



# LEE'S SUMMIT – PUBLIC WORKS COMMITTEE CONTRACTED RESIDENTIAL HAULING DISCUSSION **SOLID WASTE PRIORITY GOAL**

October 13, 2025

# Agenda

- Where are we in the process?
  - Engagement Summary
- RFP Discussion
- What is next?
  - Execute the Plan (In Process)...Finish PWC RFP for recommendation to CC
  - Issue and Award RFP
  - Public Education and Startup



**LEE'S SUMMIT  
CITY COUNCIL **SOLID WASTE** PRIORITY GOAL**

# CITY COUNCIL PRIORITY GOAL – SOLID WASTE ENGAGEMENT

- Ignite! Strategic Plan
- City Council Retreat – Priority Goals
- City Council Work Sessions–Solid Waste
  - 2-Year Notice
  - Engagement Plan
  - Public Works Committee



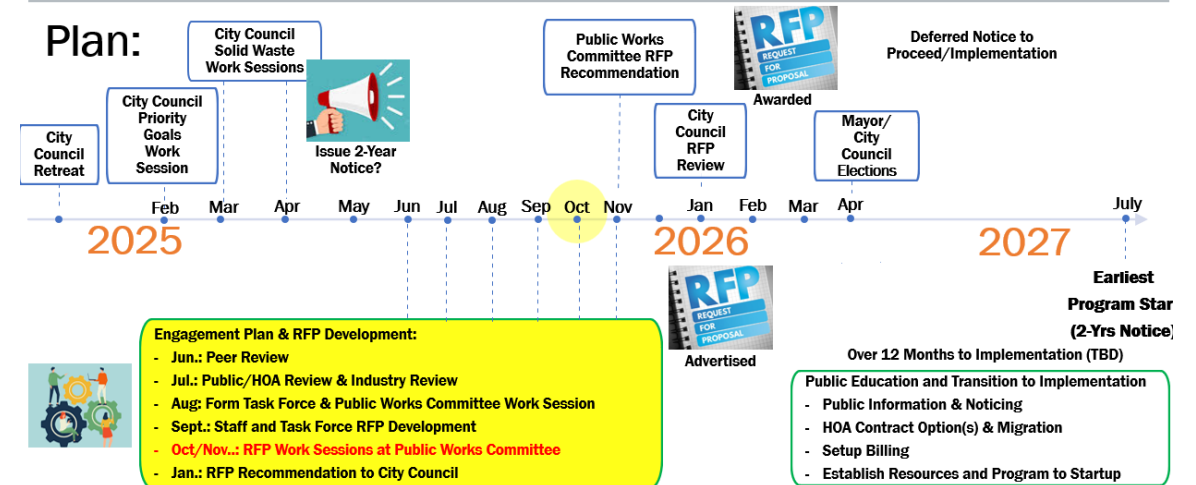
## Ignite! Strategic Plan

“Critical Success Factor: City Services and Infrastructure  
Objective 2. Ensure City services support quality of life.  
Strategy 1. Focus on maintenance & improvement of existing infrastructure  
Action 4. Evaluate solid waste management services.”

