



The City of Lee's Summit
Action Letter
Public Works Committee

Monday, November 21, 2016

4:30 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

1. CALL TO ORDER

2. ROLL CALL

Present: 4 - Chairperson Dave Mosby
Vice Chair Rob Binney
Councilmember Phyllis Edson
Alternate Diane Seif

3. APPROVAL OF AGENDA

4. APPROVAL OF ACTION LETTER

A. [2016-0659](#) Approval of the October 10, 2016 Action Letter

ACTION: A motion was made by Mayor Pro Tem Binney, seconded by Councilmember Edson, to approve the October 10, 2016 Action Letter. The motion carried unanimously.

5. PUBLIC COMMENTS

None

6. ITEMS FOR DISCUSSION

None

7. BUSINESS

A. [BILL NO. 16-255](#) AN ORDINANCE APPROVING ADDENDUM NO. 1 TO FIXED BASE OPERATOR AGREEMENT BETWEEN LEGACY AVIATION, INC. DBA FLYING KC (HEREINAFTER "OPERATOR") AND THE CITY OF LEE'S SUMMIT, MISSOURI (HEREINAFTER "CITY") AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY. (PWC 11/21/16)

Presenter: Presenter: John Ohrazda, Airport Manager

A motion was made by Mayor Pro Tem Binney, seconded by Councilmember Edson, to recommend this Ordinance for approval to the City Council. The motion carried unanimously.

B. [BILL NO. 16-252](#) AN ORDINANCE AUTHORIZING EXECUTION OF A MUNICIPAL AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI

Public Works Committee

Action Letter

November 21, 2016

AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR CONSTRUCTION AND MAINTENANCE ACTIVITIES RELATED TO THE PUBLIC IMPROVEMENT PROJECT DESIGNATED AS ROUTE DOUGLAS ROAD OVER I-470, JOB J4S3132, WITHIN THE CITY LIMITS OF LEE'S SUMMIT, MISSOURI. (PWC 11/21/16)

Presenter: Presenter: Michael Park, City Traffic Engineer

A motion was made by Councilmember Seif, seconded by Councilmember Edson, to recommend this Ordinance for approval to the City Council. The motion carried unanimously.

- C. [BILL NO.](#)
[16-253](#) AN ORDINANCE APPROVING A MUNICIPAL AGREEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR CONSTRUCTION AND MAINTENANCE ACTIVITIES RELATED TO THE PUBLIC IMPROVEMENT PROJECT DESIGNATED AS ROUTE BANNISTER ROAD OVER ROUTE 350, JOB J4S3133, WITHIN THE CITY LIMITS OF LEE'S SUMMIT, MISSOURI AND AUTHORIZING THE MAYOR TO EXECUTE THE SAME BY AND ON BEHALF OF THE CITY OF LEE'S SUMMIT. (PWC 11/21/16)

Presenter: Presenter: Michael Park, City Traffic Engineer

A motion was made by Councilmember Edson, seconded by Councilmember Seif, to recommend this Ordinance for approval to the City Council. The motion carried unanimously.

- D. [BILL NO.](#)
[16-254](#) AN ORDINANCE AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT FOR FUNDING OPERATIONS OF OPERATION GREEN LIGHT TRAFFIC CONTROL SYSTEM BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI, AND THE MID-AMERICA REGIONAL COUNCIL. (PWC 11/21/16)

Presenter: Presenter: Michael Park, City Traffic Engineer

A motion was made by Councilmember Seif, seconded by Mayor Pro Tem Binney, to recommend this Ordinance for approval to the City Council. The motion carried unanimously.

- E. [BILL NO.](#)
[16-256](#) AN ORDINANCE AUTHORIZING EXECUTION OF A TEMPORARY CONSTRUCTION EASEMENT BY AND BETWEEN THE CITY OF LEE'S SUMMIT, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR CONSTRUCTION ACTIVITIES RELATED TO THE PUBLIC IMPROVEMENT PROJECT DESIGNATED AS US 50 HIGHWAY AND ROUTE 291 INTERCHANGE (SOUTH JUNCTION), JOB J4P3002, WITHIN THE CITY LIMITS OF LEE'S SUMMIT, MISSOURI. (PWC 11/21/16)

Presenter: Presenter: Michael Park, City Traffic Engineer

A motion was made by Mayor Pro Tem Binney, seconded by Councilmember Edson, to recommend this Ordinance for approval to the City Council. The motion carried

unanimously.

