

**OFFICIAL ACTION**  
OF CLAY COUNTY, MISSOURI

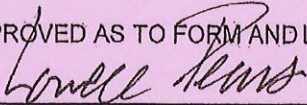
2019-391-5

**APPROVE IFB #49-19  
OLATHE FORD  
MACPP 2020 MODEL YEAR METRO VEHICLE  
COUNTYWIDE**

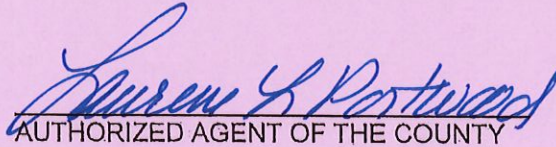
BY OFFICIAL ACTION OF CLAY COUNTY, MISSOURI, this IFB #49-19 with Olathe Ford for MACPP 2020 Model Year Metro Vehicle is hereby approved. The Authorized Agent of the County is authorized to sign any documents to facilitate this order.

APPROVED BY THE AUTHORIZED AGENT OF CLAY COUNTY, MISSOURI, THIS 21 DAY OF November, 2019.

APPROVED AS TO FORM AND LEGALITY:



COUNTY COUNSELOR

  
AUTHORIZED AGENT OF THE COUNTY



# REQUEST FOR OFFICIAL ACTION

Rev 6/18/2019

**Date:** 11/08/2019      **Department/Office:** Purchasing

Background: Specifications were prepared by the Purchasing Department for Bid No.49-19 MACPP 2020 Model Year Metro Vehicle Bid. Purchasing notified thirty-six Vendors in addition to posting on the County's Web-Site. Forty-six Vendors accessed the documents. Thirteen Vendors responded and provided responses that met all specifications.

Action needed: Award Bid 49-19 MACPP 2020 Model Year Metro Vehicle Bid and Term & Supply Agreement 2019-391 to KCR International Trucks, Inc. dba Summit Truck Group, Kansas City Freightliner, Landmark Dodge, MHC Kenworth, Midway Ford Truck Center, Molle Chevrolet, Inc., Molle Toyota, Inc., Olathe Ford Sales Inc., Randy Curnow Autogroup, Roberts Chevrolet Buick, Shawnee Mission Ford, Westfall O'Dell Truck Sales –Mack and Westfall O'Dell Truck Sales-Volvo the responses that met all specifications.

Immediate Action Required: No  Yes  If Yes, reason?

Budgeted/Funds available in:

Fund Name	#	Dept. Name	#	Acct Name	#
Budgeted Amount		Contract Amount			

Contract needed: Yes  No  County Counsel Legal Review: Yes  No   
Contract attached: Yes  No

Official Copies Distributed To:

Electronic Copies Distributed To: Administration: [Agenda@claycogov.com](mailto:Agenda@claycogov.com) Purchasing, and KCR International Trucks, Inc. dba Summit Truck Group; [howard.gentry@summittruckgroup.com](mailto:howard.gentry@summittruckgroup.com), Kansas City Freightliner; [lsetter@kcfreightliner.com](mailto:lsetter@kcfreightliner.com), Landmark Dodge; [landmarkdodge1@yahoo.com](mailto:landmarkdodge1@yahoo.com), MHC Kenworth; [jeffjanssen@mhc.com](mailto:jeffjanssen@mhc.com), Midway Ford Truck Center; [paul.barr@midwaytrucks.com](mailto:paul.barr@midwaytrucks.com), Molle Chevrolet, Inc.; [lpoage@mollechevrolet.com](mailto:lpoage@mollechevrolet.com), Molle Toyota, Inc.; [rickg@molletoyota.com](mailto:rickg@molletoyota.com), Olathe Ford Sales Inc.; [debij@olatheford.com](mailto:debij@olatheford.com), Randy Curnow Autogroup; [dgore@randycurnow.com](mailto:dgore@randycurnow.com), Roberts Chevrolet Buick; [fleet@robertscb.com](mailto:fleet@robertscb.com), Shawnee Mission Ford; [jay.cooper@shawneemissionford.com](mailto:jay.cooper@shawneemissionford.com), Westfall O'Dell Truck Sales –Mack; [phuff@westfallgmc.com](mailto:phuff@westfallgmc.com) and Westfall O'Dell Truck Sales-Volvo; [jrokey@westfallgmc.com](mailto:jrokey@westfallgmc.com).

Requestor  
Leslie DeGroot

Commission Action:

RES  ORD  #

Commission Session Date Assigned:

**Official Action:** 2019-391-5

ELECTRONIC SUBMISSIONS TO [AGENDA@CLAYCOUNTYMO.GOV](mailto:AGENDA@CLAYCOUNTYMO.GOV) ARE ACCEPTED AT ANY TIME, HOWEVER IN THE EVENT COMMISSION ACTION IS REQUIRED, THIS DOCUMENT ALONG WITH ALL SUPPORTING DOCUMENTS MUST BE RECEIVED BY 8:00AM FRIDAY, TEN (10) DAYS PRIOR TO THE NEXT COMMISSION SESSION.



# CLAY COUNTY

OFFICIAL ACTION No. 2019-391  
IFB No. 49-19 MACPP 2020 Model Year Metro Vehicle Bid

This AGREEMENT, made and entered into this 21 day of November 2019, by and between Clay County, Missouri, hereinafter referred to as "County," and Olathe Ford, a corporation in the State of Kansas, hereafter referred to as "Vendor." Witnesseth, that:

WHEREAS, the County has caused to be prepared certain Agreement documents, General Terms and Conditions, Special Conditions and/or Specifications, Invitation For Bid (IFB) for Term and Supply Agreement and any special bid clauses/addenda listed under Special Attachments below (hereinafter "Agreement Documents"), said Agreement Documents setting forth such equipment, supplies, labor and/or services to be furnished as therein fully described; and

WHEREAS, The County desires to engage Vendor to provide such products/services.

NOW, THEREFORE, in consideration of the mutual covenants and considerations herein contained, IT IS HEREBY AGREED by the parties hereto as follows:

1. The County employs Vendor to provide the services hereinafter set forth.
2. **PRODUCTS AND/OR SERVICES:** The Vendor represents that it is equipped, competent, and able to provide, and that it will provide all products and/or services hereinafter set forth in a diligent, competent, and workmanlike manner. Vendor will provide all such products and/or services in accordance with the following provisions, incorporated into this Agreement as if set forth in full herein: County's Invitation For Bid No. 49-19 (hereinafter "IFB"); the Vendor's Response to the IFB, ("Bid"), which includes: Payment Terms/Fee Schedule(s), Scope of Work ("Scope"), and Agreement Terms and Conditions. In the event of any conflict between provisions in the appendices attached herein, the provisions set forth in the Agreement Terms and Conditions shall control.
3. **PAYMENT AND ADDITIONAL SERVICES:** If additional services are requested by the County, the Vendor shall prepare and submit to the County an estimate of the total cost associated with such additional services. The County will review and approve in writing such cost estimate for additional services, and the total compensation and reimbursement to be paid by the County to the Vendor for such approved additional services shall not exceed the approved amount. The Vendor's fees for additional services shall be billed on an hourly basis at Vendor's current standard rates.
4. **TERM:** The Agreement shall be in effect from the date of Authorized Agent of the County approval via a signed official action for an initial period of one year. Pricing shall remain the same firm, fixed amounts as specified in the IFB for the duration of the Agreement, unless otherwise stated within the Agreement. Clay County shall have the right, at its sole option, to renew the Agreement for four additional one-year periods, or any portion thereof. This Agreement shall automatically renew annually for a period of four times unless either party notifies the other of intent not to renew, modify or alter terms of the IFB. Notification must be in writing within a minimum of 30 days prior to end date of an annual renewal period.
5. **TERMINATION:** Clay County shall have the right to terminate the Agreement at any time, for the convenience of Clay County, without penalty or recourse, by giving written notice to the Vendor at least thirty calendar days prior to the effective date of such termination. The Vendor shall be entitled to receive compensation for services and/or supplies delivered to and accepted by the County pursuant to the Agreement prior to the effective date of termination.
6. This Agreement shall be binding on the parties thereto only after it has been duly executed and approved by the Authorized Agent of the County. The Vendor has previously indicated their approval and agreement to enter into a binding Agreement by virtue of their signature on the IFB cover page thereby declaring their understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained therein and the Agreement Terms and Conditions.

WITNESS WHEREOF, Clay County represents that the signatories below have full authority and authorization to sign on behalf of Clay County and hereby accept the Bid Response from Olathe Ford.

APPROVED:

County Counselor

COUNTY OF CLAY, MISSOURI:

Authorized Agent of the County

VENDOR:

Olathe Ford



**CLAY COUNTY**  
**PURCHASING DEPARTMENT**  
**INVITATION FOR BID (IFB)**

IFB No.: 49-19  
 TITLE: MACPP 2020 MODEL YEAR METRO VEHICLE BID  
 ISSUE DATE: 9/16/2019

PURCHASING STAFF: Patrick West, Purchasing Specialist  
 PHONE No.: (816) 407-3630  
 E-MAIL: pwest@claycountymo.gov

**BID RESPONSES MUST BE RECEIVED BY NO LATER THAN ("CLOSE/RETURN DATE and TIME"):**  
**TUESDAY OCTOBER 22, 2019 AT 2:00 PM CENTRAL TIME**

**SUBMITTAL INSTRUCTIONS:** In effort to support the County's initiative for conservation, it is preferred that bids be submitted via [www.PublicPurchase.com](http://www.PublicPurchase.com). Sealed bids may be delivered to the Clay County Purchasing Office prior to the return date and time. Print the **Sealed Bid Label** found in Attachment 1 or type **IFB Number, IFB Title and Return Due Date** on the lower left hand corner of the envelope or package. In order for a bid to be considered complete, the Clay County document must be completed in its entirety. The cover page **MUST** be completed, all pages **MUST** be initialed and the Terms and Conditions Acknowledgement Form **MUST** be signed.

