

Community Development Block Grant

2023

Action Plan

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD) defines the City of Lee's Summit as an "entitlement community." As an entitlement community, the City receives an annual allocation of Community Development Block Grant (CDBG) program funding. In the five years leading up to the FY 2023 allocation, CDBG allocations have ranged from \$333,409 to \$390,209. The City is required to submit an Annual Action Plan identifying community needs and funding priorities in order to receive annual funding. This Plan provides the framework for implementing and carrying out the strategic priorities and long-term objectives identified in the 2020-2024 Con Plan.

The information contained in this Action Plan covers the fourth year of the 2020-2024 (Con Plan) period and will begin on July 1, 2023. Through this Plan, the following needs were identified as high priority:

- Sidewalks and curbing in established neighborhoods
- Connection of neighborhood sidewalks to parks/trails
- Storm drains in older neighborhoods
- Long term transitional housing
- Housing affordability: renters and owners
- Maintenance of established neighborhoods
- Rental inspections
- Home ownership counseling
- Transportation barriers
- Accessibility to basic needs and services (food, shelter, clothing)
- Access to and affordability of mental/behavioral Health
- Street maintenance and additional street lighting on neighborhood streets
- Access to affordable daycare

The above priority needs identified were established through a collaborative process established in the City's Citizen Participation Plan. This includes the solicitation of CDBG funding requests from local public service agencies and housing agencies, evaluation and prioritization of funding needs, a public hearing, a 30-day public review and comment period, and the approval of the governing body.

The 2023 Action Plan continues to maintain strong local partnership between City government and non-profit services and housing agencies. With these partnerships, the goals and objectives established in the Con Plan will be implemented. The recommended funding allocations focus on supporting on-going programs that have proven to address the critical needs of the community as identified in the Con Plan. CDBG funds also help agencies to leverage other resources in support of their programs.

During the 2022-23 Program Year, the City recommended funding to an ongoing-program within Hope House, but new to this funding. The Court Advocacy Program provides a coordinated community response to domestic violence survivors within our community. In its initial year, this program has demonstrated success within the community and is in high demand.

Funded programs on the non-public service side focus on the preservation of the community's affordable housing. Truman Habitat for Humanity has continued their work in providing minor repairs to owner-occupied homes within the community. This has included numerous roof replacements, driveways, exterior painting, dangerous tree removal, debris clean up and assisting with code violations. Lee's Summit Housing Authority has continued the exterior renovations to the Duncan Estates complex, completing another 6 units, benefitting 12 LMI families.

Due to limited funding from this program, not all priority needs identified in the Con Plan will be addressed in this program year. Local agencies are encouraged to explore alternative resources to support and expand their programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2023-24 Action Plan seeks to make impacts in four main areas:

- continue supporting the agencies and programs that have received CDBG funding in prior years in order to help them maintain a similar level of service;
- continue to support the agencies and programs benefiting low income families;
- continue to support services for children exposed to domestic violence and adults with mental health and substance abuse issues; and,
- continue to provide financial assistance to LMI homeowners for the upkeep of their homes through the Home Preservation Program and to the local public housing agency to implement its CIP.

The outcomes will benefit a total of about 2,500 individuals and households, and improve approximately 20-24 affordable housing units.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City continues to maintain programs it has historically operated and adjusts funding priorities to match the annual needs as identified by the community and the annual application cycle. The majority of the programs included in this Action Plan have been funded and in operation for several years. The agencies offering these programs and services utilizing the CDBG funds have proven to be solid in terms of their performance as well as their impact on the community's well-being.

The City's CDBG program maintains partnerships with local nonprofits providing essential services for low-income households as well as with other City departments to assess progress, provide extensions where necessary, and reallocate unused funds where necessary. In addition, the City has a monitoring and evaluation system in place to determine subrecipient performance levels. This is considered during the evaluation and prioritization of funding allocation.

The construction funded projects continue to encounter numerous obstacles; including the inflation of goods and services, delays in procurement and delivery of products as well as labor shortages. Both LSHA and Habitat continue to provide services within the community within the contractual timeframe.

Lee's Summit Social Services was awarded funding in PY2022 for an HVAC replacement. Later learning the project would be subject to Davis Bacon Prevailing Wage, the agency decided the amount of staff time required to stay in compliance with HUD was no longer worth the cost of the project. This funding has been reallocated in the current program year budget.

