

The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Wednesday, April 1, 2026

7:00 PM

Hangar 2 Conference Room
Kansas City - Lee's Summit Regional Airport
2740 NE Hagan Road
Lee's Summit, MO 64064

Notice is hereby given that the Board of Aeronautic Commissioners for the City of Lee's Summit will meet in person and via video conference on Wednesday, April 1, 2026, at 7:00 p.m. as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting via video conference or to comment on any item of business on the agenda may do so by sending a request prior to 12:00 p.m. on Wednesday, April 1, 2026, to the City Clerk at clerk@cityofls.net. The City Clerk will provide instructions regarding how to attend by this method.

1. Call to Order

Chair Shimmens called the April 1, 2026, Board of Aeronautic Commissioners meeting to order at 7:00 p.m.

2. Roll Call

One guest in attendance was Andy Bodine with HDR in Kansas City, MO.

Present: 7 - Chairperson Adam Shimmens
Vice Chair James Brady
Commissioner Donald Byttner
Commissioner Bill Haley
Commissioner Darryl Nelson
Commissioner Joseph Towns
Commissioner Tom Townsend

Absent: 3 - City Council Liaison Donnie Funk
Commissioner John T. Hightower Jr.
Commissioner Phil Mall

3. Approval of Agenda

A motion was made by Commissioner Towns, seconded by Vice Chair Brady, that the agenda for April 1, 2026, be approved. The motion carried unanimously 7-0. (Commissioners Hightower, Jr. and Mall absent).

4. Public Comments

None.

5. Business

- A. [2026-7457](#) Approval of the December 3, 2025, BOAC Action Letter.

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A motion was made by Commissioner Townsend, seconded by Commissioner Towns, that the Dec. 3, 2025, Action Letter be approved. The motion carried 7.0. (Commissioners Hightower, Jr. and Mall absent).

- B. [2026-7540](#) A Presentation on the proposed policies, guidelines, rules, regulations, and minimum standards for commercial and non-commercial operations at the Kansas City - Lee's Summit Regional Airport.

Mr. Joel Arrington, Airport Manager, presented the Rules and Standards for the Airport. One major thing is how to divide the Airport as it pertains to development, to help manage areas. Minimum standards are listed in the document. Mr. Mike Anderson, Deputy Director/Operations, noted this was drawn up with assistance from the legal department using national standards.

The Commissioners requested a summary of changes, which will be presented at the next Board of Aeronautic Commissioners meeting.

This Presentation was received and filed.

- C. [2026-7458](#) Staff Report, Fuel Sales and Fuel History

Mr. Arrington said construction of the terminal building is moving along and he is pretty satisfied with the general contractor. Estimated completion is late December or early January. The South Taxi lane design is being done for the next project. Discussion and a presentation from the last page of the Rules document took place around the design look of the South Taxi lane. The location was noted by Mr. Andy Bodine, HDR, to include future RFP designated areas.

Discussion took place regarding signage for the Airport from the highway and from Strother. Mr. Bodine indicated signage could be looked at when developing future projects along Strother Road.

Mr. Thad Dearman, Assistant Airport Manager, noted fuel sales for Jet A did not reach staff's goal of 30,000 gallons for February and March. Numbers streaked just under 20,000, possibly due to bad weather in Feb/March or what is happening in Iran with the cost of fuel. The current price is \$7.08 per gallon. 100LL did alright reaching their goal of 10,000 gallons. MoGas took a big hit, dipping quite low. Staff is enjoying the new credit card system for fuel.

6. Roundtable

Vice Chair Brady asked about "prior permission required" or PPR for instrument rated air traffic. Mr. Arrington answered that at larger airports it is required. At Lee's Summit, time slots will be available every seven minutes during World Cup. Staff will start off at every 28 minutes then fill in 14 minute increments.

Capacity at Lee's Summit Airport for World Cup was discussed and staff will close Runway 11/29. Aprons will be used to park airplanes, then aircraft will be

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parked on Runway 11/29, if required. Staff will make arrangements with their fuel supplier, and staff will reach out to EAA for extra help with volunteers. Staff is already getting reservations for the World Cup events.

EAA pancake breakfast starts April 18. On the tower update, Mr. Anderson noted an update to the grant application. Admin staff met with Mr. Emanuel Cleaver's office regarding the proposed tower and got a lot of traction with his office to recommend approval with the House Committee. Staff might not hear until closer to this fall, and is moving forward with design.

An Aircraft Rescue and Firefighting (ARFF) design is in the RFQ process. The Fire Department is taking the lead. A bond was passed in 2023.

Mr. Anderson noted \$1.53 million in grants was received for the South Taxilane project. During the March 24, City Council meeting, Mr. Anderson presented the Airport's Impact Study if anyone wants to watch the recording. \$58.3 million is the statewide impact to the economy. \$10 million statewide impact can be attributed to the Hangar 2 Project.

A Question was asked on where does that rank the Lee's Summit Airport statewide. Mr. Bodine noted that the state's last study was done in 2012, so MoDOT has yet to update that report.

Mr. Arrington was recently interviewed by the Kansas City Business Journal and discussed fuel sales.

Someone asked if the Unicom frequency changed, and Mr. Arrington is going to wait on that due to familiarity for pilots mostly at this time. Mr. Townsend and the committee would like to see a financial budget report. Mr. Anderson answered running \$160,000 to the good. A new software program called Workday has been quite the transition for staff, but he will get with the Finance Department to see what they can do. Mr. Anderson did give Kudos to Mr. Arrington and Airport staff for watching the budget. Mr. Anderson did note that the Hangar 2 building was funded 100% by the City, and 100% of the operational budget of the airport is funded by the Airport.

7. Adjournment

Chair Shimmens adjourned the meeting of the Board of Aeronautic Commissioners at 8:10 p.m.

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