



LEE'S SUMMIT PARKS AND RECREATION BOARD MEETING MINUTES

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	February 25, 2025	TIME:	6:15 PM	PLACE:	Strother Conference Room	
Board Members Present:		Board Members Absent:		Staff Present:		
Lawrence Bivins (virtual)				Joe Snook		
Nate Zier				David Dean(virtual)		
Mindy Aulenbach				Steve Casey		
Kathy Campbell				Tede Schantz(virtual)		
Samantha Shepard, Vice President				Devin Blazek		
Jon Ellis, Treasurer				Jodi Jordan		
Casey Crawford (virtual)				Ryan Gibson		
Jim Huser, President				Heath Harris		
Wesley Fields				Brooke Chestnut		
				Scott Ison		
				Steve Thomas		
SPECIAL GUESTS						
CITIZEN COMMENTS						
PRESENTATIONS						
Legacy Park Amphitheater End of Activity Report		Mr. Gibson presented the EOA for Legacy Park Amphitheater. He stated this was the best season the facility has had in history. And the Taylor Swift tribute band had the most tickets ever sold for a event at the amphitheater. Mr. Huser asked if there will only be tributes bands again this year. Mr. Gibson said staff is looking to book at least one national act this summer.				
Lovell Community Center End of Activity Report		Mr. Harris presented the EOA for Lovell Community Center. He stated the membership, and single visits were down this year. Staff saw an increase in rentals and pool parties in 2024. Key expenses and improvements this past year included track replacement and reupholstery of the fitness equipment. Comments included the great staff and fitness instructors at the facility. As well as the cleanliness of the facility. Additional comments included the free weight area being crowded and not a lot of space to move around. Staff is assessing moving equipment around in the free weight area to make the layout more efficient. Staff received feedback about the need for more pickleball courts/hours. Currently there are 40 hours of pickleball being offered at Lovell per week. Staff is recommending a rate increase next year. The increase will help offsite the staff cost with minimum wage going up. The current membership is around 4,200. Mr. Fields asked if the memberships are what they were pre-covid. Mr. Snook said Longview is where they were. Lovell is still slightly behind. But with both facilities combined membership is 1,500 members higher than pre-covid. This number doesn't include the silver sneakers and like programs.				
DISCUSSION (Findings/Conclusions)						
RECOMMENDATIONS/ ACTIONS						
AGENDA ITEM						
Approval of Minutes – <ul style="list-style-type: none"> • January 22,2025 Park Board Minutes 		Supporting documentation (see pages 1-4).				Ms. Aulenbach made a motion to approve the minutes, Ms. Shepard seconded. The motion carried unanimously.
Treasurer's Report – includes January 22,2025 Report		Supporting documentation (see pages 5-14). Mr. Ellis read the treasurer's report. No questions or discussion.				Mr. Fields made a motion to accept the treasurer's report for January 2025; Ms. Aulenbach seconded. Motion carried unanimously.



Sales and Use Tax Report – January 2025	Supporting documentation (see pages 15-16). Mr. Blazek stated Sales tax for FY25 is performing under budget and Use Tax is over budget. Compared to last year we are \$23,000 ahead. Staff doesn't anticipate a significant change for the rest of the year.	No Board Action.
BOARD APPROVAL ITEMS		
Multi Sports Court Park West	Supporting documentation (see pages 17-18). Mr. Thomas said a bid was put out at the end of 2024. Staff established a budget of \$250,000 for this project. Staff is recommending PCC be awarded the bid for the multi-sport court. Mr. Fields asked when construction would begin and be completed. Mr. Thomas said it will begin this spring with anticipating it being finished in the fall for public use.	Mr. Zier made a motion to approve the bid for the Multi sports court construction to PCC. Mr. Fields seconded. Motion carried. 8 approved 1 abstained
OLD BUSINESS		
Projects and Services Review	Supporting documentation (See page 19.26) No additional comments	No Board Action.
Mouse Creek Trail Project Update	Supporting documentation (see pages 27-29). Mr. Casey said staff is working with the engineers and the trail will have two trail crossings. This project is coordinating with the Pryor Road widening. Staff is also working out the agreement with Hunt Midwest to expand the trail.	No Board Action.
Park West Neighborhood Park Development	Supporting documentation (see pages 30). Mr. Thomas said not a lot has been done because of the inclement weather. The agreement has been signed and is fully executed, and staff will be moving forward with it.	No Board Action.
Longview Master Plan/Pickleball Complex Project Update	Supporting documentation (see pages 31-33). Mr. Casey stated staff is working closely with the consultant for design drawings. Staff is hoping to have a final review in the next couple of weeks. The property is on two jurisdictions, so staff is also working with Kansas City to complete the purchase process. Ms. Shepard asked if we would be able to do 12 instead of 8. Mr. Casey said that it is the hope to have a package that is reflective of 12 courts.	No Board Action.
Legacy Lake Dredge Update	Supporting documentation (see pages 34). Ms. Chestnut stated staff is still in the designing and engineering phase of this project. It is still on time and moving forward.	
NEW BUSINESS		
End of Activity Reports	Various Staff (pages 35-42) No additional comments.	No Board Action.
PATRON COMMENT REVIEW		
	Supporting documentation (see pages 43-54) No additional comments.	No Board Action.
MONTHLY CALENDARS		
	Supporting documentation (see pages 55-57) Mr. Snook said the budget subcommittee meeting will need to be rescheduled.	
ROUNDTABLE		
	Ms. Campbell said she appreciated the Foundation members coming tonight, and passion projects are a great way to get people energized. Mr. Ellis asked if there was a way we could look at permanent signage for the Foundation. He said it is a dynamic group of people. Mr. Zier said if everyone on the Park Board could like the Foundation on social media and share with their friends list to help grow an organic audience. Mr. Huser said the effort on the subcommittees is much appreciated. Mr. Huser said when you step back and look at the Amphitheater it really is a cool thing and shows community. He encouraged all Board members to go out and watch a show this next season.	
OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD		
	Mr. Snook gave the Board an update that slide repairs are under way at Summit Waves.	
MEETING ADJOURNMENT:		
	The meeting adjourned into closed session 8:18pm	
CLOSED SESSION:		
	Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.	



