

**The City of Lee's Summit**  
**Action Letter - Draft**  
**City Council Rules Committee**

Thursday, February 20, 2025

11:30 AM

Via Video Conference

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Notice is hereby given that the Rules Committee for the City of Lee's Summit will meet in Regular Session on Thursday, February 20, 2025 at 11:30am via video conference as provided by Section 2-50 of Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda, including public testimony during a Public Hearing, via video conference may do so by sending a request prior to 5:00 p.m. on Wednesday, February 19, 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](http://WatchLS.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

Chairperson Shields called the February 20, 2025 City Council Rules Committee to order at 11:31 a.m.

**2. Roll Call**

**Staff in Attendance:**

Brian Head

Jina Bellamy

[Councilmember Carlyle joined the meeting at 11:37 a.m.]

**Present:** 3 - Chairperson Hillary Shields  
Councilmember Faith Hodges  
Councilmember Cynda Rader

**Absent:** 1 - Vice Chair Trish Carlyle

**3. Approval of Agenda**

Councilmember Hodges made a motion to approve the Agenda for the February 20, 2025 City Council Rules Committee meeting. Councilmember Rader seconded the motion. Motion passed 3-0 (Councilmember Carlyle was absent).

**Aye:** 3 - Chairperson Shields  
Councilmember Hodges  
Councilmember Rader

**Absent:** 1 - Vice Chair Carlyle

**4. Public Comments**

There were no public comments.

**5. Business**

- A. [2025-6755](#) Approval of the Action Letter for the January 16, 2025 Rules Committee meeting.

**Councilmember Hodges made a motion to approve the Action Letter for the January 16, 2025 City Council Rules Committee meeting. Councilmember Rader seconded the motion. Motion passed 3-0 (Councilmember Carlyle was absent).**

**Aye:** 3 - Chairperson Shields  
Councilmember Hodges  
Councilmember Rader

**Absent:** 1 - Vice Chair Carlyle

- B. [2024-6648](#) Presentation / Discussion: Charter Review Commission

Brian Head went over the draft Resolution for the Charter Commission formation.

[Councilmember Carlyle joined the meeting at 11:37 a.m.]

The Committee briefly discussed the listed requirements on the draft Resolution, and changed number 3 as follows:

3. No member nominated shall be an elected official or employee of the City.

There was also discussion regarding a timeline to start the Charter process. The Consensus of the Committee was to add the following proposed timeline to the Resolution.

Proposed Timeline

July 9-August 15 - open applications / interest forms submitted

September 9th - nominations due by Councilmembers

September 23rd - appointments

**Councilmember Carlyle made a motion to move the Resolution with the amendments to the full Council for approval. Councilmember Hodges seconded the motion. Motion passed with vote 4-0.**

**Aye:** 4 - Chairperson Shields  
Vice Chair Carlyle  
Councilmember Hodges  
Councilmember Rader

- C. [BILL NO. 25-048](#) An Ordinance Amending Article I. In General, of Chapter 10 Emergency and Disaster Planning and Response, of the Code of Ordinances of the City of Lee's Summit, Missouri by enacting a new Section 10-11. Continuity of Government - Mayoral Succession; dealing generally with rules for the succession of Mayoral power in the event of absence or disability. (Rules Committee 2/20/25)

Brian Head gave a brief overview of this item.

Brian mentioned that item E. had been added to the Ordinance:

"No person serving as the chair of a City Council Committee as listed in section B above may serve as Mayor as provided in this Motion unless each person shall have first served for two years at any time as a Councilmember."

This addition clarifies that someone could have served previously as a Councilmember, so this Ordinance would take into consideration the total years of service they had served to be considered in the two year requirement.

Section C: was also corrected as it was missing some language.

**Councilmember Hodges made a motion to move TMP- An Ordinance Amending Article 1. In General, of Chapter 10 Emergency and Disaster Planning and Response, of the Code of Ordinances of the City of Lee's Summit, Missouri by enacting a new Section 10-11. Continuity of Government -Mayoral Succession; dealing generally with rules for succession of Mayoral power in the event of absence or disability to the full Council for Approval. Motion was seconded by Councilmember Rader. Motion Passed 4-0..**

**Aye:** 4 - Chairperson Shields  
Vice Chair Carlyle  
Councilmember Hodges  
Councilmember Rader

## 6. Roundtable

Topic for next Rules Committee Meeting:

Chair Shields had mentioned at a previous meeting the need to have a process in place for appointment of Councilmembers and creating a Rule. Brian Head mentioned that he had a draft he could bring to the next Rules Committee meeting to discuss if the Committee would like. There was a consensus of the Rules Committee to have Mr. Head bring draft language to the next meeting for discussion.

The next City Council Rules committee meeting is scheduled for March 20, 2025.

## 7. Adjournment

**Chairperson Shields adjourned the February 20, 2025 Legislative Intergovernmental Relations Committee Meeting at 12:16 p.m.**