**RETURN PROPOSAL TO:**

<b>US MAIL /DELIVER TO:</b>	<b>CLAY COUNTY PURCHASING DEPARTMENT</b> <b>1 COURTHOUSE SQUARE</b> <b>3<sup>rd</sup> Floor COMMISSION DESK</b> <b>LIBERTY, MO 64068</b>
<b>COURIER/DELIVER TO:</b>	<b>CLAY COUNTY ~ PURCHASING DEPARTMENT</b> <b>16 W. FRANKLIN, SUITE 16-B</b> <b>LIBERTY, MO 64068</b>

**AGREEMENT PERIOD: DATE OF AWARD THROUGH ONE YEAR; WITH FOUR ONE-YEAR RENEWALS**  
**DELIVER SUPPLIES/SERVICES/INVOICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:**

**Countywide**  
**Clay County Administration Building**  
**1 Courthouse Square**  
**Liberty, MO 64068**

By signing this IFB cover page, the Vendor shall hereby declare understanding, Agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Agreement Terms and Conditions. The Vendor shall further agree that the language of this IFB shall govern in the event of a conflict with their bid. In addition, the Vendor shall further agree that upon receipt of an authorized purchase order from Clay County or when an Official Action is signed and issued by an authorized official of Clay County, a binding Agreement shall exist between the Vendor and Clay County.

**SIGNATURE REQUIRED**

Olathe Ford	Debi Jones	Sales
<b>Company Name</b>	<b>Authorized Representative (Print)</b>	<b>Title</b>
1845 E Santa Fe	Debi Jones	
<b>Street Address</b>	<b>Authorized Signature</b>	
Olathe KS 66062	Johnson	10/22/2019
<b>City/State/Zip</b>	<b>County</b>	<b>Date</b>
913-782-0881	debij@olatheford.com	
<b>Telephone No.</b>	<b>Facsimile No.</b>	<b>E-Mail</b>
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt		
<b>Vendor Tax Filing Type with IRS (Check One)</b>		

## 1. INTRODUCTION AND GENERAL INFORMATION

*This section of the IFB includes a brief introduction and background information about the intended acquisition for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.*

Submittal instructions and Determination of Award information can be found on our website by clicking the following link <https://www.claycountymo.gov/departments/purchasing#CurrentSolicitations>

### 1.1 Purpose:

1.1.1 This document constitutes a request for competitive, sealed proposals from prospective Vendors for MACPP 2020 Model Year Metro Vehicle Bid in accordance with the requirements and provisions stated herein.

1.1.2 Document Contents: This document is divided into the following parts:

Section 1: Introduction and General Information

Section 2: Scope of Work

Section 3: Agreement Terms and Conditions Acknowledgement Form

Exhibit A: Pricing

Exhibit B: Experience and Expertise

Exhibit C: Lease Terms Information

Exhibit D: Miscellaneous Information

Attachment 1: Sealed Bid Label

Attachment 2: List of Participating Agencies

Attachment 3: Jackson County Review Compliance Form

Attachment 4: Jackson County Affidavit Form

### 1.2 Pre-Bid Meeting (Non-Mandatory):

1.2.1 A Non-Mandatory Pre-Bid Meeting regarding this Invitation for Bid will be held on **Wednesday, October 2, 2019** beginning at **2:00 pm Central Time** at Clay County Administration Building, 1 Courthouse Square; 3<sup>rd</sup> Floor Commission Hearing Room Liberty, MO 64068.

1.2.2 The IFB will be used as the agenda for the Pre-Bid Meeting.

1.2.3 Pre-Bid Meeting IFB Questions: All potential Vendors are encouraged to participate in the Pre-Bid Meeting as it will be used as a forum for questions, communications, and discussions regarding the IFB. The Vendor should become familiar with the IFB and develop all questions prior to the Meeting in order to ask questions and otherwise participate in the public communications regarding the IFB.

a. Prior Communication – Prior to the Pre-Bid Meeting, the Vendor may submit written communications and/or questions regarding the IFB to [Purchasing2@ClayCogov.com](mailto:Purchasing2@ClayCogov.com). Such prior communication will provide Clay County with insight into areas of the IFB which may be brought up for discussion during the Meeting and which may require clarification.

b. During the Pre-Bid Meeting, the County will attempt to respond to all previously received questions/concerns regarding the IFB but it shall be the sole responsibility of the Vendor to orally address any issues previously presented to the County by the Vendor that the County may have failed to address.

c. Addendum to the IFB – Any changes needed to the IFB as a result of discussions from the Pre-Bid Meeting will be accomplished as an addendum to the IFB. Formal minutes of the Meeting shall **not** be maintained. Any questions that require a revision to the IFB shall be accomplished as an amendment to the IFB.

Vendor's Initials: dj

**1.3 Questions:**

- 1.3.1 Questions relating to the IFB must be submitted via the [www.PublicPurchase.com](http://www.PublicPurchase.com) website or emailed to [Purchasing2@ClayCogov.com](mailto:Purchasing2@ClayCogov.com)
- 1.3.2 **All questions and issues should be submitted no later than Friday October 11, 2019.** If not received prior to the aforementioned date, the County may not be able to fully research and consider the respective questions or issues.

**1.4 Background Information:**

- 1.4.1 The Mid-America Council of Public Procurement (MACPP) was founded in October 1982 to meet and serve the needs of area public purchasing professionals.
- The chapter was chartered as the 31st chapter of NIGP on January 3, 1983.
  - The 35 original charter members of MACPP were a diverse group of men and women representing many public sector agencies from both sides of the Missouri/Kansas border - 21 were from Missouri and 14 from Kansas.
- 1.4.2 Over the past 30 years, this Vehicle Metro Bid has been utilized as a resource for the various members of the MACPP to obtain cooperative purchasing power of vehicles and take advantage of cost savings that a cooperative bid is able to provide.
- For the previous 3 years, the MACPP Vehicle Metro Bid has been handled by Johnson County, Kansas and its Treasury and Financial Management Department, through Dale Bauer, Senior Purchasing Administrator.
- 1.4.3 Energy Conservation and Fuel Alternative information has been provided through cooperation with the Kansas City Regional Clean Cities Coalition; ([www.cleancities.energy.gov/coalitions/kansas-city](http://www.cleancities.energy.gov/coalitions/kansas-city)) housed at the Metropolitan Energy Center; ([www.metroenergy.org](http://www.metroenergy.org)) and their efforts to provide information on a variety of sustainable resources and cleaner burning fuel options.
- For additional resources and motivation for sustainable and alternative purchasing check with Metro Kansas City Climate Action Coalition; [www.mkccac.org](http://www.mkccac.org).
    - MKCCAC's mission is to enact and foster proactive strategies, systems and structures within the Metro KC region that will drawdown greenhouse gases, improve climate resiliency and generate corresponding economic, social, health and quality of life benefits.
- 1.4.4 While this current Invitation for Bid is very comprehensive, it is not practical nor the intent to price every conceivable option/vehicle configuration.
- Buyers are encouraged to contact dealers for additional information and to confirm pricing prior to placing an order.
  - Agencies and/or other Jurisdictions are encouraged to review the "low overall price" before buying a vehicle.
  - Options added to the base bid amount may change the "low overall price" and therefore, the lowest priced dealer.
- 1.4.5 Although an attempt has been made to provide accurate and up-to-date information, Clay County does not warrant or represent that the background information provided herein reflects all relationships or existing conditions related to this Invitation for Bid.

**1.5 Estimated Quantities:**

- 1.5.1 The County shall not guarantee any minimum or maximum amount of the Vendor's products/services that may be required under the Agreement.
- The Vendor shall provide products/services on an as needed, if needed basis.
  - The County shall not guarantee any usage of the Agreement whatsoever.

