

**The City of Lee's Summit**  
**Action Letter - Draft**  
**City Council Rules Committee**

Thursday, September 3, 2020

5:00 PM

Via Video Conference and City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

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Notice is hereby given that the City Council Rules Committee will meet on Thursday, September 3, 2020 at 5:00 p.m. via video conference and in person as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, a public meeting room will not be available at City Hall, and therefore the public is invited to participate in the meeting with live audio and video via the Zoom software platform. Persons who wish to attend by this method should contact the City Clerk by the methods listed below to receive the information to participate by Zoom.

Persons wishing to provide public comment on any item of business on the agenda may do so in writing prior to Wednesday, September 2, 2020 by 1:00 p.m. either by email to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payment drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Comments submitted by these methods will be presented in writing to the Committee members and included in the minutes/action letter of the meeting.

**1. Call to Order**

Chairperson Felker called the September 3, 2020 City Council Rules Committee Meeting to order at 5:00 p.m.

**2. Roll Call**

**Guests in Attendance:**

**Brian Head**

**Jina Bellamy**

**Present:** 3 - Chairperson Andrew Felker  
Vice Chair Bob Johnson  
Councilmember Phyllis Edson

**Absent:** 1 - Councilmember Trish Carlyle

**3. Approval of Agenda**

Councilmember Edson made a motion to approve the Agenda as written. Motion was seconded by Councilmember Johnson. Roll call vote was taken: Chairperson Johnson - aye, Councilmember Edson - aye, Councilmember Felker - aye) Motion passed with a vote 3-0-1 (Councilmember Carlyle absent).

#### 4. Public Comments

There were no public comments.

#### 5. Items for Discussion

- A. [2020-3481](#) Approval of the City Council Rules Committee Action Letter for May 7, 2020.  
Councilmember Edson made a motion to approve Council Rules Committee Action Letter for May 7, 2020 . Councilmember Johnson seconded the motion. Roll Call Vote ( Councilmember Johnson - aye, Councilmember Edson - aye, Councilmember Felker - aye). Motion passed 3-0-1 (Councilmember Carlyle absent).

- B. [2020-3330](#) Discussion of Sections 2-60.3 and 2-60.6 relative to Authorization of Committees pertaining to contract approval and other items.

Brian Head gave a brief history and explained that initial discussions at the meeting in May revolved around what recommending authority the Committees have to approve contracts within their specific subject matter jurisdiction. This would assist with the budget process and knowing how it is impacted when contracts go over budget. During that initial discussion, the Committee decided to expand the review of each Committee's roles and not just regarding contracts.

Discussion included:

1. The roles of the alternate Committee members and when they should be allowed to vote. Specifically if they are in attendance for "quorum purposes only" or if the current ordinance should revert back to the sun-set ordinance where a alternate is counted as the 3rd or 4th member of the Committee with voting rights.
2. What happens with specific votes (2-2, 2-1) should something "die" in Committee or be referred to Council with an explanation or send it to an Ad-Hoc committee, and what constitutes a majority vote.

The Committee would like staff to bring back the previous "sun-set" ordinance where the alternate was counted as the 3rd or 4th member of the Committee and adding language regarding taking 2-2 votes on items to City Council with an explanation (not recommendation.) It was also discussed that majority would mean a majority of the quorum so if there are 3 members at the meeting and the vote is 2-1 - it is a majority and can go to Council with a recommendation.

Brian Head mentioned that if something comes from Committee with recommendation for approval there are two readings in a single evening and the item can be approved. However, if it comes directly to the Council or to the Council without a recommendation for approval, it requires a reading at it's first presentation then you have to wait seven days before another reading, thereby delaying the process.

City Council Rules Committee

Action Letter - Draft

September 3, 2020

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After further general discussion regarding the individual Committees and their role, there were a few brief comments regarding the following:

1. Community and Economic Development Committee: Do they make decisions regarding park and land use as mentioned in the current role? Mr. Head said he would have to look into the history to determine.
2. Legislative Intergovernmental Relations Committee:
  - a. A question was raised regarding the definition of Ex Officio member and can that member vote. It was also pointed out that it is listed differently in several places and needs consistency. Mr. Head said he would look into it further and do a memo for clarification.
  - b. Also to change the word Chairman to Chair.

Consensus of the Committee was to have Mr. Head send the staff liaisons and Chairs of each Committee their individual Scope of duties for their input and revision for future discussions by the Rules Committee. Mr. Head will also raise the question to the Committees regarding to what extent they believe they need authority to recommend contracts for Council approval.

**This Discussion Item was continued to the City Council Rules Committee due back on 10/1/2020.**

- C. [2020-3482](#) AN ORDINANCE amending Article II. Parks and Recreation Board of Chapter 19 Parks and Recreation of the Code of Ordinances of the City of Lee's Summit, Missouri by enacting a new Section 19-21 Appointments to the Parks and Recreation Board - Deadline. to provide for a certain deadline for appointment of Parks and Recreation Board members by the Mayor.

Brian gave a brief history and presented draft language to be considered by the Committee to change the process of nominating officers to the Park Board until after the Mayor makes appointments to the Board. Brian mentioned a change from the proposed language in the packet from the first day of April to the first day of May which worked better for the Park Board.

After general discussion, consensus was to have staff draft a bill for discussion and recommendation at the next Rules Committee meeting.

**This Discussion Item was continued to the City Council Rules Committee due back on 10/1/2020.**

## 6. Roundtable

Councilmember Johnson mentioned his desire to discuss the number of councilmembers in each district in light of a potential future redistricting due to the census and making a proposed change to the Charter.

The next meeting of the City Council Rules Committee will be held on September 21, 2020 at 5:30 p.m.

## 7. Adjournment

**City Council Rules Committee**

**Action Letter - Draft**

**September 3, 2020**

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**Councilmember Felker adjourned the September 3, 2020 City Council Rules Committee at 6:11 p.m.**

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