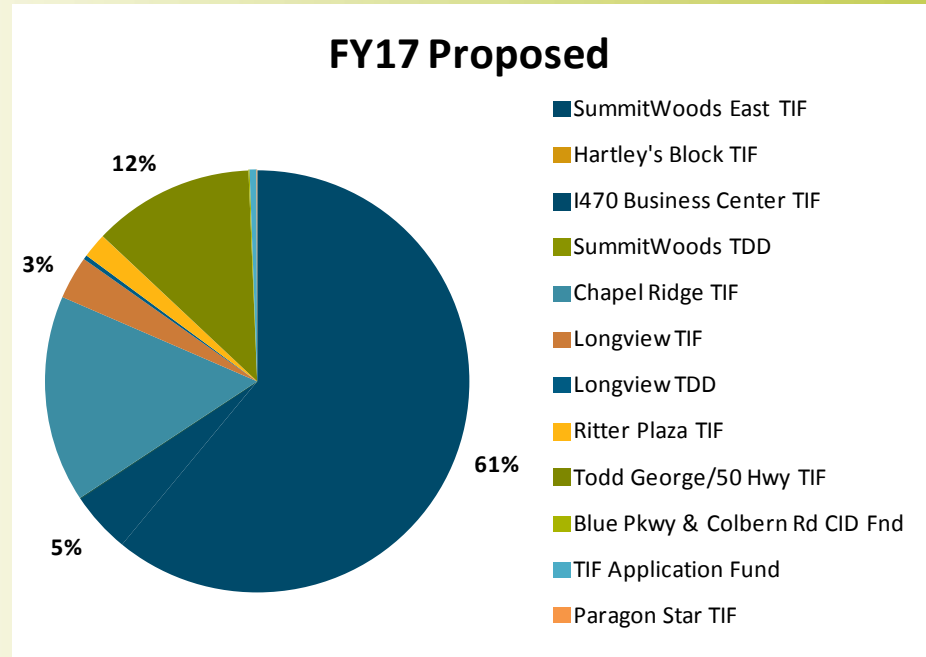
Capital Project Funds		
	FY16 Budget	FY17 Proposed
Water & Sewer Construction	5,957,376	7,998,628
Bridges, Streets, Signals	12,330,000	24,726,000
Facilities	0	260,000
Capital Equipment Replacement	678,000	733,000
Airport	3,043,000	9,931,000
Parks Construction	2,225,000	2,100,000
Total	24,233,376	45,748,628





TIF & TDD Funds

TIF & TDD Funds		
	FY16	FY17
	Budget	Proposed
SummitWoods East TIF	2,450,605	5,895,297
Hartley's Block TIF	295,243	0
I470 Business Center TIF	562,800	457,200
SummitWoods TDD	23,000	0
Chapel Ridge TIF	1,680,499	1,525,520
Longview TIF	431,371	317,065
Longview TDD	37,342	31,721
Ritter Plaza TIF	266,316	183,114
Todd George/50 Hwy TIF	8,435,920	1,191,283
Blue Pkwy & Colbern Rd CID Fnd	9,000	9,000
TIF Application Fund	50,000	50,000
Paragon Star TIF	0	5,001
Total	14,242,096	9,665,201



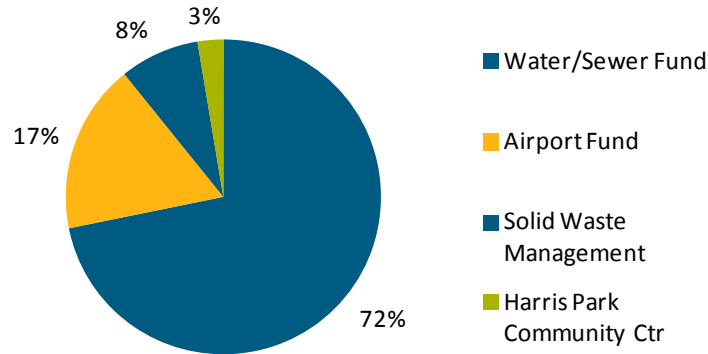


Enterprise & Internal Service Funds

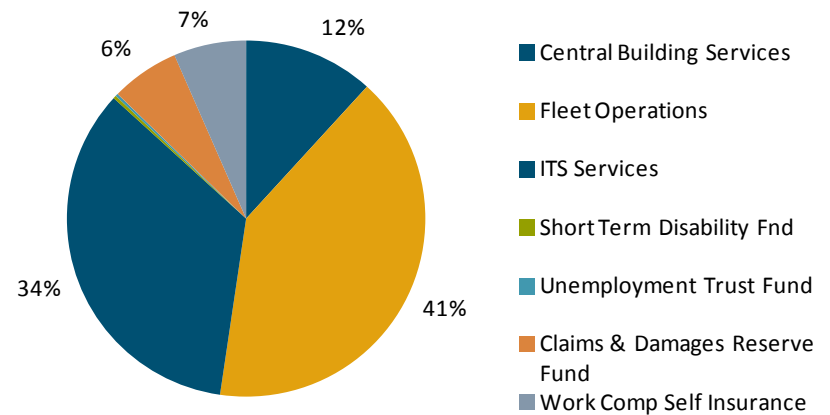
Enterprise Funds		
	FY16 Budget	FY17 Proposed
Water/Sewer Fund	37,464,516	40,237,585
Airport Fund	4,934,852	9,766,197
Solid Waste Management	3,083,688	4,562,341
Harris Park Community Ctr	1,576,799	1,480,717
Total	47,059,855	56,046,838

Internal Service Funds		
	FY16 Budget	FY17 Proposed
Central Building Services	1,599,552	1,668,059
Fleet Operations	6,228,659	5,744,190
ITS Services	4,314,721	4,870,227
Short Term Disability Fnd	33,533	39,533
Unemployment Trust Fund	32,262	32,262
Claims & Damages Reserve Fund	875,000	875,000
Work Comp Self Insurance	929,352	929,352
Total	14,013,080	14,158,623

FY17 Proposed

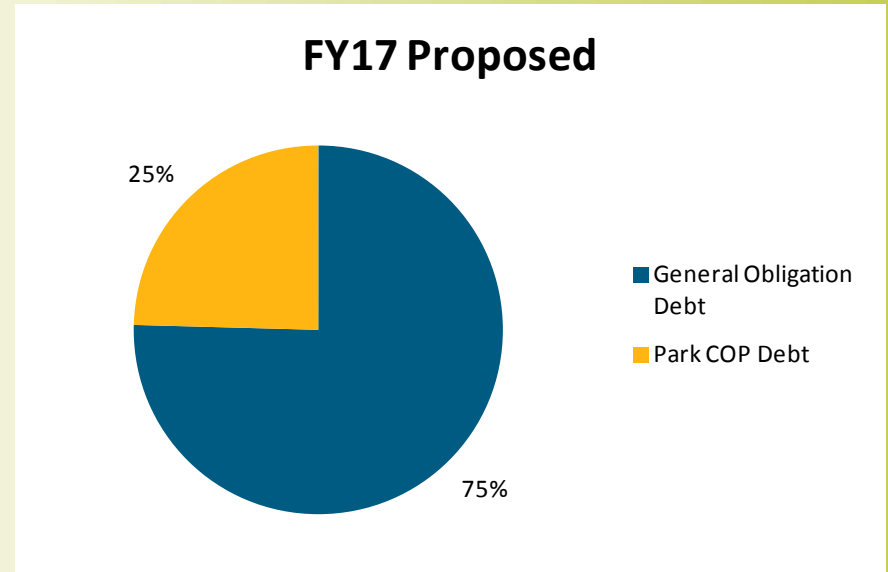


FY17 Proposed



Debt Service Funds

Debt Service Funds		
	FY16 Budget	FY17 Proposed
General Obligation Debt	11,091,013	8,394,503
Park COP Debt	3,562,535	2,733,360
Total	14,653,548	11,127,863



Next Steps:

- June 2nd – Proposed ordinance for consideration by Council

April 2016	
April 2016	Department budget meetings with City Manager conclude
April 2016	Annual Report to City Council (TBD)
April 4, 2016 6:00 PM	Regular F&B Cmt Meeting: Agenda: Dashboards
April 25, 2016 6:00 PM	Special F&B Cmt Meeting: Agenda: Presentation of City Manager's proposed FY17 Budget
May 2016	
May 2, 2016	Notice of public hearing due by noon
May 2, 2016 6:00 PM	Regular F&B Cmt Meeting: Agenda: Continued Discussion of FY17 Budget
May 9, 2016 6:00 PM	Special F&B Cmt Meeting: (If needed) Agenda: Continued review of City Manager's proposed budget
May 16, 2016 6:00 PM	Special F&B Cmt Meeting: (If needed) Agenda: Continued review of City Manager's proposed budget
May 19, 2016 6:15 PM	City Council Meeting: PUBLIC HEARING
June 2016	
June 2, 2016	City Council Meeting: Vote on Ordinance

General Fund

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Taxes	50,582,633	50,830,925	51,090,341	51,700,181	869,256	2%	609,840	1%
Fines and forfeitures	1,583,793	1,532,144	1,521,137	1,412,986	(119,158)	(8%)	(108,151)	(7%)
Licenses and permits	2,226,752	1,655,673	1,662,398	1,786,379	130,706	8%	123,981	7%
Intergovernmental	443,278	979,021	680,390	826,253	(152,768)	(16%)	145,863	21%
Charges for services	3,935,146	3,566,230	3,617,306	5,271,476	1,705,246	48%	1,654,170	46%
Investment earnings	74,823	0	50,000	64,103	64,103	0%	14,103	28%
Other	1,697,862	1,557,065	1,521,065	1,494,400	(62,665)	(4%)	(26,665)	(2%)
Sale of property	307,463	0	0	0	0	0%	0	0%
Transfers in	1,030,008	1,066,302	975,746	954,515	(111,787)	(10%)	(21,231)	(2%)
Fund Totals	61,881,757	61,187,360	61,118,383	63,510,293	2,322,933	4%	2,391,910	4%

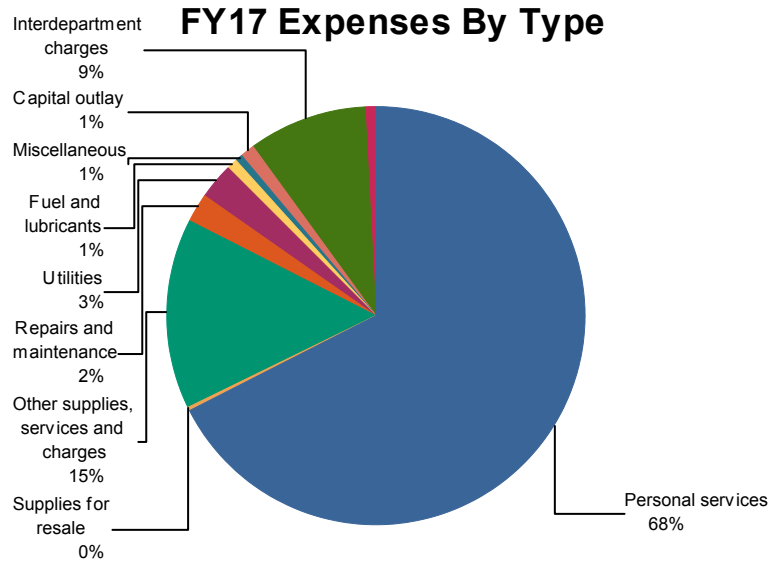
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
System Default Do Not Use	65	0	0	0	0	0%	0	0%
Administration	3,282,529	3,951,437	3,827,636	3,807,101	(144,336)	(4%)	(20,534)	(1%)
Pub. Wks./Engineering	3,751,667	3,337,049	3,398,213	5,321,876	1,984,827	59%	1,923,662	57%
Law Enforcement	19,132,136	19,738,636	19,640,181	19,629,141	(109,495)	(1%)	(11,040)	0%
Fire/Ems Services	16,071,387	15,114,975	15,439,776	16,718,365	1,603,389	11%	1,278,588	8%
Finance	5,828,696	6,395,253	6,599,873	8,046,556	1,651,303	26%	1,446,683	22%
Legal Services	1,205,080	1,219,257	1,183,920	1,271,229	51,972	4%	87,309	7%
Planning & Codes	789,063	0	0	0	0	0%	0	0%
Municipal Court	767,330	809,800	809,504	841,616	31,816	4%	32,112	4%
PW Operations Division	6,363,890	6,769,131	6,670,206	5,018,924	(1,750,207)	(26%)	(1,651,282)	(25%)
Codes Administration	1,057,793	0	0	0	0	0%	0	0%
Development Services	759,120	2,887,583	2,653,899	3,207,042	319,458	11%	553,142	21%
Planning & Special Projects	0	962,684	933,284	535,170	(427,514)	(44%)	(398,114)	(43%)
Fund Totals	59,008,754	61,185,805	61,156,492	64,397,019	3,211,214	5%	3,240,527	5%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	42,793,618	42,372,284	42,208,103	43,489,285	1,117,001	3%	1,281,183	3%
Supplies for resale	154,795	141,000	201,000	235,000	94,000	67%	34,000	17%
Other supplies, services and charges	6,760,580	8,237,357	8,529,276	9,486,983	1,249,626	15%	957,707	11%
Repairs and maintenance	1,258,014	1,383,654	1,338,015	1,398,571	14,917	1%	60,556	5%
Utilities	1,741,648	1,707,842	1,708,022	1,738,634	30,792	2%	30,612	2%
Fuel and lubricants	511,845	696,139	553,120	564,153	(131,986)	(19%)	11,033	2%

Miscellaneous	50,906	148,390	119,818	341,790	193,400	130%	221,972	185%
Capital outlay	0	0	0	675,000	675,000	0%	675,000	0%
Interdepartment charges	5,082,011	5,479,125	5,479,125	5,899,392	420,267	8%	420,267	8%
Transfers out	655,336	1,020,014	1,020,014	568,210	(451,804)	(44%)	(451,804)	(44%)
Fund Totals	59,008,754	61,185,805	61,156,492	64,397,019	3,211,214	5%	3,240,527	5%



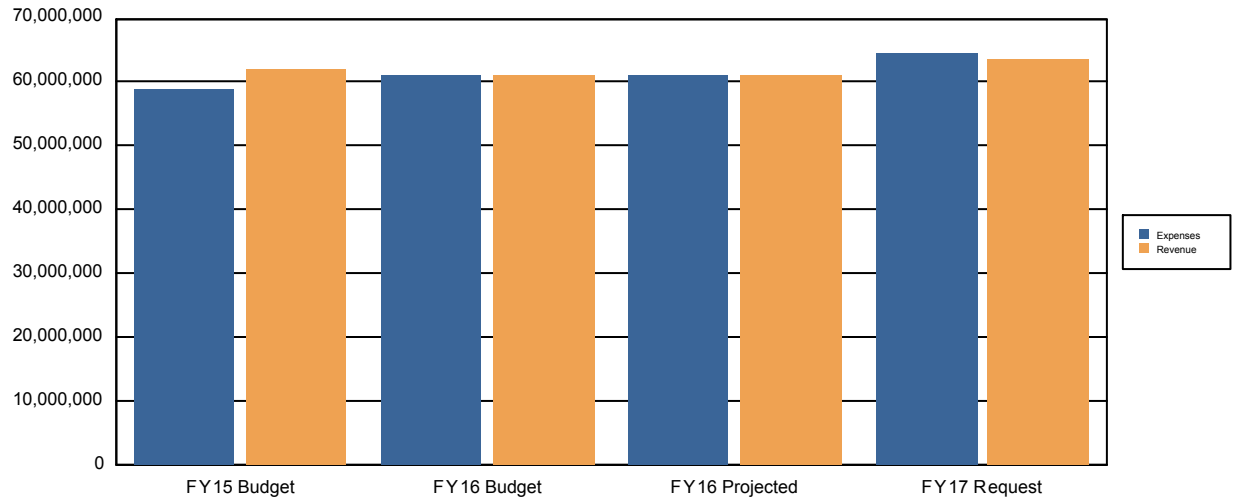
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
2,873,003	1,555	(38,109)	(886,726)	(888,281)	(57,109%)	(848,617)	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administration	26.3	27.0	27.0	0.0
Pub. Wks./Engineering	38.9	33.8	41.1	7.3
Law Enforcement	204.0	202.0	202.0	0.0
Fire/Ems Services	144.0	144.0	153.0	9.0
Finance	21.0	22.0	22.0	0.0
Legal Services	11.5	10.3	10.6	0.3
Planning & Codes	8.4	0.0	0.0	0.0
Municipal Court	12.5	11.3	11.9	0.6
PW Operations Division	41.3	38.0	34.2	-3.8
Codes Administration	13.4	0.0	0.0	0.0
Development Services	7.5	27.7	33.9	6.2
Planning & Special Projects	0.0	9.7	4.0	-5.7
Fund Totals	528.74	525.75	539.58	13.83

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Administration

FY17 Budget Summary

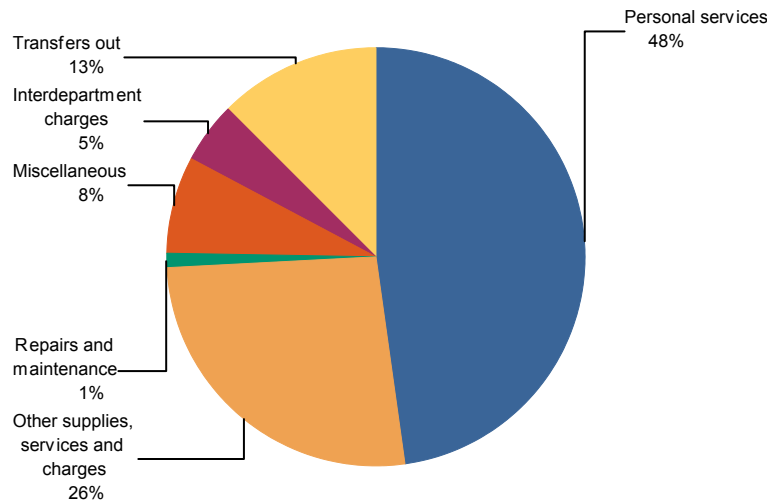
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	1,646,678	1,897,033	1,873,687	1,810,299	(86,734)	(5%)	(63,388)	(3%)
Policy/Legislative Oper.	566,670	690,722	673,196	649,614	(41,108)	(6%)	(23,582)	(4%)
Community Relations	296,754	546,129	462,176	503,588	(42,541)	(8%)	41,412	9%
HR Administration	427,947	469,693	470,242	497,048	27,356	6%	26,807	6%
Employee Services	212,838	235,218	235,693	232,396	(2,822)	(1%)	(3,297)	(1%)
Safety & Risk Management	131,643	112,642	112,642	114,156	1,514	1%	1,514	1%
Department Totals	3,282,529	3,951,437	3,827,636	3,807,101	(144,336)	(4%)	(20,534)	(1%)

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	1,817,843	1,928,199	1,820,211	1,815,444	(112,755)	(6%)	(4,767)	0%
Other supplies, services and charges	679,849	1,091,647	1,100,833	1,008,616	(83,031)	(8%)	(92,217)	(8%)
Repairs and maintenance	18,851	23,845	23,845	38,471	14,626	61%	14,626	61%
Miscellaneous	10,852	86,400	61,400	286,400	200,000	231%	225,000	366%
Interdepartment charges	161,096	181,108	181,108	182,257	1,149	1%	1,149	1%
Transfers out	594,038	640,238	640,238	475,913	(164,325)	(26%)	(164,325)	(26%)
Department Totals	3,282,529	3,951,437	3,827,636	3,807,101	(144,336)	(4%)	(20,534)	(1%)