During PY21 Hope House was unable to expend all funding and meet the desired goals of the Children's Therapy program. Due to this, Hope House applied for a more needed program providing Court Advocacy services within the community during PY22. This funding from Children's Therapy will be reallocated to this program year.

Overall, the City continues to make progress on achieving our stated goals and objectives from the Action Plan and the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The public outreach and consultation process for this Action Plan consists of a public awareness campaign via press release, solicitation of requests for funding, pre-application informational meeting, public hearing and a 30-day public review and comment period.

A press release was posted on the City's website on December 21, 2022. The press release specifically stated:

- Applications for the 2023-24 CDBG program year would be available on January 5, 2023;
- Applications would be accepted from January 5 through February 3, 2023; and

- A public hearing would be scheduled where applicants could present their projects before the Community & Economic Development Committee

On February 4, 2023, a public notice was published in the Lee's Summit Tribune announcing the Community and Economic Development Committee (CEDC) public hearing scheduled for March 8, 2023. This hearing provides citizens an opportunity to hear funding proposals from local agencies, as well as staff funding recommendations, public comments, and the prioritization of the proposals. Once heard, committee discussions occur and recommendations are established for consideration by the full City Council.

A 30-day public review and comment period will be held March 9 through April 11. The draft plan will be posted on the City's website, as well as hard copies of the plan available upon request.

Press Releases

Wednesday, December 21, 2022 | Views: 240 | Categories: Development Services Press Releases

Lee's Summit Community Development Block Grant Application Period Begins January 5

The City of Lee's Summit will accept applications from qualified agencies for the 2023-24 Community Development Block Grant funding from Jan. 5 – Feb. 3, 2023. The U.S. Department of Housing and Urban Development awards federal grant funds to the City on an annual basis. These funds must be used to meet the needs of low- to moderate-income individuals and families, address slum or blight in Lee's Summit, or meet an urgent need.

Lee's Summit is designated as an Entitlement Community under the Community Development Block Grant program by HUD, which gives the City the authority to administer the grant funds within the community. The City was awarded \$333,409 for the 2022-23 grant year. Grant funding for the 2023-24 program year which runs from July 1, 2023, through June 30, 2024, has yet to be announced.

Public agencies and nonprofit organizations may apply for funding to support eligible programs and projects. For-profit entities may also be eligible for consideration if the proposed programs or projects serve a public purpose and meet the national objectives as well as the City's CDBG Consolidated Plan objectives. Individuals are not eligible to apply.

Proposals and funding requests will be presented by applicants to the City Council's Community and Economic Development Committee at a public hearing in March 2023. At that time, the public will have an opportunity to provide input before the committee recommends a funding allocation plan to City Council for adoption.

For information about the Community Development Block Grant program, visit cityofLS.net/CDBG. Applications must be received by 5 p.m. on Feb. 3, 2023.



[← Previous](#)
Boiler Fire Damages Commercial Building

[Next >](#)
City of Lee's Summit Announces Director of Development Services

Press Release for Application Period

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

Through a comprehensive public process, the 2023 Action Plan was developed to address the priority needs of the community as identified through the 2020-24 Con Plan and to distribute funding accordingly to satisfy these needs. The City realizes that CDBG funding is limited and will not address all of the priority needs of the community, but encourages local agencies to pool other resources so that more needs can be met.

The funding provided through the CDBG program is making a difference for our community and we continue to use this valuable resource to support the most needed programs.

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LEE'S SUMMIT	Development Services

Table 1 – Responsible Agencies

Narrative (optional)

The City of Lee's Summit is the lead agency for the development, administration, and review of the 2022 Annual Action Plan. The City's Development Services department provides administrative support and oversight. The Annual Action Plan provides a comprehensive strategy to address the City's housing and community development needs with CDBG funds. All CDBG-funded projects are reviewed and monitored by the City's Development Services department for compliance with applicable federal rules and regulations.