Vendor's Initials: dj

## 2. SCOPE OF WORK

*The general terms and conditions described herein apply to all transactions on material, equipment, or supplies. By submitting a bid, the Vendor agrees to be bound by these terms and conditions for the term of the Agreement. These terms and conditions shall prevail unless otherwise modified by the County within this bid document. The intent of this invitation to bid to solicit bids and award price agreements for the 2020 model year cars, trucks, vans, and cab and chassis required by the participating entities named in this document. The price agreement period will be binding for the initial model year period, with the possibility of four, one-year extensions.*

### 2.1 Specific Requirements:

- 2.1.1 The Vendor shall provide a MACPP 2020 Model Year Metro Vehicle Bid, which meets or exceeds the specifications contained in this document.
- 2.1.2 Vehicle Minimum Specification sheets for each item are attached.
- See Exhibit A; Pricing Table 1: Required Pricing
  - Incomplete bids may be rejected.
  - Vendor responses must be legible or the bid may be rejected.
- 2.1.3 Vendors must comply with all special requirements of the participating Entities, Agencies and/or Jurisdictions including any Occupational or Business License requirements.
- 2.1.4 Vehicles shall be the latest models in standard production, as ordinarily furnished to the general public, except as otherwise specified herein.
- Dealer shall submit production schedules with the bid package.
  - The County may permit the substitution of a new replacement model or a new replacement product line if the model, series or the product line originally awarded becomes unavailable, is discontinued, replaced, etc., by the OEM.
  - The awarded price, as well as, any discounts will continue to be applied to the MSRP for the replacement.
  - This Invitation for Bid and the resultant award covers the outright purchase of new, current model year vehicles.
    - Under no circumstances may "Demos" or "Used" or "Pre-Owned" or prior model year vehicles be sold under this Agreement.
- 2.1.5 All safety items and air pollution controls as required by Federal and State Statute and regulations shall be included on the vehicle when delivered.
- Options requested shall not be in conflict with or construed as modifying these statutes or regulations.
- 2.1.6 All vehicles shall be corrosion protected, and a copy of the manufacturer's corrosion warranty and any applicable sticker shall be provided to the purchasing agency with delivery of vehicle.
- 2.1.7 The Manufacturer's Standard Factory Warranty shall apply to all vehicles.
- The Vendor shall warrant the vehicle and furnish equipment against part failure or malfunction due to design, construction or installation error, defective workmanship, and missing or incorrect parts for a minimum of twelve (12) months.
  - However, if the Vendor receives from any supplier additional warranty on the whole or any components of the vehicle in the form of time or mileage, including any pro-rate arrangements, or the Vendor

Vendor's Initials: dj

generally extends to their commercial customers a greater or extended coverage, the Lead Agency shall receive corresponding warranty benefits.

- c. The manufacturer's standard warranty shall be honored by all manufacturers' dealers in Missouri and Kansas.
- d. A properly executed Warranty must be delivered with the vehicle.
- e. The Warranty shall not become effective until the unit is placed in service.

2.1.8 Corporate Average Fuel Economy (CAFE) Standard Requirement:

- a. The Vendor shall only provide vehicles under Agreement from manufacturers that meet the federal government's Corporate Average Fuel Economy (CAFE) standard as established by the National Highway Traffic Safety Administration (NHTSA) for the respective class of vehicle stated in the IFB.
- b. The Vendor shall provide the Miles Per Gallon (MPG) or electric vehicle MPG equivalent (MPGe) ratings for each vehicle bid.

2.1.9 Alternative Fuel Options

- a. Vendors should respond with an alternative fuel option where possible, as there is an expanded emphasis on alternative fuel options this year.
  - 1. See Exhibit A; Pricing Table 3: Optional Pricing: Alternative Fuel Options.
- b. Gaseous Fuels (CNG and LPG)
  - 1. Propane and CNG are less energetic fuels than petroleum diesel and require more gallon-equivalents to do the same work.
    - i. However, developments with engine efficiencies are closing that gap.
    - ii. Both are far cleaner than diesel vehicles, and do not require emissions fluid, particulate filters or other specialized emissions equipment.
  - 2. In most cases, both CNG and LPG are less expensive than diesel or gasoline.
    - i. As a rule, engines using them last longer than equivalent diesel models.
    - ii. However, using either fuel means employee training and certification, along with possible facility modifications.
  - 3. Compressed hydrogen is a zero emission fuel option that is not readily available in the KC metro and is prohibitively expensive to pilot.
- c. Compressed Natural Gas (CNG)
  - 1. CNG can be used in all weight classes in vehicles built or converted to run on CNG.
    - i. These can be dedicated (CNG only) or bi-fuel (powered by both CNG and gasoline).
  - 2. CNG requires dedicated fueling sites.
    - i. These can be fast-fill, which fills the tanks in similar time as diesel, or time-fill, using a low pressure connection to fuel many fleet vehicles at once, typically overnight.
    - ii. Existing public and shared private CNG fueling stations in the KC metro may help meet a new fleet need for CNG fueling.
- d. Propane Autogas (LPG or autogas)
  - 1. Propane is available for light and medium vehicle classes.
    - i. Vehicles may be built or converted to run on propane in either dedicated or bi-fuel configuration.
  - 2. Propane is stored in liquid form and dispensed from fueling stations or trucks.
    - i. Public LPG fueling stations are rare, due to State dispensing codes, and may be limited by hours of operation.
    - ii. Dedicated fleet stations are relatively inexpensive
    - iii. Not all propane distributors are equipped to assist a fleet with Autogas, so ask around.
  - 3. Propane is a fossil fuel; renewable propane is a new development
    - i. Like CNG, it is odorless but scented by distributors for safety.

Vendor's Initials: dj



- ii. Propane is heavier than air and non-toxic, and in most cases does not require garage modifications.
- e. Plug-In Electric Vehicles
  - 1. Plug-In Hybrid Electric Vehicles (PHEVs) combine an electric motor and gasoline engine.
    - i. Unlike conventional hybrids, PHEVs can travel anywhere from 15 to 50 miles on electric power alone.
  - 2. Battery Electric Vehicles (BEVs) are fully electric and use no petroleum fuels.
    - i. BEVs can travel between roughly 100 and 300 miles per OEM specs, though weather and HVAC use will limit estimated ranges.
  - 3. Charging times range from 1-2 hours for PHEV or 4-8 for light duty BEVs using Level 2 systems.
    - i. PHEV may not use high-speed DC chargers.
    - ii. BEV equipped with J1772/SAE combo or CHADEMO DCFC options can charge in 20-50 minutes using high-speed chargers.
  - 4. Most PHEVs and BEVs now on the market are passenger cars, SUVs and light trucks, though the variety of electrified medium-duty trucks, buses and shuttles offered by OEMs is increasing rapidly.
- f. Mid-Level and High-Level Ethanol Blends
  - 1. E85 refers to blends of ethanol and gasoline ranging from 51% to 83% ethanol content by volume.
    - i. Ethanol content varies, depending on the season, but E85 is always marketed as E85, and generally costs 25-40% less than regular gasoline. B20 is a common biodiesel blend in the United States.
  - 2. E10 (10% ethanol) is a standard gasoline blend in the U.S.
    - i. Ethanol is used as an octane booster and replaces toxic aromatics (such as toluene and benzene) that are used when ethanol is not.
  - 3. E15 is increasingly common and is certified for any vehicle built in 2001 or later, but only designated FlexFuel vehicles are certified for blends with more than 15% ethanol.
    - i. Mid-Level Blends (between 15% and 30%) are available
  - 4. Gasoline engines built since 2007 (or earlier) can efficiently use ethanol, and there is no MPG loss for low fuel blends.
    - i. Custom blends can be blended and delivered to your gasoline fueling site.
- g. Biodiesel and Renewable Diesel
  - 1. Biodiesel is a renewable fuel produced from fats, oils and grease (FOG) for use in diesel engines.
    - i. B100 (100% biodiesel) can be used, but lower blends are more common.
    - ii. These range from B2 to B20, with Petroleum ULSD making up the rest of the blend.
    - iii. Fleets using biodiesel often purchase set blends from distributors rather than at public stations.
  - 2. Biodiesel has a higher cloud point than petroleum diesel, which can lead to cold-weather performance issues.
    - i. It is an extremely effective solvent, and using biodiesel in older diesel engines can cause problems (as deposits loosened from these engines clogged filters and injectors) if frequent filter changes are not scheduled when biodiesel is first introduced.
  - 3. Renewable diesel is produced from FOG using a process that is less efficient and clean than biodiesel; however, renewable diesel is chemically and operationally indistinguishable from USLD.
    - i. It is not yet readily available in the KC metro area.
- h. Check the Metro Energy Center website for additional information concerning Alternative Fuel options.
  - 1. [www.metroenergy.org](http://www.metroenergy.org)

2.1.10 Vendors MUST meet the Minimum Standard Specification of every item listed in the Standard Vehicle portion of the Detailed Specifications of Exhibit A for all vehicles bid or the bid may be rejected.

- a. If Minimum Standard Specifications cannot be met, Vendor shall note such exceptions in Exhibit A.

Vendor's Initials:   dj

- b. If Make/Model has additional Standard Equipment not listed in Minimum Standard Specifications, Vendor must list Equipment and Manufacturer's Codes for all additional Standard Equipment not listed using a separate sheet noting Item Number, Group Number, Equipment Description, and Manufacturer Code(s).
  - 1. Vendor shall supply an available options sheet for every vehicle bid, including any Manufacturer Codes and pricing that reflects requested MSRP discount from Exhibit A; Table 5.
- c. After Award, participating Entities, Agencies and/or Jurisdictions may purchase the specified vehicle and choose to have options, accessories, equipment, features, products, etc., (hereafter referred to as "options") added or deleted.
  - 1. Such options will generally be considered "OEM" (original equipment manufacturer), but may be from other suppliers that the OEM may utilize and/or may be considered part of the OEM's standard line of products for the vehicle involved.
  - 2. The options would normally be readily available from the "factory" when the OEM is building the vehicle and would normally be expected to be listed in the OEM's offering of options.