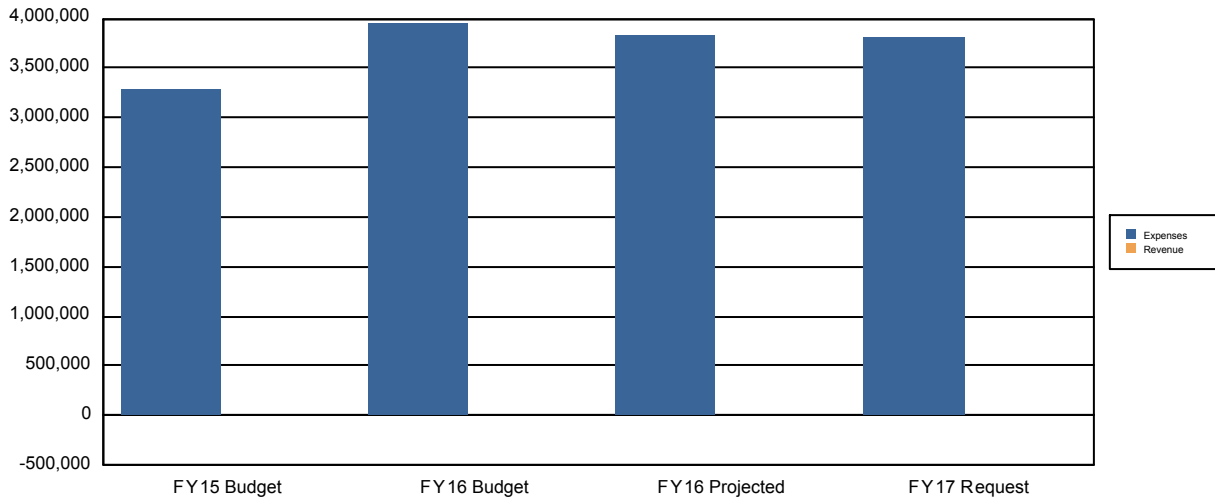
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference
	Budget	Budget	Requested	FY16
Assistant to the City Mgr.	1.00	0.00	0.00	0.00
Asst. City Mgr, Internal Svcs.	0.64	-0.36	0.00	0.36
Asst. City Mgr., Dev Svcs/Comm	0.00	0.34	0.34	0.00
Asst. City Mgr., Development	0.67	0.00	0.00	0.00
Asst. City Mgr., Operations	0.00	0.76	0.76	0.00
Benefits Specialist	1.00	1.00	1.00	0.00
City Clerk	1.00	1.00	1.00	0.00
City Communications Officer	0.00	1.00	0.00	-1.00
City Councilmember	8.00	8.00	8.00	0.00
City Manager	1.00	1.00	1.00	0.00
Communications Director	0.00	1.00	0.00	-1.00
Communications Strategist	0.00	0.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	0.00
Deputy City Manager	1.00	0.00	0.00	0.00
Director of Administration	0.00	0.88	0.88	0.00
Director of Human Resources	1.00	1.00	1.00	0.00
Exec. Asst. to the City Mgr.	0.00	1.00	0.00	-1.00
Exec. Asst. to the Mayor/CC	0.00	1.00	0.00	-1.00
Executive Assistant	0.00	0.00	1.72	1.72
Human Resources Assistant	1.00	1.00	1.00	0.00
Human Resources Generalist	1.00	1.00	1.00	0.00
Management Analyst	0.00	1.00	0.00	-1.00
Management Analyst-Admin.	0.00	0.00	1.00	1.00
Marketing Assistant	1.00	0.00	0.00	0.00
Marketing Specialist	0.00	1.00	2.00	1.00
Mayor	1.00	1.00	1.00	0.00
Media Services Supervisor	0.00	1.00	1.00	0.00
Office Manager/Exec. Asst.	1.00	0.00	0.00	0.00
Organizational Development Dir	1.00	0.00	0.00	0.00
Payroll Specialist	1.00	0.00	0.00	0.00
Payroll Support	0.00	0.29	0.29	0.00
Performance Exc. Facilitator	0.00	0.12	0.00	-0.12
Public Communications Coord.	1.00	0.00	1.00	1.00
Public Engagement Specialist	0.00	1.00	0.00	-1.00
Risk Management Officer	1.00	1.00	1.00	0.00
Secretary to Mayor/CC	1.00	0.00	0.00	0.00
Department Totals	26.31	27.03	26.99	-0.04

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Development Services FY17 Budget Summary

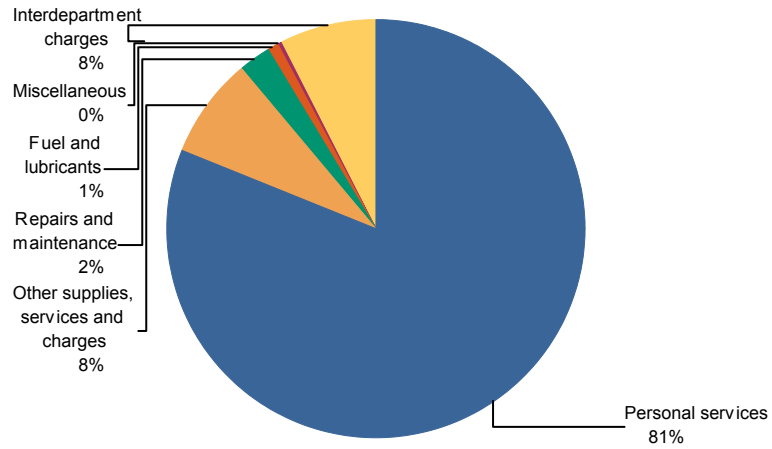
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	253,924	0	0	0	0	0%	0	0%
Support To Development	391,885	0	0	0	0	(100%)	0	(100%)
Business & Contractor Licensing	113,162	0	0	0	0	(100%)	0	(100%)
Neighborhood Services	0	0	0	273,764	273,764	0%	273,764	0%
Customer Service	0	125,026	81,535	69,759	(55,267)	(44%)	(11,776)	(14%)
Support to Development	0	585,421	541,930	363,835	(221,586)	(38%)	(178,095)	(33%)
Building & Safety Inspection	0	492,959	454,477	348,704	(144,256)	(29%)	(105,773)	(23%)
Development Inspection	149	550,868	507,422	456,198	(94,670)	(17%)	(51,224)	(10%)
Engineering Review	0	216,263	219,770	279,092	62,829	29%	59,322	27%
Planning Review	0	251,891	248,841	254,596	2,705	1%	5,755	2%
Plan Review/Permit Review	0	224,248	212,921	331,047	106,799	48%	118,126	55%
Department Administration	0	440,906	387,004	830,047	389,141	88%	443,043	114%
Department Totals	759,120	2,887,583	2,653,899	3,207,042	319,458	11%	553,142	21%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	614,518	2,278,152	2,048,899	2,600,772	322,619	14%	551,872	27%
Other supplies, services and charges	82,884	313,326	307,597	249,240	(64,086)	(20%)	(58,357)	(19%)
Repairs and maintenance	12,787	70,777	70,777	77,134	6,357	9%	6,357	9%
Fuel and lubricants	0	16,968	17,516	26,926	9,958	59%	9,410	54%
Miscellaneous	2,248	4,050	4,800	10,800	6,750	167%	6,000	125%
Interdepartment charges	46,683	204,310	204,310	242,170	37,860	19%	37,860	19%
Department Totals	759,120	2,887,583	2,653,899	3,207,042	319,458	11%	553,142	21%

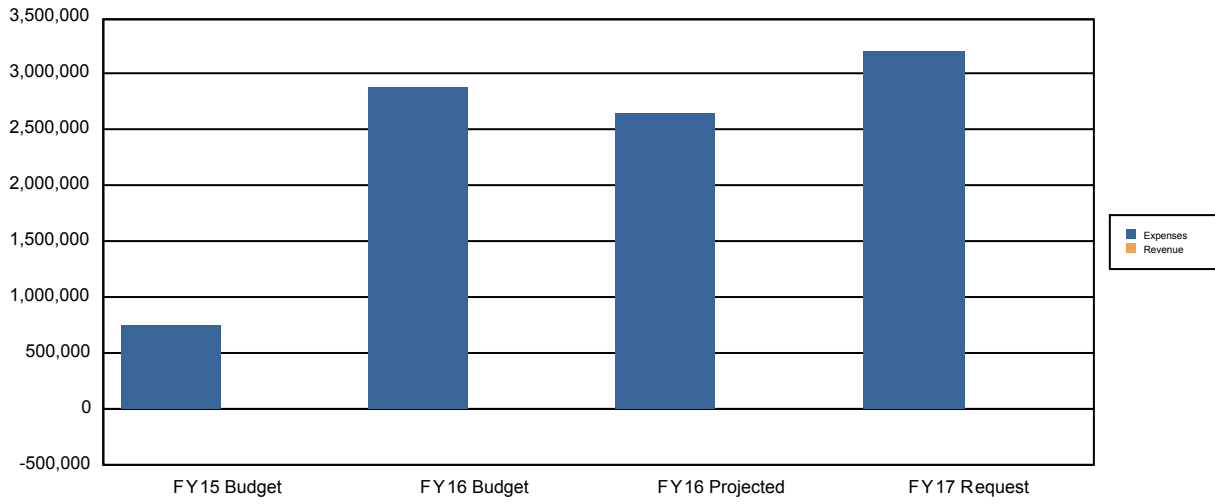
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Support	0.14	0.02	0.20	0.18
Asst. City Mgr., Dev Svcs/Comm	0.00	0.66	0.66	0.00
Asst. City Mgr., Development	0.33	0.00	0.00	0.00
Asst. Development Center Dir.	0.00	1.00	1.00	0.00
Asst. Director of Codes Admin.	0.00	0.00	1.00	1.00
Business Service Rep - Dev Ctr	1.00	1.00	1.00	0.00
Community Standards Officer	0.00	0.00	1.00	1.00
Customer Service Rep - Dev Ctr	1.00	1.00	0.00	-1.00
Development Engineering Mgr.	0.00	1.00	1.00	0.00
Development Technician	0.00	0.00	1.00	1.00
Director of Development Center	1.00	1.00	1.00	0.00
Economic Development Manager	1.00	0.00	0.00	0.00
Field Building Inspector	0.00	3.00	3.00	0.00
Field Engineering Inspector	0.00	5.00	5.00	0.00
Field Services Manager	0.00	1.00	1.00	0.00
Management Analyst	0.00	0.00	1.00	1.00
Neighborhood Services Officer	0.00	0.00	3.00	3.00
Permit Technician	0.00	2.00	2.00	0.00
Planner	0.00	2.00	2.00	0.00
Planning Division Manager	0.00	1.00	1.00	0.00
Plans Examiner	0.00	1.00	1.00	0.00
Project Manager - Dev Ctr	3.00	3.00	3.00	0.00
Secretary	0.00	2.00	2.00	0.00
Senior Field Building Inspect.	0.00	0.00	1.00	1.00
Senior Field Inspector	0.00	1.00	0.00	-1.00
Senior Staff Engineer	0.00	1.00	1.00	0.00
Department Totals	7.47	27.68	33.86	6.18

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Finance

FY17 Budget Summary

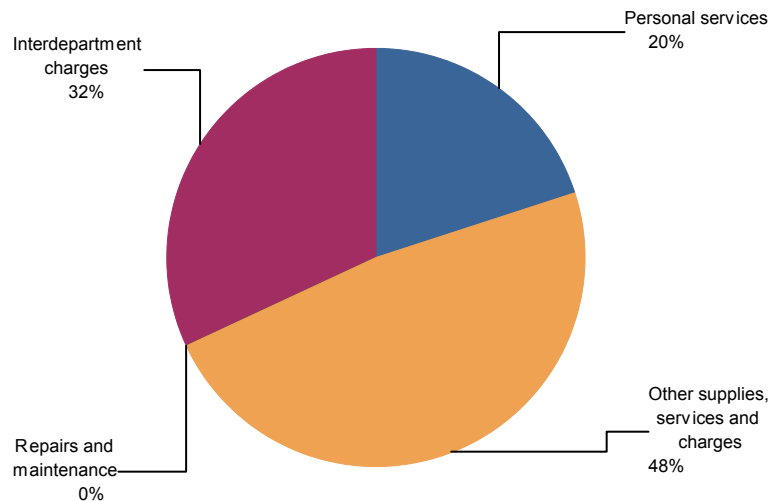
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	2,344,389	2,600,952	2,604,052	2,752,486	151,534	6%	148,434	6%
Accounting & Payroll Services	626,757	692,750	692,025	765,183	72,434	10%	73,159	11%
Debt & Cash Management	1,921,153	1,973,987	1,988,290	2,142,555	168,568	9%	154,265	8%
Support To Development	111,949	111,981	111,981	101,359	(10,622)	(9%)	(10,622)	(9%)
Procurement & Contract Svcs.	353,909	363,919	356,546	392,906	28,987	8%	36,359	10%
Municipal Billing	10,607	651,665	846,979	1,892,067	1,240,402	190%	1,045,088	123%
Employee Transition	459,931	0	0	0	0	0%	0	0%
Department Totals	5,828,696	6,395,253	6,599,873	8,046,556	1,651,303	26%	1,446,683	22%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	1,969,854	1,609,168	1,609,168	1,618,560	9,392	1%	9,392	1%
Other supplies, services and charges	1,730,759	2,426,094	2,630,734	3,854,977	1,428,883	59%	1,224,243	47%
Repairs and maintenance	0	5,111	4,962	5,000	(111)	(2%)	38	1%
Miscellaneous	45	0	128	0	0	0%	(128)	(100%)
Interdepartment charges	2,136,371	2,354,881	2,354,881	2,568,019	213,138	9%	213,138	9%
Transfers out	(8,332)	0	0	0	0	0%	0	0%
Department Totals	5,828,696	6,395,253	6,599,873	8,046,556	1,651,303	26%	1,446,683	22%

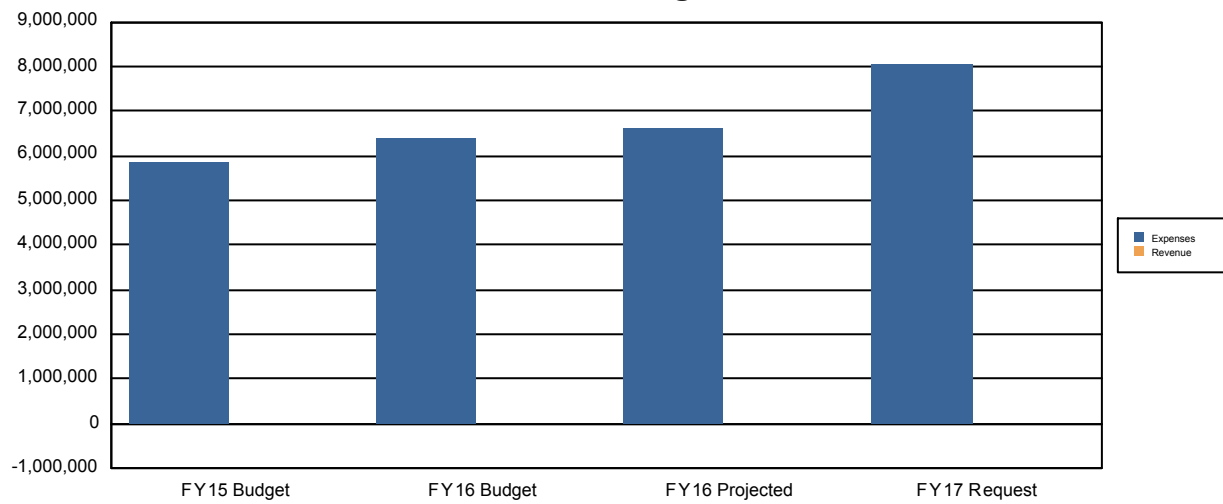
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Account Technician	1.00	1.00	1.00	0.00
Accountant	2.00	2.00	2.00	0.00
Accounting Clerk	3.00	3.00	3.00	0.00
Accounts Payable Supervisor	1.00	1.00	1.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Assistant Finance Director	1.00	1.00	0.00	-1.00
Cash Management Officer	1.00	1.00	1.00	0.00
Cash Receipts Clerk	2.00	2.00	2.00	0.00
Controller	0.00	0.00	1.00	1.00
Deputy Director of Finance	0.00	0.00	1.00	1.00
EMS Billing Specialist	1.00	1.00	1.00	0.00
Finance Director	1.00	1.00	1.00	0.00
Financial Analyst	1.00	1.00	1.00	0.00
Payroll Specialist	0.00	1.00	1.00	0.00
Procurement & Contract Svc Mgr	1.00	1.00	1.00	0.00
Procurement Contract Compl Mgr	1.00	1.00	0.00	-1.00
Procurement Officer I	1.00	1.00	1.00	0.00
Procurement Officer II	1.00	1.00	1.00	0.00
Senior Procurement Officer	1.00	1.00	1.00	0.00
Treasury Cashier	1.00	1.00	1.00	0.00
Department Totals	21.00	22.00	22.00	0.00

Total Budget



Fire

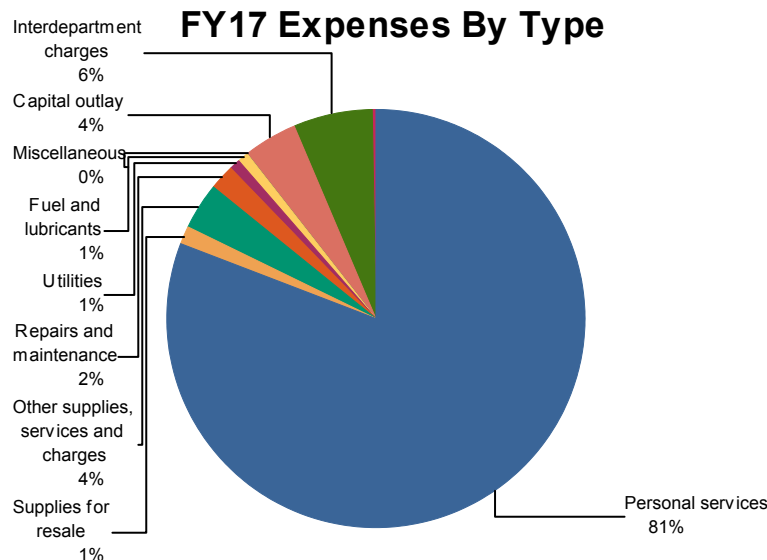
FY17 Budget Summary

Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	1,005,236	711,645	716,645	1,203,718	492,073	69%	487,073
Support Services	1,005,632	1,074,688	1,074,688	1,093,024	18,336	2%	18,336	2%
Emergency Services	13,707,941	13,210,226	13,530,027	14,112,023	901,797	7%	581,996	4%
Fire Prevention	352,578	118,417	118,417	55,000	(63,417)	(54%)	(63,417)	(54%)
Training	0	0	0	254,600	254,600	0%	254,600	0%
Department Totals	16,071,387	15,114,975	15,439,776	16,718,365	1,603,389	11%	1,278,588	8%

Expenses by Type

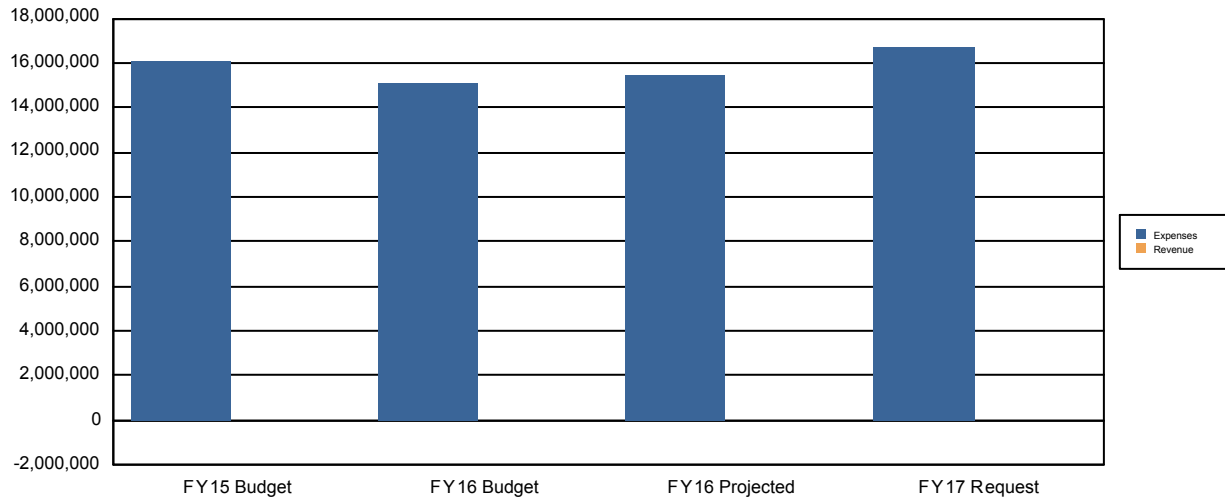
Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	13,192,121	12,462,393	12,722,194	13,494,479	1,032,087	8%	772,286
Supplies for resale	154,795	141,000	201,000	235,000	94,000	67%	34,000	17%
Other supplies, services and charges	1,143,939	546,503	571,503	599,406	52,903	10%	27,903	5%
Repairs and maintenance	350,895	346,607	346,607	358,310	11,703	3%	11,703	3%
Utilities	126,108	146,500	146,500	135,500	(11,000)	(8%)	(11,000)	(8%)
Fuel and lubricants	124,419	155,000	135,000	145,000	(10,000)	(6%)	10,000	7%
Miscellaneous	11,148	7,800	7,800	7,800	0	0%	0	0%
Capital outlay	0	0	0	675,000	675,000	0%	675,000	0%
Interdepartment charges	950,962	974,383	974,383	1,020,559	46,176	5%	46,176	5%
Transfers out	17,000	334,790	334,790	47,311	(287,479)	(86%)	(287,479)	(86%)
Department Totals	16,071,387	15,114,975	15,439,776	16,718,365	1,603,389	11%	1,278,588	8%



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Secretary	1.00	0.00	0.00	0.00
Assistant Fire Chief I	1.00	2.00	3.00	1.00
Assistant Fire Chief II	5.00	4.00	3.00	-1.00
Battalion Chief	5.00	5.00	5.00	0.00
Communications Specialist-Fire	8.00	8.00	8.00	0.00
Communications Supvr-Fire	1.00	1.00	1.00	0.00
Fire Captain I	2.00	6.00	7.00	1.00
Fire Captain II	20.00	15.00	15.00	0.00
Fire Chief	1.00	1.00	1.00	0.00
Fire Dept Management Analyst	0.00	1.00	0.00	-1.00
Fire Engineer	6.00	5.00	10.00	5.00
Fire Specialist	84.00	74.00	70.00	-4.00
Firefighter	5.00	17.00	24.00	7.00
Lead Comm Specialist-Fire	4.00	4.00	4.00	0.00
Management Analyst - Fire	0.00	0.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	0.00
Department Totals	144.00	144.00	153.00	9.00