## Solid Waste Priority Goal – Engagement Plan

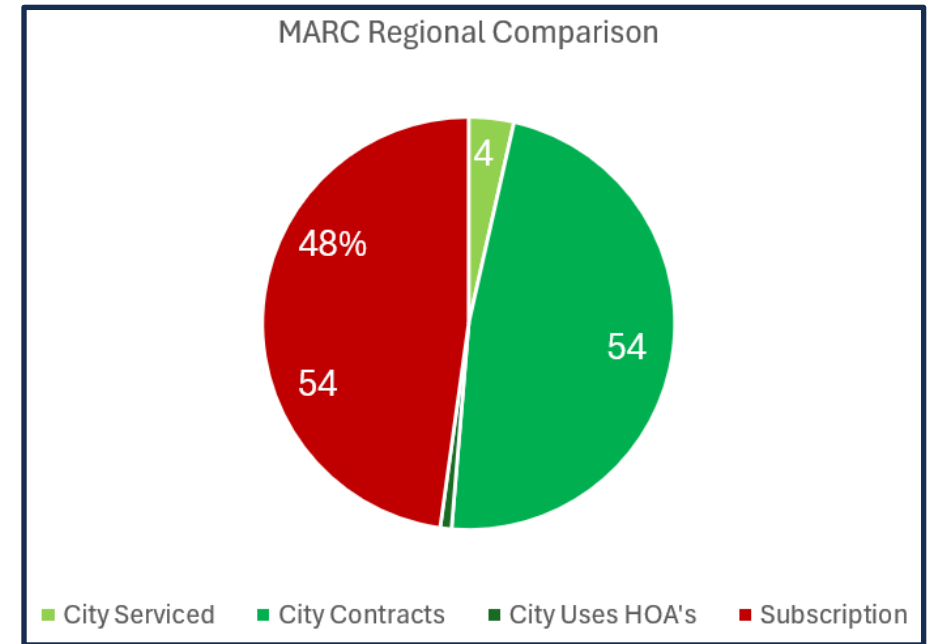
### TIMELINE

Plan:



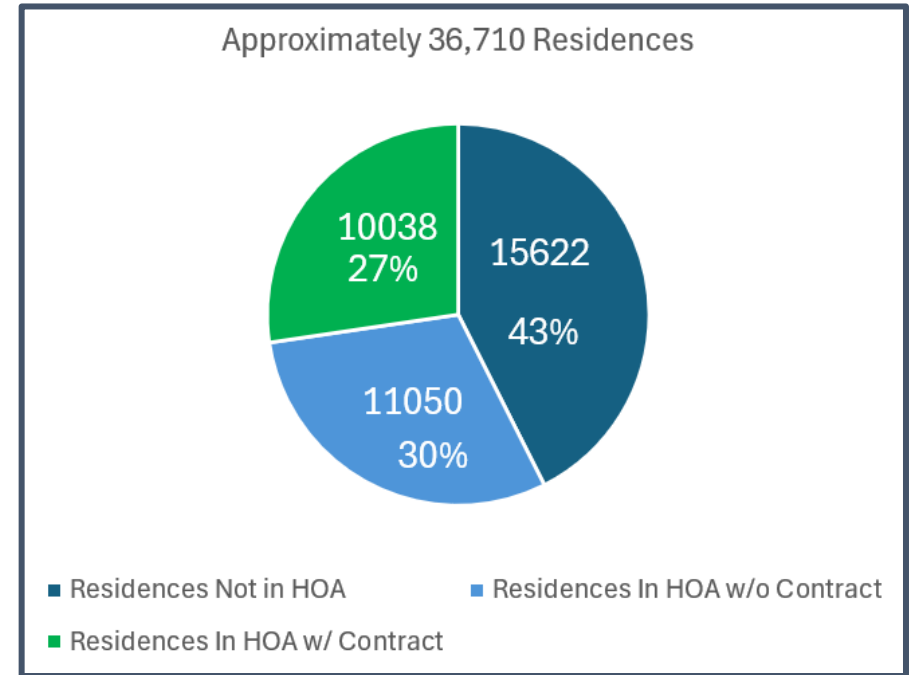
## THE ENGAGEMENT PLAN – STATUS/SUMMARY UPDATE

- ☒ 1. Review Best Management Practices
- ☐ 2. HOA Meetings
- ☐ 3. Industry Representative Meetings
- ☐ 4. Public Comment Meetings
- ☐ 5. Solid Waste Task Force
- ☐ 6. Public Works Committee RFP Work Sessions
- ☐ 7. City Council Consideration of Recommended RFP