Consolidated Plan Public Contact Information

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CDBG Administrator

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Lee's Summit Development Services Department coordinates the consultation process for the Community Development Block Grant Program 2020-24 Con Plan and the subsequent Annual Action Plans. The consultation process for this Annual Action Plan includes a community awareness campaign through the City's press release, an open request for proposals, an informational pre-application meeting, a public hearing that is attended by community stakeholders along with oversight by the Community Economic Development Committee and concludes with a public review and comment period.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During the last year, the City has combined several smaller and inactive boards into a newly formed Wellness Commission. The purpose of this newly formed Commission is to advise and recommend to the City Council plans, programs, and projects which improve the health and well-being of City residents in alignment with the 2020 Ignite Strategic Plan's Community Health and Well-being goals and objectives. The Commission supports, promotes, and develops community resources in mental health, fitness, walkability, bike-ability, multi-modal transportation, and community well-being. The City's IGNITE Comprehensive Plan aligns with the goals identified within the Con Plan.

The City actively works with both local and regional agencies to meet community needs, identify service gaps and utilize resources as needed.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Lee's Summit is a part of the service area of the Greater Kansas City Coalition to End Homelessness (GKCCEH), the designated regional Continuum of Care (CoC) serving the Jackson County, Missouri area and has been working with the network over the years as needed.

In evaluating the role of Lee's Summit in addressing homelessness, GKCCEH and their embrace of the Housing First approach were considered as a means of assessment. Effective attainment of this approach can be measured by the implementation of policy and provision of funding that ultimately leads to the creation of permanent and sustainable housing for all homeless individuals.

Within Lee's Summit, there are many services in the community that are supported by the City in their efforts to actively prevent and reduce homelessness.

The following programs will contribute to the prevention of homelessness:

- Hope House: An emergency shelter in Lee's Summit that serves victims of domestic violence, including children
- Hillcrest Transitional Housing: Works to house homeless individuals, families, and youths in an environment that encourages working and the development of life skills
- Lee's Summit Social Services: Provides emergency assistance to low-to moderate-income individuals and families
- Lee's Summit Housing Authority: Local public housing agency
- Truman Habitat for Humanity: Provides home repairs and resources for housing needs

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Lee's Summit does not receive ESG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Coldwater of Lee's Summit
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted a funding request to meet high priority needs, and attended public hearing. The agency's funding request will be partially met and the supported program will benefit persons in need of service.
2	Agency/Group/Organization	HOPE HOUSE, INC.
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted a funding request to meet high priority needs, and attended the public hearing. The agency's funding request will be partially met and the supported program will benefit persons in need of service.
4	Agency/Group/Organization	Lee's Summit Social Services
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted funding request for public service needs. The agency's funding requests will be partially met due to funding limitations and the supported program will benefit persons in need of service.
5	Agency/Group/Organization	Hillcrest Ministries of MidAmerica
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted a funding request to meet its need for case management, and attended the public hearing. The agency's funding request for Case Management will be partially met due to funding limitations and the supported program will benefit persons in need of service.
6	Agency/Group/Organization	LEE'S SUMMIT HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted a funding request to meet the agency's funding need to rehab the exterior of local public housing structures, and attended the public hearing. The agency's funding request will be partially met due to funding limitations, and the supported program will benefit persons in need of service.

7	Agency/Group/Organization	Truman Heritage Habitat for Humanity
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Affordable Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was notified of the funding application process, attended an optional Pre-Application meeting, submitted a funding request to meet its need for Home Preservation, and attended the public hearing. The agency's funding request will be fully met and the supported program will benefit persons in need of service

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Kansas City Coalition to End Homelessness (GKCCEH)	The Strategic Plan supports the overall goals of the plan of the CoC.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City advertised funding availability via a press release in the local newspaper as well as on the City website. The press release was posted on December 21, 2022. The press release stated:

- Applications for the 2023-24 CDBG program year would be available on January 5, 2023;
- Applications would be accepted from January 5 through February 3, 2023; and
- A public hearing is scheduled for applicants to present their programs to the City Council Community and Economic Development Committee in early March

The public hearing consists of City staff reviewing, prioritizing and then making a recommendation based on funding levels and priority needs. During the hearing, each agency is able to present their program to both staff and the Community Economic Development Committee to convey their need for the funding. Questions and comments are heard from the Committee as well as any citizens that may be present to speak. Once the hearing has concluded, a public comment period is open for 30 days to allow additional comments to be heard. This was advertised in the Lee's Summit Tribune on February 4, 2023 by a Public Notice. Hard copies of the Action Plan are available for public access upon request, and also accessible via the City's website.