Total Budget



Law

FY17 Budget Summary

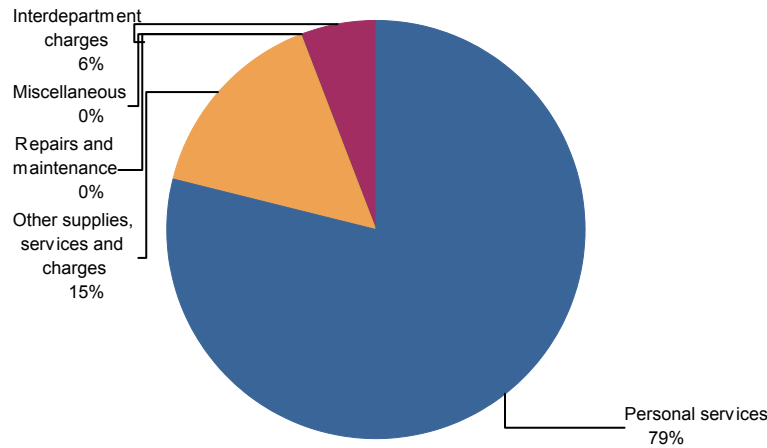
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	319,909	451,325	488,607	370,121	(81,204)	(18%)	(118,486)
Safety & Risk Management	149,092	125,552	127,342	182,579	57,027	45%	55,237	43%
Code Enforcement/Prosecut	336,472	335,674	314,498	354,462	18,788	6%	39,964	13%
Support To Development	64,141	3,312	3,312	72,213	68,901	2,080%	68,901	2,080%
Legal Compliance	335,466	303,394	250,161	291,854	(11,540)	(4%)	41,693	17%
Department Totals	1,205,080	1,219,257	1,183,920	1,271,229	51,972	4%	87,309	7%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	1,028,626	993,368	942,960	1,002,151	8,783	1%	59,191
Other supplies, services and charges	120,957	160,379	175,350	193,707	33,328	21%	18,357	10%
Repairs and maintenance	0	941	941	1,010	69	7%	69	7%
Miscellaneous	0	300	400	400	100	33%	0	0%
Interdepartment charges	55,497	64,269	64,269	73,961	9,692	15%	9,692	15%
Department Totals	1,205,080	1,219,257	1,183,920	1,271,229	51,972	4%	87,309	7%

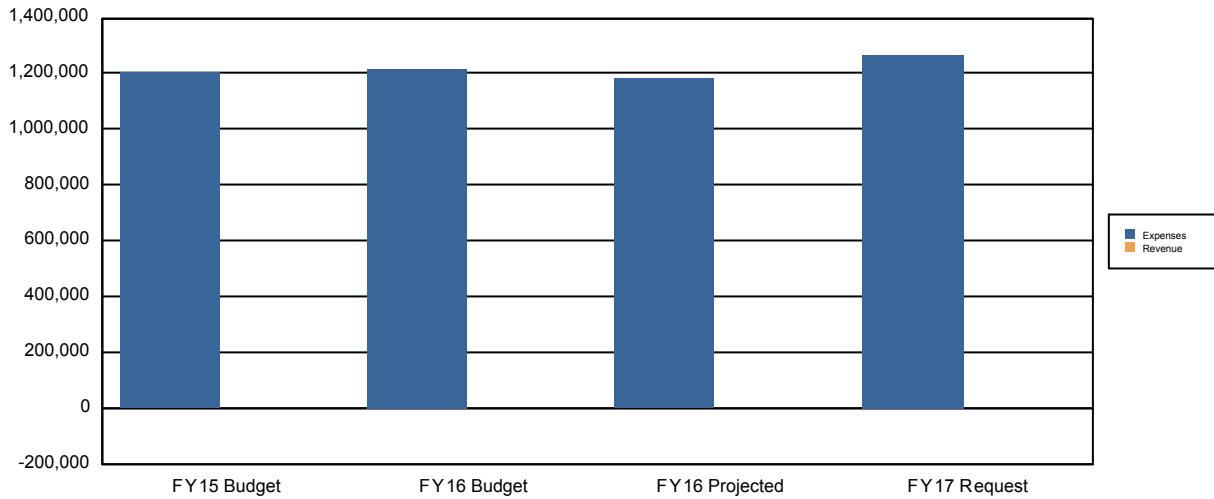
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Assistant City Attorney II	1.00	0.00	0.00	0.00
Asst City Attorney I/Risk Mgr	1.00	0.00	0.00	0.00
Chief Counsel of Mgmt & Ops	0.00	1.00	1.00	0.00
Chief Counsel of Public Safety	0.00	0.00	1.00	1.00
Chief of Litigation	0.00	1.00	1.00	0.00
Chief Prosecuting Attorney	1.00	1.00	1.00	0.00
City Attorney	1.00	1.00	1.00	0.00
Contract Compliance Coor/Para	0.00	1.00	1.00	0.00
Contract Compliance Manager	1.00	0.00	0.00	0.00
Deputy City Attorney	1.00	0.00	0.00	0.00
Executive Assistant PTR	0.00	0.75	0.80	0.05
Legal Assistant	0.00	0.00	1.00	1.00
Legal Secretary	1.00	0.00	0.00	0.00
Office Coordinator II	1.00	0.00	0.00	0.00
Office Manager/Paralegal	0.00	0.00	1.00	1.00
Paralegal/Victims Advocate	2.00	2.00	0.00	-2.00
Police Legal Advisor	1.00	1.00	0.00	-1.00
Prosecuting Attorney PTR	0.50	0.50	0.75	0.25
Staff Attorney	0.00	1.00	1.00	0.00
Department Totals	11.50	10.25	10.55	0.30

Total Budget



Municipal Court FY17 Budget Summary

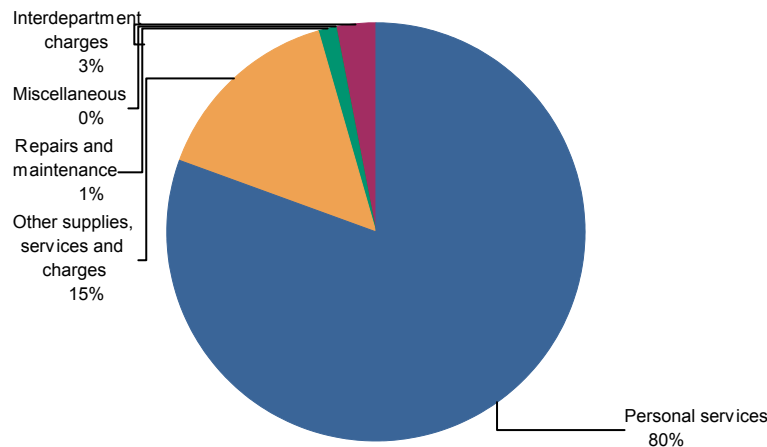
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	138,914	136,859	153,321	125,251	(11,608)	(8%)	(28,070)
Operations Division	404,514	444,003	427,195	480,507	36,504	8%	53,312	12%
Probation	123,228	124,411	124,411	125,478	1,067	1%	1,067	1%
Court Security Operations	100,674	104,527	104,577	110,380	5,853	6%	5,803	6%
Department Totals	767,330	809,800	809,504	841,616	31,816	4%	32,112	4%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	621,513	635,024	635,450	677,138	42,113	7%	41,688
Other supplies, services and charges	113,126	139,969	138,898	127,396	(12,573)	(9%)	(11,502)	(8%)
Repairs and maintenance	1,043	4,661	5,011	10,650	5,989	128%	5,639	113%
Miscellaneous	423	400	400	400	0	0%	0	0%
Interdepartment charges	31,225	29,745	29,745	26,032	(3,713)	(12%)	(3,713)	(12%)
Department Totals	767,330	809,800	809,504	841,616	31,816	4%	32,112	4%

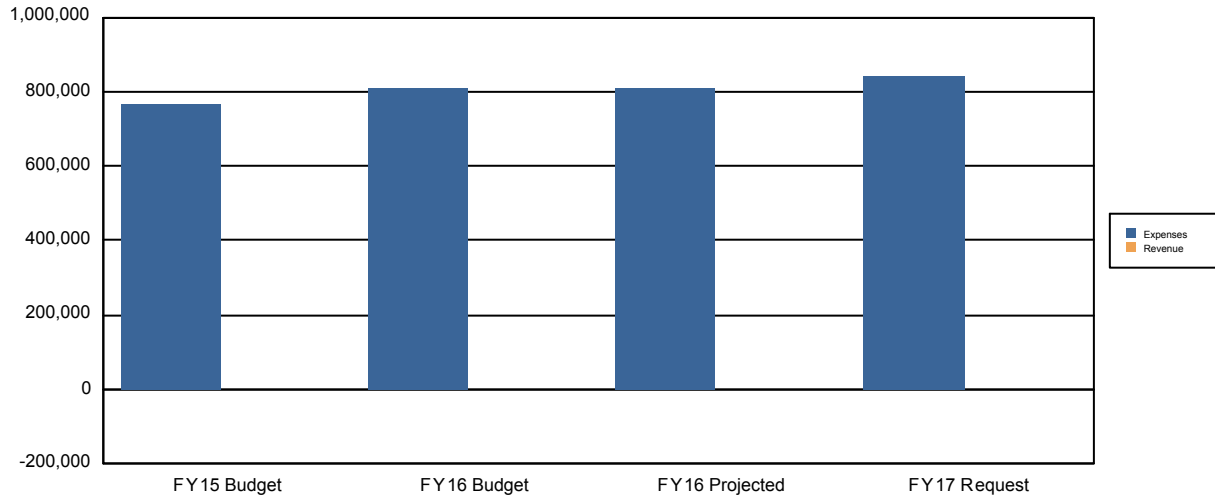
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Accounting Technician	1.00	1.00	1.00	0.00
Bond Clerk	1.00	1.00	1.00	0.00
Court Administrator	1.00	1.00	1.00	0.00
Court Bailiff	0.58	0.01	0.48	0.47
Court Security Officer	1.00	1.00	1.00	0.00
Deputy Court Clerk	2.30	2.30	2.43	0.13
Municipal Judge	1.99	1.18	1.15	-0.02
Probation/Compliance Officer	2.00	2.00	2.00	0.00
Records Management Clerk	0.63	0.80	0.80	0.00
Warrant Clerk	1.00	1.00	1.00	0.00
Department Totals	12.50	11.29	11.87	0.58

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Planning and Special Projects

FY17 Budget Summary

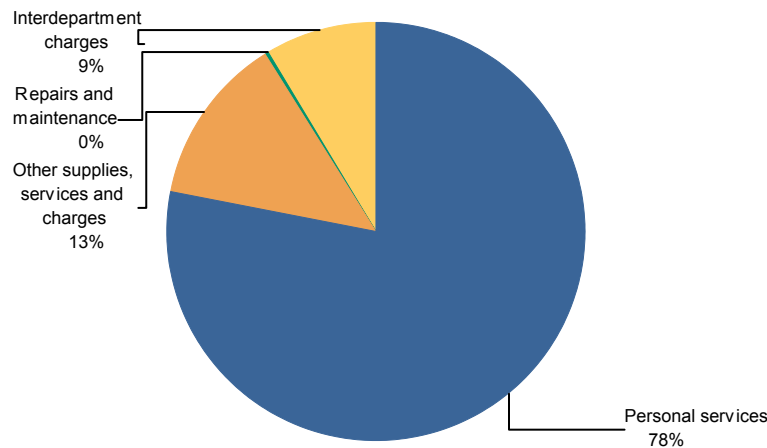
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	0	237,254	251,007	239,776	2,521	1%	(11,232)	(4%)
Grant Administration	0	154,725	154,725	75,434	(79,291)	(51%)	(79,291)	(51%)
Long Range Planning	0	227,891	184,738	219,960	(7,931)	(3%)	35,222	19%
Neighborhood Services	0	342,813	342,813	0	(342,813)	(100%)	(342,813)	(100%)
Department Totals	0	962,684	933,284	535,170	(427,514)	(44%)	(398,114)	(43%)

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	0	756,322	726,922	417,819	(338,503)	(45%)	(309,103)	(43%)
Other supplies, services and charges	0	131,636	131,636	69,905	(61,731)	(47%)	(61,731)	(47%)
Repairs and maintenance	0	15,750	15,750	1,634	(14,116)	(90%)	(14,116)	(90%)
Fuel and lubricants	0	10,094	10,094	0	(10,094)	(100%)	(10,094)	(100%)
Miscellaneous	0	780	780	0	(780)	(100%)	(780)	(100%)
Interdepartment charges	0	48,102	48,102	45,812	(2,290)	(5%)	(2,290)	(5%)
Department Totals	0	962,684	933,284	535,170	(427,514)	(44%)	(398,114)	(43%)

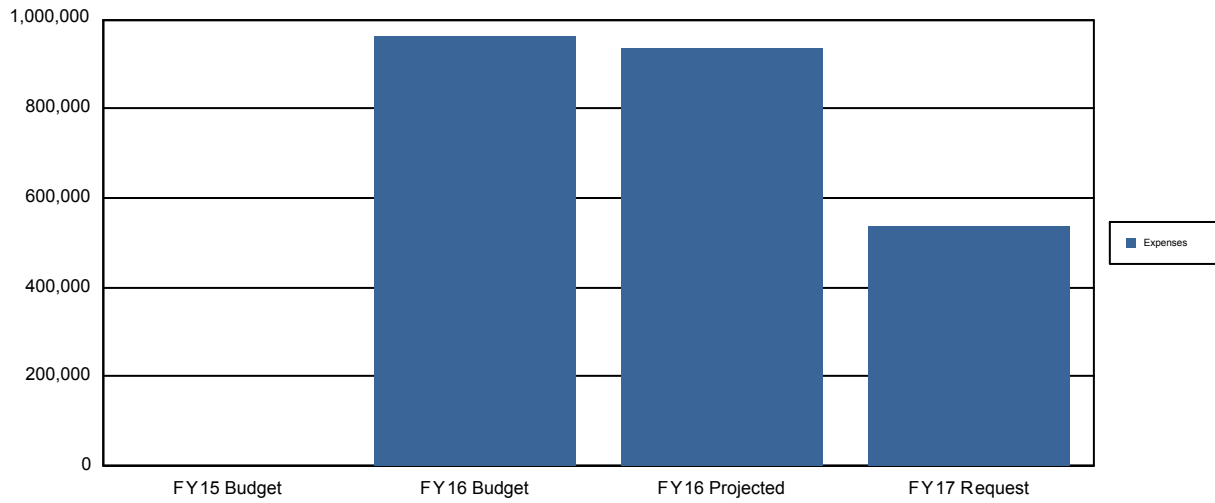
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Asst Director of Planning Svcs	0.00	1.00	1.00	0.00
Asst. Director of Codes Admin.	0.00	1.00	0.00	-1.00
Community Standards Officer	0.00	1.00	0.00	-1.00
Director of Planning & NHS	0.00	1.00	1.00	0.00
Neighborhood Services Officer	0.00	3.00	0.00	-3.00
Planner	0.00	1.00	0.00	-1.00
Planning Intern	0.00	0.70	0.01	-0.69
Senior Planner	0.00	1.00	2.00	1.00
Department Totals	0.00	9.70	4.01	-5.69

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Police

FY17 Budget Summary

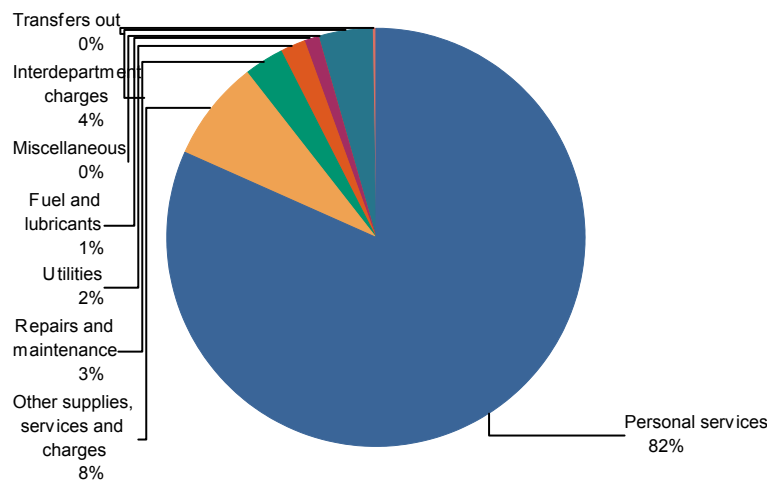
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	3,957,884	4,427,391	4,662,397	4,165,661	(261,730)	(6%)	(496,736)	(11%)
Support Services	2,481,934	2,580,888	2,616,843	2,735,388	154,499	6%	118,544	5%
Operations Division	8,183,302	8,227,478	8,131,172	8,232,569	5,091	0%	101,397	1%
Criminal Investigate Div	3,705,348	3,627,296	3,347,222	3,629,352	2,055	0%	282,130	8%
Animal Control	803,667	875,583	882,548	866,172	(9,411)	(1%)	(16,375)	(2%)
Department Totals	19,132,136	19,738,636	19,640,181	19,629,141	(109,495)	(1%)	(11,040)	0%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	15,748,547	16,055,857	16,051,473	16,033,312	(22,546)	0%	(18,161)	0%
Other supplies, services and charges	1,446,589	1,550,364	1,521,294	1,514,697	(35,667)	(2%)	(6,596)	0%
Repairs and maintenance	538,170	627,466	627,466	618,567	(8,899)	(1%)	(8,899)	(1%)
Utilities	310,278	341,592	341,592	350,202	8,610	3%	8,610	3%
Fuel and lubricants	239,029	310,813	245,813	239,013	(71,800)	(23%)	(6,800)	(3%)
Miscellaneous	20,551	24,070	24,070	24,070	0	0%	0	0%
Interdepartment charges	776,342	783,487	783,487	804,294	20,807	3%	20,807	3%
Transfers out	52,630	44,986	44,986	44,986	0	0%	0	0%
Department Totals	19,132,136	19,738,636	19,640,181	19,629,141	(109,495)	(1%)	(11,040)	0%

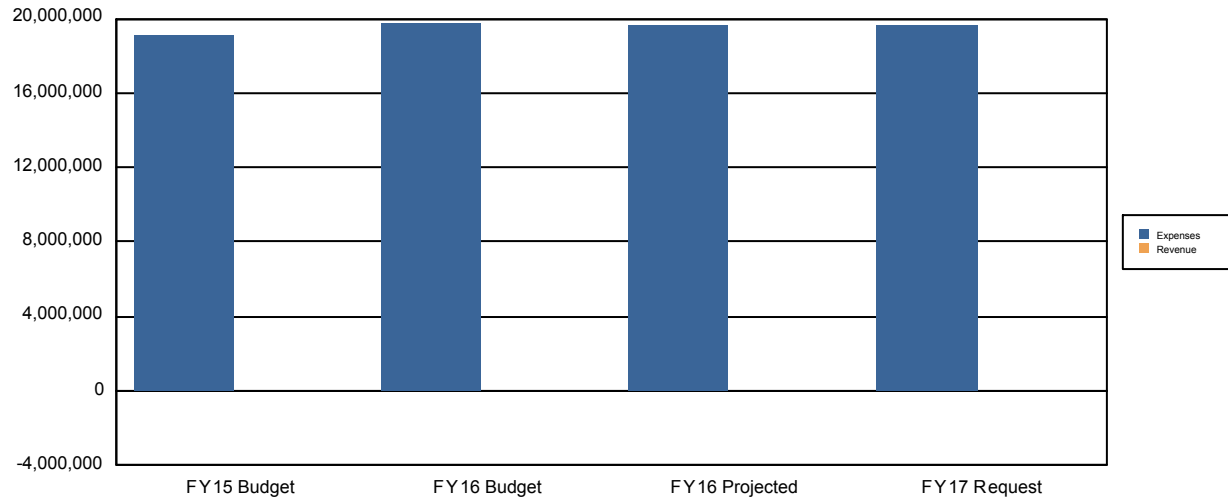
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference
	Budget	Budget	Requested	
Accreditation Coordinator	1.00	0.00	0.00	0.00
Administrative Secretary	1.00	1.00	1.00	0.00
Animal Control Field Supvr.	1.00	1.00	1.00	0.00
Animal Control Manager	1.00	1.00	1.00	0.00
Animal Control Officer	5.00	5.00	5.00	0.00
Communications Specialist-Pol	16.00	16.00	14.00	-2.00
Communications Supvr-Police	1.00	1.00	1.00	0.00
Crime Scene Technician	1.00	1.00	1.00	0.00
Custodian	2.00	0.00	0.00	0.00
Detention Officer	9.00	7.50	7.50	0.00
Evidence & Property Tech.	2.00	2.00	1.00	-1.00
Facilities Maintenance Worker	1.00	1.00	1.00	0.00
Lead Comm Specialist-Police	2.00	2.00	4.00	2.00
Lead Detention Officer	1.00	3.00	3.00	0.00
Manager, Information Mgmt.	1.00	0.00	0.00	0.00
Master Police Officer	66.00	73.00	69.00	-4.00
Mgr, Accreditation/Info Mgmt	0.00	1.00	1.00	0.00
Parking Control Officer	1.00	1.00	1.00	0.00
Police Captain	6.00	6.00	6.00	0.00
Police Chief	1.00	1.00	1.00	0.00
Police Major I	2.00	1.00	1.00	0.00
Police Major II	2.00	3.00	3.00	0.00
Police Officer I	21.00	20.00	14.00	-6.00
Police Officer II	24.00	19.00	29.00	10.00
Police Records Clerk	3.50	3.50	3.50	0.00
Police Sergeant	0.00	19.00	19.00	0.00
Police Sergeant I	5.00	0.00	0.00	0.00
Police Sergeant II	14.00	0.00	0.00	0.00
Police Services Officer	3.00	3.00	3.00	0.00
Police Systems Manager	0.00	0.00	1.00	1.00
Purchasing and Supply Officer	1.00	1.00	1.00	0.00
Receptionist	1.00	1.00	0.00	-1.00
Reserve Police Officer	0.50	0.00	0.00	0.00
Secretary	2.50	2.50	3.50	1.00
Shelter Attendant	4.50	4.50	4.50	0.00
Technical Services Specialist	1.00	1.00	1.00	0.00
Department Totals	204.00	202.00	202.00	0.00