#### 2.1.11 MSRP and Options

- a. The pricing for every possible available option is not shown within the bid documents.
- b. All options, when available, shall be factory OEM (original equipment manufacturer) installed.
  - 1. When dealer installed options are bid, please note on the bid document that these options are not factory installed.
- c. During the course of the Agreement year, other Departments, eligible Entities, Agencies and/or Jurisdictions may need to order vehicle options or specific customizations items not specifically listed in this Agreement.
- d. Vendor shall state any discount off MSRP list price for all equipment and/or options in Exhibit A: Pricing Table 5.
- e. For pricing on options not shown within the bid documents, use the following websites for your initial search.
  - 1. Dodge Vehicles - [www.dodge.com](http://www.dodge.com)
  - 2. General Motors Vehicles - [www.gmfleet.com](http://www.gmfleet.com) (will need a fleet number from dealer)
  - 3. Ford Vehicles - [www.fleet.ford.com](http://www.fleet.ford.com)
  - 4. Jeep Vehicles - [www.jeep.com](http://www.jeep.com)
  - 5. Ram Vehicles - [www.ramtrucks.com](http://www.ramtrucks.com)
- f. Buyers are encouraged to contact the respective dealers to provide current pricing and confirm what option packages are required to meet individual needs.

#### 2.1.12 Clay County or other Entity, Agency and/or Jurisdiction reserves the right to negotiate lower pricing, in the event of a significant decrease in market price of any product/service listed.

- a. If the Vendor's normal pricing to the public or to the trade in general is less than the net Agreement pricing with the application of an Agreement discount, etc., then the normal pricing to the public or to the trade in general shall also be granted by Vendors to Agreement participants.

#### 2.1.13 Government Mandated Program Price Adjustment

- a. An adjustment in price may be permitted if a government mandated program such as a new standard for emissions takes effect and suitable documentation is furnished to the State and the State determines the requested price change is verifiable and is reasonable.
- b. Such a price adjustment may be permitted for only a limited time since such an adjustment would eventually be reflected in the MSRP.

Vendor's Initials: dj

2.1.14 Trade-In Valuation

- a. Vendor shall state any Minimum Guaranteed Trade-In values on all types of Vehicles so that participating agencies can utilize this option for disposition of vehicles in their current fleet.
  - 1. See Pricing Table 4: Optional Pricing.

2.1.15 Exceptions

- a. Attach additional pages in the appropriate sections of this bid for any exceptions that cannot be explained in the fields provided, noting Item Number, Group Number, Vehicle Make and Model where appropriate.

2.1.16 Truck Cab Descriptions

- a. Various vehicle manufacturers describe the variety of truck cab descriptions available in different ways.
- b. The following descriptions will be used throughout this IFB to describe the cabs, number of doors, etc.



Cab "A"  
2-doors  
no back seat



Cab "B"  
2 front-hinged doors  
front & back seats



Cab "C"  
4 full size doors, front hinged  
front & back seats (Crew Cab)

2.2 Vehicle Delivery Requirements

- 2.2.1 Delivery must be made between the hours of 8:00 a.m. and 12:00 Noon or 1:00 p.m. and 4:00 p.m., Monday through Friday, Central Time.
  - a. Deliveries shall not be made on State or County holidays, or holidays otherwise observed by the accepting Entity, Agency and/or Jurisdiction.
  - b. The Vendor shall notify the County a minimum of twenty-four (24) hours prior to delivery of the vehicle to the County location.
  - c. The Vendor must understand and plan accordingly that upon delivery the County representative must verify the vehicle delivered has all required equipment and options and that nothing was damaged during the delivery of the vehicle.
    - 1. If something is damaged during delivery of the vehicle, the Vendor shall address in accordance with the paragraphs below relating to repair or replacement of damaged product.
  - d. Each vehicle shall be delivered with the proper forms to apply for State Title and License including the Manufacturer's Statement of Origin and Invoice.
    - 1. The invoice/Title for all alternative fuel vehicles must clearly indicate the vehicle is alternative fuel (e.g. flex fuel (FFV) or E-85, etc.).
  - e. Each vehicle shall be delivered with the owner's manual.
  - f. The Vendor shall comply with the manufacturer's recommended pre-delivery service.
  - g. In the event the Vendor fails to deliver the vehicle by the stated ARO time, Clay County reserves the right to find the same or similar vehicle from another source, and to charge the Vendor the difference for the substitution.
    - 1. In assessing the applicability of this provision, Clay County will consider the degree of Vendor responsibility in the delay.
  - h. The Vendor shall understand and agree that the delivery charges shall not be applied nor invoiced to vehicles purchased by and delivered to Missouri state or county agencies.

Vendor's Initials: dj

1. Any delivery charges shall only apply to public entities making purchases through the Missouri Cooperative Procurement Program.
2. The Vendor shall be entitled to receive the per mile delivery price or the guaranteed, not-to-exceed total delivery price per vehicle which can only be assessed for delivery of a vehicle to any cooperative entity throughout the State of Missouri or State of Kansas.
3. The Vendor, at their choosing, may charge a delivery fee when delivering vehicles outside of a 25-mile radius from their dealership.
  - i. This fee may be taken into consideration by agencies when determining a lowest total cost for a vehicle.
4. If the Vendor proposes both the per mile delivery price and the guaranteed, not-to-exceed total delivery price, the Vendor shall understand that the total delivery price assessed by way of the per mile price shall not exceed the guaranteed-not-to-exceed total delivery price per vehicle.
  - i. The lesser of the two prices shall be charged to the public entity.
  - ii. See Exhibit A; Pricing Table 2: Other Required Pricing

#### 2.2.2 Repair or Replacement of Damaged Product:

- a. The Vendor shall be responsible for repairing any item or components received in damaged condition at no cost to Clay County.
- b. Bids will be accepted only on vehicles that can be serviced by a dealer located in Missouri or Kansas.
- c. Successful Bidders must maintain service under the terms of the warranty and where replacement parts may be obtained.
- d. If the Vendor is not located Missouri or Kansas, they must indicate the name and address of an authorized dealer in the area mentioned to serve as a pick-up point.
- e. The Vendor will be responsible for towing or transportation arising out of any condition due to the manufacturer's fault.
  1. In the event the item cannot be repaired or if the repair would otherwise compromise the integrity of the vehicle and the manufacturer warranty, then the Vendor must replace the item or component in its entirety at no additional cost to the County.
  2. This includes all delivery/transportation costs for returning non-functional items to the Vendor for replacement.

### 2.3 Lease/Purchase Agreements

#### 2.3.1 Some participating entities may wish to use a lease/purchase method of acquisition.

- a. If this method is utilized, that eligible Entity, Agency and/or Jurisdiction using it will be responsible for the method of payment to the dealership and will assume all responsibility for any accompanying paperwork.
- b. Clay County, Missouri will assume no responsibility for lease/purchase agreements by other participating entities.
- c. Dealerships that wish to be considered for financing arrangements should submit a statement of such intentions with their bid.
- d. Each Entity, Agency and/or Jurisdiction reserves the right to arrange financing with any company it so chooses.
- e. Alternate lease/purchase pricing may be submitted, by writing the leasing information through Exhibit C and indicating Item Number and Group Number for all vehicles on which Vendors intend to make such an offer.

Vendor's Initials: dj

**2.4 Participating Entities, Agencies and/or Jurisdictions Individual Agreement Requirements**

- 2.4.1 Clay County will participate in the Agreement from the onset.
- a. The County reserves the right to add additional Counties, eligible Entities, Agencies and/or Jurisdictions to this Agreement during the Agreement period.
    1. For a list of the initial participating Agencies see Attachment 2 of this document.
  - b. Clay County Missouri Municipal Code of Ordinance
    1. Section 37.09. – Sales Tax
      - i. The County is exempt from the paying all local and state taxes or federal excise taxes.
      - ii. A copy of the state sales tax exemption certificate can be obtained from the Purchasing Office and must be sent with the purchase order to any new Vendor not already approved by the County.
- 2.4.2 Jackson County, Missouri:
- a. The Vendor's attention is directed to all federal, state and city laws of the County of Jackson to equal employment opportunity which, among other things, requires that the Vendor agree not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, or sex.
  - b. All Vendors shall complete the Jackson County, Missouri Compliance Report Form and Affidavit Form (See Attachments 3 and 4).
- 2.4.3 For Kansas Entities or Agencies; Kansas law prohibits anyone selling motor vehicles from “engaging in business in this state” without being properly licensed, K.S.A. 8-2403.
- a. New motor vehicles may not be delivered to a purchaser in Kansas except through a licensed dealer in Kansas, K.S.A. 8-2439.
  - b. Dealer licensing information for the non-resident Vendors shall be included with the bid package or bid may be rejected.
  - c. To comply with this law, dealers not licensed in Kansas may sell vehicles to Kansas entities, but the dealer cannot deliver into Kansas or complete any documentation in the state of Kansas.

**2.5 Miscellaneous Information**

- 2.5.1 The Vendor should respond to the information requested in all Sections, Exhibits and Attachments.
- 2.5.2 Due to complex nature of the Bid and Exhibit tables, results will not be read aloud or otherwise indicated at the Bid Opening date and time.
- a. Results will be made available by request once Bid Tabulation has been completed and Award(s) of Bid have been made.

Vendor's Initials: dj

**3. AGREEMENT TERMS AND CONDITIONS ACKNOWLEDGEMENT FORM**

The undersigned Vendor has read, understood, and accepted the Terms and Conditions as published on the Clay County Official Website located at:

[HTTPS://WWW.CLAYCOUNTYMO.GOV/TERMSANDCONDITIONS](https://www.claycountymo.gov/termsandconditions)

All terms and conditions as stated shall be adhered to by Vendor upon acceptance of Agreement. Vendors enter into this agreement voluntarily, with full knowledge of its effect.