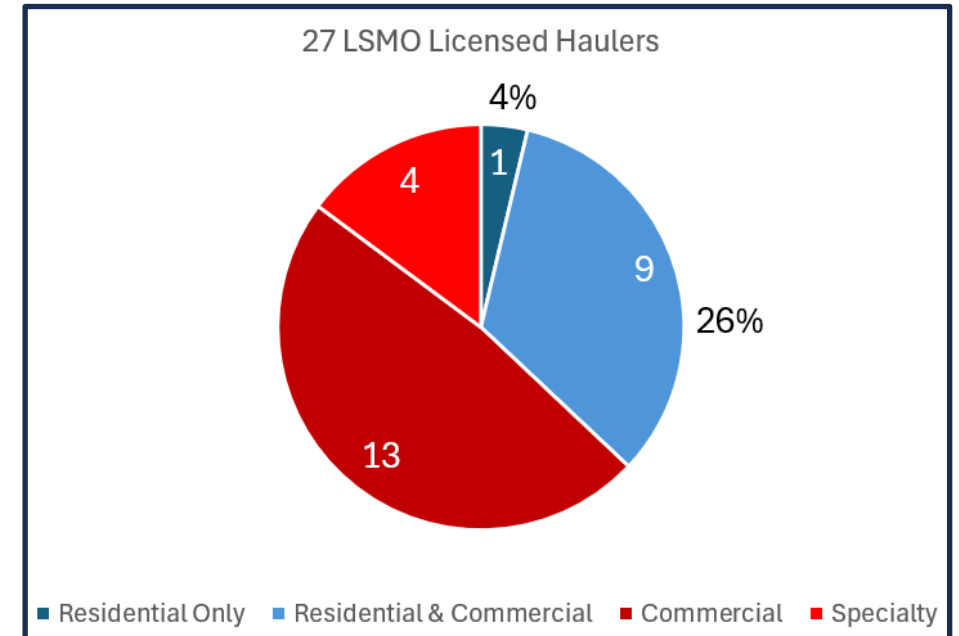
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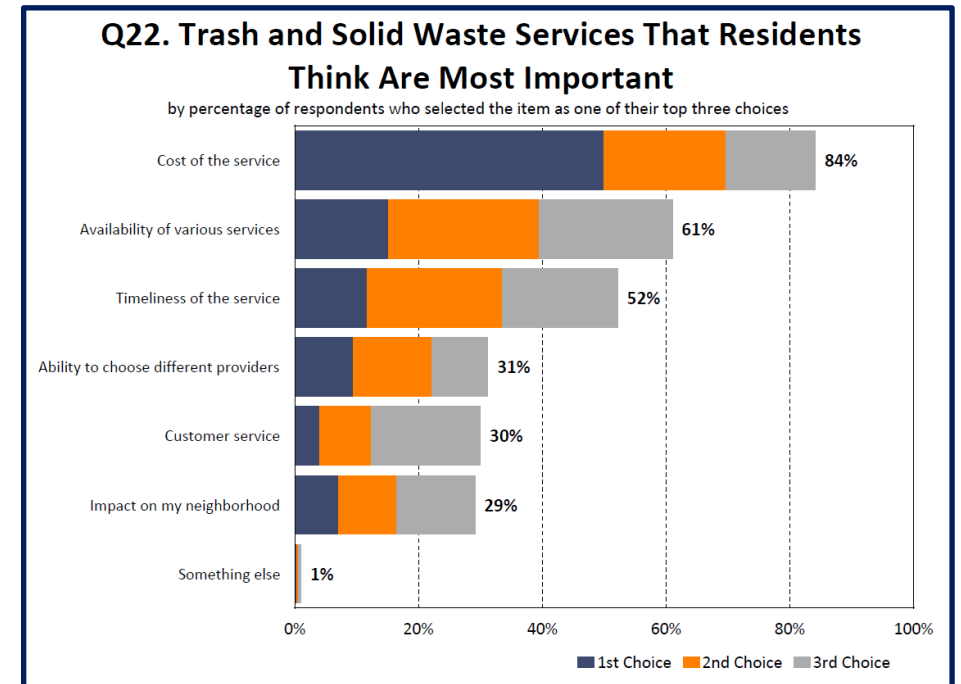
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## RFP KEY CONSIDERATIONS:

- Households
  - Single Family, Duplex, Tri Plex, Four Plex, utilizing curbside Poly-Carts.
  - *Residential Only - No apartments or commercial service*
- Existing HOA Contracts
  - Allow HOA's to continue with existing contracts (Opt Out of City Contract)
  - HOA's may renew or enter into new contracts, provided it is continuous service
  - *HOA's cannot re-enter or enter into a contract if ever served by the City Contract (no switching back and forth).*
  - *Individual residents cannot Opt Out.*
- Term
  - Initial 5 Year Contract with up to 3 - 2 Year Renewals.
  - Annual increase based on CPI, 4% max. Price bid will be the starting price in 2027.