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Public Works Engineering

FY17 Budget Summary

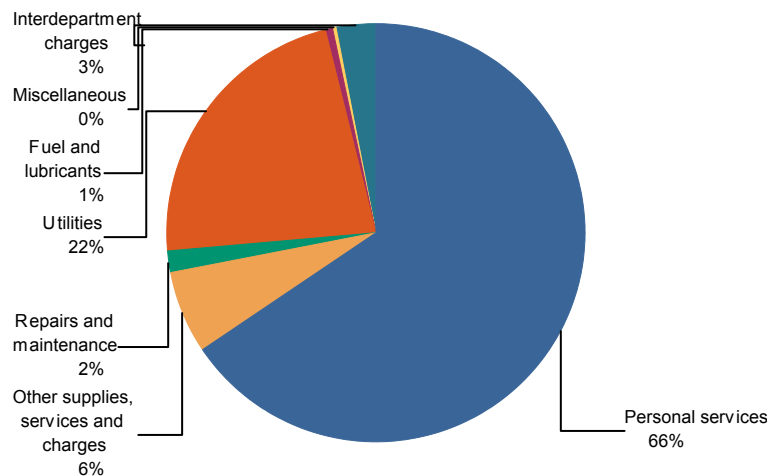
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	1,383,204	1,330,595	1,397,951	1,397,466	66,870	5%	(485)	0%
Support To Development	337,852	188,537	174,446	138,420	(50,116)	(27%)	(36,025)	(21%)
Support to Water Eng & Const	232,261	95,726	82,472	98,308	2,582	3%	15,836	19%
Customer Service	188,418	157,260	157,029	344,598	187,338	119%	187,569	119%
Support to Solid Waste Mgmt	25,495	44,738	97,088	30,811	(13,927)	(31%)	(66,277)	(68%)
Traffic Engineering	150,958	207,790	207,631	1,984,968	1,777,178	855%	1,777,337	856%
Infrastructure Improvemts	1,377,569	1,281,538	1,256,143	1,286,310	4,772	0%	30,167	2%
Support to Airport	55,910	30,865	25,454	40,995	10,130	33%	15,542	61%
Department Totals	3,751,667	3,337,049	3,398,213	5,321,876	1,984,827	59%	1,923,662	57%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	3,365,761	2,958,271	3,038,210	3,487,202	528,931	18%	448,992	15%
Other supplies, services and charges	141,182	119,153	123,376	337,651	218,498	183%	214,275	174%
Repairs and maintenance	75,438	47,781	47,511	89,458	41,676	87%	41,946	88%
Utilities	0	0	0	1,196,773	1,196,773	0%	1,196,773	0%
Fuel and lubricants	18,913	29,042	13,714	31,413	2,371	8%	17,699	129%
Miscellaneous	1,530	17,270	9,870	9,650	(7,620)	(44%)	(220)	(2%)
Interdepartment charges	148,843	165,532	165,532	169,729	4,197	3%	4,197	3%
Department Totals	3,751,667	3,337,049	3,398,213	5,321,876	1,984,827	59%	1,923,662	57%

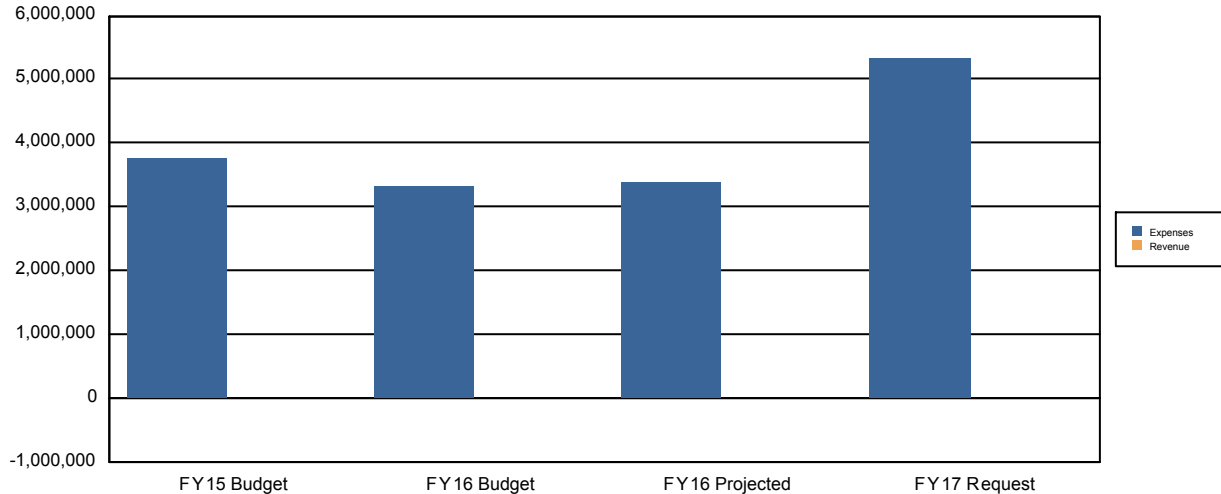
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Assistant	1.00	1.00	1.00	0.00
CIP Resident Inspector	4.00	5.00	5.00	0.00
City Traffic Engineer	1.00	1.00	1.00	0.00
Clerk-Typist	1.00	1.00	1.00	0.00
Construction Inspector	1.90	2.80	2.10	-0.70
Construction Manager	1.00	1.00	1.00	0.00
Construction Project Manager	3.00	3.00	3.00	0.00
Deputy Dir. of P.Wks./Admin.	1.00	1.00	1.00	0.00
Deputy Dir. of P.Wks./City Eng	1.00	1.00	1.00	0.00
Development Engineering Mgr.	1.00	0.00	0.00	0.00
Director of Public Works	1.00	1.00	1.00	0.00
Engineering Technician	2.00	3.00	3.00	0.00
Environmental Specialist	0.00	0.00	1.00	1.00
Field Engineering Inspector	0.00	0.00	1.00	1.00
Lead Engineering Technician	0.00	0.00	1.00	1.00
Project Manager	0.00	1.00	1.00	0.00
Public Works Inspector	5.00	0.00	0.00	0.00
Public Works Mgmt. Analyst	1.00	1.00	1.00	0.00
Right-of-Way Agent	1.00	1.00	1.00	0.00
Senior Engineering Technician	2.00	2.00	1.00	-1.00
Senior Signal & Lighting Tech.	0.00	0.00	1.00	1.00
Senior Staff Engineer	8.00	6.00	4.00	-2.00
Service Representative I	1.00	1.00	1.00	0.00
Signal & Lighting Technician	0.00	0.00	1.00	1.00
Signs & Markings Technician	0.00	0.00	3.00	3.00
Staff Engineer	0.00	0.00	2.00	2.00
Streets Operations Supervisor	0.00	0.00	1.00	1.00
Supervisory Engineer	2.00	1.00	1.00	0.00
Department Totals	38.90	33.80	41.10	7.30

Total Budget



Public Works Operations

FY17 Budget Summary

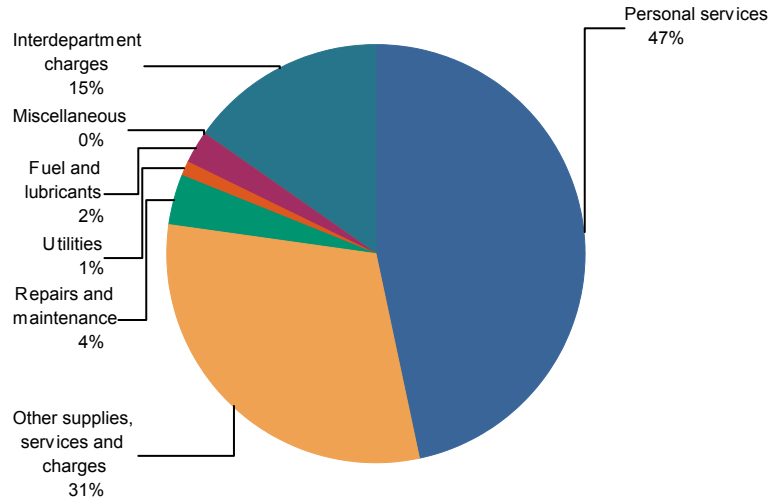
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	1,183,098	1,209,679	1,296,319	1,332,563	122,884	10%	36,245	3%
Stormwater Control	443,077	472,009	603,313	577,289	105,280	22%	(26,024)	(4%)
Street Management	945,321	934,985	853,791	936,517	1,532	0%	82,726	10%
Pot Hole Patching	93,007	98,949	75,383	98,053	(896)	(1%)	22,670	30%
Snow Removal	477,647	941,081	898,650	844,006	(97,075)	(10%)	(54,644)	(6%)
Street Sweeping	62,608	88,691	89,394	93,840	5,150	6%	4,446	5%
Traffic Control	1,886,412	1,845,059	1,903,282	100,501	(1,744,559)	(95%)	(1,802,782)	(95%)
Right of Way Maintenance	864,623	934,115	729,116	873,905	(60,210)	(6%)	144,789	20%
Sidewalk maintenance	98,164	174,713	163,098	114,033	(60,680)	(35%)	(49,065)	(30%)
Bridge Maintenance	123,147	69,850	57,858	48,217	(21,633)	(31%)	(9,641)	(17%)
Infrastructure Improvemts	186,786	0	0	0	0	0%	0	0%
Department Totals	6,363,890	6,769,131	6,670,206	5,018,924	(1,750,207)	(26%)	(1,651,282)	(25%)

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	2,873,936	2,695,530	2,612,615	2,342,409	(353,121)	(13%)	(270,206)	(10%)
Other supplies, services and charges	1,191,307	1,758,287	1,828,055	1,531,388	(226,899)	(13%)	(296,667)	(16%)
Repairs and maintenance	226,973	240,714	195,144	198,338	(42,376)	(18%)	3,194	2%
Utilities	1,305,262	1,219,750	1,219,930	56,159	(1,163,591)	(95%)	(1,163,771)	(95%)
Fuel and lubricants	115,399	174,222	130,983	121,801	(52,421)	(30%)	(9,182)	(7%)
Miscellaneous	3,090	7,320	10,170	2,270	(5,050)	(69%)	(7,900)	(78%)
Interdepartment charges	647,923	673,308	673,308	766,559	93,251	14%	93,251	14%
Department Totals	6,363,890	6,769,131	6,670,206	5,018,924	(1,750,207)	(26%)	(1,651,282)	(25%)

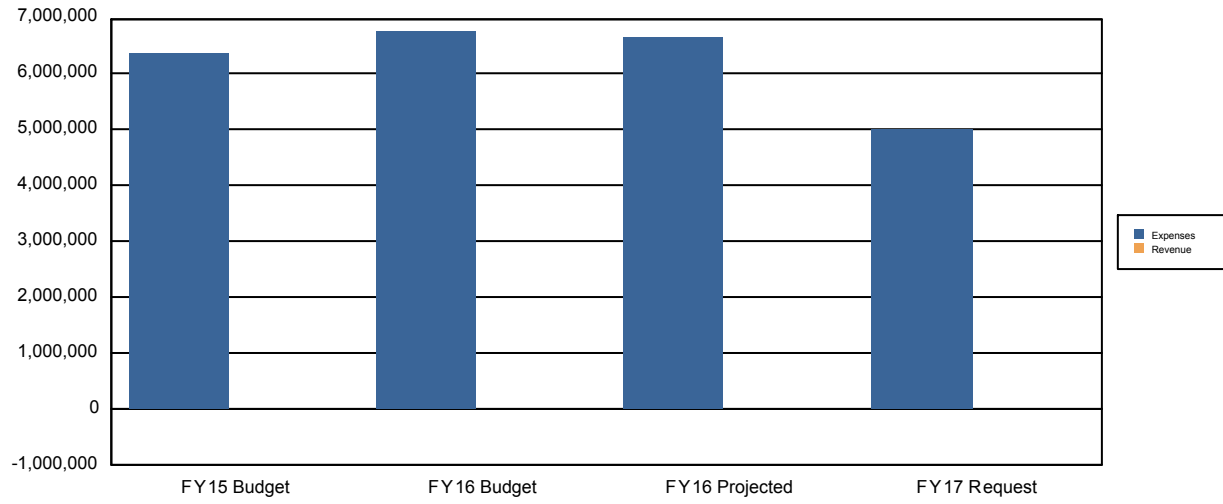
FY17 Expenses By Type



Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Coordinator	1.00	1.00	1.00	0.00
Asst. Director of P. Wks. Oper	0.00	1.00	1.00	0.00
Clerk-Typist	1.00	1.00	1.20	0.20
Construction Inspector	1.34	0.00	0.00	0.00
Equipment Operator	15.00	15.00	14.00	-1.00
Field Supervisor	4.00	0.00	0.00	0.00
Maintenance Worker	10.00	9.00	12.00	3.00
Manager of Streets	1.00	0.00	0.00	0.00
Operations Superintendent	1.00	0.00	0.00	0.00
Project Manager	1.00	0.00	0.00	0.00
Public Works Operations Mgr.	0.00	1.00	1.00	0.00
Senior Signal & Lighting Tech.	1.00	1.00	0.00	-1.00
Service Attendant	1.00	1.00	1.00	0.00
Signal & Lighting Technician	1.00	1.00	0.00	-1.00
Signs & Markings Technician	3.00	3.00	0.00	-3.00
Streets Operations Supervisor	0.00	4.00	3.00	-1.00
Department Totals	41.34	38.00	34.20	-3.80

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Airport

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Fines and forfeitures	828	2,331	1,530	1,530	(801)	(34%)	0
Intergovernmental	718,401	3,905,382	3,905,382	7,315,000	3,409,618	87%	3,409,618	87%
Charges for services	565,810	541,016	585,841	621,118	80,102	15%	35,277	6%
Material and fuel sales	728,383	839,285	670,970	662,969	(176,316)	(21%)	(8,001)	(1%)
Investment earnings	19,105	0	0	22,627	22,627	0%	22,627	0%
Other	25,905	44,063	33,921	23,515	(20,548)	(47%)	(10,406)	(31%)
Sale of property	10	0	0	0	0	0%	0	0%
Transfers in	297,449	220,753	220,753	124,554	(96,199)	(44%)	(96,199)	(44%)
Department Totals	2,355,890	5,552,830	5,418,397	8,771,313	3,218,483	58%	3,352,916	62%

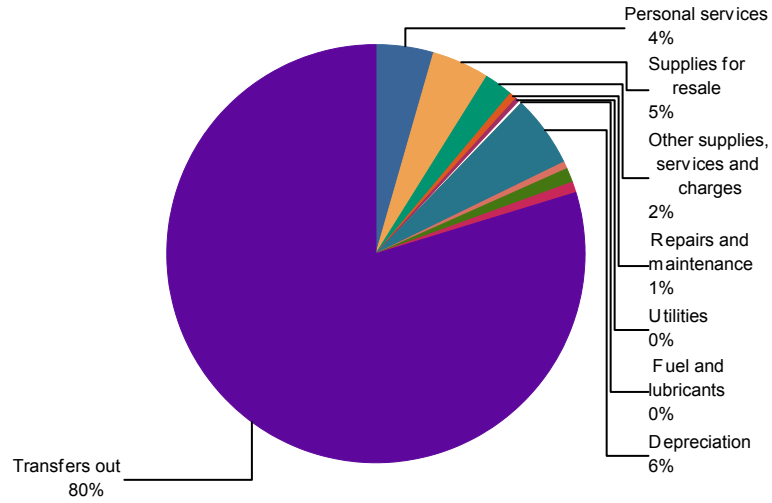
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	264,524	245,351	268,838	256,379	11,029	4%	(12,458)
Debt & Cash Management	635,310	3,554,618	3,583,749	8,453,564	4,898,946	138%	4,869,815	136%
Airport Bldg & Grnd Maint	153,849	138,898	138,561	154,315	15,418	11%	15,754	11%
Runway & Taxiway Maint	94,544	106,989	105,927	169,637	62,648	59%	63,710	60%
Pilot Supplies & Fuel	763,103	855,614	681,079	690,581	(165,033)	(19%)	9,503	1%
Environment Montrg & Comp	18,279	16,521	16,521	26,327	9,806	59%	9,806	59%
Infrastructure Improvemts	15,014	16,861	16,861	15,393	(1,468)	(9%)	(1,468)	(9%)
Department Totals	1,944,623	4,934,852	4,811,535	9,766,197	4,831,345	98%	4,954,662	103%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	348,469	354,753	371,867	437,005	82,252	23%	65,138
Supplies for resale	530,852	620,851	456,715	440,447	(180,404)	(29%)	(16,268)	(4%)
Other supplies, services and charges	167,271	169,546	170,048	211,127	41,581	25%	41,079	24%
Repairs and maintenance	72,204	60,110	65,416	54,049	(6,061)	(10%)	(11,367)	(17%)
Utilities	57,195	39,320	36,770	37,345	(1,975)	(5%)	575	2%
Fuel and lubricants	10,293	12,483	8,425	8,500	(3,983)	(32%)	75	1%
Depreciation	553,591	546,169	575,300	556,115	9,946	2%	(19,185)	(3%)
Miscellaneous	39,522	50,323	45,697	45,920	(4,403)	(9%)	223	0%
Interest	5,023	120,753	120,753	120,753	0	0%	0	0%
Interdepartment charges	83,507	72,849	72,849	78,240	5,391	7%	5,391	7%
Transfers out	76,696	2,887,696	2,887,696	7,776,696	4,889,000	169%	4,889,000	169%
Department Totals	1,944,623	4,934,852	4,811,535	9,766,197	4,831,345	98%	4,954,662	103%

FY17 Expenses By Type



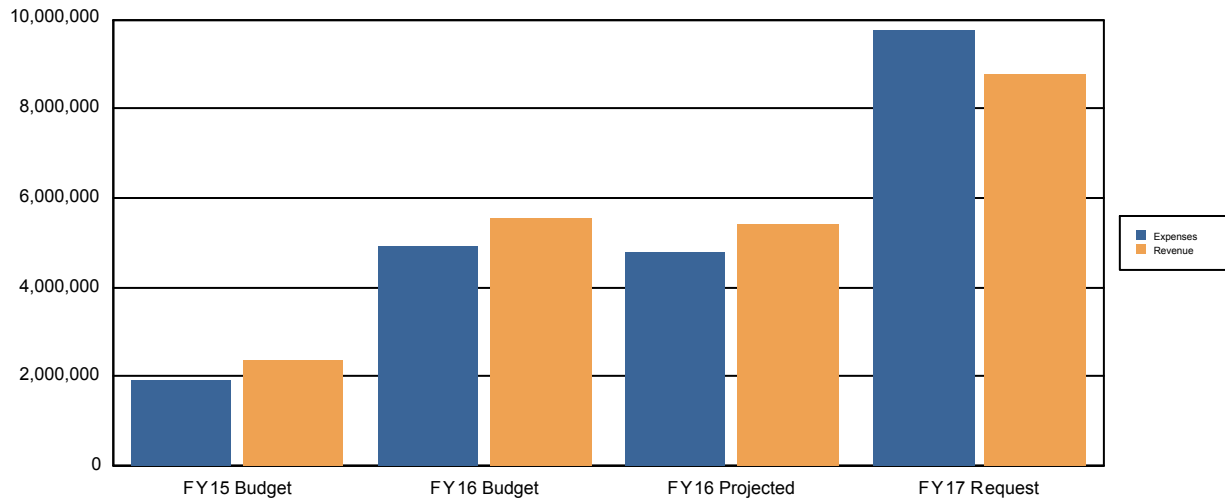
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
411,267	617,979	606,862	(994,884)	(1,612,862)	(261%)	(1,601,745)	(264%)

