



POLLING PLACE CONTRACT 2025

December 19, 2024

TRISHA FOWLER ARCURI
CITY OF LEE'S SUMMIT
220 SE GREEN
LEES SUMMIT, MO 64063

Polling Place:
Gamber Center
4 SE Independence Ave
Lee's Summit, MO 64063

CITY OF LEE'S SUMMIT hereby agrees to provide said premises to Jackson County, MO for election purposes, for the following election(s):

2025 General Municipal Election, 4/8/2025
2025 November Special Election, 11/4/2025

2025 August Special Election, 8/5/2025
2026 Independence Primary Bond Election, 2/3/2026

SECTION 1 -The Jackson County Board of Election Commissioners requires a clean area with adequate heat and/or cooling, electrical outlets, lighting and restroom facilities unless other arrangements are noted in Section 1A.

SECTION 1A - _____

SECTION 2 -The use of a poll location telephone is required under this contract unless other arrangements are noted in Section 2A.

SECTION 2A - _____

SECTION 3 - Must provide adequate tables and chairs, to be determined each election by notice from this office.

SECTION 3A - PLEASE HAVE TABLES AND CHAIRS SET UP

SECTION 4 - It is necessary that someone be present on a predesignated day preceding the election so that voting equipment and supplies can be delivered and someone must be present on a predesignated day following the election so that voting equipment and supplies can be picked up unless other arrangements are noted in Section 4A.

SECTION 4A - _____

SECTION 5 - Election judges must be able to gain entry to the poll at 5:00 a.m. on election day and will remain there until all closing procedures are completed after 7:00 p.m. There shall be no exceptions on Section 5.

SECTION 6 - Other conditions may be required at times due to changes in state statutes or Election Commission rules. These changes will be noted in Section 6A.

SECTION 6A - _____

SECTION 7 -The Jackson County Board of Election Commissioners agrees that it will provide no obstructions to the conduct of normal and necessary business in this poll location and will make no obstructions to any common use areas, such as lobbies, halls, stairways and parking lots, other than those restrictions which are necessary to guarantee the conduct of the election under and as provided by the statutes and the laws of the State of Missouri, and any changes in this paragraph will be noted in Section 7A.

SECTION 7A - _____

SECTION 8 -The Jackson County Board of Election Commissioners will provide liability coverage for the premises to be occupied by them for use as a poll. This coverage is limited to operations performed by, or on behalf of, the Election Board. Coverage is provided only for the facilities owned or used by the Election Board in the conduct of the election.

RETURN ONE COMPLETED COPY OF THIS CONTRACT
Building must be open at 5:00 AM on election day.

PLEASE VERIFY and complete any information not provided below:

On-site Contact Person

Primary Election Voting Room(s)

General Election Voting Room(s)

Is Phone Available to Poll Workers?

Phone Number:

Phone Location:

In the event that the building is not open at 5:00am on election day, election judge may call:

(list any available contacts who have keys)

In case of a facility issue on election day, contact:

Secure equipment storage location:

Instructions for Delivery Personnel:

Signed:

Representing Gamber Center

Print Name: _____

Date: _____

Signed:



Jackson County Election Board Poll Coordinator

Print Name: **Lori Smith**

Date: **12 / 19 / 2024**

Gamber Center Information Sheet

Last Used: 11/5/2024

Building: Gamber Center
4 SE Independence Ave
Lee's Summit, MO 64063

Phone 1: (816)969-1581

Phone 2:

Cell:

Contact: Megan Crews

Email: megan.crews@cityofls.net

Address: 220 SE GREEN ST
LEE'S SUMMIT, MO 64063

Poll Worker Key? **Delivery Key?**

On-site Phone? (816)286-0620

Location: JCEB cell phone

Contact for Keys:

Elect. Day Contact:

Voting Locations: Shenandoah Room

Storage Location: Shenandoah Room

Other Polling Place Contacts:

<u>Contact Type</u>	<u>Contact</u>	<u>Address</u>	<u>Phone / Email</u>
Call List	MEGAN CREWS		(816)969-1581 (alt) (816)868-2439 (c)
Emergency Contact	DAVID DEAN		(816)969-1524 (w) (816)718-9280 (alt) ddean@cityofls.net
Emergency Contact	MEGAN CREWS		(816)969-1581 (alt) (816)868-2439 (c) megan.crews@cityofls.net
Letter Recipient	MEGAN CREWS	GAMBER CENTER 220 SE GREEN LEES SUMMIT, MO 64063	(816)969-1581 (w) (816)868-2439 (alt) megan.crews@cityofls.net
Letter Recipient	TRISHA FOWLER ARCURI	CITY OF LEES SUMMIT 220 SE GREEN LEES SUMMIT, MO 64063	(816)969-1007 (w) trisha.fowlerarcuri@cityofls.net

Notes for Judges: Facility Notes: SHENANDOAH ROOM; POLL AREA 23' X 48'. RESTROOMS NEXT TO POLLING LOCATION. TELEPHONE IN OFFICE. NO KITCHEN FACILITIES AVAILABLE. TABLES & CHAIRS AVAILABLE: 6' RECTANGLE-10 & CHAIRS-50.

Receiving Staff: **Phone:** (816)969-1580

Delivery Instructions: Warehouse: POLL IN SHENANDOAH ROOM; ASK FRONT DESK WHERE TO STORE EQUIPMENT. (NEAR KITCHEN)
IF CAN'T GET IN, CALL MEGAN CREWS (816)-868-2439.

Traffic Management: Driving Directions: FROM 291 HWY & 2ND ST, GO WEST ON SECOND ST. GAMBER CENTER ON CORNER OF 2ND ST AND INDEPENDENCE AVE. TURN SOUTH/LEFT ON INDEPENDENCE AVE & WEST/RIGHT ON SUMMIT AVE. ENTER THRU EAST MAIN DOORS. TURN LEFT IN HALL. SHENANDOAH ROOM ON RIGHT.

Voter Parking: Doors to use: EAST MAIN DOOR.

ADA Entrance / Notes: Handicap Parking? Yes
Doorways 32"? Yes
Thresholds 1/2"? Yes
Door Knobs? Pull Knob
No Obstacles? Yes
Restrooms Handicap Accessible? Yes
Good Lighting? Yes

Other Notes: Reminder Call? Yes
Cell Phone Reception? Yes
Outlets, East Wall: 2, North Wall: 2, South Wall: 1, 3 Prong? Yes