## RFP KEY CONSIDERATIONS:

- Basic Service (Year-Round)
  - Solid Waste (i.e. Trash) - Weekly
  - Recyclables – Weekly
  - Yard Waste – Weekly. *Limited to 10 total bags or bundles per week*
  - Bulky Item – Quarterly *Additional Bulky Item Pick-ups Privately Scheduled with Hauler*
  - Amnesty Week – First Pick-up after Christmas – *Up to 4 bags or boxes of trash (outside container)*
  - Christmas Tree Disposal - Annually

## RFP KEY CONSIDERATIONS:

- Optional (Customer Subscribed) Services
  - No Periodic Extra Trash Accommodations (no Bags or Tags)
  - Additional Trash or Recycling container(s) for a fee. **No maximum number of containers**
  - Container Changes (With Fee) **Initial Free Change within 6 months.**
  - Snowbird Service (No Fee) **Minimum 3 month – Maximum 9 month Suspended Service**
  - No at your door service, but **must provide reasonable Accommodations – Private Arrangement**
  - Senior Discount – Self reported and same requirements as a Property Tax Freeze
  - Additional Bulky Item Pick-ups Available – Private Arrangement
  - No required Emergency Support Services. **May negotiate as needed, non-mandatory bid item**

# RFP KEY CONSIDERATIONS:

## ■ Container

- Contractor to provide **New Containers**
- Optional Sizes to include 65-gallon and 95-gallon containers
- Default container size 95-gallon
- Allow mixture of container sizes for solid waste and recyclables
- No Maximum Number and No Required Minimum Number (1 each included - Fee for Extras)
- Black Containers w/Black Lid for Trash
- Black Containers w/Blue Lid for Recyclables
- QR Code on back of container with link to Solid Waste Program information. No branding

## RFP KEY CONSIDERATIONS:

- Container Ownership, Supply, Disposal, Replacement, Storage, Surplus, Etc.
  - Contractor to provide and supply surplus
  - Contractor responsible for storage and maintenance and replacement
  - City owned
- Container Transition
  - Current providers given the opportunity to collect existing carts
  - New cart to be delivered no more than two weeks prior to initial pick up
  - Unwanted carts not collected will be collected by the City and reused, repurposed or recycled

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## **RFP KEY CONSIDERATIONS:**

- Customer Services
  - Contractor Responsibility w/City Oversight
- Customer Billing and Account Management
  - Contractor Responsibility
- Performance Criteria
  - Performance Criteria Defined
  - Liquidated Damages assigned to Performance Criteria
- Other Topics
  - Selection Criteria in the RFP

## PERFORMANCE CRITERIA & LIQUIDATED DAMAGES:

- Violation of any local, State, or Federal regulations
  - \$500 per incident
- Failure to clean up leakage, spills, or litter caused by the Contractor within one (1) business day of receiving notification or becoming aware of the leakage spills or litter, whichever is earlier
  - \$250 per incident
- Failure to maintain vehicles or other equipment in manner which prevents leaks, spills, litter, odor or other nuisances
  - \$100 per incident
- Failure to notify the property owner and the City of damage to private or public property or restore the damaged property to its previous condition by repair or replacement within 7 days as required by this Agreement
  - \$250 per incident

## **PERFORMANCE CRITERIA & LIQUIDATED DAMAGES:**

- Failure to provide a timely or complete daily, monthly, or annual report
  - \$250 per incident
- Missed Collection
  - One month credit shall be given to any residence for failure to collect a missed collection within 24 business hours of notification of each missed service.
- Failure to Provide Collection Services within specified Hours of Operation
  - \$250 for each Contractor vehicle providing Collection Services before or after the specified start and end times. Typically, 7am to 7pm.
- Failure to perform proper billing procedures within two business days upon notification.
  - \$100 per incident

## **PERFORMANCE CRITERIA & LIQUIDATED DAMAGES:**

- Failure to maintain Carts or Containers in proper working order within ten (10) calendar days after notice has been provided to the Contractor
  - \$100 per incident
- Failure to return Cart or Container in a standing position to a location that complies with City code.
  - \$50 per incident
- Placing any material into a container not designated for that type of material without City authorization
  - \$1,000 per incident
- Failure to provide updated route maps to the City after any change in routing
  - \$50 per day each day beyond thirty (30) calendar days after change in routing

## PERFORMANCE CRITERIA & LIQUIDATED DAMAGES:

- Failure to leave an education tag when material that is inappropriately prepared is not collected
  - \$25 per incident
- Distributing Carts or other Containers that do not meet specifications in this Agreement
  - \$100 per incident
- Failure to respond to any customer complaint received within eight (8) business hours.
  - \$25 per incident
- Failure to report or document complaints or complaint responses
  - \$50 per incident