**LEE'S SUMMIT PARKS AND RECREATION BOARD
BUDGET COMMITTEE MEETING MINUTES**

STROTHER CONFERENCE ROOM

CITY OF LEE'S SUMMIT, MISSOURI

DATE:	March 17, 2025	TIME:	6:12pm	PLACE:	Strother Conference Room
Board Members Present:		Board Members Absent:		Staff Present:	
Jon Ellis, Treasurer				Joe Snook	
Kathy Campbell				Devin Blazek	
Wesley Fields				Tede Price	

AGENDA ITEM	DISCUSSION (Findings/Conclusions)	RECOMMENDATIONS/ ACTIONS
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REVIEW AND DISCUSSION OF FY26 BUDGET

Devin Blazek presented the proposed FY26 budget to the Parks and Recreation Board Budget Committee. Mr. Blazek shared a power point presentation, which summarized key points from the FY25 projections and FY26 proposed budget. Highlights for FY25 included recently passed minimum wage legislation and the rising cost in goods and services. Other significant changes included several rescheduled events in the FY24-FY25 LPA season and a delay in Legacy Park Lake Dredge Project. In addition, there were some unexpected repairs including elevator repairs at both Longview and Lovell.

Key points for FY26 budget include raising fees for memberships, significant upgrades to facilities including replacement of the Summit Waves Activity Pool Play Feature and the Lovell Community Center fitness equipment and fitness flooring.

Mr. Blazek explained the projected impact of the new minimum wage and reviewed staff's proposed efforts to address the increased expense.

Mr. Fields suggested staff look into charging an equipment fee once a year for the upkeep and replacement of fitness equipment.

Mr. Blazek stated one unknown is the closure of Adventure Oasis and how it may impact Summit Waves this summer.

Mr. Blazek said revenue opportunities for the Cemetery are very limited. Mr. Snook said the options to generate revenue are tough. He has made the City Manager aware of this and there are ongoing discussions regarding options to make the cemetery fiscally sustainable.

Mr. Blazek shared the Capital Improvements for each facility/fund for FY26. Highlights include a carryover of the Lake Dredge project for Legacy Lake; family changing room renovations at Longview, Legacy Concession Stand roofing and Hartman Park Concession Stand improvement. Additional large projects for FY26 include, but are not limited to, arts in the park, Eagle Creek/Park West, Park West Phase 2 and the Pickleball Complex.

Mr. Blazek stated the Park Impact Fee and land acquisition is not factored into capital spending.

Mr. Ellis asked if all approvals have been made at the City level for the fieldhouse. Mr. Snook said yes.

Ms. Campbell asked for clarification regarding fund balance approval, asking if approval of the entire fund balance is a combination of all budgets collectively. Mr. Snook said yes. Mr. Blazek will add a slide including all balances to be share with the Board at the March meeting.



Ms. Campbell wanted to make sure the budget aligns with the CIP and suggested a statement be added to the summary making that connection. She also suggested a sentence or two be included in the budget summary connecting the SWOT analysis (included in the 2022 Masterplan Update) to the FY26 Budget.

Mr. Fields made a motion to recommend approval of the FY26 Budget to the Parks and Recreation Board and Ms. Campbell second. All committee members approved. The FY26 Budget will be presented to the Board at the March meeting.

Ms. Campbell made a motion to adjourn the meeting, Mr. Ellis second.

Meeting adjourned at 7:51pm

MEETING ADJOURNMENT