

**The City of Lee's Summit**  
**Action Letter**  
**Board of Aeronautic Commissioners**

Wednesday, April 2, 2025

7:00 PM

City Hall - Howard A Conference Room  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Board of Aeronautic Commissioners for the City of Lee's Summit will meet in person and via video conference on Wednesday, April 2, 2025, at 7:00 p.m. as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting via video conference or to comment on any item of business on the agenda may do so by sending a request prior to 12:00 p.m. on Wednesday, April 2, 2025, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net). The City Clerk will provide instructions regarding how to attend by this method.

**1. Call to Order**

Commissioner Brady called the April 2, 2025, Board of Aeronautic Commissioners meeting to order at 7:02 p.m.

**2. Roll Call**

Councilmember Funk, who is the new Council liaison, attended. Commissioner Nelson joined the meeting at 7:09 p.m.

**Present:** 7 - Vice Chair James Brady  
City Council Liaison Donnie Funk  
Commissioner Bill Haley  
Commissioner Darryl Nelson  
Commissioner Steve Rich  
Commissioner Adam Shimmens  
Commissioner Joseph Towns

**Absent:** 3 - Chairperson Tom Townsend  
Commissioner John T. Hightower Jr.  
Commissioner Phil Mall

**3. Approval of Agenda**

A motion was made by Commissioner Haley, seconded by Commissioner Shimmens, that the agenda for April 2, 2025, be approved. The motion carried unanimously 6-0 (Chair Townsend, Commissioners Hightower, Jr. and Mall absent).

**4. Public Comments**

None.

**5. Business**

Board of Aeronautic Commissioners

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- A. [2025-6849](#) Approval of the February 5, 2025 BOAC Action Letter.

A motion was made by Commissioner Towns, seconded by Commissioner Haley, that the Feb. 5, 2025, Action Letter be approved. The motion carried 6-0 (Chair Townsend, Commissioners Hightower, Jr. and Mall absent).

- B. [RES. NO. 25-08](#) A Resolution to adopt Phase II of the Airport Master Plan Update. (BOAC 4/2/25 and PWC 4/14/25)

The Commissioners reached a consensus to recommend and forward this resolution to the Public Works Committee with a recommendation for approval. (Chair Townsend, Commissioners Hightower, Jr. and Mall absent).

- C. [2025-6850](#) Staff Report: Fuel Sales and Fuel History

Joel Arrington, Airport Manager, presented the most recent Airport Staff Report. Mr. Arrington traveled to Jefferson City on March 25, along with other Airport Managers, to participate in State Aviation Day. Mike Anderson, Deputy Director of Public Works Operations, gave an explanation about the Airport Capital Improvement Projects to kick off in July.

The East side Hangar 2 roof is currently going on and the second floor is going in. The terminal building design is at 100% and going out to bid shortly. Discussion about the Airport approach arrival signage and aesthetics on Hagan or Strother for patrons coming into the Airport property, to the new Hangar and terminal building sides. Staff is considering many options.

Thad Dearman, Assistant Airport Manager, gave the fuel presentation. January and February Jet A sales were not as good as last years, but March fuel sales exceeded those from the previous year. 100LL they had a dip from last year's sales. MoGas surprisingly has reached their yearly goal. For all three types of fuel, sales are a bit lower this year thus far.

This Presentation was received and filed.

## 6. Roundtable

The EAA Young Eagles pancake breakfasts will begin on April 19.

Mr. Arrington gave a presentation on the re-branding for the Airport and the Fixed Based Operator. Staff worked with Creative Services and selected the Summit Aero logo and the Kansas City-Lee's Summit Regional Airport logos. Both will be presented to City Council soon.

## 7. Adjournment

Commissioner Brady adjourned the April 2, 2025, meeting of the Board of Aeronautic Commissioners at 8:20 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"