

Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions				FIRM	FIRM	FIRM	FIRM
	25 - 30	17 - 20	9 - 10	Pts	# Mmbrs	Max Pts	A1	Hydro-Clean	Trekk	WTC
Outstanding	25 - 30	17 - 20	9 - 10							
Exceeds Acceptable	19 - 24	13 - 16	7 - 8							
Acceptable	13 - 18	9 - 12	5 - 6							
Marginal	0 - 12	0 - 8	0 - 4							
1. Evidence of Experience & References with Similar Projects (FORM 1, 2, 3, 5) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? • Familiarity and experience with similar projects • Consider any sub-consultants to be used and their experience (if applicable) • Standard Quality Assurance/Quality Control program or procedures the firm has in place • Adequacy of proposed team/resources to complete project within proposed time frame				30	4	120	95	86	106	96
2. Expertise of Firm/Provider Personnel (FORM 3, 4) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: • Project Manager • Project team • Sub-consultants (if applicable)				20	4	80	56	51	71	61
3. Applicable Resources Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed. • Standard Quality Assurance/Quality Control program or procedures the firm has in place • Adequacy of proposed team/resources to complete project within proposed time frame				10	4	40	35	30	33	19
4. Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Form 5. • Project schedule and detailed approach is reasonable/responsive to City's needs • Roles of all involved parties clearly identified • Familiarity with project location as evidenced by proposal (if applicable) • Identify/recognize critical or unique issues specific to the project • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere. • Ability to meet City's defined requirements from Appendix A				20	4	80	56	57	68	39
5. Cost (FORM 6) Determination of cost and pricing data: Consider whether all elements of cost and pricing conform to the requirements of the RFP				20	4	80	73	41	30	27
				100		400	315	265	308	242

*** The cost calculation formula was adopted by the City of Lee's Summit around 1995, as established by the State Of Missouri. As of December 2002 both entities use this formula.