Debi Jones

\_\_\_\_\_  
Vendor Signature

10-22-2019

\_\_\_\_\_  
Date

Olathe Ford

\_\_\_\_\_  
Vendor

Vendor's Initials: dj

EXHIBIT A

Pricing Pages

PRICING TABLE 1: REQUIRED PRICING

The Vendor shall complete the following pricing table(s) (or in a form similar to the pricing tables) and provide firm, fixed pricing necessary to meet the mandatory requirements of the IFB.

ITEM NO.	GROUP NO.	VEHICLE MAKE	VEHICLE MODEL	UNIT COST (Base Price)	QTY.	BASE PRICE INCLUDING STANDARD OPTIONS
	1	<b>Group No. 1 Minimum Specifications for All Heavy Duty Trucks are as Follows:</b> Driver Air Bag, Arm Rests – All Doors, Factory Air Conditioning, Factory Auxiliary 12 Volt Outlet, Factory Power Steering, Factory Cruise Control and Tilt Wheel, Heavy Duty Increased Cooling System, 12 Volt Electrical System, Rubber Floor Covering, Gauges – Oil, Amp, Temperature, Fuel Minimum, Tinted Windows – All, Full Length Factory Headliner, Electric Horns, Day/Night Inside Mirror, AM/FM Factory Radio, Spare Tire and Wheel, Same Size as Vehicle Tires, Dual Sun Visors, Intermittent Wipers.				
1	1	Full Size Van Cutaway Cab & Chassis	E-Series, G-Series, Freightliner, Mercedes, Ram, ProMaster or Equal FORD E350 CUT	\$	ea.	\$ 27,205
2	1	1-Ton Cab & Chassis	C3500, F350, Ram 3500 or Equal	\$	ea.	\$ 25,331
3	1	15,000 GVWR Cab & Chassis	State Make & Model: FORD F450	\$	ea.	\$ 31,179
4	1	17,500 GVWR Cab & Chassis	State Make & Model: FORD F550	\$	ea.	\$ 32,090
5	1	21,000 GVRW Cab & Chassis	State Make & Model: FORD F650	\$ NO AIR BAG	ea.	\$ 47,361
6	1	29,000 GVWR Cab & Chassis	State Make and Model: FORD F650	\$ NO AIR BAG	ea.	\$ 48,622
7	1	34,000 GVWR Cab & Chassis	State Make and Model: EX 33,000 GVWR F750	\$ NO AIR BAG	ea.	\$ 49,041
8	1	56,000 GVWR Cab & Chassis	State Make and Model:	\$ _____	ea.	\$ no bid
9	1	66,000 GVWR Cab & Chassis	Cab & Chassis Conventional 6x4	\$ _____	ea.	\$ no bid
	2	<b>Group No. 2 Minimum Specifications for ALL Sedans are as Follows:</b> Body Style - 4 Door Sedan: Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, 4 Door Sedan Body, Factory Power Anti-Lock Brakes, Factory Power Steering, Factory Power Windows, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, 4 Each Alloy Wheels, Rear Defroster, Front and Rear Floor Mats, Tinted Windows-All, Latching Glove Box, Inside Day/Night Mirror, Outside Dual Mirrors Controlled on Drivers Side, Dual Sun Visors, Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Maintenance Free Battery, Alternator per Model Bid, Floor Covering – Carpet Front and Rear, Battery per Model Bid, Transmission-Automatic Standard for Model Bid, Minimum 4 Cylinder.				
10	2	Subcompact Sedan (88.5 Cu. Ft. Minimum) Passenger Volume	Civic, Sonic, Fit, Versa, or Equal	\$ _____	ea.	\$ no bid
11	2	Compact Sedan (94.0 Cu. Ft. Min) Passenger Volume	Golf, Corolla or Equal	\$ _____	ea.	\$ no bid
12	2	Mid-Size Sedan – Front Wheel Drive (97.0 Cu. Ft. Min) Passenger Volume	Malibu, Fusion, Avenger or Equal 2020 final year of production	\$	ea.	\$ 18,931
13	2	Full-Size Sedan, Front Wheel Drive (104.0 Cu. Ft. Min) Passenger Volume	Avalon, Chrysler 300 or Equal	\$ _____	ea.	\$ no bid

Vendor's Initials: dj

EXHIBIT A, continued

PRICING TABLE 1: REQUIRED PRICING

ITEM NO.	GROUP NO.	VEHICLE MAKE	VEHICLE MODEL	UNIT COST (Base Price)	QTY	BASE PRICE INCLUDING STANDARD OPTIONS
14	2	Full-Size Sedan, Rear Wheel Drive (104.0 Cu. Ft. Min) Passenger Volume, Engine; 6 Cylinder Minimum	Charger or Equal	\$ _____	ea.	no bid \$
	3	<b>Group No. 3 Minimum Specifications for ALL Utility Vehicles are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Auxiliary Outlet, Factory Power Anti-Lock Brakes, Front and Rear Bumpers, Rear Defroster, Factory Power Door Locks, Carpet Floor Covering Front and Rear, Four Wheel Drive 4X4, Tinted Windows-All, Inside Day/Night Mirror, Outside Mirrors-Low Mount Both Sides, Factory AM/FM Radio, Seats-Standard for Model Bid, Standard Spare Tire for Model, Factory Power Steering, Factory Power Windows, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Front and Rear Floor Mats, Latching Glove Box, Standard Suspension for Model Bid, Auxiliary Power Outlet, Floor Covering – Carpet Front and Rear, Tires - Steel Belted Radial, BSW, All Season, Bumpers Front and Rear, Instrumentation Gauges -Standard per Model Bid. Automatic Transmission - Standard Per Model Bid, Standard Front and Rear Axles for Model Bid.				
15	3	Sub-Compact Utility Vehicle 4X4, Engine; 4 Cylinder Minimum	Escape, Compass, Equinox or Equal	\$	ea.	\$ 24,411
16	3	Compact Utility Vehicle 4X4, Engine; 6 Cylinder Minimum	Cherokee, Explorer, Durango or Equal EX 4 cyl	\$	ea.	\$ 28,816
17	3	Full Size Utility Vehicle 4X4, Engine; 8 Cylinder Minimum	Tahoe, Yukon, Expedition, Traverse or Equal EX 6 cyl	\$	ea.	\$ 39,379
18	3	Large Size Utility Vehicle 4X4, Engine; 8 Cylinder Minimum	Suburban, Yukon XL, Expedition XL or Equal EX 6 cyl	\$	ea.	\$ 42,985
	4	<b>Group No. 4 Minimum Specifications for ALL Pickup Trucks are as Follows:</b> Cab "A" - 2 Door, Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Factory Power Anti-Lock Brakes, Front and Rear Bumpers Standard for Model, Factory Power Steering, Factory Power Windows, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, Rear Defroster, Front and Rear Floor Mats, Glove Box, Inside Day/Night Mirror, Outside Mirrors, Left and Right Sides - Standard for Model Bid, Dual Sun Visors, Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Rubber/Vinyl Floor Covering Front and Rear, Maintenance Free Battery, Alternator, Headliner Factory Installed, Glass-Tinted Windows, Cab Dome Light Factory, Seat - Full Depth Foam, Vinyl, Bench, Hinged Back , 12 Volt Electrical System, Cab Dome Light-Factory, 4X2 - Two Wheel Drive Standard, Standard Automatic Transmission for Model Bid, Standard Radiator for Model Bid, Cooling System Standard for Model Bid, Front and Rear Axles Standard to Model Bid, Standard Wheelbase for Model Bid.				
19	4	Compact Pickup, Cab "A", 4x2	Frontier, Tacoma or Equal	\$ _____	ea.	\$ no bid
20	4	Midsize Pickup, 4x2, Cab "A", 4x2	Colorado, Canyon or Equal <small>Ex: Cab B</small>	\$ _____	ea.	\$ 22,672
21	4	Pickup, ½ Ton, Cab "A", 4x2	C1500, F-150, Ram 1500, Tundra or Equal	\$	ea.	\$ 21,491
22	4	Pickup, ¾ Ton, Cab "A", 4x2	C2500, F-250, Ram 2500 or Equal	\$	ea.	\$ 24,055
23	4	Pickup, 1 Ton, Cab "A", 4x2	C3500, F-350, Ram 3500 or Equal	\$	ea.	\$ 25,784
24	4	Compact Pickup, State Cab: _____, State Wheel Drive: _____	Ranger, Frontier, Tacoma or Equal	\$ _____	ea.	\$ no bid
25	4	Midsize Pickup, 4x2, State Cab: _____, State Wheel Drive: _____	Colorado, Canyon or Equal	\$ _____	ea.	no bid \$
26	4	Pickup, ½ Ton, State Cab: _____, State Wheel Drive: _____	C1500, F-150, Ram 1500, Tundra or Equal	\$ _____	ea.	\$ no bid
27	4	Pickup, ¾ Ton, State Cab: _____, State Wheel Drive: _____	C2500, F-250, Ram 2500 or Equal	\$ _____	ea.	\$ no bid
28	4	Pickup, 1 Ton, State Cab: _____, State Wheel Drive: _____	C3500, F-350, Ram 3500 or Equal	\$ _____	ea.	\$ no bid