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Airport Attendant	3.22	3.26	1.26	-2.00
Airport Intern	0.00	0.00	0.20	0.20
Airport Maintenance Technician	1.00	1.00	0.00	-1.00
Airport Manager	1.00	1.00	1.00	0.00
Assistant Airport Manager	0.00	0.00	1.00	1.00
Facilities Maintenance Worker	0.00	0.00	2.00	2.00
Line Attendant	0.00	0.00	2.00	2.00
Line Attendant Supervisor	1.00	1.00	0.00	-1.00
Department Totals	6.22	6.26	7.46	1.20

Total Budget



Solid Waste

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Fines and forfeitures	21,524	7,611	13,000	0	(7,611)	(100%)	(13,000)
Charges for services	2,950,724	2,870,320	1,921,020	0	(2,870,320)	(100%)	(1,921,020)	(100%)
Material and fuel sales	68,102	85,101	39,944	0	(85,101)	(100%)	(39,944)	(100%)
Investment earnings	36,004	28,681	22,184	0	(28,681)	(100%)	(22,184)	(100%)
Other	9,006	322	505,991	677,000	676,678	210,148%	171,009	34%
Department Totals	3,085,360	2,992,035	2,502,139	677,000	(2,315,035)	(77%)	(1,825,139)	(73%)

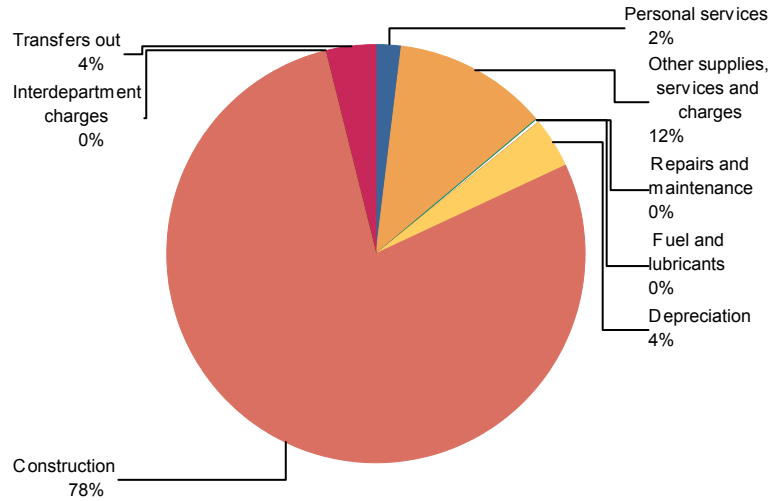
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	460,045	451,428	532,731	129,160	(322,269)	(71%)	(403,571)
Debt & Cash Management	566,912	567,453	530,233	445,018	(122,435)	(22%)	(85,215)	(16%)
Customer Service	71,440	64,931	47,162	0	(64,931)	(100%)	(47,162)	(100%)
Solid Waste Management	851,113	811,759	545,147	0	(811,759)	(100%)	(545,147)	(100%)
Yard Waste	146,068	201,858	103,001	0	(201,858)	(100%)	(103,001)	(100%)
Recycling	118,608	115,091	97,845	0	(115,091)	(100%)	(97,845)	(100%)
Household Hazardous Waste	133,621	112,898	91,673	0	(112,898)	(100%)	(91,673)	(100%)
Environment Montrg & Comp	682,224	758,269	757,837	425,000	(333,269)	(44%)	(332,837)	(44%)
Capital Projects	0	0	0	3,563,163	3,563,163	0%	3,563,163	0%
Department Totals	3,030,031	3,083,688	2,705,630	4,562,341	1,478,652	48%	1,856,710	69%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	898,356	931,472	650,671	94,644	(836,829)	(90%)	(556,028)
Other supplies, services and charges	762,501	1,017,971	1,079,464	533,783	(484,188)	(48%)	(545,681)	(51%)
Repairs and maintenance	198,594	119,791	106,581	11,050	(108,741)	(91%)	(95,531)	(90%)
Utilities	89,424	69,756	34,960	0	(69,756)	(100%)	(34,960)	(100%)
Fuel and lubricants	179,554	211,436	91,128	2,160	(209,276)	(99%)	(88,968)	(98%)
Depreciation	210,433	197,193	197,193	180,455	(16,738)	(8%)	(16,738)	(8%)
Capital outlay	5,900	0	0	0	0	0%	0	0%
Construction	190,592	0	0	3,563,163	3,563,163	0%	3,563,163	0%
Interdepartment charges	208,010	249,401	166,185	2,086	(247,315)	(99%)	(164,099)	(99%)
Transfers out	286,668	286,668	379,448	175,000	(111,668)	(39%)	(204,448)	(54%)
Department Totals	3,030,031	3,083,688	2,705,630	4,562,341	1,478,652	48%	1,856,710	69%

FY17 Expenses By Type



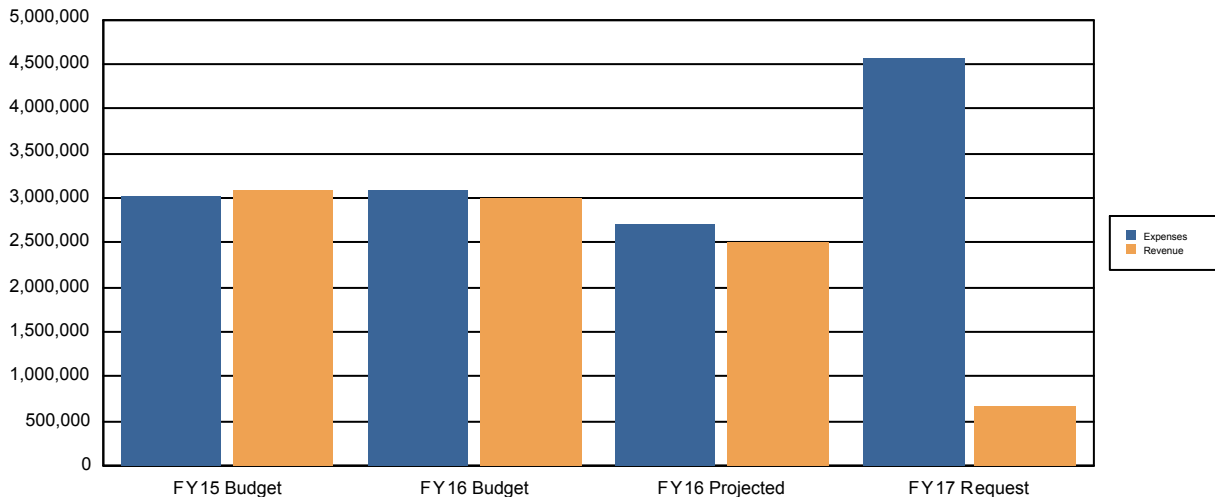
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
55,329	(91,653)	(203,491)	(3,885,341)	(3,793,687)	0%	(3,681,849)	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Environmental Programs Coord.	1.00	0.00	0.00	0.00
Environmental Programs Manager	0.00	1.00	0.00	-1.00
Equipment Operator	6.00	6.00	0.00	-6.00
Maintenance Worker	4.00	4.00	0.00	-4.00
Recycling Center Attendant PTR	0.60	0.60	0.00	-0.60
Scalehouse Attendant PTR	1.20	1.20	0.00	-1.20
Site Supervisor	1.00	1.00	0.00	-1.00
Solid Waste Superintendent	1.00	1.00	1.00	0.00
Department Totals	14.80	14.80	1.00	-13.80

Total Budget



Water

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Fines and forfeitures	268,932	279,470	272,654	274,375	(5,095)	(2%)	1,721	1%
Licenses and permits	28,166	22,000	79,461	80,204	58,204	265%	743	1%
Intergovernmental	1,001,980	0	0	0	0	0%	0	0%
Charges for services	31,039,647	34,032,872	33,318,294	35,753,916	1,721,044	5%	2,435,622	7%
Material and fuel sales	158,632	132,013	134,615	182,412	50,399	38%	47,797	36%
Investment earnings	59,099	55,000	55,000	55,000	0	0%	0	0%
Other	115,461	169,143	249,722	42,350	(126,793)	(75%)	(207,372)	(83%)
Transfers in	536,038	537,321	542,891	546,628	9,307	2%	3,737	1%
Department Totals	33,207,955	35,227,819	34,652,637	36,934,885	1,707,066	5%	2,282,248	7%

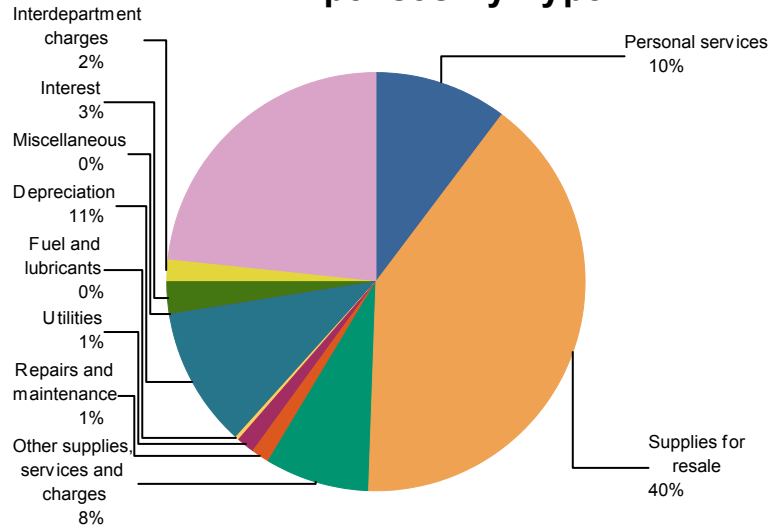
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Operations	5,163,980	5,731,801	5,954,449	5,992,834	261,033	5%	38,385	1%
Customer Service	29,823,265	31,732,715	30,272,134	34,244,751	2,512,036	8%	3,972,616	13%
Department Totals	34,987,246	37,464,516	36,226,583	40,237,585	2,773,069	7%	4,011,001	11%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	3,748,222	4,136,097	3,886,560	4,119,671	(16,427)	0%	233,111	6%
Supplies for resale	14,158,412	15,689,617	15,331,498	16,249,167	559,550	4%	917,669	6%
Other supplies, services and charges	2,430,975	2,733,460	3,038,870	3,212,947	479,488	18%	174,077	6%
Repairs and maintenance	357,595	499,841	481,683	570,152	70,311	14%	88,469	18%
Utilities	571,685	630,600	650,600	594,560	(36,040)	(6%)	(56,040)	(9%)
Fuel and lubricants	95,264	131,443	107,253	71,485	(59,959)	(46%)	(35,769)	(33%)
Depreciation	4,300,307	4,334,600	4,322,040	4,325,000	(9,600)	0%	2,960	0%
Miscellaneous	16,704	21,175	20,571	20,975	(200)	(1%)	404	2%
Interest	119,080	1,002,500	102,325	1,009,500	7,000	1%	907,175	887%
Capital outlay	16,170	95,000	95,000	0	(95,000)	(100%)	(95,000)	(100%)
Construction	(22,762)	0	0	0	0	0%	0	0%
Interdepartment charges	613,251	614,394	614,394	685,193	70,799	12%	70,799	12%
Transfers out	8,582,342	7,575,788	7,575,788	9,378,935	1,803,147	24%	1,803,147	24%
Department Totals	34,987,246	37,464,516	36,226,583	40,237,585	2,773,069	7%	4,011,001	11%

FY17 Expenses By Type



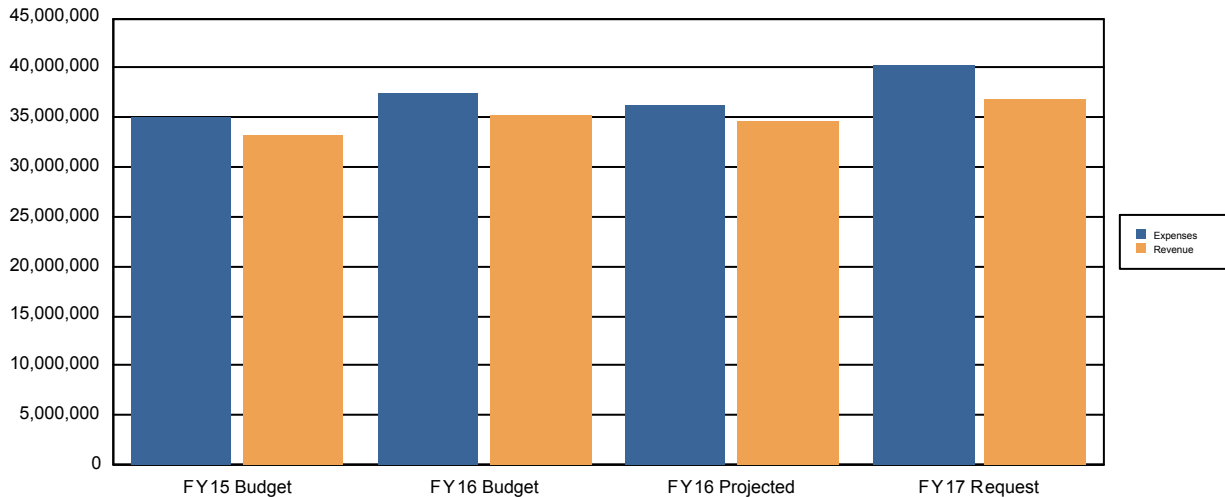
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
(1,779,291)	(2,236,697)	(1,573,946)	(3,302,700)	(1,066,003)	0%	(1,728,753)	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Secretary	1.00	1.00	1.00	0.00
Administrative Supervisor	1.00	1.00	1.00	0.00
Asst. Dir. of Engineering Svcs	1.00	1.00	1.00	0.00
Asst. Dir. of Support Service	1.00	1.00	1.00	0.00
Asst. Director of Operations	1.00	1.00	1.00	0.00
Community Relations Specialist	1.00	1.00	1.00	0.00
Control System Supervisor	0.00	0.00	1.00	1.00
Customer Service Rep.	3.00	3.00	3.00	0.00
Customer Service Supervisor	1.00	1.00	1.00	0.00
Director of Water Utilities	1.00	1.00	1.00	0.00
Equipment Operator Sewer	7.00	9.00	8.00	-1.00
Equipment Operator Water	7.00	5.00	6.00	1.00
Equipment Technician	2.00	2.00	2.00	0.00
Facilities Maintenance Worker	0.00	0.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Supervisor	1.00	1.00	0.00	-1.00
Facilities Technician	2.00	2.00	0.00	-2.00
Fire Hydrant Painter	0.50	0.50	0.50	0.00
Instrumentation & Controls Tec	0.00	0.00	2.00	2.00
Maintenance Worker	11.00	11.00	8.00	-3.00
Meter Service Technician	8.00	8.00	8.00	0.00
Metered Services Specialist	1.00	1.00	1.00	0.00
Metered Services Supervisor	1.00	1.00	1.00	0.00
Secretary	2.00	2.00	2.00	0.00
Utility System Manager	0.00	2.00	2.00	0.00
Utility System Supervisor	0.00	2.00	3.00	1.00
Utility Technician	0.00	0.00	1.00	1.00
Water Operations Manager	1.00	0.00	0.00	0.00
Water Operations Supervisor	3.00	0.00	0.00	0.00
Water Utilities Analyst	1.00	1.00	1.00	0.00
Water Utilities Mgmt Analyst	0.00	1.00	1.00	0.00
Department Totals	59.50	60.50	60.50	0.00

Total Budget



Central Building Services

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Investment earnings	7,110	0	0	0	0%	0	0%	
Other	11,303	0	0	0	0	0%	0	
Interdepartment revenues	992,105	1,334,699	1,334,699	1,485,685	150,986	11%	150,986	
Transfers in	0	368,000	368,000	0	(368,000)	(100%)	(368,000)	
Department Totals	1,010,518	1,702,699	1,702,699	1,485,685	(217,014)	(13%)	(217,014)	

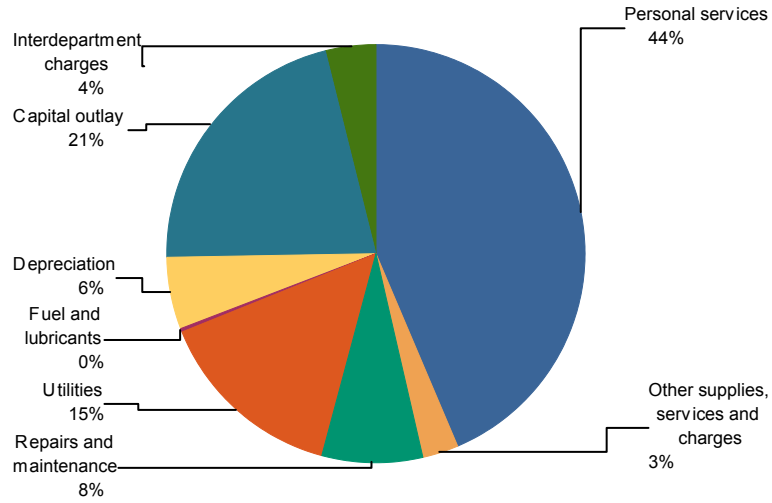
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Facility Services	360,317	356,180	366,986	419,969	63,789	18%	52,983	
Custodial Services	244,405	366,303	366,303	402,527	36,224	10%	36,224	
Project Mgmt Services	91,677	137,778	137,778	100,547	(37,231)	(27%)	(37,231)	
Utilities/General Servcs	150,470	371,291	363,791	389,016	17,725	5%	25,225	
BERP program	193,374	275,000	248,949	263,000	(12,000)	(4%)	14,051	
Capital Project Activity	0	93,000	93,000	93,000	0	0%	0	
Department Totals	1,040,244	1,599,552	1,576,807	1,668,059	68,507	4%	91,252	

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	539,480	712,230	712,397	727,987	15,757	2%	15,590	
Other supplies, services and charges	54,070	46,950	47,183	47,823	873	2%	640	
Repairs and maintenance	83,601	112,868	113,274	129,000	16,132	14%	15,726	
Utilities	229,431	231,578	234,078	245,825	14,247	6%	11,747	
Fuel and lubricants	2,440	3,500	3,500	3,500	0	0%	0	
Depreciation	90,459	85,313	85,313	94,541	9,228	11%	9,228	
Capital outlay	193,374	368,000	341,949	356,000	(12,000)	(3%)	14,051	
Construction	(193,374)	0	0	0	0	0%	0	
Interdepartment charges	40,762	39,113	39,113	63,383	24,270	62%	24,270	
Department Totals	1,040,244	1,599,552	1,576,807	1,668,059	68,507	4%	91,252	

FY17 Expenses By Type



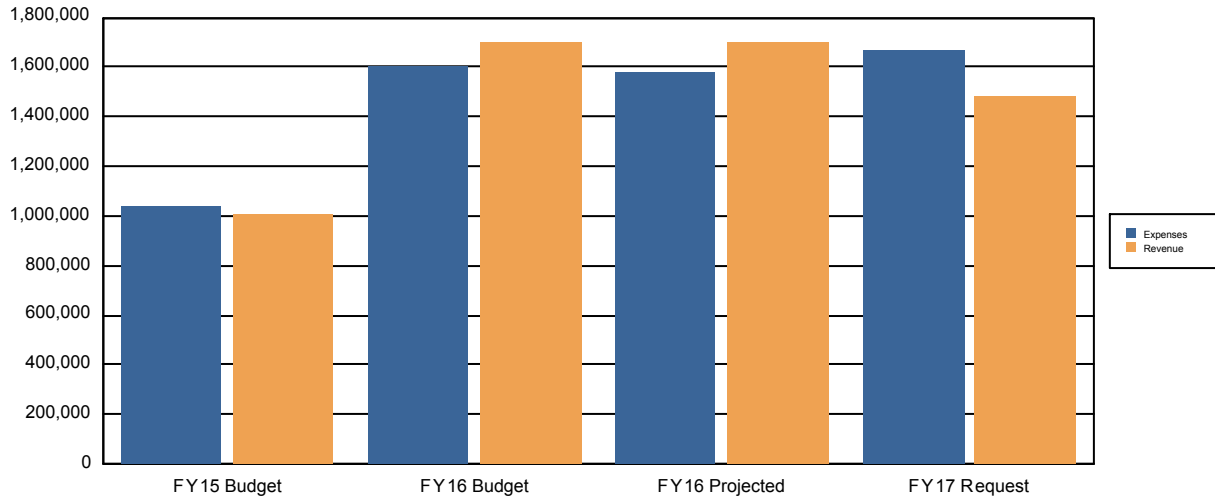
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
(29,726)	103,147	125,892	(182,374)	(285,521)	(277%)	(308,266)	(245%)

Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference FY16
	Budget	Budget	Requested	
Asst. City Mgr, Internal Svcs.	0.12	0.12	0.00	-0.12
Asst. City Mgr., Operations	0.00	0.12	0.12	0.00
Central Building Services Supv	1.00	1.00	1.00	0.00
City Architect	1.00	1.00	1.00	0.00
Custodian	4.50	6.00	7.00	1.00
Facilities Maintenance Worker	1.00	1.50	1.50	0.00
Lead Custodian	1.00	1.00	0.00	-1.00
Department Totals	8.62	10.74	10.62	-0.12

