

CITY OF LEE'S SUMMIT
Procurement & Contract Services
Standardized Evaluation Form
Proposal Ranking Score Sheet
Composite

PROJECT: Financial Advisory Services

RFP NO.: 2018-034

Composite Proposal Score Sheet

	30 Point Questions	20 Point Questions	10 Point Questions
Outstanding	25 - 30	17 - 20	9 - 10
Exceeds Acceptable	19 - 24	13 - 16	7 - 8
Acceptable	13 - 18	9 - 12	5 - 6
Marginal	0 - 12	0 - 8	0 - 4

	Points	# Mmbr	Max Points	FIRM	FIRM	FIRM
				Springsted	CCM	IPA
1. Evidence of Experience & References with Similar Projects (FORM 3) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? <ul style="list-style-type: none"> • Familiarity and experience with similar projects. • Consider any sub-consultants to be used and their experience (if applicable) 	30	6	180	171	163	142
2. Applicable Resources (FORM 1/2/5) Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed on Forms 1/2/5 of the RFP <ul style="list-style-type: none"> • Project Manager • Project team/resources to complete project within proposed time frame 	30	6	180	169	160	122
3. Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach outlined in Form 5. <ul style="list-style-type: none"> • Project schedule and detailed approach is reasonable/responsive to City's needs • Roles of all involved parties clearly identified • Familiarity with project location as evidenced by proposal (if applicable) • Identify/recognize critical or unique issues specific to the project • Adequacy of proposed communications process • Unique approaches that have been successful elsewhere 	30	6	180	168	163	139
4. Cost (FORM 6) Determination of cost and pricing data: Consider whether all elements of cost and pricing conform to the requirements of the RFP.	10	6	60	60	42	48
	100		600	568	528	451