

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, February 11, 2019

5:00 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

\*\*\*AMENDED\*\*\*

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**1. Call to Order**

**2. Roll Call**

**Councilmember Carlyle joined the meeting late.**

**Present:** 4 - Councilmember Phyllis Edson  
Chairperson Bob Johnson  
Councilmember Trish Carlyle  
Vice Chair Beto Lopez

**Absent:** 1 - Alternate Rob Binney

**3. Approval of Agenda**

**This agenda was approved.**

**4. Public Comments**

**Public Comments were made by Geraldine Armato.**

**5. Business**

- A. [2019-2542](#)** Approval of the Action Letter from the December 17, 2018 F&BC meeting.

**Motion by Councilmember Lopez, seconded by Councilmember Edson, the Action Letter from Dec 17, 2018 was approved.**

- B. [BILL NO. 19-28](#)** An Ordinance authorizing the waiver of the Lee's Summit Housing Authority's payment in lieu of taxes for the Authority's fiscal year ended September 30, 2018 in the amount of \$33,874.16. (F&BC 2-11-19)

**Recommendation:** Recommendation: Staff recommends approval of an ordinance authorizing the waiver of Lee's Summit Housing Authority's payment in lieu of taxes for the authority's fiscal year ended September 30, 2018 in the amount of \$33,874.16.

**Presenter:** Bette Wordelman, Finance Director

**On motion by Councilmember Edson, seconded by Councilmember Lopez, this Ordinance was recommended for approval to the Feb 19, 2019 City Council - Regular Session. The vote was unanimous.**

Finance and Budget Committee

Action Letter

February 11, 2019

---

**Aye:** 3 - Councilmember Edson  
Chairperson Johnson  
Vice Chair Lopez

**Absent:** 2 - Alternate Binney  
Councilmember Carlyle

- C. [BILL NO. 19-29](#) An Ordinance approving the 2019 Jackson County Board of Election Commissioners Poll Contracts and authorizing the Mayor to execute the same by and on behalf of the City. (F&BC 2-11-19)

**Presenter:** Jackie McCormick Heanue, Superintendent of Legal Services and Human Resources  
Lee's Summit Parks and Recreation

**Motion by Councilmember Lopez, seconded by Councilmember Edson this Ordinance was recommended for approval to the Feb 19, 2019 City Council - Regular Session. The vote was unanimous.**

**Aye:** 3 - Councilmember Edson  
Chairperson Johnson  
Vice Chair Lopez

**Absent:** 2 - Alternate Binney  
Councilmember Carlyle

- D. [BILL NO. 19-30](#) An Ordinance authorizing the Mayor to execute an Intergovernmental Agreement by and between the City of Lee's Summit, Missouri, by and through the Lee's Summit Parks and Recreation Board, and Jackson County, Missouri Parks and Recreation for parking area use and improvements. (F&BC 2-11-19)

**Recommendation:** Recommendation: Staff recommends approval of An Ordinance authorizing the Mayor to execute an Intergovernmental Agreement by and between the City of Lee's Summit, Missouri, by and through the Lee's Summit Parks and Recreation Board, and Jackson County, Missouri Parks and Recreation for parking area use and improvements.

**Presenter:** Jackie McCormick Heanue, Superintendent of Legal Services and Human Resources  
Lee's Summit Parks and Recreation

**Motion by Councilmember Edson, seconded by Councilmember Lopez this Ordinance was recommended for approval to the City Council - Regular Session due back on 2/19/2019. The vote was unanimous.**

**Aye:** 3 - Councilmember Edson  
Chairperson Johnson  
Vice Chair Lopez

**Absent:** 2 - Alternate Binney  
Councilmember Carlyle

Finance and Budget Committee

Action Letter

February 11, 2019

---

- E. [BILL NO. 19-31](#) An Ordinance approving the award of Bid No. 2019-014 for Concrete Flat Work, Curb Installation, and Street Repair services on an as-needed basis for a one-year term with up to four, one-year renewals to Quality Custom Concepts, Inc. and authorizing the City Manager to execute the same by and on behalf of the City. (F&BC 2-11-19)

**Recommendation:** Staff recommends approval of An Ordinance approving the award of Bid No. 2019-014 for Concrete Flat Work, Curb Installation, and Street Repair services on an as-needed basis for a one-year term with up to four, one-year renewals to Quality Custom Concepts, Inc. and authorizing the City Manager to execute the same by and on behalf of the City.

**Presenter:** Rick Gentry, Procurement and Contract Services Manager

**Motion by Councilmember Lopez seconded by Councilmember Edson this Ordinance was recommended for approval to the City Council - Regular Session due back on 2/19/2019. The vote was unanimous.**

**Aye:** 3 - Councilmember Edson  
Chairperson Johnson  
Vice Chair Lopez

**Absent:** 2 - Alternate Binney  
Councilmember Carlyle

- F. [2019-2559](#) Investment Portfolio Report for the quarter ended Decemeber 31, 2018. (F&BC 2-11-19)

**Recommendation:** Recommendation: Presentation for information only. No action required.

**Presenter:** Sherri Staub, Cash Management Officer

**This was a presentation only. No action required.**

**Councilmember Carlyle joined the meeting at this time.**

- G. [2019-2553](#) Presentation of the FY19 December General Fund Financial Dashboards (F&BC 2-11-19)

**Recommendation:** Recommendation: N/A

**Presenter:** Nick Edwards | Assistant City Manager

**Presentation only.**

- H. [2019-2554](#) Presentation of the FY19 General Fund Mid Year Projections (F&BC 2-11-19)

**Recommendation:** Recommendation: N/A

**Presenter:** Nick Edwards | Assistant City Manager

**Presentation only.**

- I. [2019-2558](#) Review of Economic Development Opportunity Funding (F&BC 2-11-19)

**Presenter:** Ryan Elam, Director of Development Services

**Presentation only.**

- J. [2019-2552](#) Presentation of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2018 by RubinBrown LLP. (FBC 2-11-19)

**Presenter:** Kaleb Lilly, RubinBrown

**This was a presentation only.**

Finance and Budget Committee

Action Letter

February 11, 2019

---

- K. [BILL NO. 19-32](#) An Ordinance approving Amendment No. 7 to the budget for the Fiscal Year ending June 30, 2019, as adopted by Ordinance No. 8405, by revising the Authorized Expenditures to Projected Year End Amounts for the City of Lee's Summit. (F&BC 2-11-19)

**Recommendation:** Recommendation: Staff Recommends Approval

**Presenter:** Nick Edwards | Assistant City Manager

**Motion by Councilmember Carlyle seconded by Councilmember Lopez this Ordinance was recommended for approval to the City Council - Regular Session due back on 2/19/2019. The vote was unanimous.**

**Aye:** 4 - Councilmember Edson  
Chairperson Johnson  
Councilmember Carlyle  
Vice Chair Lopez

**Absent:** 1 - Alternate Binney

**6. Roundtable**

**7. Adjournment**

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