Total Budget



Central Vehicle Maintenance

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Charges for services	2,312	0	0	0	0	0%	0
Investment earnings	9,221	19,000	19,000	10,000	(9,000)	(47%)	(9,000)	(47%)
Other	1,975	750	809	850	100	13%	41	5%
Sale of property	216,470	812,090	544,106	643,321	(168,769)	(21%)	99,215	18%
Interdepartment revenues	2,489,953	2,521,000	2,521,000	2,386,603	(134,398)	(5%)	(134,398)	(5%)
Department Totals	2,719,932	3,352,840	3,084,915	3,040,773	(312,067)	(9%)	(44,142)	(1%)

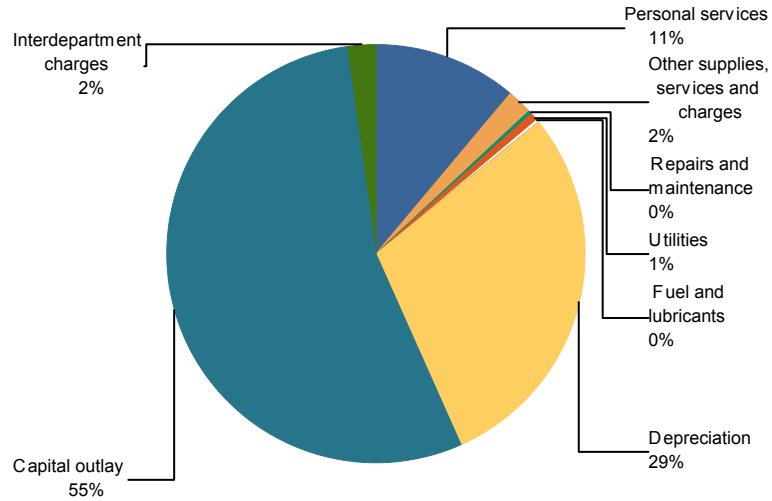
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Department Administration	978,448	939,354	933,236	993,389	54,034	6%	60,153
Expansion	0	95,000	93,132	0	(95,000)	(100%)	(93,132)	(100%)
Vehicle/Equip Replacement	2,483,021	5,194,305	4,376,916	4,750,802	(443,503)	(9%)	373,886	9%
Department Totals	3,461,469	6,228,659	5,403,283	5,744,190	(484,469)	(8%)	340,907	6%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	673,968	637,544	636,583	637,937	393	0%	1,354
Other supplies, services and charges	149,602	126,045	110,030	113,075	(12,970)	(10%)	3,045	3%
Repairs and maintenance	19,080	25,386	24,250	20,035	(5,352)	(21%)	(4,215)	(17%)
Utilities	56,575	37,258	35,373	34,500	(2,758)	(7%)	(873)	(2%)
Fuel and lubricants	2,265	2,500	2,128	2,825	325	13%	697	33%
Depreciation	2,477,628	2,016,577	2,016,577	1,679,169	(337,409)	(17%)	(337,409)	(17%)
Capital outlay	1,432,773	3,266,894	2,461,887	3,132,230	(134,664)	(4%)	670,343	27%
Construction	(1,432,773)	0	0	0	0	0%	0	0%
Interdepartment charges	82,349	112,205	112,205	124,420	12,215	11%	12,215	11%
Transfers out	0	4,250	4,250	0	(4,250)	(100%)	(4,250)	(100%)
Department Totals	3,461,469	6,228,659	5,403,283	5,744,190	(484,469)	(8%)	340,907	6%

FY17 Expenses By Type



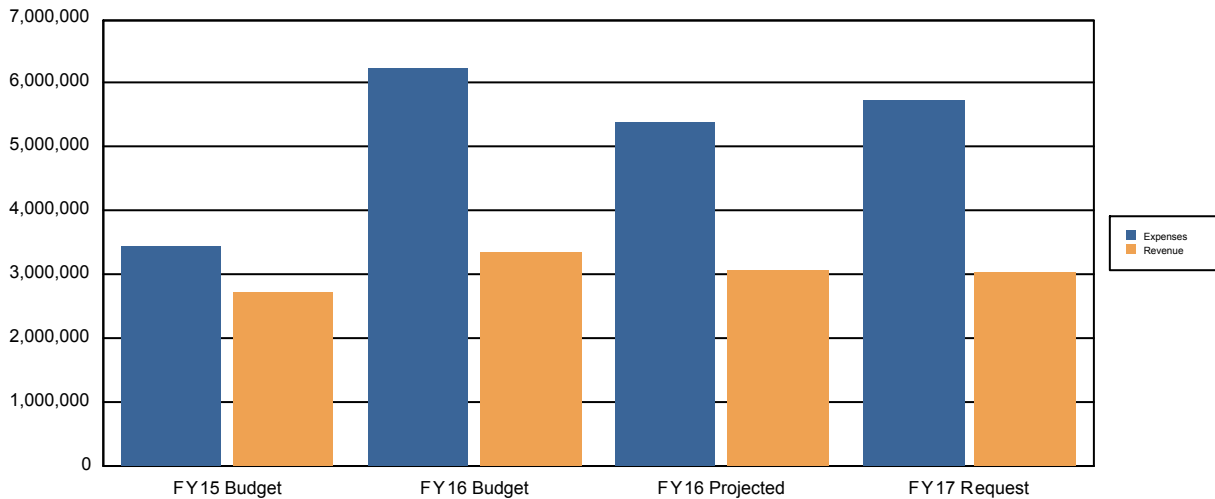
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
(741,537)	(2,875,819)	(2,318,368)	(2,703,417)	172,402	0%	(385,049)	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Assistant	1.00	1.00	1.00	0.00
Asst. City Mgr, Internal Svcs.	0.12	0.12	0.00	-0.12
Asst. City Mgr., Operations	0.00	0.12	0.12	0.00
Fleet Manager	1.00	1.00	1.00	0.00
Maintenance Shop Supervisor	1.00	1.00	1.00	0.00
Mechanic	6.00	6.00	6.00	0.00
Department Totals	9.12	9.24	9.12	-0.12

Total Budget



ITS

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Charges for services	34	0	0	0	0	0%	0
Investment earnings	15,469	0	0	0	0	0%	0	0%
Other	12,086	0	0	0	0	0%	0	0%
Interdepartment revenues	3,195,809	3,303,362	3,303,362	3,635,743	332,381	10%	332,381	10%
Transfers in	198,755	314,403	314,403	249,351	(65,052)	(21%)	(65,052)	(21%)
Department Totals	3,422,153	3,617,765	3,617,765	3,885,094	267,329	7%	267,329	7%

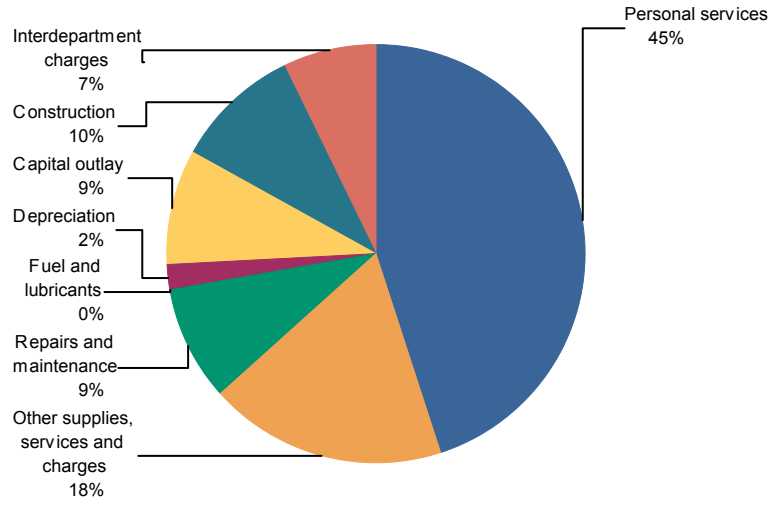
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Information Servs-MIS	2,487,136	2,789,525	2,785,145	3,130,496	340,971	12%	345,351
Equipment & Software Replacmnt	259,176	231,037	231,037	708,183	477,145	207%	477,145	207%
Capital Project Activity	307,825	1,294,159	1,294,159	1,031,548	(262,611)	(20%)	(262,611)	(20%)
Department Totals	3,054,137	4,314,721	4,310,341	4,870,227	555,506	13%	559,886	13%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	1,789,028	1,943,925	1,940,442	2,191,689	247,764	13%	251,247
Other supplies, services and charges	471,541	384,670	382,991	888,937	504,266	131%	505,945	132%
Repairs and maintenance	320,920	410,224	389,294	436,692	26,468	6%	47,398	12%
Fuel and lubricants	138	1,200	1,000	1,000	(200)	(17%)	0	0%
Depreciation	77,381	66,560	88,472	91,500	24,940	37%	3,028	3%
Capital outlay	218,698	1,194,410	1,194,410	429,101	(765,309)	(64%)	(765,309)	(64%)
Construction	(126,160)	(31,061)	(31,061)	484,950	516,010	0%	516,010	0%
Interdepartment charges	302,591	344,792	344,792	346,358	1,566	0%	1,566	0%
Department Totals	3,054,137	4,314,721	4,310,341	4,870,227	555,506	13%	559,886	13%

FY17 Expenses By Type



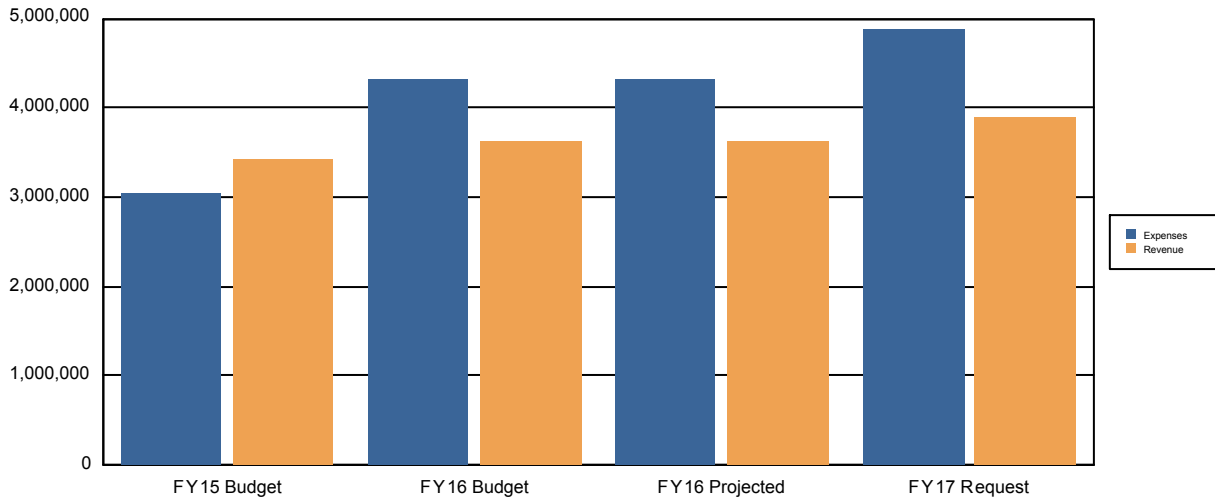
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
368,016	(696,956)	(692,576)	(985,133)	(288,177)	0%	(292,557)	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Assistant	0.00	0.00	1.00	1.00
Applications Administrator	5.00	5.00	5.00	0.00
Applications Analyst	1.00	1.00	1.00	0.00
Asst Director, App Mgmt Svcs	1.00	1.00	1.00	0.00
Asst. City Mgr, Internal Svcs.	0.12	0.12	0.00	-0.12
Audio Visual Evening	0.13	0.14	0.14	0.00
Audio Visual Sys Support PTT	0.00	0.00	0.06	0.06
Chief Technology Officer	1.00	1.00	1.00	0.00
Communications Systems Admin.	1.00	1.00	1.00	0.00
Database Administrator	0.00	0.00	1.00	1.00
Director of Administration	0.00	0.12	0.12	0.00
GIS Coordinator	0.00	0.00	1.00	1.00
GIS Technician	2.00	2.00	1.00	-1.00
IT Inventory & Records Spec.	1.00	1.00	0.00	-1.00
IT Operations Supervisor	0.00	0.00	1.00	1.00
ITS Help Desk Support Spec.	0.88	1.00	1.00	0.00
ITS Intern	0.50	0.00	0.00	0.00
ITS Project Manager	1.00	1.00	1.00	0.00
ITS Support PTT	2.26	1.44	1.44	0.00
ITS Support Services Supvr.	1.00	1.00	1.00	0.00
Manager, Entprs. Tech. Svcs.	1.00	1.00	1.00	0.00
Media Services Supervisor	1.00	0.00	0.00	0.00
Network Administrator	1.00	1.00	1.00	0.00
Senior GIS Analyst	1.00	1.00	0.00	-1.00
Senior GIS Technician	0.00	0.00	1.00	1.00
Senior Network Admin./Supvr.	1.00	1.00	0.00	-1.00
System Support Analyst	1.00	1.00	1.00	0.00
System Support Specialist	0.00	0.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	0.00
Technical Services Specialist	0.00	1.00	1.00	0.00
Web Administrator	0.00	1.00	1.00	0.00
Web Coordinator	1.00	0.00	0.00	0.00
Web Specialist	0.00	0.00	1.00	1.00
Department Totals	25.89	24.83	27.76	2.93

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Parks and Recreation

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Taxes	3,086,277	3,113,519	3,113,519	3,189,191	75,672	2%	75,672	2%
Fines and forfeitures	19,817	22,250	22,250	20,250	(2,000)	(9%)	(2,000)	(9%)
Intergovernmental	75	0	0	0	0	0%	0	0%
Charges for services	40,226	2,500	2,500	2,500	0	0%	0	0%
Investment earnings	10,586	5,000	5,000	5,000	0	0%	0	0%
Other	166,316	126,619	153,719	152,994	26,375	21%	(725)	0%
Transfers in	85,290	96,530	96,530	83,102	(13,428)	(14%)	(13,428)	(14%)
Department Totals	3,408,587	3,366,418	3,393,518	3,453,037	86,619	3%	59,519	2%

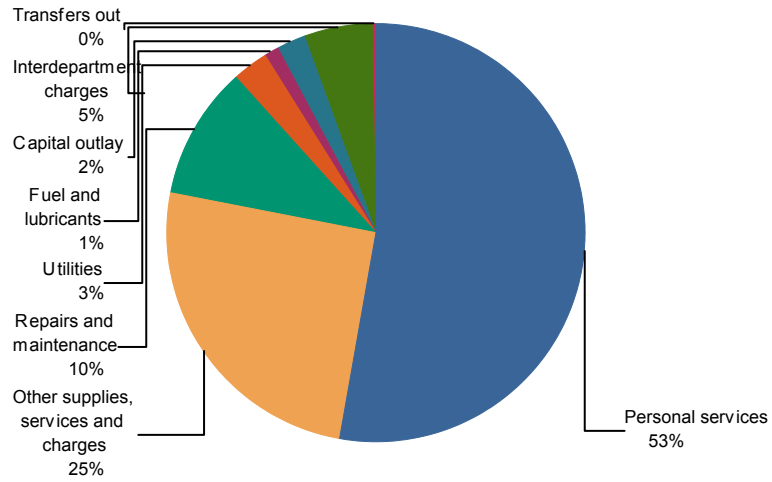
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Department Administration	865,368	906,546	923,738	919,785	13,239	1%	(3,953)	0%
Debt & Cash Management	7,116	0	0	0	0	0%	0	0%
Park Services	1,617,134	1,562,233	1,555,723	1,641,494	79,261	5%	85,770	6%
Grounds Maintenance	19,182	(1)	6	(45)	(45)	0%	(51)	(855%)
Legacy Park	789,640	669,449	672,204	654,872	(14,576)	(2%)	(17,332)	(3%)
Beautification Commission	54,341	68,845	70,720	56,064	(12,782)	(19%)	(14,656)	(21%)
Department Totals	3,352,781	3,207,072	3,222,391	3,272,170	65,098	2%	49,779	2%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	1,843,200	1,752,649	1,804,315	1,794,952	42,303	2%	(9,363)	(1%)
Other supplies, services and charges	883,602	856,625	889,768	854,455	(2,170)	0%	(35,313)	(4%)
Repairs and maintenance	383,342	390,342	344,507	347,026	(43,317)	(11%)	2,518	1%
Utilities	52,430	77,035	68,365	95,750	18,715	24%	27,385	40%
Fuel and lubricants	36,929	44,004	30,019	35,327	(8,677)	(20%)	5,308	18%
Miscellaneous	6,425	1,194	1,194	0	(1,194)	(100%)	(1,194)	(100%)
Capital outlay	107,155	0	0	79,550	79,550	0%	79,550	0%
Construction	(135,900)	(121,360)	(122,360)	(122,353)	(993)	0%	7	0%
Interdepartment charges	150,597	156,367	156,367	174,281	17,914	11%	17,914	11%
Transfers out	25,000	50,216	50,216	13,182	(37,034)	(74%)	(37,034)	(74%)
Department Totals	3,352,781	3,207,072	3,222,391	3,272,170	65,098	2%	49,779	2%

FY17 Expenses By Type



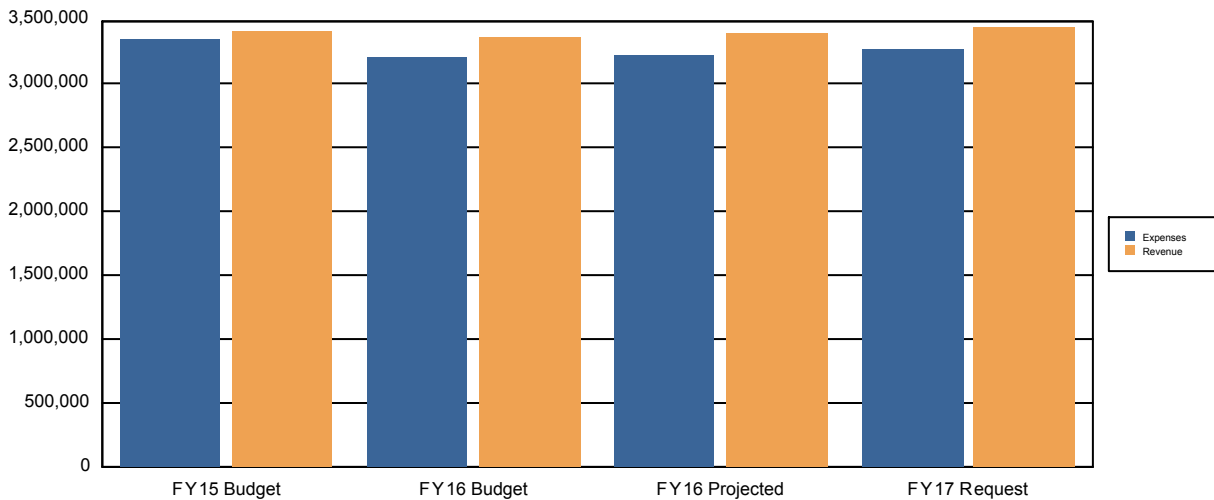
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
55,806	159,346	171,127	180,867	21,521	14%	9,740	6%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Administrative Services Asst.	0.00	1.00	1.00	0.00
Administrative Services Coord.	1.00	1.00	1.00	0.00
Administrative Systems Analyst	1.00	0.00	0.00	0.00
Administrator of Parks & Rec	1.00	1.00	1.00	0.00
Asst. Supt. of Park Constr.	0.00	0.00	1.00	1.00
Asst. Supt., Park Operations	1.00	0.00	0.00	0.00
Asst. Supt., Planning & Dev.	1.00	1.00	0.00	-1.00
Legacy Park Supervisor	0.00	0.00	1.00	1.00
Legacy Park Supervisor II	0.00	1.00	0.00	-1.00
Maintenance Supervisor - Parks	1.00	0.00	0.80	0.80
Maintenance Supvr. II - Parks	0.00	1.70	0.00	-1.70
Maintenance Worker - Parks	1.54	1.85	1.02	-0.84
Marketing Coordinator	0.95	0.95	0.95	0.00
Master Park Specialist	6.00	6.00	6.00	0.00
Park Specialist	0.00	0.00	1.00	1.00
Recreation Intern	0.00	0.12	0.06	-0.06
Senior Park Specialist	1.50	1.30	1.00	-0.30
Service Rep - Parks	0.59	1.00	1.00	0.00
Service Representative	0.07	0.14	0.00	-0.14
Service Representative II	1.00	0.00	0.00	0.00
Site Supervisor	0.00	0.00	1.21	1.21
Skilled Park Specialist	5.00	5.00	4.30	-0.70
Strategic Comm. & Admin. Mgr.	0.00	1.00	1.00	0.00
Superintendent II, Admin.	0.00	1.00	1.00	0.00
Superintendent, Administration	1.00	0.00	0.00	0.00
Supt. of Park Operations	1.00	1.00	0.90	-0.10
Supt. Park Construction	1.00	0.00	0.00	0.00
Supt. Park Planning & Dev.	0.00	0.00	1.00	1.00
Supv of Cemetery & Grds Maint	0.50	0.00	0.00	0.00
Department Totals	26.16	26.06	26.23	0.17

