



Training Credit Draft

January 28, 2025

Number of Credits	1
Currency	USD
Total Fees	685.00
Price Per Unit	685.00
Workday Entity Name	Workday, Inc.

Billing Contact Information

Name	Diana Newman
Email	diana.newman@cityofls.net
Account	City of Lee's Summit
Phone	816-969-1253
Address	Missouri United States

Order Form Agreement

This Order Form was accepted by Diana Newman for City of Lee's Summit on the January 28, 2025 and constitutes an Order Form under the MSA or primary Service subscription agreement between Customer and the Workday entity named above (“**Workday**”) with the above MSA Effective Date (the “**MSA**”). If Customer’s MSA was executed by one of Workday’s Affiliates, for purposes of this Order Form, the term “Workday” in the MSA shall mean the Workday Entity named above. The person accepting this Order Form represents that they have the authority to do so on behalf of Customer.

This Order Form is entered into as of the Order Effective Date, is only valid and binding on the parties when Customer clicks “Submit”, and is subject to the terms of the MSA and the Training Terms located at <https://www.workday.com/en-us/legal/contract-terms-and-conditions/index.html> (the “**Training Terms**”). Unless otherwise defined herein, capitalized terms used in this Order Form have the same meaning as set forth in the MSA or in the Training Terms. In the event of a conflict between the terms of this Order Form and the terms of the MSA or the Training Terms, the order of precedence is the terms of: (i) this Order Form, (ii) the Training Terms, and (iii) the MSA.

1. Fees and Payment Terms. This Order Form is non-cancelable and any fees paid hereunder are nonrefundable and may not be used as payment or a credit for any other Workday service. Customer shall direct all remittance advice and invoice inquiries to Accounts.Receivable@workday.com. All fees will be invoiced on the Order Effective Date. Invoices are due in accordance with the MSA.

2. Training Credit Bulk Purchase Rates. The following rates apply to the bulk purchases of Training Credits made within the 12-month period following the Order Effective Date:

Prepaid Training Credits Acquired	Rate Per Training Credit
0-10	800.00 USD/Credit
11-25	760.00 USD/Credit
26-50	735.00 USD/Credit
51-75	710.00 USD/Credit
76-100	685.00 USD/Credit
101-249	660.00 USD/Credit
250+	620.00 USD/Credit