Vendor's Initials:   dj



EXHIBIT A, continued

PRICING TABLE 1: REQUIRED PRICING

ITEM NO.	GROUP NO.	VEHICLE MAKE	VEHICLE MODEL	UNIT COST (Base Price)	QTY	BASE PRICE INCLUDING STANDARD OPTIONS
	5	<b>Group No. 5 Minimum Specifications for ALL Vans are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Factory Arm Rests, Factory Power Anti-Lock Brakes, Factory Power Steering, Factory Power Windows - All Side Doors, Factory Power Door Locks, Factory Cruise Control and Tilt Wheel, Dual Sun Visors, Factory Intermittent Wipers, Standard Spare Tire for Model, 4 Radial Tires, Latching Glove Box, Inside Day/Night Mirror, Outside Standard Suspension for Model Bid, Factory AM/FM Radio, Auxiliary Power Outlet, Rubber Floor Covering Front and Rear, Maintenance Free Battery, Alternator Standard per Model Bid, Heater - Standard for Model Bid, Radiator - Standard for Model Bid, Transmission - Standard for Model Bid, Fuel Tank-Standard for Model Bid, Headliner - Standard per Model Bid, Heater Standard per Model Bid, Outside Mirrors - Standard per Model Bid.				
29	5	Mini-Van, Passenger	Pacifica, Odyssey, Transit Connect or Equal	\$	ea.	\$ 24,688
30	5	Mini-Van, Cargo Van	Ram CV, Transit Connect, City Express or Equal	\$	ea.	\$ 22,444
31	5	Full Size Van, ¾ Ton, Cargo	C-G20, E-250, G35, B-3500 or Equal <b>Transit T250</b>	\$	ea.	\$ 24,816
32	5	Full Size Van, 1 Ton, Cargo	G-20, E-31, S-31 or Equal <b>Transit T350</b>	\$	ea.	\$ 26,713
33	5	Full Size Van, Window, Passenger	G-20, E-31, S-31, 350 Transit or Equal <b>Transit T350</b>	\$	ea.	\$ 30,300
34	5	Sprinter Van, Cargo	Mercedes Sprinter or Equal <b>Transit T350 in roof ex length</b>	\$	ea.	\$ 35,244
	6	<b>Group No. 6 Minimum Specifications for ALL Police Vehicles are as Follows:</b> Dual Front Air Bags, Factory Air Conditioning, Arm Rests, Auxiliary Outlet 12V Factory Installed, 4 Wheel Disc Power Brakes, Anti-Locking Brakes, Power Door Locks (All Doors), Deactivate Door Jam Switch for Interior Lights, Dual Exhaust, Exterior, Non-Street Appearance, Floor Covering – Heavy Duty Vinyl Front & Rear (No Carpeting), Gauges Required, Glass – Tinted (All Windows), Dual Horns Required, Key-Each Vehicle Keyed Individually (3 Keys per Vehicle), Lights – Auxiliary Dome Light Header Mounted, Under Hood Light, Luggage Compartment Lamp, Inside Day/Night Mirror, Radiator – Heavy Duty Cooling Package, Factory AM/FM Radio with Digital Clock, Conventional Spare Tire and Wheel, Speedometer Calibrated in 2 MPH Increments, Spot Light mounted 6 IN on Left Side, Power Steering, Steering – Cruise and Tilt Factory Installed, Dual Sun Visors, Trunk Opener – Electric or Vacuum on Dash to Activate, Full Wheel Covers, Power Windows – All, Intermittent Wipers, Wiring – Auxiliary Fuse Block with 6 Fused Circuits, Suspension – Standard for Model Bid.				
35	6	Chevrolet Tahoe Police Patrol or Pursuit Vehicle	Chevrolet Tahoe Police Patrol or Pursuit Vehicle	\$ _____	ea.	\$ no bid
36	6	Dodge Charger Police Patrol Vehicle	Dodge Charger Police Pursuit Vehicle	\$ _____	ea.	\$ no bid
37	6	Dodge Durango Police Pursuit - Utility Vehicle	Dodge Durango Police Pursuit – Utility Vehicle	\$ _____	ea.	\$ no bid
38	6	Ford Police Interceptor - Utility	Ford Police Interceptor - Utility	\$	ea.	\$ 32,755
39	6	Police Pursuit or Patrol Vehicle	All Models not otherwise indicated <b>Fusion 1st Responder</b>	\$	ea.	\$ 26,157
40	6	Police Vehicle – Utility F150 FIRST RESPONDER CREW	All Models not otherwise indicated NO spot light, dark car, dual exhaust	\$	ea.	\$ 32,313

Vendor's Initials: dj

EXHIBIT A, continued

PRICING TABLE 1: REQUIRED PRICING

ITEM NO.	GROUP NO.	VEHICLE MAKE	VEHICLE MODEL	UNIT COST (Base Price)	QTY	BASE PRICE INCLUDING STANDARD OPTIONS
	7	<b>Group No. 7 Minimum Specifications for ALL Special Service Utility Vehicles are as Follows:</b> Driver and Passenger Air Bags, Factory Air Conditioning, Arm Rest –All Doors, Factory Installed Auxiliary Outlet 12V., Power ABS Brakes, Front and Rear Bumpers, Factory Rear Window Defroster, Factory Power Door Locks – All Doors, 4X4 Drive Package, Vinyl Floor Covering, Minimum of Fuel, Amp and Oil Pressure Gauges, Tinted Windows – All Windows, Day/Night Interior Mirror, Outside Mirrors – Low Mount Both Sides, Factory Installed AM/FM Radio, Spare Tire and Wheel – Conventional, Power Steering, Factory Tilt and Cruise on the Steering Wheel , Dual Sun Visors, Factory Installed Power Windows – All Doors, Intermittent Wipers.				
41	7	Special Services Utility Vehicle	Dodge Durango or Equal	\$ _____	ea.	\$ no bid
42	7	Special Services Utility Vehicle	Ford Expedition or Equal	\$ _____	ea.	\$ 37,717
43	7	Special Services Utility Vehicle	Chevrolet Tahoe or Equal	\$ _____	ea.	\$ no bid
44	7	Special Services Utility Vehicle	Ford F-150, ½ Ton Pickup or Equal	\$ _____	ea.	\$ 32,313
45	7	Special Services Utility Vehicle	Dodge Ram, ¾ Ton Pickup or Equal	\$ _____	ea.	\$ no bid
	8	<b>Group No. 8 Minimum Specifications for ALL Hybrid Sedans are as Follows:</b> Body Style - 4 Door Sedan, Driver and Passenger Side Airbags, Automatic Transmission with Overdrive, Air Conditioning, Alternator, Armrests, Auxiliary Outlet, Battery – 12 Volt Factory, Defroster, Power Door Locks-All Doors, Power Anti-Lock Brakes, Electric Power Storage-Nickle Metal Hydride Batteries, Front and Rear Floor Mats, Tinted Window-All, Glove Box with Door, Day/Night Inside Mirror, Dual Outside Mirrors-Driver Side Controlled, AM/FM Factory Radio, Standard Spare Tire for Model Bid, Power Steering, Factory Tilt and Cruise in Steering Wheel, Dual Sun Visors, All Season Radial Tires, Suspension Standard for Model Bid, Power Windows-All Windows, Intermittent Wipers.				
46	8	Hybrid Subcompact Sedan	Civic, Insight, Prius, CMAX or Equal	\$ _____	ea.	\$ no bid
47	8	Hybrid Compact Sedan	Fusion, Optima, Corolla or Equal	\$ _____	ea.	\$ 24,377
48	8	Hybrid Midsize Sedan	Malibu, Sonata or Equal	\$ _____	ea.	\$ no bid
49	8	All Electric Sedan PHEV NOT ALL ELECTRIC	Nissan Leaf, Kia Niro EV, Bolt EV or Equal	\$ FUSION ENERGY	ea.	\$ 31,109

PRICING TABLE 2: OTHER REQUIRED PRICING

The Vendor must state below all other applicable costs necessary to satisfy the mandatory requirements of the IFB. Unless stated in Exhibit A. the County shall assume that absolutely no other fees or delivery charges, including upgrade fees, will be assessed to the County whatsoever in connection with the MACPP 2020 Model Year Metro Vehicle Bid herein and to satisfy the IFB requirements.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE
Delivery Price	Per Mile	1.50
Guaranteed Not To Exceed Total Delivery Price	Per Vehicle	100 in Kansas or Missouri Metro
Vehicles will be delivered from	Location (City and State)	Olathe KS
tint = factory tint only		
terms are 15 days; additional interest will be charged if payment is not received within 15 days of delivery		

Vendor's Initials: dj

EXHIBIT A, continued

**PRICING TABLE 3: OPTIONAL PRICING: Alternative Fuel Options**

The Vendor may provide firm, fixed pricing for Alternative Fuel Options for Vehicles listed in Pricing Table 1, for the proposed MACPP 2020 Model Year Metro Vehicle Bid solution. **Additional Vehicles Alternative Fuel Options may be listed on Separate pages using Pricing Table 3 format.**

DESCRIPTION / COMMENTS	UNIT PRICE
Pricing Table 1; Group Number:	
Pricing Table 1; Item Number:	
Alternative Fuel Package: Fuel Option and Base Price each Net	\$ no bid
Alternative Fuel Option: CNG, LPG, P/H/EV, E85, B20	
Alternative Fuel Operation: Dedicated, Bi-Fuel or Flex Fuel	
Gas Gallon Equivalent (How much fuel on board)	
GGE Gas Gallon Equivalent - Option 1 Tank Size	\$ no bid
GGE Gas Gallon Equivalent - Option 2 Tank Size	\$ no bid
Manufacturer and Model of conversion system	
Current or Pending EPA or CARB Certification No. (If no cert no., please explain):	
OEM Supported (Vendor has QVM or SVM status or equivalent: yes or no)	
Drop ship code (if applicable)	

**PRICING TABLE 4: OPTIONAL PRICING**

The Vendor may provide firm, fixed pricing for optional features, expansion options and/or enhancements for the proposed MACPP 2020 Model Year Metro Vehicle Bid solution.