The City also hosted a Pre-Application meeting open to community stakeholders; this meeting was attended by both current and potential applicants. The purpose of this meeting was to establish guidelines and eligibility, while allowing stakeholders to openly discuss needs within the community.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	Informational only	No public comments were received.	N/A	https://cityofls.net/development-services/community-outreach/development-services-news/artmid/1879/articleid/6495/lee%e2%80%99s-summit-community-development-block-grant-application-period-begins-january-5
2	Public Hearing	Non-targeted/broad community	All applicants presented their programs and funding requests to the public and Community and Economic Development Committee. Staff presented their application review, prioritization and funding recommendations.	No public comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Comment and Review	Non-targeted/broad community	Draft Action Plan with Funding Allocation Recommendations was made available at various public places/locations as well as online	No public comments were received.	N/A	
4	Newspaper Ad	Non-targeted/broad community	Notice of funding and Public Comment period published in Lee's Summit Tribune.	No public comments were received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	354,909	0	16,552.90	371,461.90	0	CDBG allocation for PY 2023-24; surplus funds are unexpended from prior years and are available for redistribution
Other	public - federal	Public Services Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City offers CDBG assistance to agencies and programs to fill budget gaps. Agencies and programs should primarily rely on other funding sources or in-kind donations and only use CDBG assistance as a way to extend the services.

Grant funds cover a portion of the administrative functions for the City, general fund budget is used to cover the rest of these functions. Lee’s Summit Housing Authority leverages other federal funds for capital expenses. Other subrecipients combine CDBG allocations with a variety of other funding sources, including in-kind donations, local grants, local churches, local charities, private foundations, private fundraisers, State funding resources, etc. The City does not require funding match for any of the CDBG funded programs and projects.

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If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CDBG Program Planning/Administration	2020	2024	Planning & Administration	Communitywide	CDBG Planning/Administration	CDBG: \$67,725	Other: 2 Other
2	Basic Needs for Food, Clothing, etc.	2020	2024	Homeless Non-Homeless Special Needs	Communitywide	Mental Health/Substance Abuse Assistance Basic Needs of Low-to-Moderate Income Persons	CDBG: \$45,150	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2175 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 2271 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Mental Health/Substance Abuse Counseling	2020	2024	Non-Homeless Special Needs	Communitywide	Mental Health/Substance Abuse Assistance	CDBG: \$8,086	Public service activities other than Low/Moderate Income Housing Benefit: 1200 Persons Assisted
4	Residential Rehab and Affordable Housing	2020	2024	Affordable Housing Public Housing	Communitywide	Residential Rehabilitation and Affordable Housing	CDBG: \$250,500	Homeowner Housing Rehabilitated: 20-25 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	CDBG Program Planning/Administration
	Goal Description	The City will handle all administrative duties of the grant reporting requirements.
2	Goal Name	Basic Needs for Food, Clothing, etc.
	Goal Description	
3	Goal Name	Mental Health/Substance Abuse Counseling
	Goal Description	
4	Goal Name	Residential Rehab and Affordable Housing
	Goal Description	

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Projects

AP-35 Projects – 91.220(d)

Introduction

This program year, Lee's Summit continues to support on-going public service programs by maintaining the current level of CDBG funding. On the Public Service side, all existing programs were met within the funding cap. The City continued to address low-to-moderate income housing issues by supporting the Home Preservation Program ran by Truman Heritage Habitat for Humanity. The City also continues to work with Lee's Summit Housing Authority to make needed upgrades of its residential units for sustainability, safety and efficiency.

Projects

#	Project Name
1	CDBG Administration
2	Coldwater BackSnack Program
3	Hope House Court Advocacy Program
4	Hillcrest Transitional Housing Case Manager
5	Lee's Summit Social Services Operating Expenses
6	Habitat for Humanity Home Preservation
7	Lee's Summit Housing Authority Duncan Estates Exterior Rehab Phase IV

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funding is allocated based on eligibility and prioritized based on the identified needs stated within Lee's Summit's strategic plan. Since all project applications were deemed necessary, staff attempted to create a fair recommendation taking into consideration minimum requests from the agencies.

The City experiences obstacles in addressing underserved needs due to a lack of community partners who are able to provide the services and support needed for those programs and or projects. City staff is involved in community conversation and outreach in order to develop and connect new partnerships to the address community needs.

Having the 15% funding cap on the public services category routinely makes it difficult for staff to craft a funding recommendation. The City always receives the most applications toward the PS category, and is never able to fully fund them all.