Total Budget



Parks - Aquatics

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Charges for services	506,516	507,535	574,273	555,247	47,712	9%	(19,026)	(3%)
Material and fuel sales	78,961	85,032	84,920	87,748	2,716	3%	2,828	3%
Investment earnings	886	98	594	500	402	410%	(94)	(16%)
Other	402	155	196	50	(105)	(68%)	(146)	(74%)
Transfers in	25,000	0	0	0	0	0%	0	0%
Department Totals	611,766	592,820	659,982	643,545	50,725	9%	(16,438)	(2%)

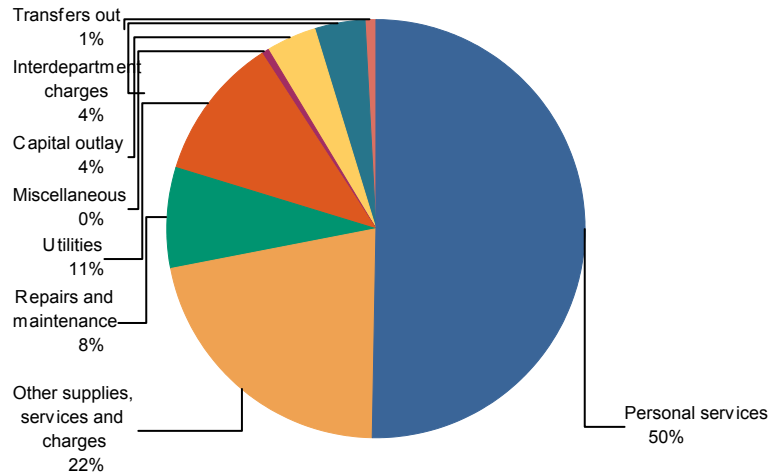
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Aquatics Center	573,770	590,401	632,421	641,685	51,284	9%	9,264	1%
Department Totals	573,770	590,401	632,421	641,685	51,284	9%	9,264	1%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	286,261	334,528	328,327	321,879	(12,649)	(4%)	(6,448)	(2%)
Other supplies, services and charges	124,873	123,151	136,640	139,433	16,283	13%	2,793	2%
Repairs and maintenance	45,886	41,172	70,666	50,313	9,141	22%	(20,353)	(29%)
Utilities	74,243	64,000	69,174	70,890	6,890	11%	1,716	2%
Miscellaneous	520	250	314	3,155	2,905	1,162%	2,841	905%
Capital outlay	16,363	0	0	25,000	25,000	0%	25,000	0%
Interdepartment charges	19,639	21,315	21,315	25,029	3,715	17%	3,715	17%
Transfers out	5,985	5,985	5,985	5,985	0	0%	0	0%
Department Totals	573,770	590,401	632,421	641,685	51,284	9%	9,264	1%

FY17 Expenses By Type



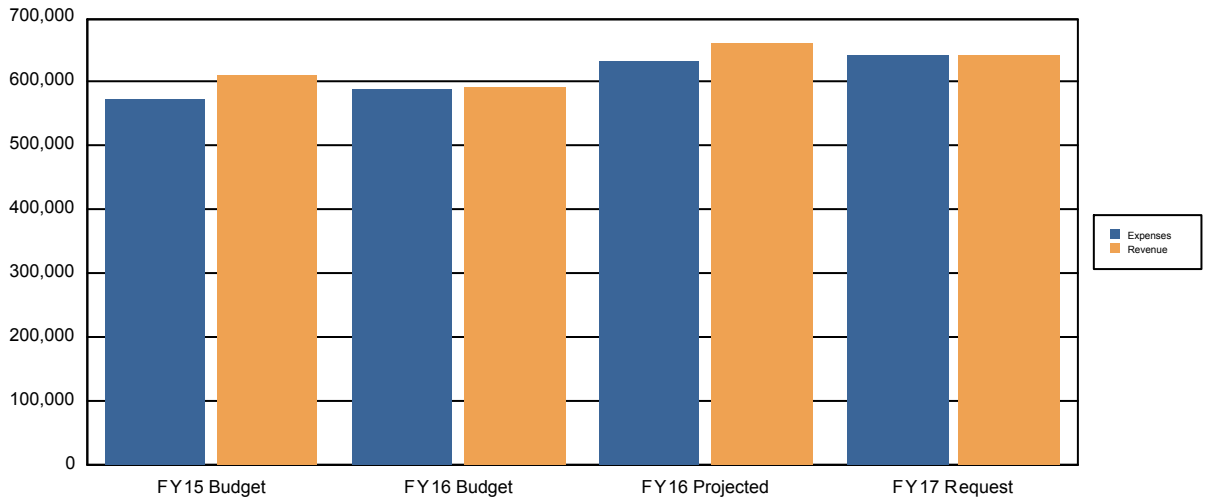
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
37,995	2,419	27,561	1,860	(560)	(23%)	(25,702)	(93%)

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Aquatics Coordinator	0.60	0.60	0.60	0.00
Assistant Administrator	0.05	0.05	0.05	0.00
Assistant Swim Team Coach	0.05	0.04	0.38	0.35
Child Care Attendant	0.05	0.00	0.00	0.00
Concession Attendant	1.53	1.65	1.56	-0.08
Custodian	0.20	0.00	0.00	0.00
Deck Attendant	0.75	0.77	0.75	-0.03
Facility Maint. Specialist	0.00	0.20	0.20	0.00
Facility Supervisor - Parks	0.66	0.38	0.38	0.00
Head Lifeguard	0.54	0.56	0.54	-0.02
Lifeguard	8.52	6.92	6.30	-0.62
Private Swim Instructor	0.08	0.00	0.00	0.00
Service Rep - Parks	1.56	0.00	1.25	1.25
Supt. II, Recreation Services	0.00	0.25	0.25	0.00
Supt. of Recreation Services	0.25	0.00	0.00	0.00
Swim Instructor	1.98	1.81	1.66	-0.15
Swim Lesson Coordinator	0.22	0.12	0.12	-0.01
Swim Team Coach	0.05	0.11	0.04	-0.07
Welcome Desk Concessions	0.00	1.09	0.00	-1.09
Welcome Desk/Concessions Mgr	0.34	0.42	0.40	-0.02
Department Totals	17.44	14.96	14.47	-0.49

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Parks - Cemetery

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Fines and forfeitures	0	0	0	0	0%	0	0%	
Intergovernmental	0	700	700	0	(700)	(100%)	(700)	(100%)
Charges for services	84,008	91,828	91,828	93,250	1,422	2%	1,422	2%
Material and fuel sales	50,152	62,254	62,254	60,000	(2,254)	(4%)	(2,254)	(4%)
Investment earnings	7,044	7,000	7,000	7,000	0	0%	0	0%
Other	(2)	0	0	0	0	0%	0	0%
Sale of property	88,997	101,000	101,000	100,000	(1,000)	(1%)	(1,000)	(1%)
Department Totals	230,200	262,782	262,782	260,250	(2,532)	(1%)	(2,532)	(1%)

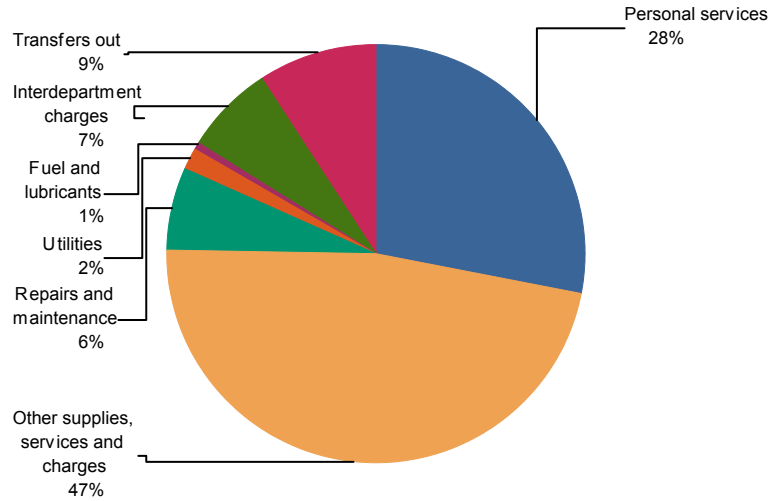
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Cemetery Grounds	202,860	238,698	231,412	231,034	(7,664)	(3%)	(378)	0%
Department Totals	202,860	238,698	231,412	231,034	(7,664)	(3%)	(378)	0%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	49,608	69,335	69,339	64,759	(4,576)	(7%)	(4,580)	(7%)
Other supplies, services and charges	92,494	110,493	108,753	109,092	(1,401)	(1%)	339	0%
Repairs and maintenance	6,418	16,855	12,905	14,630	(2,225)	(13%)	1,725	13%
Utilities	3,793	4,350	3,800	4,350	0	0%	550	14%
Fuel and lubricants	1,026	1,950	900	1,200	(750)	(38%)	300	33%
Miscellaneous	(1)	0	0	0	0	0%	0	0%
Capital outlay	11,773	0	0	0	0	0%	0	0%
Construction	4	0	0	0	0	0%	0	0%
Interdepartment charges	12,781	14,015	14,015	15,968	1,953	14%	1,953	14%
Transfers out	24,964	21,700	21,700	21,035	(665)	(3%)	(665)	(3%)
Department Totals	202,860	238,698	231,412	231,034	(7,664)	(3%)	(378)	0%

FY17 Expenses By Type



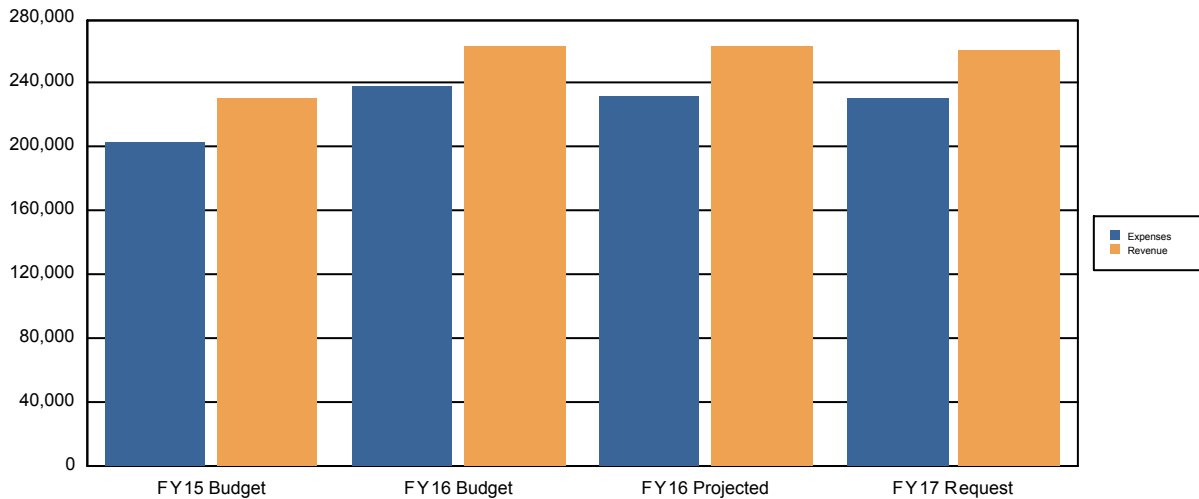
Net Income

	FY15	FY16	FY16	FY17	Difference		Difference	
	Actual	Budget	Projected	Requested	FY16 Budget		FY16 Projected	
					\$	%	\$	%
	27,339	24,084	31,370	29,216	5,132	21%	(2,154)	(7%)

Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference
	Budget	Budget	Requested	FY16
Maintenance Supervisor - Parks	0.00	0.00	0.20	0.20
Maintenance Supvr. II - Parks	0.00	0.30	0.00	-0.30
Senior Park Specialist	0.50	0.70	0.00	-0.70
Skilled Park Specialist	0.00	0.00	0.70	0.70
Supt. of Park Operations	0.00	0.00	0.10	0.10
Supv of Cemetery & Grds Maint	0.50	0.00	0.00	0.00
Department Totals	1.00	1.00	1.00	0.00

Total Budget



Parks - Gamber

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Charges for services	431,033	343,682	340,622	354,909	11,227	3%	14,287	4%
Material and fuel sales	1,195	1,740	1,363	2,040	300	17%	678	50%
Investment earnings	1,813	0	762	0	0	0%	(762)	(100%)
Other	1,747	750	511	744	(6)	(1%)	233	46%
Transfers in	175,000	175,000	175,000	175,000	0	0%	0	0%
Department Totals	610,788	521,172	518,258	532,693	11,521	2%	14,435	3%

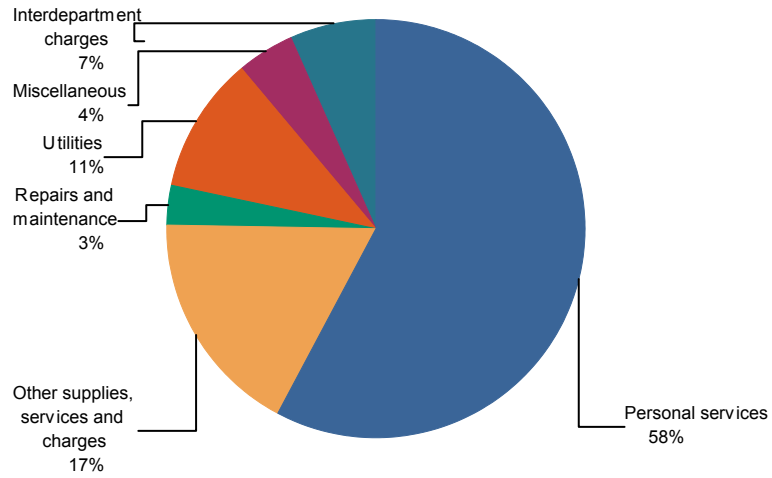
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Senior Center Activites	497,269	458,725	453,630	474,121	15,396	3%	20,492	5%
Senior Meal Program	610	0	0	0	0	0%	0	0%
Instructional/Adult	98,434	0	0	0	0	0%	0	0%
Department Totals	596,313	458,725	453,630	474,121	15,396	3%	20,492	5%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	294,510	266,942	268,385	274,566	7,623	3%	6,181	2%
Other supplies, services and charges	107,356	72,643	74,929	82,071	9,428	13%	7,143	10%
Repairs and maintenance	14,900	22,950	18,616	14,900	(8,050)	(35%)	(3,716)	(20%)
Utilities	74,706	50,026	45,870	50,190	164	0%	4,320	9%
Miscellaneous	22,736	19,801	19,468	21,039	1,238	6%	1,571	8%
Capital outlay	58,767	0	0	0	0	0%	0	0%
Interdepartment charges	23,338	26,362	26,362	31,355	4,993	19%	4,993	19%
Department Totals	596,313	458,725	453,630	474,121	15,396	3%	20,492	5%

FY17 Expenses By Type



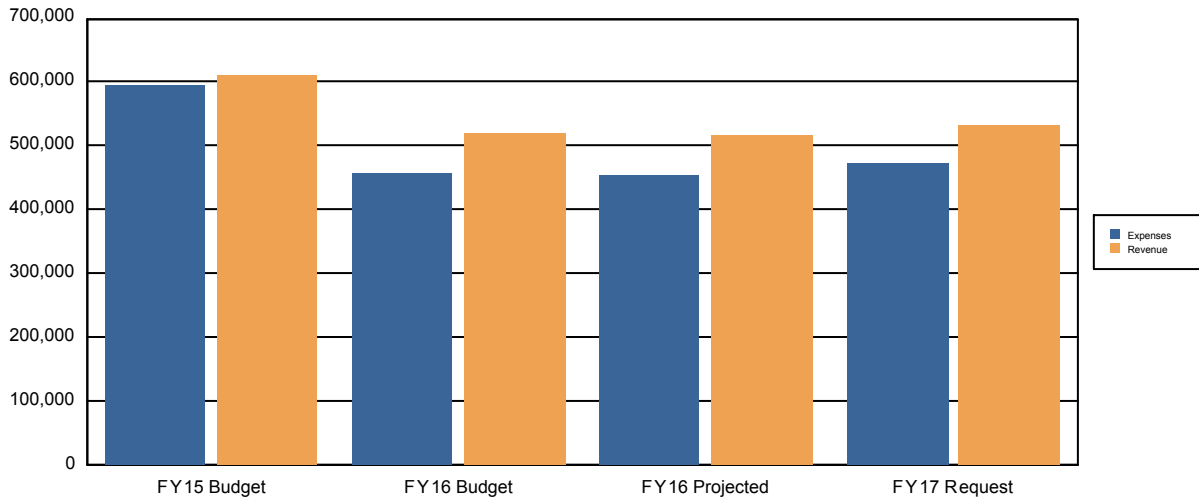
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
14,475	62,447	64,628	58,572	(3,875)	(6%)	(6,057)	(9%)

Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference FY16
	Budget	Budget	Requested	
Assistant Administrator	0.20	0.10	0.10	0.00
Concession Attendant	0.13	0.00	0.00	0.00
Custodian	1.00	0.00	0.00	0.00
Custodian - Parks	1.01	0.99	1.01	0.02
Dance Instructor	0.03	0.03	0.06	0.02
Facility Maint. Specialist	0.00	1.00	1.00	0.00
Facility Supervisor - Parks	1.56	0.00	2.89	2.89
Fitness Instructor	0.75	0.88	0.89	0.02
Gamber Center Manager	1.00	1.00	1.00	0.00
Kickball Official	0.04	0.00	0.00	0.00
Kitchen Assistant	0.04	0.01	0.00	-0.01
Personal Trainer - Parks	0.01	0.01	0.00	-0.01
Recreation Supervisor II	1.00	0.00	0.00	0.00
Service Rep - Parks	2.00	1.99	0.86	-1.13
Site Supervisor	0.52	1.88	0.00	-1.88
Site Supvr. Itty Bitty-Parks	0.12	0.00	0.00	0.00
Supt. of Recreation Services	0.00	0.05	0.05	0.00
Department Totals	9.41	7.95	7.86	-0.09

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Parks - Harris

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Charges for services	1,038,508	1,182,382	1,189,940	1,296,575	114,193	10%	106,635
Material and fuel sales	7,400	19,025	12,800	24,700	5,675	30%	11,900	93%
Investment earnings	874	0	0	0	0	0%	0	0%
Other	80,667	198,943	160,175	176,146	(22,797)	(11%)	15,971	10%
Transfers in	58,186	91,909	92,031	67,655	(24,254)	(26%)	(24,376)	(26%)
Department Totals	1,185,635	1,492,259	1,454,946	1,565,076	72,817	5%	110,130	8%

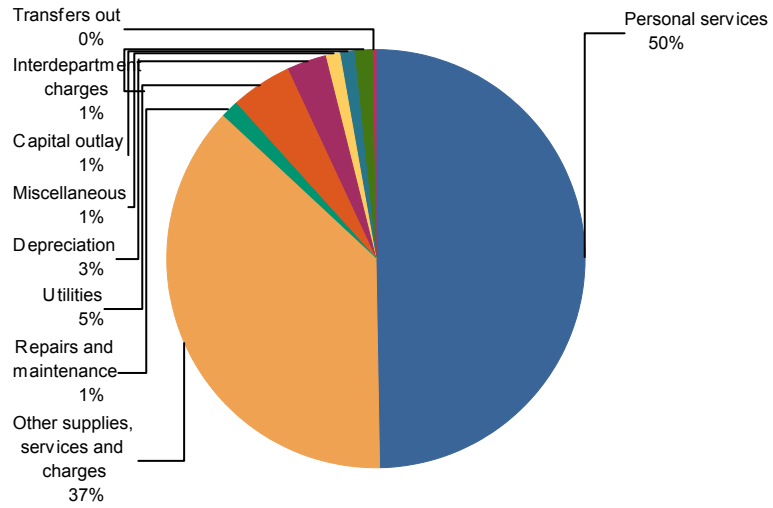
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Camp Summit	465,624	535,120	542,558	538,657	3,536	1%	(3,901)
Recreation	302,659	462,130	403,870	311,782	(150,349)	(33%)	(92,088)	(23%)
Instructional/Youth	24,892	23,706	22,973	19,944	(3,762)	(16%)	(3,030)	(13%)
Instructional/Adult	19,464	128,859	115,613	137,056	8,197	6%	21,443	19%
Athletics	167,405	168,505	168,241	178,104	9,599	6%	9,863	6%
Special Events	77,866	136,521	170,556	80,250	(56,271)	(41%)	(90,307)	(53%)
Arts Council	59,346	77,519	77,640	67,626	(9,893)	(13%)	(10,014)	(13%)
Bailey Farm Park	1,851	44,438	34,668	36,215	(8,224)	(19%)	1,547	4%
Amphitheater	0	0	0	111,084	111,084	0%	111,084	0%
Department Totals	1,119,108	1,576,799	1,536,118	1,480,717	(96,082)	(6%)	(55,402)	(4%)