DESCRIPTION / COMMENTS	UNIT OF MEASURE	UNIT PRICE
Minimum Guaranteed Trade-In Valuation	Each	100

Vendor's Initials:  dj

EXHIBIT A, continued

PRICING TABLE 5: OPTIONAL EQUIPMENT DISCOUNT

During the Course of the Agreement Year, the using Departments, Agencies and/or other Jurisdictions May Need to Order <u>Optional Equipment</u> or <u>Items Not Specifically Listed Above</u> . Please State Below, Any Discounts for Such Purposes, from Your Listed Prices.		
Discount off MSRP list price		%
Due to the variance of GPC (Gov't Price Concession) offered by Ford, a discount on model upgrades off of MSRP is not being offered by Olathe Ford. ie. supercab, crewcab 4x4, XLT etc.		
However, Olathe Ford will offer 5% off MSRP on vehicle options that are specific to the vehicle being quoted.		
TERMS ARE 15 DAYS FROM DELIVERY ADDITIONAL INTEREST WILL BE ASSESSED AFTER 15 DAYS		

Vendor's Initials:   dj

**EXHIBIT B  
Experience and Expertise**

The evaluation of the Vendor’s experience and expertise shall be subjective based on the requirements stated herein. Therefore, the Vendor should present detailed information regarding current and/or prior experiences in providing the services and expertise of the organization as well of its personnel. The County shall have the right to use the information provided herein, including information gained from any other source, in the evaluation process.

**B.1 EXPERIENCE:**

A MINIMUM of 3 year experience is required of the successful Vendor, in similar services, as described in the scope. Experience and references provided by Vendors shall be verified and will be a significant factor in the evaluation. Vendors should provide the information below.

How many years has your company been in the MACPP 2020 Model Year Metro Vehicle Bid business? 10

List a minimum of three (3) references showing Agreements held by your company providing the same or similar services for other public entities, local government or private companies.

Reference No. 1 of 3	
Company/Organization Name:	City of Olathe KS
Address:	Olathe KS
Name of Contact and Title:	Josh Wood
E-mail Address:	jwood@olatheks.org
Telephone No.:	913-971-9027
Agreement or Service Period (dates of services):	2010 thru 2019
Reference No. 2 of 3	
Company/Organization Name:	Johnson County Kansas
Address:	111 S Cherry Street, Olathe KS
Name of Contact and Title:	Dale Bauer
E-mail Address:	dale.bauer@jocogov.org
Telephone No.:	913-715-0591
Agreement or Service Period (dates of services):	2010 thru 2019
Reference No. 3 of 3	
Company/Organization Name:	City of Independence MO
Address:	Indep, MO
Name of Contact and Title:	Richelieu Sese Russ Pankey
E-mail Address:	rseese@indepmo.org
Telephone No.:	816-325-7091
Agreement or Service Period (dates of services):	2010 thru 2019

Vendor’s Initials: dj

EXHIBIT B, continued

**B.2 EXPERTISE:**

**PERSONNEL QUALIFICATIONS**

Vendors should provide the information below.

Indicate person who will be supervising vehicle pricing and/or purchasing and years of experience in similar work.

Name: Debi Jones No. of Years 17

Type of Experience: truck sales

Complete the following for employees that would be working on this project. List any previous work directly relating to the IFB specifications that have been performed for other public entities, local government or private companies in the last five years. Attach a separate sheet of paper if needed.

EMPLOYEE NAME	QUALIFICATIONS	EXPERIENCE/TRAINING/CERTIFICATIONS
Debi Jones	17 years truck sales	Master Certified Comm'l Truck

Vendor's Initials: dj

**EXHIBIT C**  
**Lease Term Information**

The evaluation of the Vendor’s proposed Lease Term Information shall be subjective and based on the requirements stated herein. Therefore, the Vendor should present detailed information regarding the proposed Lease Term Materials. The County shall have the right to use this information, including information gained from any other source, in the evaluation process.

It is the Vendor’s responsibility to make sure all MACPP 2020 Model Year Metro Vehicle Bid Lease Term Information proposed is adequately described. It should not be assumed that the evaluator has specific knowledge of the Lease Term information proposed; however, the evaluator does have sufficient business background to conduct an evaluation when presented complete information.

**C.1 LEASE TERM INFORMATION**

**Lease/Purchase Agreements**

Some participating Entities, Agencies and/or other Jurisdictions may wish to use a lease/purchase method of acquisition. If this method is utilized, that Agency using it will be responsible for the method of payment to the dealership and will assume all responsibility for any accompanying paperwork.

Clay County, Missouri will assume no responsibility for lease/purchase agreements by other participating Entities, Agencies and/or Jurisdictions. Each Agency reserves the right to arrange financing with any company it so chooses. Dealerships that wish to be considered for lease/purchase financing arrangements should submit a statement of such intentions with their bid under this Exhibit C answering the following questions as well as submitting any additional information deemed necessary.

1. Is a three-year plan with \$1 at end of lease to purchase vehicle offered?
2. Is straight leasing offered?
3. Include the following information in your bid response:
  - a. Municipal finance application
  - b. Lease payment schedule with a complete list of all fees including municipal interest rate
  - c. Master lease/purchase agreement
  - d. On your company’s forms: any other information that may be required including but not limited to other financial documents.
  - e. Will your company make this lease/purchase pricing available to other Agencies using this bid?

Vendor’s Initials:  dj

EXHIBIT D  
Miscellaneous Information

**D.1 LOCAL GOVERNMENT USE (COOPERATIVE PROCUREMENT):**

1) If the County awarded you the proposed Agreement, would you sell under the prices and terms of this Agreement to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Agreement.)

YES:  NO:

INITIALS: dj

- 2) Sales shall be made in accordance with the prices, terms, and conditions of the IFB and any subsequent term Agreement.
- 3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the Agreement unless they are specifically named in the IFB as a joint participating entity.
- 4) All sales to other jurisdiction shall be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other Agreement administration shall be the responsibility of the ordering jurisdiction.
- 5) The Purchasing Manager shall be responsible to handle the solicitation and award the Agreement. The Purchasing Manager shall have the sole authority to modify the Agreement and handle disputes regarding the substance of the Agreement.
- 6) Each jurisdiction that is a party to the joint bid has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

**D.2 WEBSITE**

1) Does your company have a website? YES:  NO:

2) If yes please provide the website address: olathefordcommercial.com olatheford.com

Vendor's Initials: dj



EXHIBIT D, continued

**D.3 EMPLOYEE BIDDING/CONFLICT OF INTEREST:**

Vendors who are elected or appointed officials or employees of Clay County or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the Vendor or any owner of the Vendor's organization is currently an elected or appointment official or an employee of Clay County or any political subdivision thereof, please provide the following information.

Name and title of elected or appointment official or employee of Clay County or any Political sub-division thereof:	
If employee of Clay County or Political sub-division thereof, provide name of Clay County entity or political sub-division where employed:	
Percentage of ownership interest in Vendor's organization held by elected or appointed official or employee of Clay County or political sub-division thereof:	

Vendor's Initials:   dj

ATTACHMENT 1  
Sealed IFB Label

**PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE**

**SEALED BID RESPONSE ENCLOSED**

US MAIL /DELIVER TO: CLAY COUNTY PURCHASING DEPARTMENT  
1 COURTHOUSE SQUARE  
3<sup>rd</sup> Floor COMMISSION DESK  
LIBERTY, MO 64068

COURIER/DELIVER TO: CLAY COUNTY ~ PURCHASING DEPARTMENT  
ATTN: **Patrick West**  
16 W. FRANKLIN, SUITE 16-B  
LIBERTY, MO 64068

BID No.: 49-19 DATE: **OCTOBER 22, 2019**

BIDS MUST BE RECEIVED BEFORE **2:00 PM** CENTRAL TIME  
DESCRIPTION: **MACPP 2020 MODEL YEAR METRO VEHICLE BID**

SPECIFY VENDOR NAME: Olathe Ford

SPECIFY VENDOR'S CITY, STATE LOCATION: Olathe KS  
City, State Location

Vendor's Initials: dj

**ATTACHMENT 2**  
**Vehicles for 2020 Model Year**  
**List of Participating Agencies**

This is a joint bid for a supply and service agreement for the following participating agencies of the Mid America Council of Public Procurement Chapter of NIGP, with Clay County, MO serving as the Lead Agency:

City of Independence, MO  
 Richelieu Sese  
 111 E. Maple  
 Independence, MO 64050  
 816.325.7090 FAX 816.325.7088  
[rsese@indepmo.org](mailto:rsese@indepmo.org)

Metropolitan Community College  
 Nicole Averell  
 3200 Broadway  
 Kansas City, MO 64111  
 816.604.1100  
[Nicole.Averell@mcckc.edu](mailto:Nicole.Averell@mcckc.edu)

