

BILL NO. 25-034

AN ORDINANCE AUTHORIZING AWARD OF BID NO. 2025-026 FOR THE PROCESSING AND MAILING OF UTILITY BILLS, TO LINEAGE CONNECT, FOR AN INITIAL TERM OF ONE-YEAR WITH UP TO FOUR, ONE-YEAR RENEWALS, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME BY AND ON BEHALF OF THE CITY.

WHEREAS the Water Utilities Department generates utility bills for over 40,000 accounts each month; and,

WHEREAS the utility bill statements are preprinted and provided to produce utility bills that meet bank scanning requirements, and,

WHEREAS the Water Utilities Department also provides notices to accounts that are delinquent in accordance with City Ordinances prior to termination of services, and,

WHEREAS, Bid No. 2025-026 was advertised through the City's e-procurement system, Public Purchase, and,

WHEREAS, of the bids received, Lineage Connect bid was deemed the lowest and most responsive bidder, and,

WHEREAS, Section 4 of the Procurement Policy requires City Council approval if a City contract has or is anticipated to have an annual spend of \$75,000.00 or more, and due to the reimbursement of postal charges incurred by the vendor the charges from Lineage Connect to the city will exceed this limit.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, AS FOLLOWS:

SECTION 1. The City Council of Lee's Summit hereby authorizes the award of Bid No. 2025-026 to Lineage Connect for the processing and mailing of utility bills and notices.

SECTION 2. The agreement by and between the City and Lineage Connect for the processing and mailing of utility bills and notices attached as Exhibit A and incorporated by reference, is hereby approved, and the City Manager is authorized to execute such agreement by and on behalf of the City. The City Manager is further authorized to execute an additional four renewals of the contract, as one-year renewals. The City manager is further authorized to pay through Lineage Connect all postal costs for the mailing of utility bills and notices.

SECTION 3. This Ordinance shall be in full force and effect from and after the date of its adoption, passage, and approval by the Mayor.

SECTION 4. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences or clauses.

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PASSED by the City Council of the City of Lee's Summit, Missouri, this _____ day of _____, 2025.

ATTEST:

Mayor *William A. Baird*

City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this _____ day of _____, 2025.

ATTEST:

Mayor *William A. Baird*

City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

City Attorney *Brian W. Head*