The City has also been challenged to fully fund Lee's Summit Housing Authority's capital improvement

project requests. The City has received less money from HUD the past few years in a row, and the cost of materials has increased greatly over the past year or two. The City has had to break their project requests into multiple phases, lengthening the time to complete the overall project.

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AP-38 Project Summary
Project Summary Information

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1	Project Name	CDBG Administration
	Target Area	Communitywide
	Goals Supported	CDBG Program Planning/Administration
	Needs Addressed	CDBG Planning/Administration
	Funding	CDBG: \$67,725
	Description	Administering activities directly associated with administration of the CDBG program
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Activities will take place at Lee's Summit City Hall, located at 220 SE Green St. Lee's Summit, Missouri
Planned Activities	City activities associated with administering the CDBG program	
2	Project Name	Coldwater BackSnack Program
	Target Area	Communitywide
	Goals Supported	Basic Needs for Food, Clothing, etc.
	Needs Addressed	Basic Needs of Low-to-Moderate Income Persons
	Funding	CDBG: \$5,466.35
	Description	Coldwater works with Harvesters and the Lee's Summit R-7 School District to provide free snack lunches in backpacks for weekend meals to school children who are chronically hungry.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that the BackSnack program will benefit 258 children and the CDBG portion of the funding will benefit about 32 for the entire school year
	Location Description	Coldwater will deliver the backpacks to schools located within Lee's Summit.

	Planned Activities	Working with Harvesters to provide free weekend snack lunches in backpacks to elementary school chronically hungry children of the Lee's Summit R-7 School District.
3	Project Name	Hope House Court Advocacy Program
	Target Area	Communitywide
	Goals Supported	Mental Health/Substance Abuse Counseling
	Needs Addressed	Mental Health/Substance Abuse Assistance
	Funding	CDBG: \$13,650
	Description	Hope House court advocates work directly with detectives in the Lee's Summit Police Department and have access to domestic violence police reports in seven municipal court jurisdictions; the advocates stay involved with survivors through every facet of the court process, providing the consistency needed by survivors as they navigate the confusing and often times daunting and lengthy legal system.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Hope House estimates they will benefit 100 individuals through the services provided by the Court Advocacy Program.
	Location Description	Court Advocacy will take place within Lee's Summit including Municipal Court, Lee's Summit Police Department and survivors' homes; for security purposes, the physical address of Hope House is confidential.
Planned Activities	Hope House Court Advocates are involved with survivors through every facet of the court process, providing the consistency needed by survivors as they navigate the confusing and often times daunting and lengthy legal system.	
4	Project Name	Hillcrest Transitional Housing Case Manager
	Target Area	Communitywide
	Goals Supported	Basic Needs for Food, Clothing, etc. Mental Health/Substance Abuse Counseling
	Needs Addressed	Basic Needs of Low-to-Moderate Income Persons
	Funding	CDBG: \$13,650

	Description	Hillcrest Transitional Housing provides transitional shelters in Lee's Summit. Included in their services is case management counseling sessions to help families that experience homelessness to get on their feet and get employed and move to a permanent residence.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	The agency estimates that the case management will help about 192 persons, of which about 64 will benefit from CDBG assistance.
	Location Description	Hillcrest will provide case management at its Lee's Summit location: 501 SW Mission Rd
	Planned Activities	The Case Manager will provide one-on-one case management counseling to client families residing at the shelter
5	Project Name	Lee's Summit Social Services Operating Expenses
	Target Area	Communitywide
	Goals Supported	Basic Needs for Food, Clothing, etc.
	Needs Addressed	Basic Needs of Low-to-Moderate Income Persons
	Funding	CDBG: \$20,470
	Description	To cover operating expenses including: utilities and insurance.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Lee's Summit Social Services serves over 2,175 citizens throughout the community.
	Location Description	Lee's Summit Social Services 108 SE 4th St Lee's Summit, MO
	Planned Activities	The agency serves low-to-moderate income individuals by providing basic necessities. These services can include utility payment assistance, shelter, transportation, clothes, food, etc. This funding will provide the organization with resources to pay for operating expenses, allowing other funding to be utilized to assist our community
	Project Name	Habitat for Humanity Home Preservation