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
	Personal services	624,676	717,742	721,490	736,845	19,103	3%	15,355
Other supplies, services and charges	351,377	503,983	533,873	550,547	46,564	9%	16,673	3%
Repairs and maintenance	22,155	14,150	16,245	18,715	4,565	32%	2,470	15%
Utilities	53,055	71,383	69,656	73,256	1,873	3%	3,600	5%
Depreciation	46,147	42,986	45,396	45,396	2,410	6%	0	0%
Miscellaneous	5,179	15,925	16,004	16,586	661	4%	582	4%
Capital outlay	48,310	192,175	115,000	14,000	(178,175)	(93%)	(101,000)	(88%)
Construction	(48,310)	0	0	0	0	0%	0	0%
Interdepartment charges	16,519	18,455	18,455	21,874	3,419	19%	3,419	19%
Transfers out	0	0	0	3,498	3,498	0%	3,498	0%
Department Totals	1,119,108	1,576,799	1,536,118	1,480,717	(96,082)	(6%)	(55,402)	(4%)

FY17 Expenses By Type



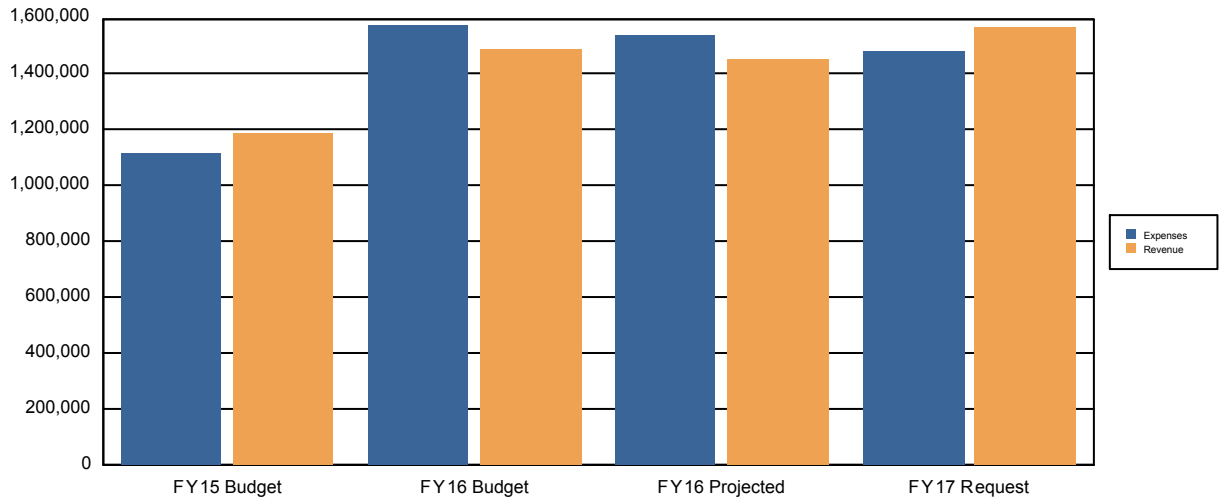
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
66,527	(84,540)	(81,173)	84,359	168,899	0%	165,532	0%

Full Time Equivalents (FTE)

Job Titles	FY15	FY16	FY17	Difference
	Budget	Budget	Requested	
Assistant Administrator	0.60	0.65	0.65	0.00
Asst. Recreation Supervisor	0.00	0.00	1.00	1.00
Asst. Supt., Recreation Svcs.	1.00	0.00	0.00	0.00
Athletic Camp Instructor I	0.03	0.00	0.00	0.00
Basketball Referee I	0.00	0.05	0.00	-0.05
Basketball Referee IV	0.07	0.00	0.13	0.13
Camp Assistant Manager	0.75	0.78	0.78	0.00
Camp Counselor	12.14	13.15	11.44	-1.71
Camp Manager	0.75	0.91	0.78	-0.14
Camp Service Rep	0.59	0.62	0.00	-0.62
Camp Support Counselor	1.01	0.00	1.35	1.35
Community Center Manager II	0.00	0.05	0.05	0.00
Custodian	0.80	0.00	0.00	0.00
Custodian - Parks	0.46	0.46	0.00	-0.46
Dodgeball Official	0.03	0.00	0.00	0.00
Event Staff	0.03	0.19	0.15	-0.04
Event Staff - Bailey Park	0.00	0.00	0.08	0.08
Facility Maint. Specialist	0.00	0.80	0.80	0.00
Facility Supervisor - Parks	0.87	1.02	1.09	0.07
Instructor-Itty Bitty	0.00	0.06	0.03	-0.02
Kickball Official	0.00	0.38	0.06	-0.32
Marketing Coordinator	0.05	0.05	0.05	0.00
Recreation Intern	0.00	0.00	0.23	0.23
Recreation Supervisor I	1.00	1.00	0.00	-1.00
Recreation Supervisor II	0.00	2.00	2.00	0.00
Recreation Supervisor III	1.00	0.00	0.00	0.00
School Break Camp Counselor	0.34	0.00	0.24	0.24
Scorekeeper	0.19	0.00	0.15	0.15
Scorekeeper - Basketball	0.00	0.12	0.00	-0.12
Service Rep - Parks	0.37	0.47	1.02	0.55
Site Supervisor	0.00	0.00	0.64	0.64
Site Supvr. Itty Bitty-Parks	0.03	0.12	0.10	-0.02
Soccer Referee I	0.00	0.26	0.06	-0.20
Soccer Referee III	0.06	0.00	0.05	0.05
Supt. of Recreation Services	0.00	0.95	0.95	0.00
Volleyball Official	0.00	0.08	0.42	0.35
Volleyball Official II	0.53	0.00	0.00	0.00
Youth Instructor	0.09	0.06	0.05	0.00
Department Totals	22.77	24.23	24.34	0.12

Total Budget



Report data refreshed 4/18/2016 6:39:53AM

Parks - Legacy

FY17 Budget Summary

Revenues

Revenues	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Charges for services	1,879,999	1,891,023	1,895,896	1,926,773	35,750	2%	30,877	2%
Material and fuel sales	2,638	4,391	4,172	4,192	(200)	(5%)	20	0%
Investment earnings	4,242	400	400	400	0	0%	0	0%
Other	15,850	15,025	15,024	15,024	(1)	0%	0	0%
Transfers in	24,000	24,000	24,000	27,498	3,498	15%	3,498	15%
Department Totals	1,926,729	1,934,839	1,939,492	1,973,887	39,048	2%	34,395	2%

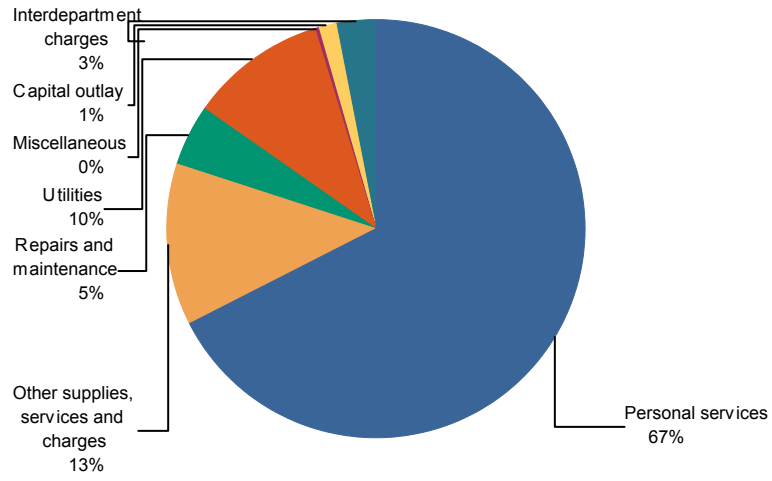
Expenses by Program and Services

Programs and Services	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Community Center Activiti	1,825,586	1,697,158	1,695,842	1,726,877	29,720	2%	31,035	2%
Special Events	1,115	226	226	0	(226)	(100%)	(226)	(100%)
RevUP	93,846	112,371	82,178	85,653	(26,718)	(24%)	3,475	4%
Department Totals	1,920,547	1,809,755	1,778,246	1,812,530	2,775	0%	34,284	2%

Expenses by Type

Expense Category	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
					\$	%	\$	%
Personal services	1,097,876	1,222,673	1,196,187	1,220,965	(1,707)	0%	24,779	2%
Other supplies, services and charges	188,581	225,695	225,150	229,471	3,775	2%	4,321	2%
Repairs and maintenance	101,530	80,360	81,252	86,742	6,382	8%	5,490	7%
Utilities	180,341	186,525	180,833	187,382	857	0%	6,549	4%
Miscellaneous	1,248	6,434	6,716	6,509	75	1%	(207)	(3%)
Capital outlay	308,461	39,826	39,867	24,000	(15,826)	(40%)	(15,867)	(40%)
Interdepartment charges	42,510	48,242	48,242	57,462	9,220	19%	9,220	19%
Department Totals	1,920,547	1,809,755	1,778,246	1,812,530	2,775	0%	34,284	2%

FY17 Expenses By Type



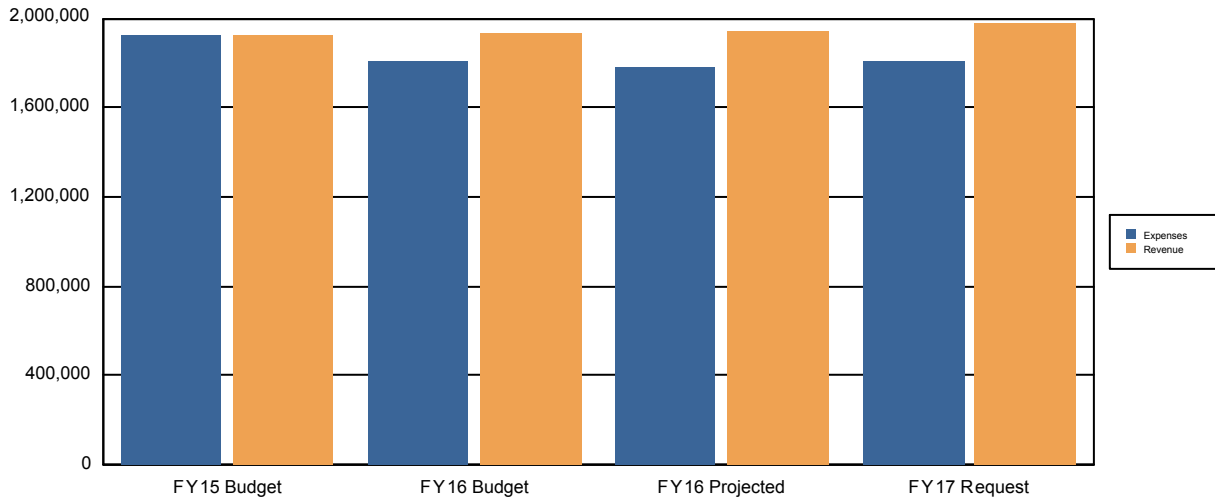
Net Income

FY15 Actual	FY16 Budget	FY16 Projected	FY17 Requested	Difference FY16 Budget		Difference FY16 Projected	
				\$	%	\$	%
6,182	125,084	161,246	161,356	36,272	29%	111	0%

Full Time Equivalents (FTE)

Job Titles	FY15 Budget	FY16 Budget	FY17 Requested	Difference FY16
Aquatics Coordinator	0.40	0.40	0.40	0.00
Assistant Administrator	0.15	0.20	0.20	0.00
Child Care Attendant	3.42	3.17	2.92	-0.24
Community Center Manager II	1.00	0.95	0.95	0.00
Custodian	1.00	1.00	0.00	-1.00
Custodian - Parks	2.26	2.58	2.33	-0.25
Event Staff	0.11	0.00	0.00	0.00
Facility Maint. Specialist	0.00	0.00	1.00	1.00
Facility Supervisor - Parks	2.07	0.13	2.03	1.89
Fitness Instructor	2.83	3.05	3.02	-0.03
Fitness Specialist	0.00	0.69	0.00	-0.69
Floor Trainer	0.23	0.25	0.06	-0.19
Gym/Weight Room Attendant	2.54	3.00	3.18	0.18
Head Lifeguard	2.19	1.60	1.94	0.34
HEED Instructor	0.43	0.00	0.00	0.00
Lifeguard	6.28	6.25	5.96	-0.29
LPCC Assistant Manager	0.00	1.00	1.00	0.00
Maintenance Supervisor - Parks	1.00	1.00	1.00	0.00
Personal Trainer - Parks	0.46	0.51	0.56	0.05
Private Swim Instructor	0.12	0.00	0.14	0.14
Recreation Supervisor I	1.00	0.00	2.00	2.00
Recreation Supervisor II	1.00	1.00	0.00	-1.00
RevUp Exercise Specialist	0.92	0.55	0.38	-0.17
Service Rep - Parks	3.91	4.41	4.42	0.01
Service Representative	0.14	0.00	0.00	0.00
Service Representative I	2.00	2.00	2.00	0.00
Site Supervisor	0.00	1.92	0.00	-1.92
Supt. II, Recreation Services	0.00	0.75	0.75	0.00
Supt. of Recreation Services	0.75	0.00	0.00	0.00
Swim Instructor	0.91	0.85	0.69	-0.17
Swim Lesson Coordinator	0.06	0.06	0.06	0.01
Department Totals	37.16	37.32	36.99	-0.33

Total Budget



General Fund: 5-Year Revenue/Expense Model

FY17 Moderate Revenue Growth

FY17 Revenue Assumptions: 2.5% sales tax growth from FY16 Proj; 2% decrease in Franchise Tax

FY17 Expenditure Assumptions: 6% increase for Health Insurance, 2% merit increase

	FY14 Actual	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Request	FY18 Projected	FY19 Projected	FY20 Projected	FY21 Projected	FY22 Projected
Revenues:										
Property Tax	18,111,943	18,709,442	18,770,513	18,982,478	19,341,788	19,823,291	20,333,456	20,447,155	20,560,854	20,875,125
Sales Tax	14,149,200	14,840,058	15,354,713	15,461,316	15,846,744	16,515,146	17,010,601	17,010,601	17,010,601	17,520,919
Summit Fair Sales Tax	-	-	-	-	-	-	-	-	-	-
EATS	(565,063)	(694,189)	(664,011)	(667,404)	(710,386)	(731,698)	(753,649)	(753,649)	(753,649)	(776,258)
Summit Fair EATS	-	-	-	-	-	-	-	-	-	-
Franchise Tax	14,083,783	13,870,764	13,640,847	13,426,414	13,524,887	13,660,136	13,796,737	13,796,737	13,796,737	13,834,705
Motor Vehicle Tax	3,397,313	3,514,204	3,397,624	3,562,099	3,364,508	3,381,331	3,398,237	3,398,237	3,398,237	3,415,228
Other Taxes	351,126	342,354	331,239	325,438	332,640	332,640	332,640	332,640	332,640	332,640
Fines and forfeitures	1,323,205	1,583,793	1,532,144	1,521,137	1,412,986	1,420,051	1,427,151	1,427,151	1,427,151	1,434,287
Licenses and permits	1,757,827	2,226,752	1,655,673	1,662,398	1,786,379	1,831,038	1,876,814	1,876,814	1,876,814	1,923,735
Intergovernmental	791,849	443,278	979,021	680,390	826,253	826,253	826,253	826,253	826,253	826,253
Charges for services	3,648,302	3,935,146	3,566,230	3,617,306	5,271,476	5,429,620	5,592,509	5,592,509	5,592,509	5,760,284
Investment Earnings	68,363	74,971	-	50,000	64,103	64,584	65,068	65,068	65,068	65,556
Other	1,775,778	1,696,855	1,557,065	1,521,065	1,494,400	1,531,760	1,570,054	1,570,054	1,570,054	1,609,305
Transfers in	1,054,720	1,030,008	1,066,302	975,746	954,515	978,378	1,002,837	1,002,837	1,002,837	1,027,908
-	-	-	-	-	-	-	-	-	-	-
Total operating revenues	59,948,346	61,573,436	61,187,360	61,118,383	63,510,293	65,062,530	66,478,709	66,592,408	66,706,107	67,849,687
Percent Change	3.46%	6.17%	2.07%	-0.12%	3.80%	2.44%	2.18%	0.17%	0.34%	2.06%
Salaries/Total Revenues	69.28%	68.73%	69.25%	68.97%	68.21%	69.69%	71.16%	72.40%	73.64%	72.69%
Expenditures:										
Salaries	29,513,992	29,975,305	\$ 30,629,625	\$ 29,897,787	\$ 31,652,474	\$ 33,302,372	\$ 34,818,420	\$ 35,668,420	\$ 36,518,420	\$ 36,364,788
Vacancy (2.7%)			\$ (800,000)		\$ (800,000)	\$ (850,000)	\$ (850,000)	\$ (849,999)	\$ (849,999)	\$ (850,000)
Benefits calc on Salary	6,576,750	6,346,715	5,770,737	5,582,428	5,754,344	5,811,887	5,870,006	5,928,706	5,987,993	5,928,706
Health/Dental	4,894,755	5,087,053	5,831,612	5,736,765	5,754,509	6,099,780	6,465,766	6,465,766	6,465,766	6,853,712
Other Benefits	544,844	908,680	940,310	936,123	961,110	980,332	999,939	999,939	999,939	1,019,938
Supplies for Resale	134,503	154,795	141,000	201,000	235,000	235,000	235,000	235,000	235,000	235,000
Other Supplies, Service, & Charges	6,631,325	6,753,244	8,237,357	8,529,276	9,478,983	9,573,773	9,669,511	9,669,511	9,669,511	9,766,206
Repairs and Maintenance	1,375,819	1,258,014	1,383,654	1,338,015	1,398,571	1,412,557	1,426,682	1,426,682	1,426,682	1,440,949
Utilities	1,606,761	1,677,993	1,707,842	1,708,022	1,738,634	1,756,020	1,773,581	1,773,581	1,773,581	1,791,316
Fuel & Lubricants	731,093	511,845	696,139	553,120	564,153	569,795	575,492	575,492	575,492	581,247
Miscellaneous & Interest	56,638	50,906	148,390	119,818	341,790	345,208	348,660	348,660	348,660	352,147
Capital outlay	461									
Interdepartmental Charges	4,984,813	5,413,811	5,479,126	5,479,125	5,899,392	6,017,380	6,137,727	6,137,727	6,137,727	6,260,482
Transfers out	1,475,167	655,336	1,020,014	1,020,014	363,215	701,637	373,864	39,074	39,074	377,602
Solid Waste Employee Transition				55,000	166,849					
-	-	-	-	-	-	-	-	-	-	-
Balance Budget: Exp			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total operating expenditures	58,526,921	58,793,697	61,185,806	61,156,493	63,509,024	65,955,741	67,844,648	68,418,559	69,327,846	70,122,094
Percent Change	1.27%	-1.59%	4.54%	-0.05%	3.80%	3.85%	2.86%	0.85%	2.19%	3.36%
Net Operating Rev - Exp	\$ 1,421,425	\$ 2,779,739	\$ 1,554	\$ (38,110)	\$ 1,269	\$ (893,211)	\$ (1,365,939)	\$ (1,826,151)	\$ (2,621,739)	\$ (2,272,407)

General Fund: 5-Year Revenue/Expense Model

FY17 Moderate Revenue Growth

FY17 Revenue Assumptions: 2.5% sales tax growth from FY16 Proj; 2% decrease in Franchise Tax

FY17 Expenditure Assumptions: 6% increase for Health Insurance, 2% merit increase

	FY14 Actual	FY15 Actual	FY16 Budget	FY16 Projected	FY17 Request	FY18 Projected	FY19 Projected	FY20 Projected	FY21 Projected	FY22 Projected
One-Time:										
Revenues	1,000,000									
Expenditures	0									
Retirement Maximization Prgm		(475,865)								
Sale of City Owned Property		307,463								
EMS Ambulance Expansion					(675,000)					
ITS Software Projects					(204,995)					
Environmental Outreach					(8,000)					
Use Tax			-			300,000	300,000	300,000	300,000	300,000
Rev - Exp (after one-time)	\$ 2,421,425	\$ 2,611,337	\$ 1,554	\$ (38,110)	\$ (886,726)	\$ (593,211)	\$ (1,065,939)	\$ (1,526,151)	\$ (2,321,739)	\$ (1,972,407)
Revenues (with one-time)	\$ 60,948,346	\$ 61,573,436	\$ 61,187,360	\$ 61,118,383	\$ 63,510,293	\$ 65,362,530	\$ 66,778,709	\$ 66,892,408	\$ 67,006,107	\$ 68,149,687
Exp (with one-time)	\$ 58,526,921	\$ 58,962,099	\$ 61,185,806	\$ 61,156,493	\$ 64,397,019	\$ 66,255,741	\$ 68,144,648	\$ 68,718,559	\$ 69,627,846	\$ 70,422,094
Net change in fund balance including one-time										
Fund balance—beg.	\$ 14,816,021	\$ 17,237,446	\$ 19,848,783	\$ 19,848,783	\$ 19,810,673	\$ 18,923,947	\$ 18,330,736	\$ 17,264,797	\$ 17,264,797	\$ 17,264,797
Fund balance—end.	\$ 17,237,446	\$ 19,848,783	\$ 19,850,337	\$ 19,810,673	\$ 18,923,947	\$ 18,330,736	\$ 17,264,797	\$ 15,738,646	\$ 14,943,058	\$ 15,292,391
Ending fund balance as a % of expenditures (exc one-time)	29.45%	33.76%	32.44%	32.39%	29.80%	27.79%	25.45%	23.00%	21.55%	21.81%