

**Composite Interview Score Sheet**

|  | 30 Point Questions | 20 Point Questions | 10 Point Questions |            |         |            | FIRM       | FIRM       | FIRM          |
|--|--------------------|--------------------|--------------------|------------|---------|------------|------------|------------|---------------|
|  |                    |                    |                    | Pts        | # Mmbrs | Max Pts    | CBIZ       | Hays       | Holmes-Murphy |
| Outstanding  | 25 - 30            | 17 - 20            | 9 - 10             |            |         |            |            |            |               |
| Exceeds Acceptable   | 19 - 24            | 13 - 16            | 7 - 8              |            |         |            |            |            |               |
| Acceptable   | 13 - 18            | 9 - 12             | 5 - 6              |            |         |            |            |            |               |
| Marginal   | 0 - 12             | 0 - 8              | 0 - 4              |            |         |            |            |            |               |
| <b>1. Evidence of Experience, Reliability and References:</b><br>Consider experience and references listed by the firm/provider. Is the provider experienced in providing services similar to that requested in the RFP? Consider any sub-consultants to be used and their experience (if applicable).   |                    |                    |                    | 30         | 3       | 90         | 80         | 76         | 84            |
| <b>2. Expertise of Firm Personnel:</b><br>Consider comparable experience and background of specific personnel that shall be assigned to the City's project. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: Project Manager, Project team, sub-consultants (if applicable).   |                    |                    |                    | 30         | 3       | 90         | 81         | 79         | 86            |
| <b>3. Applicable Resources:</b><br>Evaluate the extent of applicable resources available to the firm / provider to complete the City's project. Standard Quality Assurance/Quality Control program or procedures the firm has in place. Adequacy of proposed team/resources to complete project within proposed time frame.  |                    |                    |                    | 10         | 3       | 30         | 25         | 25         | 25            |
| <b>4. Project Approach:</b><br>Evaluate the firm/ provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach out. Project schedule and detailed approach is reasonable/responsive to City's needs. Roles of all involved parties clearly identified. Familiarity with project location as evidenced by proposal (if applicable). Identify/recognize critical or unique issues specific to the project. Adequacy of proposed communications process. Unique approaches that have been successful elsewhere. |                    |                    |                    | 20         | 3       | 60         | 49         | 52         | 56            |
| <b>5. Cost: Includes all related cost associated with this project.</b>  |                    |                    |                    | 10         | 3       | 30         | 24         | 27         | 27            |
|  |                    |                    |                    | <b>100</b> |         | <b>300</b> | <b>259</b> | <b>259</b> | <b>278</b>    |