6	Target Area	Communitywide
	Goals Supported	Residential Rehab and Affordable Housing
	Needs Addressed	Residential Rehabilitation and Affordable Housing
	Funding	CDBG: \$130,500
	Description	To provide minor exterior repairs, emergency and critical repair services for eligible residents
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	Habitat estimates to provide repairs to 12-15 homes in Lee's Summit.
	Location Description	Truman Habitat for Humanity offices are located in Independence, MO. The home repairs of this project will take place within Lee's Summit.
	Planned Activities	Habitat will provide exterior repairs to qualifying homes with the community. These repairs include both minor home repairs as well as critical repairs that may cause a danger to the homeowner and/or surrounding neighbors.
7	Project Name	Lee's Summit Housing Authority Duncan Estates Exterior Rehab Phase IV
	Target Area	Communitywide
	Goals Supported	Residential Rehab and Affordable Housing
	Needs Addressed	Residential Rehabilitation and Affordable Housing
	Funding	CDBG: \$120,000
	Description	Exterior rehab to 5 units, including Hardi board exterior siding, windows, doors, front porch, exterior paint, caulking, gutters and downspouts.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	10 LMI households
	Location Description	Duncan Estates public housing complex immediately south of US 50 between Ward Rd and M-291.

	Planned Activities	Lee's Summit Housing Authority will complete exterior rehab to 5 units (10 households) within Duncan Estates
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The programs to be funded target low-to-moderate income individuals/households and persons with special needs regardless of their location in Lee's Summit. The majority of the agencies to receive CDBG funding are located within or immediately adjacent to the Old Town area of the community. The Home Preservation Program includes homes throughout the community.

Geographic Distribution

Target Area	Percentage of Funds
Old Town Area	
Communitywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Generally, there is no priority given based on geographic location. The programs are funded to serve the needs of targeted clients regardless of geographic locations, so long as the clients are Lee's Summit residents.

Discussion

The City's purpose is to serve those individuals and areas that have been identified within the Con Plan. This does not focus on a certain area of the City, but rather a population of people. The City and its supported projects assist people within the community, so long as the individual is a resident of Lee's Summit.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

For the 2023 Action Plan, the City anticipates supporting the Lee's Summit Housing Authority and Truman Habitat for Humanity at levels specified in the projects section of the plan. This means that the City expects to benefit approximately 10 households (5 buildings) through the LSHA's exterior rehab program at Duncan Estates and 12-14 households through the Habitat's Home Preservation Program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	20
Special-Needs	0
Total	20

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	0
Total	20

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The vision of the Lee's Summit Housing Authority is to "Build Communities of distinction that are multigenerational, mixed income, and meet the needs of our most vulnerable citizens". Our Mission is to "Advocate for affordable housing and respond to unmet housing needs through new construction, restoration of existing assets, and the pursuit of new development opportunities and partnerships".

We will accomplish our mission with an action plan that is based on and measured by TRUST.

T aking care of the community

R aising awareness

U nifying likeminded communities of service

S erving families

T ransforming lives

Strategic Goals Priorities:

- Reducing the waiting lists for affordable housing solutions by developing 100 units of mixed income housing
- Getting our voices in the room for housing discussions occurring within the City
- Finding opportunities for funding projects via a City mechanism
- Developing a demonstration project
- Carefully pursuing redevelopment of Lea Haven

Actions planned during the next year to address the needs to public housing

The Lee's Summit Housing Authority (LSHA) has adopted the following action strategies to address the needs of Public Housing and Affordable Housing Development and this year, it will continue to

implement these actions:

- Advocating for the industry and our role within the local Community
- Identify and leverage trends to create a broader range of housing options that together will local housing shortfalls
- Build relationships with partners
- Apply for additional rental vouchers (as they may become available through HUD) and actively administrate the Section 8 Housing Choice Voucher Program.
- Explore leveraging public and private funds to create additional housing opportunities
- Collaborate with the City of Lee's Summit, Jackson County, other for-profit and non-profit organizations in the development of affordable housing
- Collaborate with the Lee's Summit Economic Development Council
- Employ effective management and maintenance policies

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Lee's Summit Housing Authority has a Resident Housing Commissioner appointed to serve on the Board of Housing Commissioners. Resident Commissioner is a welcomed addition to the Housing Authority Board of Commissioners and brings a unique perspective and insight to the Board. The Lee's Summit Housing Authority keeps open communications with the residents though a monthly news-letter and twice monthly pot-luck dinners. Residents are also engaged by LSHA management and Board Members. The Lee's Summit Housing Authority maintains an "open door" policy for residents to voice their concerns.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Lee's Summit Housing Authority is designated a High Performing Agency by HUD through its Public Housing Management Assessment and Section Eight Management Assessment Programs. LSHA is not designated as "troubled".