## **PERFORMANCE CRITERIA & LIQUIDATED DAMAGES:**

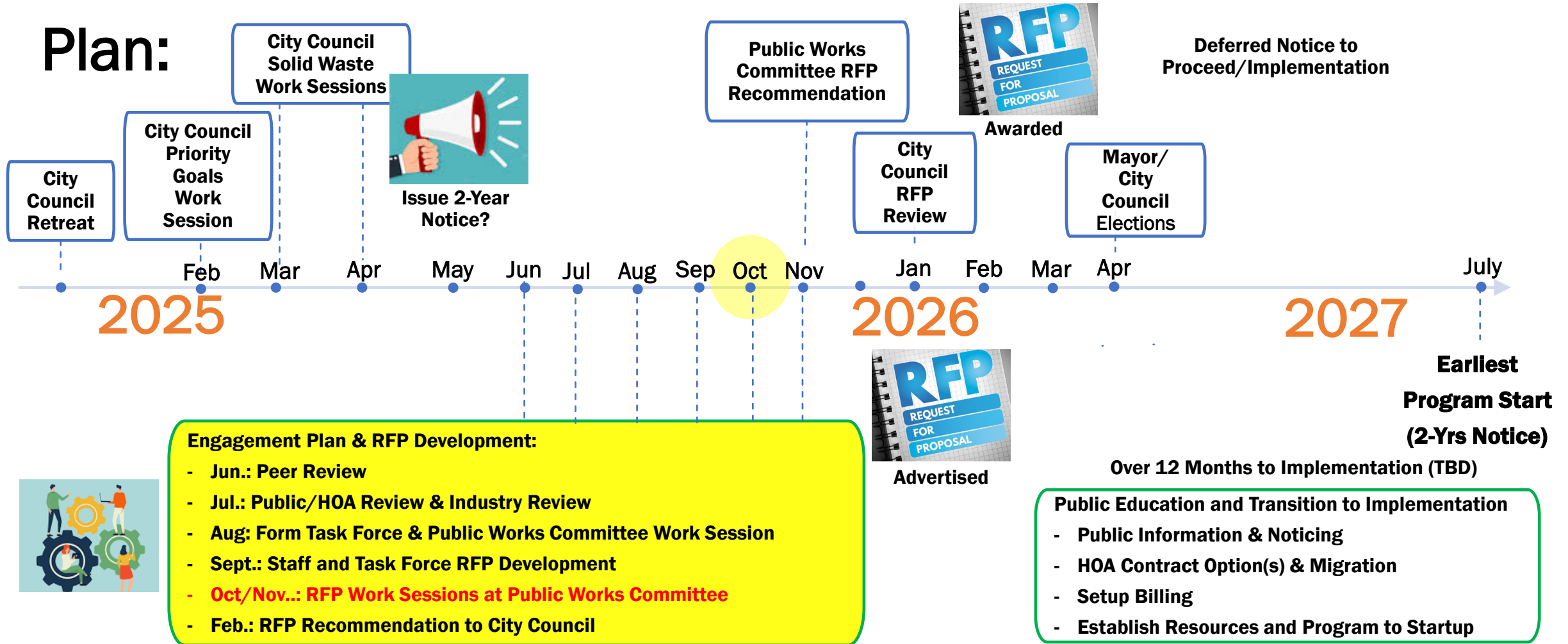
- Failure to provide Collection Services on any scheduled Collection Day on or after the Service Commencement Date without proper notification
  - \$3,000 per incident
- Failure for three or more consecutive calendar days to collect Trash or Recyclable Materials from at least 95% of scheduled Residential Service Units
  - \$50,000 as a one-time cost and \$15,000 per calendar day from the inception of such failure to perform for as long as such failure to perform continues
- Disposal of Program Recyclable Material without City Authorization
  - \$2,500 per incident

## RESPONSE EVALUATION:

Criteria	Maximum Points
Minimum Requirements	Pass/Fail
Experience and Qualifications	20
Proposed Approach	30
Cost	50
<b>Total</b>	<b>100</b>

# TIMELINE

## Plan:



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## NEXT STEPS:

- Public Works Committee Advance the RFP to City Council
- City Council Review RFP for an RFP Advertisement - November
- RFP is Advertised for Competitive Proposals (e.g. Bid) – December/January
- City Council Review RFP Submittals and Consider Contract Approval (Decision) – January/February
- IF Contracted - Startup July 1, 2027 (no later than June 30, 2028)
  - 2-Year Notice period (initiated June 2025)
  - Contractor preparations period
  - Public education period

# Recap

- Engagement Plan Summary
- Solid Waste Task Force
- RFP Considerations
- Timeline & Next Steps

