

**BILL NO. 18-105**

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AN ORDINANCE AUTHORIZING THE AWARD OF RFP NO. 2018-058 FOR CITIZENS STRATEGIC PLANNING PROFESSIONAL SERVICES TO NOVAK CONSULTING GROUP, INC. AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AND EXECUTE SAID AGREEMENT FOR THE SAME BY AND ON BEHALF OF THE CITY IN AN AMOUNT NOT TO EXCEED \$84,000.00.

WHEREAS, the City of Lee's Summit (hereinafter "City") benefited from citizens' strategic planning efforts in 1999 and 2007; and,

WHEREAS, it has been determined that a new citizens' strategic plan is in the best interest of the City and will provide the goals, a mission, and vision to the organization; and,

WHEREAS, in response to this determination, the Procurement and Contract Services Division of the City of Lee's Summit issued RFP No. 2018-058 for a yearly contract for the provision of professional services to address the needs referenced above; and,

WHEREAS, the RFP was advertised and sent directly to potential bidders, and bidders were additionally notified through the City's e-procurement system, Public Purchase; and,

WHEREAS, as of the close of the time period for submission and the proposal opening date, a total of four proposals were received by the City; and,

WHEREAS, based upon the evaluation of proposals and interviews, the project evaluation committee recommended award of RFP No. 2018-058 to Novak Consulting Group, Inc. as the vendor under Agreement No. 2018-091.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, AS FOLLOWS:

SECTION 1. That RFP No. 2018-058 be and hereby is awarded to Novak Consulting Group, Inc., as the vendor under Agreement No. 2018-058.

SECTION 2. That Agreement No. 2018-058 for professional services in an amount not to exceed \$84,000.00 by and between the City of Lee's Summit, Missouri and Novak Consulting Group, Inc., attached hereto as "Exhibit A" and incorporated herein by reference be and the same are hereby approved. The City Manager is hereby authorized to execute the same by and on behalf of the City of Lee's Summit, Missouri.

SECTION 3. That this Ordinance shall be in full force and effect from and after the date of its adoption, passage, and approval by the Mayor.

PASSED by the City Council of Lee's Summit, Missouri this \_\_\_\_ day of \_\_\_\_\_ 2018.

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Mayor *William A. Baird*

ATTEST:

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\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said City this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Mayor *William A. Baird*

ATTEST:

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
*Brian Head*