



LEE'S SUMMIT PARKS AND RECREATION BOARD

MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	December 10, 2025	TIME:	6:00 PM	PLACE:	Strother Conference Room
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Board Members Present:	Board Members Absent:	Staff Present:	Other Guests:
Nate Zier	Jim Huser, President	Joe Snook	
Mindy Aulenbach	Casey Crawford	Steve Thomas	
Kathy Campbell (virtual)	Wesley Fields	Tede Schantz	
Lawrence Bivins		Devin Blazek	
Jon Ellis, Treasurer		Jodi Jordan	
Samantha Shepard, Vice President		David Dean	
		Michael Cox	
		Ryan Gibson	
		Grace Wey	
		Melissa Pfannenstiel	
		Erin Birchard	
		Scott Ison	

SPECIAL GUESTS		
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CITIZEN COMMENTS		
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PRESENTATIONS		
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	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
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AGENDA ITEM		
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Approval of Minutes – <ul style="list-style-type: none"> • October 22, 2025, Park Board Minutes 	Supporting documentation (see pages 2-4).	Mr. Bivins made a motion to approve the minutes, Ms. Aulenbach seconded. The motion carried unanimously.
Treasurer's Report – June FY25	Supporting documentation (see pages 5-26). Mr. Blazek said several were presented for the Board to review and approve.	Mr. Bivins made a motion to approve the June treasure report, Ms. Aulenbach seconded. The motion carried unanimously.
Treasurer's Report – July FY26		Mr. Zier made a motion to approve the July treasure report, Mr. Bivins seconded. The motion carried unanimously.
Treasurer's Report – August FY26		Mr. Bivins made a motion to approve the August treasure report, Ms. Aulenbach seconded. The motion carried unanimously.
Treasurer's Report – September FY26		Ms. Aulenbach made a motion to approve the September treasure report, Mr. Bivins seconded. The motion carried unanimously.
Treasurer's Report – October FY26		Mr. Bivins made a motion to approve the October treasure report, Mr. Zier seconded. The motion carried unanimously.



Sales and Use Tax Report – October 2025	Supporting documentation (see pages 27-28). Mr. Blazek stated Sales tax receivables are ahead of budget YTD and Use tax also ahead of budget YTD. Both are still performing strongly.	No Board Action.
BOARD APPROVAL ITEMS		
LSGSA Youth Sports Association Agreement	Supporting documentation (see pages 29-43). Mr. Dean stated there were no changes from the YSA's for the agreement. There are incorrect dates for both agreements and staff will amend the agreement as presented to include the term of the agreement to be January 1, 2026 – Dec. 31, 2026	Mr. Ellis made a motion to approve the LSGSA Agreement as presented with the amended date. Mr. Bivins seconded. Motion passed
LSBA Youth Sports Association Agreement	Supporting documentation (see pages 44-57). Mr. Dean stated there is an amendment for dates, January 1, 2026 – December 31, 2026.	Mr. Ellis made a motion to approve the LSBA Agreement as presented with the amended date. Mr. Bivins seconded. Motion passed
Dyke Park Expansion Budget	Supporting documentation (see pages 58-60). Mr. Thomas said the committee assigned to this project identified more money needed to complete this project over the original amount that was approved by the Park Board. Complementary items will be added with this expanded budget such as shade, benches, and music equipment. Staff reached out to a few outside funding options to help offset the increased budget. Mr. Snook said the added budget staff is requesting approval for is in case the extra funding isn't received. Staff will not use the full amount approved when funding from other sources is received.	Mr. Bivins made a motion to approve the Dyke Park Expansion Budget Ms. Campbell seconded. Motion passed
Dyke Park Expansion Bid Recommendation- Kompan	Supporting documentation (see pages 61-65). Mr. Thomas said staff reached out to four vendors for inclusive play equipment. The committee assigned to this project recommended Kompan's bid for play features and installation.	Mr. Ellis made a motion to approve the Dyke Park Expansion Bid Recommendation- Kompan Ms. Aulenbach seconded. Motion passed
Dyke Park Expansion Bid Recommendation- Athco	Supporting documentation (see pages 66-71). Mr. Thomas said the committee also liked multiple pieces of Athco's inclusive play features and recommends they be added as well. They will also provide shade structures. Mr. Bivins asked if this was the only park where we would have the We Go Round. Mr. Thomas stated yes. Mr. Bivins was very supportive of the We Go Round. Mr. Ellis asked if Parks staff is doing the installation of the rest of the items from Athco that's not the We Go Round. Mr. Snook stated yes.	Mr. Zier made a motion to approve the Dyke Park Expansion Bid Recommendation- Athco Mr. Bivins seconded. Motion passed
OLD BUSINESS		
Projects and Services Review	Supporting documentation (See page 72-79). No additional comments.	No Board Action.
Mouse Creek Trail Project Update	Supporting documentation (see pages 80-82). Mr. Snook said there is no additional updates to the memo provided. Mr. Ellis asked if the land donation was still in process. Mr. Snook said it is the developer's responsibility to get this done and they are working with them.	No Board Action.
Red Hawk Park Update	Supporting documentation (see pages 83). Mr. Thomas said Red Hawk is completed. The ribbon cutting was the largest ribbon cutting we have had to date. Mr. Zier asked on an update about bike racks being installed. Mr. Snook said they have been ordered.	No Board Action.
Longview Pickleball Complex Project Update	Supporting documentation (see pages 86-86). Mr. Snook stated it is coming along; light poles and shade will be installed this week. And crews are out there every day.	No Board Action.
Legacy Lake Dredge Update	Supporting documentation (see pages 87-90). Mr. Dean said it is moving along well. The dirt work should be finished at the end of the week. Mr. Ellis asked if there has been any feedback from the neighbors. Dean stated that they have received the same few questions. Staff is doing social media posts to keep the community informed on this process.	No Board Action.
Indoor Sports Complex Update	Supporting documentation (see pages 91-92). Mr. Dean stated this project is progressing well. Last week's meeting focused on AV equipment, and it went really well, as staff are fine tuning things. Staff is planning to get this project out for bid in March.	No Board Action.