- F. [RES. NO. 16-22](#) A RESOLUTION ESTABLISHING AN UNIMPROVED ROAD POLICY TO GUIDE THE REVIEW AND DESIGN OF UNIMPROVED AND INTERIM STANDARD ROADS IN THE CITY OF LEE'S SUMMIT. (PWC 11/21/16)

Presenter: Presenter: Michael Park, City Traffic Engineer

A motion was made by Mayor Pro Tem Binney, seconded by Councilmember Seif, to recommend this Resolution for approval to the City Council. The motion carried unanimously.

- G. [2016-0715](#) Discussion - Transit

Presenter: Presenter: Michael Park, City Traffic Engineer

Mr. Michael Park, City Traffic Engineer, asked the Committee to provide direction on whether to implement one of the principle recommendations that came out of the transit study that was presented to the Public Works Committee by the Kansas City ATA on August 15, 2016. The recommendation was to discontinue the Metro Flex service and to replace it with an expansion of the OATS service. Right now the 252 Route operates from 7:30 am to 5:30 pm for a \$1.50 one-way fare; OATS operates from 7:00 am to 3:30 pm for a \$2.00 one-way fare. Staff would propose to operate OATS buses from 7:00 am to 5:30 pm for the \$1.50 one-way fare. We are currently operating with two buses from Metro Flex and three buses from OATS. What would be needed is five buses from OATS with three in reserve in case of breakdowns; that schedule would require the purchase three new buses. Federal funds can be leveraged to make these purchases. The City currently pays \$160,000-\$180,000 per year for the combination of both services. The expanded OATS service is estimated to cost around \$140,000 per year with a discontinuation of the Metro Flex service. This provides citywide service, expanded hours, lower fares for some, door-to-door service (where as Metro Flex was a curb-to-curb service) and a savings to the City of around \$40,000 per year.

Chairman Mosby asked how the services could be expanded with a lower cost. Mr. Park explained that the Metro Flex is based out of Kansas City so Lee's Summit pays for the miles the buses have to travel here for the on demand services while OATS is based in Lee's Summit which reduces the miles and travel times.

Councilmember Edson asked about bus routes to Kansas City and Independence. Mr. Park stated that the fixed route buses are being looked at under another study and he will present the results to the Committee when that study has been completed.

Mayor Pro-Tem Binney asked if the City will own the OATS buses. Mr. Park responded that the City won't have any maintenance or reporting

responsibilities. The City would be on the title and would have a rental agreement with OATS for a nominal fee.

Mayor Pro-Tem Binney said that Lee's Summit has a lot of students riding to Longview College and OATS door-to-door service is a better fit for that, as Metro Flex doesn't service the College.

Councilmember Edson asked if there would be definitive routes. Mr. Park stated that Lee's Summit doesn't have the ridership to support fixed routes. Councilmember Edson then asked about adding Truman Medical Center Lakewood. Mr. Park reported that Truman Medical Center is outside of the City limits but he can ask OATS if they have riders that they take there.

Councilmember Seif said that there is a need for bus services from Truman Medical Center Lakewood and their counseling services located in downtown Lee's Summit. Also, the Lee's Summit Housing Authority needs bus services to Truman Medical Center.

There was a consensus of the Committee to discontinue the Metro Flex service and expand the OATS service.

This Discussion Item was received and filed.

H. [2016-0720](#) Continued Discussion of Stormwater Program Funding Options

Presenter: Presenter: Dena Mezger, Director of Public Works

Ms. Dena Mezger, Director of Public Works, gave a presentation on the pros and cons of the three stormwater funding options requested by the Committee. The first was a discussion on a utility/user fee. A user fee would be an on-going long term dedicated solution. The fees charged would be based on the amount of run-off per property, and there would not be an impact on the General Fund; however, there would be funds required to build a system database and structure the program before voter approval and it would require more administration for ongoing management, such as a billing system. The discussion then turned to a CIP sales tax which works well for specific projects. It doesn't require special billing, it's easy to explain to the public and there is no impact to the General Fund; however, it is not a permanent, on-going funding for operation and maintenance. The last funding option was a use tax. A use tax can supplement other revenue streams and is a permanent revenue source, but it would be adequate to fully fund a stormwater program and it is not dedicated to specific uses by ballot.