Discussion

Many of the strategies and goals for long-term viability and objectives for addressing the needs of the Lee's Summit Housing Authority, and the greater Community, are taken directly from the information, strategies and objectives identified in the City of Lee's Summit's Consolidated Plan. They may also be identified in additional "Studies" such as the Old Lee's Summit Development Master Plan and Housing Affordability Analysis 2014, Vogt Strategic Insights 2017, Lee's Summit Affordable Housing Needs Assessment by University of Kansas Urban Planning Students UBPL: 710 Fall of 2017, Census Data, and

related market studies.

Many of the physical and operational improvements identified in LSHAs 5-Year Plan are contingent upon current and future funding through the CDBG Program, HUD Funding (CFP & OPFND) and, PILOT waiver by the City.

Many of the strategies to address the need for developing affordable housing opportunities and solutions for the growing senior population, veterans and low to moderate income families is dependent upon cooperation by the City of Lee's Summit, the Business Community, Private and Public Investments and the greater Community's support.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

For the 2023 Action Plan, the City anticipates supporting the homeless and special needs population by providing continued financial support to local public services such as Hope House, Coldwater, Hillcrest and Lee's Summit Social Services. These agencies all continue to provide critical services to Lee's Summit residents with special needs.

Coldwater of Lee's Summit has requested funds to continue the support of the “BackSnack Program”. This program provides nutritional needs of hungry children. Hope House, Hillcrest Transitional Housing and Lee's Summit Social Services provide varied services pertaining to the mental health of low-to-moderate income individuals, those experiencing homelessness or those effected by domestic violence.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless shelter services are provided by the CoC of the Greater Kansas City region. In addition, Hillcrest Transitional Housing operates 18 shelter units in Lee's Summit. Our focus is on providing financial assistance to local public service agencies that target residents who are temporarily homeless due to domestic violence or who are potentially becoming homeless due to mental health issues. Activities receiving CDBG assistance this program year that help reduce chances of people becoming homelessness include services provided by Hope House and Coldwater. In addition, CDBG funding is provided to Hillcrest Transitional Housing to provide case management counseling services to its Lee's Summit client families. The City will coordinate and work with CoC for its outreach and assessment efforts.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City plans to continue providing financial support to local agencies through CDBG funds. These agencies, which include Hope House, Hillcrest Transitional Housing and Lee's Summit Social Services, offer support to those currently experiencing homelessness or experiencing displacement due to domestic violence situations. While the City does not directly receive ESG funds, local non-profits are encouraged to apply for these funds as an additional source of funding.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City continues to work with the regional CoC, as well as coordinating efforts with Lee's Summit Social Services. Local churches often provide similar services without any assistance from CDBG, but nonetheless play an important role in helping homeless individuals and families make the transition to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Prevention initiatives play a key role in both long and short term strategies to address homeless prevention and counseling for the families they serve. In the 2022 program year, the City will direct CDBG funds to several of these programs to alleviate budget shortage. In the meantime, CDBG support will also benefit local agencies and programs that provide services targeting LMI persons and persons with special needs for housing, health, and other social services.

Discussion

The City's CDBG funding distribution process is a competitive one where the City opens funding request opportunities to all local agencies that provide services to meet the priority goals of the Consolidated Plan. Agencies file funding requests based on financial support needs and funding allocations decisions are based on priorities, agency capacities and funding availability.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Lee's Summit's adopted public policies and standards pertaining to development as well as housing development and residential investment in the community. These policies are designed and updated to promote and protect community values, to ensure quality, to improve sustainability, to protect property values and investments, and to provide equal opportunities for all. The City does not and will not endorse and put in place any public policies that will prevent investment and development of affordable housing. The City provides financial opportunities through the CDBG program for agencies to provide housing choices and home repairs to benefit persons with housing burdens.

