



The City of Lee's Summit
Action Letter
Finance and Budget Committee

Wednesday, September 3, 2025

4:00 PM

City Council Chambers
and Via Video Conference
220 SE Green Street
Lee's Summit, MO 64063

Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Wednesday, September 3, 2025 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 5:00 p.m. on Tuesday, September 2, 2025, to the City Clerk at clerk@cityofls.net to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](https://www.watchls.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

1. Call to Order

Chair Shields called the September 3rd, 2025 Finance and Budget Committee meeting to order at 4:01pm

2. Roll Call

Present: 3 - Chairperson Hillary Shields
Councilmember Donnie Funk
Councilmember Beto Lopez

Absent: 1 - Vice Chair John Lovell

3. Approval of Agenda

Councilmember Funk made a motion, seconded by Councilmember Lopez, to approve the agenda as published. The motion passed by the following vote.

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

4. Public Comments

No public comments

5. Business

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- A. [2025-7137](#) Approval of the August 18, 2025 Finance and Budget Committee Action Letter.

ACTION: A motion was made by Councilmember Lopez, seconded by Councilmember Funk, that this August 18th Finance and Budget Committee Action Letter be approved. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- B. [BILL NO. 25-162](#) An Ordinance authorizing the City Manager to execute a Workday Order for the labor optimization subscription for a not to exceed total amount of \$180,090, over nine years, with \$21,174 budgeted in FY26 and further authorizing the City Manager to execute any subsequent renewals for the City of Lee's Summit, Missouri. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Funk, seconded by Councilmember Lopez, that this Bill No. 25-162 be recommended for approval to the City Council. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- C. [BILL NO. 25-163](#) An Ordinance authorizing the purchase of three fully equipped dump trucks using equipment purchase contract 2023-016-1 and purchase of the cab and chassis using contract number 2025-044, and authorizing the City Manager to execute all related and necessary documents for the City of Lee's Summit, Missouri. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Lopez, seconded by Councilmember Funk, that Bill No. 25-163 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- D. [BILL NO. 25-164](#) An Ordinance authorizing the purchase of one JAJ-6000WH easement machine unit from Armor Equipment through the use of approved Sourcewell contract number 101221-SCA and authorizing the City Manager to execute all related and necessary documents for the City of Lee's Summit, Missouri. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Funk, seconded by Councilmember Lopez, that Bill No. 25-164 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- E. [BILL NO. 25-165](#) An Ordinance authorizing the purchase of one EnviroSight RX-SATII combo CCTV System Camera Truck through the use of approved Sourcewell contract number 120721-SCA and authorizing the City Manager to execute all related and necessary documents for the City of Lee's Summit, Missouri. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Lopez, seconded by Councilmember Funk, that Bill No. 25-165 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- F. [BILL NO. 25-166](#) An Ordinance approving an Intergovernmental agreement to provide certain services to the City of Sugar Creek by the City of Lee's Summit, Missouri. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Funk, seconded by Councilmember Lopez, that Bill No. 25-166 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- G. [BILL NO. 25-167](#) An Ordinance approving an agreement between the City of Lee's Summit and Emergency Management Partners, LLC. (EM Partners) for the creation of the City's Emergency Operation Plan and corresponding Emergency Operations Guide in the amount of \$115,365.00, and authorizing the City Manager to execute any and all documents on behalf of the City for the same. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Lopez, seconded by Councilmember Funk, that Bill No. 25-167 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- H. [BILL NO. 25-168](#) An Ordinance approving Amendment No. 1 to the budget for the Fiscal Year ending June 30, 2026, as adopted by Ordinances 10132, 10133, 10136, 10137, and 10138, by amending the authorized expenditures for the City. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Funk, seconded by Councilmember Lopez, that Bill No. 25-168 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

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Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- I. [BILL NO. 25-169](#) An Ordinance approving Amendment No. 10 to the budget for the Fiscal Year ending June 30, 2025, as adopted by Ordinances 9936, 9937, 9938, 9939, and 9940, by amending the authorized expenditures for the City. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Lopez, seconded by Councilmember Funk, that Bill No. 25-169 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- J. [BILL NO. 25-170](#) An Ordinance authorizing the execution of two grant agreements between the State of Missouri, through its Department of Transportation Traffic and Highway Safety Division, and the City of Lee's Summit for the Missouri Highway Safety Program. (F&BC 9/3/25)

ACTION: A motion was made by Councilmember Funk, seconded by Councilmember Lopez, that Bill No. 25-170 be recommended for approval to the City Council - Regular Session. The motion carried by the following vote:

Aye: 3 - Chairperson Shields
Councilmember Funk
Councilmember Lopez

Absent: 1 - Vice Chair Lovell

- K. [2025-7145](#) Report: Investment Portfolio Report for the quarter ended June 30, 2025
Susan Brockhaus, Cash Management Officer, Presenter

6. Roundtable

Chair Shields announced the next Finance and Budget Committee meeting will be October 6th, 2025, at 4:00pm.

Donna Lake, Assistant City Manager, stated that staff are still working on previously discussed grant presentation.

7. Adjournment

Hearing no further business, Chair Shields, adjourned the meeting at 4:35pm.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"