Chairman Mosby gave a brief summary of each funding source.

Mayor Pro-Tem Binney cautioned that the amount reported for a use tax is an estimate. He said it would be a new tax for the City and it is dependent

on reporting. Mr. Conrad Lamb, Director of Finance, said that the estimate is from historical information and does not include the reporting of internet sales.

Chairman Mosby said that he feels it would be hard to ask for a utility tax which would be a new tax for the city.

This Presentation was received and filed.

I. [2016-0726](#) Presentation on Recommendations for CIP Sales Tax Renewal

Presenter: Presenter: Dena Mezger, Director of Public Works

Ms. Dena Mezger, Director of Public Works, began her presentation by providing a list of potential future CIP Sales Tax Projects with estimated costs. Ballot language will need to be developed by January 24 to be placed on the April ballot.

Chairman Mosby reminded Committee members to solicit ideas from the other City Councilmembers that they would like to see added to the project list before it goes for a vote before the full Council. He then asked staff to make sure the stormwater projects on the list adhere to the priority structure set up by the Committee for those types of projects. The top two stormwater priorities identified were replacement of failing corrugated metal pipes and structure flooding/bank erosion that is threatening the stability of a structure. The projects would correct what is causing the problem, and will not repair any damage done to private property.

Chairman Mosby then mentioned that he receives calls on dark areas that need additional street lighting. Ms. Mezger clarified that most of those areas are part of the KCP&L system and the City leases those streetlights. The city installs, owns and operates the streetlights along the arterial roads including Chipman Road, Pryor Road, Ward Road.

Councilmember Edson asked if the Greenwood Gap project would fall under the direction of the Parks Department. Ms. Mezger said that the Parks Department has hired a consultant to look into that project and they might have a potential funding source for it.

Mayor Pro-Tem Binney asked if the Parks Department is looking at a facility also and if they will have their report ready by January. Ms. Mezger said that she thinks they are just getting started and they probably won't have a report by January. Mayor Pro-Tem Binney then asked clarifying questions about several of the projects on the list. He stated that the City has to be prepared to be involved with some projects that involve matching funds.

Councilmember Edson asked if any of the streetlight projects would include Ralph Powell Road. Ms. Mezger said that those are decorative streetlights

that don't meet City standards and the City doesn't own or maintain them. She said she would look into getting them on the project list.

Chairman Mosby asked about reprioritizing the project list over time for the projects won't get done right away. Mr. Michael Park, City Traffic Engineer, explained that as funding comes in, the City Council decides which projects to work on first. There is also the possibility of soliciting funds to help finance some of the projects on the list. He also brought up the excise tax that could be dedicated to any funding shortages if needed.

Mayor Pro-Tem Binney reminded residents that sometimes it takes from five to ten years to complete some projects on the list because the money has to build up first. He then said he would like to see an update from the Parks Department on the Greenway Gap project and he suggested the Public Works Committee consider \$5,000 as a trailhead.

Chairman Mosby asked Committee members to submit projects that they would like to see added to the projects list, to staff before the December meeting. The discussion then turned to scheduling in order to leave time for developing educational materials.

The Committee directed staff to develop ballot language for the CIP Sales Tax Renewal. They will look for permanent funding sources for a stormwater program at the January meeting.

This Presentation was received and filed.

8. ROUNDTABLE

Mayor Pro-Tem Binney announced the City has received bronze level status from the American Bicycle Federation as a bicycle friendly community.

Councilmember Edson asked about discussing recycling. Chairman Mosby said that could be a discussion for January or February but the Committee should provide staff with some direction first. Councilmember Edson said that most of the calls she has received are asking why Blue Springs and Independence can provide recycling, so why can't Lee's Summit.

9. ADJOURNMENT

The November 21, 2016 Public Works Committee meeting was adjourned by Chairman Mosby at 6:38 p.m. at City Hall, 220 SE Green Street, City Council Chambers.

Public Works Committee

Action Letter

November 21, 2016

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Internet site at "www.cityofls.net".