City of Raytown, MO  
 Tony Mesa  
 10000 East 59<sup>th</sup> Street  
 Raytown, MO 64133  
 816.737.6066 FAX 816.737.6052  
[tonym@raytown.mo.us](mailto:tonym@raytown.mo.us)

City of Lee's Summit, MO  
 Mark Stinson  
 1971 SE Hamblin Road  
 Lee's Summit, MO 64082  
 816.969.1061  
[Mark.Stinson@cityofls.net](mailto:Mark.Stinson@cityofls.net)

Greene County, MO  
 Melissa Denney  
 1443 N. Robberson, Suite 1000  
 Springfield, MO 65802  
 417.868.4013 FAX 417.868.4188  
[MDenney@greenecountymmo.gov](mailto:MDenney@greenecountymmo.gov)

Raytown Police Department  
 Lieutenant Paul Beitling  
 10000 East 59<sup>th</sup> Street  
 Raytown, MO 64133  
 816.737.6103 FAX 816.737.6137  
[beitlingp@raytownpolice.org](mailto:beitlingp@raytownpolice.org)

City of Olathe, KS  
 Lisa Robbins  
 100 East Santa Fe  
 Olathe, KS 66051  
 913.971.8925 FAX 913.971.8719  
[lmrobbins@olatheks.org](mailto:lmrobbins@olatheks.org)

Douglas County, KS  
 Jackie Waggoner  
 1100 Massachusetts  
 Lawrence, KS 66044  
 785.832.5286 FAX 785.838.2480  
[jwaggoner@douglascountyks.org](mailto:jwaggoner@douglascountyks.org)

City of Merriam, KS  
 Ross Davis  
 6901 Knox  
 Merriam, KS 66203  
 913.322.5570 FAX 913.322.5575  
[rdavis@merriam.org](mailto:rdavis@merriam.org)

Johnson County, KS  
 Kyra Blatchford  
 111 South Cherry, Suite 2400  
 Olathe, KS 66061  
 913.715.0591 FAX 913.715.0597  
[kyra.blatchford@jocogov.org](mailto:kyra.blatchford@jocogov.org)

Unified Government of Wyandotte Co.  
 / Kansas City, KS  
 Kelly Regan  
 701 N. 7th St. Suite 649  
 Kansas City, KS 66101  
 913.573.5447 FAX 913.573.5444  
[kregan@wycokck.org](mailto:kregan@wycokck.org)

Kansas City Kansas Board of Public Utilities  
 Jason McVay  
 6742 Riverview Avenue  
 Kansas City, KS 66102  
 913.573.9414  
[jmcvay@bpu.com](mailto:jmcvay@bpu.com)

City of Kansas City, MO  
 Ronnell Simpson  
 414 E. 12<sup>th</sup> Street  
 Kansas City, MO 64106  
 816.513.1590 FAX 816.513.1156  
[Ronnell.Simpson@kcmo.org](mailto:Ronnell.Simpson@kcmo.org)

Jackson County, MO  
 Katie Bartle  
 415 East 12<sup>th</sup> Street, Room G-1  
 Kansas City, MO 64106  
 816.881.3465 FAX 816.881.3268  
[kmbartle@jacksongov.org](mailto:kmbartle@jacksongov.org)

Jackson County, MO Circuit Court  
 Terry Shepard  
 415 East 12<sup>th</sup> Street, Room 8M East;  
 Purchasing  
 Kansas City, MO 64106  
 816.881.1309 FAX 816.881.3226  
[Terry.Shepard@courts.mo.gov](mailto:Terry.Shepard@courts.mo.gov)

WaterOne  
 Robin Broussard  
 10747 Renner Blvd  
 Lenexa, KS 66219  
 913.895.5532  
[rbroussard@waterone.org](mailto:rbroussard@waterone.org)

City of Overland Park, KS  
 Jose Vargas  
 11300 W. 91<sup>st</sup> Street  
 Overland Park, KS 66214  
 913.327.6658  
[jose.vargas@opkansas.org](mailto:jose.vargas@opkansas.org)

Buchanan County, MO  
 Kim Hartman  
 411 Jules Street, Room 101  
 St. Joseph, MO 64501  
 816.271.1512 FAX 816.271.1569  
[khartman@co.buchanan.mo.us](mailto:khartman@co.buchanan.mo.us)

Vendor's Initials: dj

ATTACHMENT 3  
**JACKSON COUNTY, MISSOURI  
COMPLIANCE REVIEW FORM**

Vendor's Initials:   dj

# JACKSON COUNTY, MISSOURI COMPLIANCE REVIEW FORM

Report Date: \_\_\_\_\_ see attachment \_\_\_\_\_ (All reports expire annually on December 31<sup>st</sup>)

## DIRECTIONS FOR COMPLETION:

Please fill out form completely. If a question refers to "past report" and this is your first one, place "1<sup>st</sup> Report" in the blank. If a question addresses an area which does not apply to your company, such as (subcontractors), place "N/A" in the blank. Please be sure this and subsequent reports are SIGNED AND DATED. If you have any questions, please call our office at (816) 881-3302.

Mail/Fax or Email reports to:

Tom Wyrsh

SEE UPLOADS FOR DOCUMENT

Contract Compliance Review Director

415 East 12<sup>th</sup> Street - 2<sup>nd</sup> Floor

Kansas City, Missouri 64106

EMAIL: [cro@jacksongov.org](mailto:cro@jacksongov.org)

FAX: (816) 881-1223

## 1. COMPANY DESCRIPTION:

Name of Company \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Area Code \_\_\_\_\_ Telephone Number \_\_\_\_\_

Representative Name \_\_\_\_\_

## 2. COMPANY STATISTICS:

A. Total number of Employees \_\_\_\_\_

B. Total Number of Employees who are:

1. Women \_\_\_\_\_ 4. Asian \_\_\_\_\_

2. Hispanic \_\_\_\_\_ 5. American Indian \_\_\_\_\_

3. Black \_\_\_\_\_ 6. Biracial \_\_\_\_\_

## YES NO N/A

3. Has your company advertised for applicants since your report? \_\_\_\_\_

If so, please attach a list of publications in which ads appeared, the dates of advertising, and copies of such advertisement \_\_\_\_\_

4. Has there been an effort since your last report to further orientate supervisors and key personnel to the spirit and intent of the program? \_\_\_\_\_

If so, please attach a detailed report of such efforts

5. Have there been any adjustments in your job prerequisites or your recruiting and intake procedures?

If so, please attach a narrative of such efforts. \_\_\_\_\_

## YES NO N/A

6. Has any effort been made since your last report in disseminating your policy to all your employees or in encouraging them to refer Minority or Female applicants? \_\_\_\_\_

If so, please attach a narrative of such efforts.

7. Are you attaching any other comments or concerns which you would like to have reviewed as part of determining compliance with your programs? \_\_\_\_\_

List all minority contractors/suppliers (Minority Owned Business Enterprises MBE or Women Owned Business Enterprises WBE) with which you have contracted during this reporting period.

NAME OF COMPANY \_\_\_\_\_  
STREET ADDRESS \_\_\_\_\_  
REPRESENTATIVE NAME \_\_\_\_\_  
TELEPHONE NUMBER \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_  
WEBSITE ADDRESS \_\_\_\_\_  
PRODUCTS, SERVICE, AREA OF SCOPE OF WORK: \_\_\_\_\_  
DURATION OF CONTRACT \_\_\_\_\_  
AMOUNT OF CONTRACT \_\_\_\_\_

REPEAT THE ABOVE INFORMATION ON A SEPARATE SHEET FOR ADDITIONAL MBE/WBE FIRMS WITHWHOM YOU HAVE CONTRACTED.

Figures of Employment Analysis section of this report was obtained from:

YES NO

1. Available employment \_\_\_\_\_
2. Visual check \_\_\_\_\_
3. Other (specify) \_\_\_\_\_

This Compliance Review Form was prepared and submitted by:

\_\_\_\_\_  
Signature see attachment  
\_\_\_\_\_  
Name and Title  
\_\_\_\_\_  
Date

**I certify that all answers and information herein contained are true to the best of my knowledge, and I understand that any misstatement of fact may subject this company to non-compliance procedures.**

SEE UPLOADS FOR DOCUMENT

ATTACHMENT 4  
**JACKSON COUNTY, MISSOURI**  
**AFFIDAVIT form**

SEE UPLOADS FOR DOCUMENT

Vendor's Initials: dj\_\_\_\_\_

SEE UPLOADS FOR DOCUMENT

Jackson County, Missouri

AFFIDAVIT

STATE OF see attachment )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_ of the City of \_\_\_\_\_  
County of \_\_\_\_\_ State of \_\_\_\_\_ being duly sworn on her or his oath, deposes and  
says;

1. That I am the \_\_\_\_\_ (Title of Affiant) of  
\_\_\_\_\_ (Name of Bidder) and have been authorized by said Bidder to make this  
Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly  
what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding  
potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent  
or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent  
in the payment of any taxes due to the County or Bidder did not have on December 31, 2018 any property subject to  
taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder  
agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to  
the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which  
bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services  
Administration's Report of Debarred and/or Suspended Parties; or the State of Missouri and City of Kansas City,  
Missouri Debarment List

7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with  
respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in  
connection with the contracted services.

\_\_\_\_\_  
(Name of Bidder)  
By: \_\_\_\_\_ (Signature of Affiant)  
\_\_\_\_\_  
(Title of Affiant)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC in and for the County of \_\_\_\_\_ (SEAL)

State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_