World Cup Update	Supporting documentation (see pages 93-110). Mr. Snook said staff have met multiple times to discuss. The staff on the committee were present at the Board meeting. Mr. Snook said the Board needs to decide if camping will be allowed. The memo outlines financial and staffing needs to accommodate camping. Ellis said he doesn't think Lee's Summit should do anything, He said let Jackson County provide the camping opportunities. Mr. Snook said there will be a resource guide available to provide to those who may need it. Ms. Cambell thanked the staff for the intensive research put in, and she loves the concept of a resource guide. Ms. Campbell stated she can agree with fellow Board Members comments. Ms. Aulenbach stated she doesn't think we are equipped enough to allow camping. Mr. Zier said he appreciated the legal aspect of it and stated he agrees to let others offer camping who have the infrastructure. Mr. Bivins said he doesn't support it and believes our department should avert risk. Ms. Shepard said Lee's Summit should be welcoming and focus on things we do well. Camping is not one we are familiar with. The Board agreed to Mr. Snook's recommendation not to allow camping.	No Board Action.	
NEW BUSINESS			
Unity Village Master Plan Update	Supporting documentation (see pages 111-112). Mr. Snook stated this will be discussed at the joint session with the City Council on January 13 th and wanted the Board to see this prior to the joint meeting. Ms. Campbell asked if this plan would be built out utilizing the park impact fee money. Mr. Snook stated that it would be the plan to utilize those resources to help fund this park. Mr. Ellis said this is incredible and unique.		
End of Activity Reports	Various Staff (pages 113-118) No additional comments	No Board Action.	
PATRON COMMENT REVIEW			
	Supporting documentation (see pages 119-125). No additional comments	No Board Action.	
MONTHLY CALENDARS			
Supporting documentation (see pages 126-128) No additional comments			
ROUNDTABLE			
Ms. Campbell said she enjoyed the Red Hawk ribbon cutting. It was an amazing morning. She thanked staff and Board. Ms. Aulenbach thanked staff for their hard work, and it was a great event. Mr. Zier said that park is packed every time he has been out there. He said there are a lot of bikes parked there and is being used every day. He also said he appreciates Mr. Snook's efforts to provide students with a response to their recent requests. Mr. Bivins thanked staff for their efforts at the ribbon cutting. Mr. Ellis said the Rotary Club received a grant to work with the Foundation to improve the Community Gardens at Baily Park. He said the World Cup draw event was great. He thanked staff for all their help. He stated over 800 people attended.			
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD			
Mr. Snook said we had a person in town to assist staff with a two day Bailey Park work session. He stated staff has a lot of work to do and we want to make sure we take time and do this project right. He reminded Board of the joint session with the City Council on January 13. MPRA state conference is in February and if any Board members wants to attend to let him know by the end of next week.			
MEETING ADJOURNMENT:			
The meeting adjourned at 7:32pm.			
CLOSED SESSION: No closed Session.			
BOARD COMMITTEES			
Budget Jon Ellis, Chair Wesley Fields Kathryn Campbell	Personnel Samantha Shepard, Chair Jim Huser Mindy Aulenbach Jon Ellis	Youth Sports Lawrence Bivins Samantha Shepard Kathryn Campbell Casey Crawford	Foundation Board Mindy Aulenbach Nate Zier