

The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Wednesday, October 2, 2024

7:00 PM

Howard A Conference Room

City Hall

220 SE Green Street

Lee's Summit, MO 64063

Notice is hereby given that the Board of Aeronautic Commissioners for the City of Lee's Summit will meet in person and via video conference on Wednesday, Oct. 2, 2024, at 7:00 p.m. as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting via video conference or to comment on any item of business on the agenda may do so by sending a request prior to 12:00 p.m. on Wednesday, Oct. 2, 2024, to the City Clerk at clerk@cityofls.net. The City Clerk will provide instructions regarding how to attend by this method.

1. Call to Order

Chair Townsend called the Oct. 2, 2024, Board of Aeronautic Commissioners meeting to order at 7:00 p.m.

2. Roll Call

Councilmember Prier arrived at 7:08 p.m. Staff present were Mike Anderson, Deputy Director of Public Works; Joel Arrington, Airport Manager; Thad Dearman, Assistant Airport Manager; and Cynthia DeShazo, Administrative Assistant.

Present: 10 - Chairperson Tom Townsend
Vice Chair James Brady
City Council Liaison Mia Prier
Commissioner Bill Haley
Commissioner John T. Hightower Jr.
Commissioner Phil Mall
Commissioner Darryl Nelson
Commissioner Steve Rich
Commissioner Adam Shimmens
Commissioner Joseph Towns

3. Approval of Agenda

A motion was made by Commissioner Mall, seconded by Commissioner Hightower, Jr., that the agenda for Oct. 2, 2024, be approved. The motion carried unanimously 9-0.

4. Public Comments

None.

5. Business

- A. [2024-6518](#) Approval of the August 7, 2024 BOAC Action Letter.

A motion was made by Commissioner Mall, seconded by Commissioner Towns, that the August 7, 2024, Action Letter be approved. The motion carried unanimously 9-0.

- B. [2024-6519](#) Staff Report, Fuel Sales and Fuel History

Joel Arrington, Airport Manager, read the staff report due to technical issues that some Commissioners were unable to pull up the link sent in the final agenda. The Airport has received a 1.0 rating by the FAA and is now in candidacy status for tower consideration. Staff is now trying to determine where on the airfield is the best location for the tower, with two sites being considered. The tower would not have to be as tall per requirements, if one site is considered. Funding costs and grants are also being looked into by staff.

The Eastside infrastructure is progressing. Renaming of the airport and the FBO have been discussed with Council, and the majority was in favor of Greater Kansas City Regional for the name of the airport, and Summit Aero as the FBO name. The next steps are for Mr. Arrington to present the name changes to the FAA for review. LXT would be kept as the call sign name for pilots.

Staff is still working to get a world customs entry point at the Airport, prior to the World Cup coming to Kansas City. Staff will have to submit paperwork to the customs office first.

Staff has received noise complaints from the Lakewood area, and is considering providing citizens with education about airport traffic operations, patterns and how staff works with pilots to try to reduce noise in the community. Commissioner Hightower, Jr. mentioned Operation Raincheck that he has been involved with where staff holds a semi-annual open house with the FAA in order to educate the public. Mr. Arrington is open to those types of open houses.

Chair Townsend requested staff reach out to the FAA to inquire if there is anything they can do to fast track the tower.

Mr. Arrington showed drawings of the proposed terminal building. Commissioner Hightower, Jr. asked if there will be any office rental space for non-pilots or the public to use. Mr. Arrington noted there is not a designated space, however the old terminal of Hanger 2 will be rentable for conference space to anyone. There will also be a restaurant in a separate building.

The Blue Springs School District has an aviation program and reached out that they are looking for someone preferably who meets University of Central Missouri credentials, to teach an "introduction to aviation" class. If any of the members know of someone, please reach out to Mr. Arrington.

Thad Dearman, Assistant Airport Manager, gave the fuel report. Jet A had a record September with 38,198 gallons sold. This is 203 gallons above last year at this time. An updated Airport emergency action plan was put together by staff. Airport zones were shared with Fire and Police departments as to what gates to access.

Staff has been working with the Deputy Director of Water Utilities on where to dispose of the de-icing truck materials. They can go through the sanitary sewer system, the materials just have to be watered down.

Staff thanked two outgoing Commissioners for service, noting that two reappointments should be done at the next week's Council meeting.

C. [2024-6520](#) Election of Officers

A motion was made by Commissioner Towns to re-elect Tom Townsend for another year as Chairman, seconded by all. The Commissioners voted to re-elect Tom Townsend as Chairman in a unanimous 9-0 vote.

6. Roundtable

Commissioner Mall told the group that the Harrisonville airport improvements are completed and they are wrapping things up. Commissioner Haley gave kudos again to the Airport line staff and what wonderful crews they are.

Commissioner Hightower, Jr. notes staff is doing a fantastic job.

Councilmember Prier likes the idea of a public open meeting concept and feels this would be beneficial. She mentioned Councilmembers could possibly attend.

Commissioner Shimmens would like to see folks invited to the airport for an open house, since folks usually do not get to see the airport firsthand.

7. Adjournment

Chair Townsend adjourned the Oct. 2, 2024, meeting of the Board of Aeronautic Commissioners at 8:12 p.m.

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