In 2019, the City completed its Analysis of Impediments to Fair Housing Choice (AI) project. Based upon this, it does not appear that there is sufficient housing for those of extremely low to moderate income households. This has also been identified through the Con Plan, and is being addressed through projects funded by CDBG, as well as the City's IGNITE Comprehensive Plan. The Analysis of Impediments can be viewed at www.cityofls.net/development-services/fair-housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is addressing the availability of affordable housing by implementing the following:

- Supporting affordable housing and maintaining housing stock through CDBG funded construction programs
- Continued public-service support for those agencies that offer housing services
- Continued efforts of implementing the City-wide IGNITE Comprehensive Plan. One of the prioritized plan objectives is Strong Neighborhoods and Housing Choices. The goals of this objective is define affordability and set housing goals, as well as to evaluate current requirements to allow more housing options. Assignments have been given to the Lee's Summit Housing Authority to research best practices of building quality housing that is affordable, as well as to recommend ordinance and code changes in response to data and public input.
- In order to address growth limitations, the City recently hired a consultant to complete a City-wide housing assessment in order to assess future market demand. One of the focus points of the study was on age-restricted and affordable housing units. A presentation on the results were given in July, which stated over the next 10 years that Lee's Summit would have a need for an additional 450 affordable rental units, 25%-30% of which would need to be set aside for seniors. This presentation was given to our City Council to make them aware of the demand utilizing factual reports, and give them a tools to use to make decisions when projects are proposed in

our community.

- **In January 2022**, the City's planning staff gave a presentation to our Community & Economic Development Committee proposing the idea of allowing Accessory Dwelling Units (ADUs) through the community, as they have the potential to increase housing affordability (both for homeowners and tenants), create a wider range of housing options within the community, enable seniors to stay near family as they age, and facilitate better use of the existing housing fabric in established neighborhoods. This conversation is on-going.
- **The City launched a Quality Housing Program**, designed to improve the safety and maintenance of all housing in Lee's Summit. The program takes a proactive approach to property code compliance through FREE onsite inspections, outreach and education, and the establishment of a certification program. The City's website acts as a central hub for information, providing residents with a checklist for minimum housing standards along with additional resources.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

HUD requires grantees to ensure that these grant funds are used to address underserved needs, affordable housing, the structure for the delivery of services to families in need, and the coordination of services.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to meeting underserved needs is limited funding. The City will continue to encourage public service agencies to actively explore and pursue new funding opportunities. The City will also continue to explore and participate in regional solutions to some of the underserved needs.

Actions planned to foster and maintain affordable housing

Funded programs and projects through CDBG for housing related repairs and rehabilitation meet the goal of sustaining the community's affordable housing stock and improving the conditions. In an effort to increase the number of clients served, the City has transitioned the Minor Home Repair Program to a non-profit, Truman Habitat for Humanity, to foster a similar program that will help more clients. The City will continue to serve as a liaison between the citizens and Habitat.

Actions planned to reduce lead-based paint hazards

Continue to educate the public regarding the danger of lead-based paint hazards. Continue to enforce the requirement for residential rehabilitation contractors to be properly licensed when taking on residential rehabilitation projects.

Actions planned to reduce the number of poverty-level families

The City continues to promote economic development to improve the economic health of the community and its citizens by:

- Increasing business activities
- Expanding job training and employment opportunities
- Fostering small businesses and startups
- Investing in needed public infrastructure improvements for economic development
- Encouraging and incentivizing business expansions and new business activities
- Continuing to support private agencies for services to help poverty-level population to get on

their feet

Actions planned to develop institutional structure

The City will continue to improve the institutional structure to better serve the needs of the community. Inter-agency coordination will continue to be the focus in order to improve efficiency and avoid duplication of efforts. This year, the City is conducting another round of its strategic planning that involves extensive public involvement to help the City identify priority needs of this community and strategies to meet those needs. This process will certainly help to further strengthen the effort of a community working together to tackle community issues. In early 2020, the City also began working on developing a new comprehensive plan, which will be an extensive, multi-year process involving a lot of inter-agency coordination.

Actions planned to enhance coordination between public and private housing and social service agencies

- Continue to provide training for agencies receiving CDBG funding
- Continue to encourage agencies, private or public, to communicate and coordinate
- Continue to monitor CDBG subrecipients on performance and provide technical support as needed

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City's CDBG funded programs and projects are not intended to generate any program income up to today. Funds returned to the line of credit are a result of programs and projects completed or cancelled with a balance of unused funds.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

