

FY18 Budget Calendar Overview

August 2016	
August 1, 2016 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Review FY18 Budget Process (Calendar), Levy Discussion
August 29, 2016 4:00 PM	Regular Finance & Budget Committee Meeting (rescheduled from September 5) Agenda: Public Safety upgrades
August 30, 2016	MT meeting: Prep for FY18 Budget Process; Review Calendar; Set Action Items
October 2016	
October 3, 2016 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Rollover Amendment, Dashboards, Storm water infrastructure funding(?)
October 27, 2016	Budget Kickoff Meeting
October 27, 2016	Departments begin preparing mid year projections
November 2016	
November 7, 2016 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Discussion of Use Tax, Dashboards
November 9, 2016	Pre-budget meeting with Internal Service Departments
December 2016	
December 5, 2016 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Dashboards, Chamber PSA, Downtown PSA
December 5, 2016	LBP Training: Navigation and Entry (2:00pm in the ITS Training Room)
December 6, 2016	LBP Training: Navigation and Entry (9:00am in the ITS Training Room)
December 7, 2016	LBP Training: Workforce and Reporting (2:00pm in the ITS Training Room)
December 8, 2016	LBP Training: Workforce and Reporting (2:00pm in the ITS Training Room)
January 2017	
January 2, 2017 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Dashboards
January 2017	Departments prepare FY18 budget requests
January 9, 2017	All FY17 year end projections due
January 16, 2017	City Manager Review of FY17 YE Projections
January 27, 2017	Core Expenditure Numbers due
February 2017	
February 6, 2017 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Review of FY17 Year End Projections, Dashboards , Tentative Audit Report
February 6, 2017	All expansion requests due for City Manager Review (HR, Fleet, Capital, ITS)
February 6, 2017	Changes to the Schedule of Fees Due
February 20, 2017	Department budget meetings with City Manager begin
February 2017	Parks and Recreation budget to Park Board
March 2017	
March 6, 2017 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: FY18 revenue projections, Changes to Schedule of Fees, Report on Records Mgmt Audit
April 2017	
April 3, 2017 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Dashboards
April 24, 2017 4:00 PM	Special Finance & Budget Committee Meeting: Agenda: Presentation of City Manager's proposed FY18 Budget
April 2017	Department budget meetings with City Manager conclude
April 2017	Annual Report to City Council (TBD)
May 2017	
May 1, 2017 4:00 PM	Regular Finance & Budget Committee Meeting Agenda: Continued Discussion of FY18 Budget
May 2, 2017	Notice of public hearing due by noon
May 8, 2017 4:00 PM	Special Finance & Budget Committee Meeting: (If needed) Agenda: Continued review of City Manager's proposed budget
May 15, 2017 4:00 PM	Special Finance & Budget Committee Meeting: (If needed) Agenda: Continued review of City Manager's proposed budget
May 18, 2017 6:15 PM	City Council Meeting: PUBLIC HEARING
June 2016	
June 1, 2017	City Council Meeting: Vote on Ordinance

Budget Information:
For more information regarding the budget calendars, budget process, training manuals, and department forms,
Please visit:

<http://lsnet:82/index.cfm>