



The City of Lee's Summit
Action Letter - Draft
City Council Rules Committee

Tuesday, September 5, 2017

5:30 PM

City Council Chambers

City Hall

220 SE Green Street

Lee's Summit, MO 64063

1. CALL TO ORDER

Chairperson Carlyle called the meeting to order at 5:30 p.m.

2. ROLL CALL

This was read into the record.

Present: 4 - Vice Chair Rob Binney
Chairperson Trish Carlyle
Councilmember Phyllis Edson
Alternate Fred DeMoro

Staff in attendance:

Brian Head
Jina Bellamy

3. APPROVAL OF AGENDA

Councilmember Binney made a motion to approve the Agenda as written, seconded by Councilmember Carlyle. Councilmember Edson "nay" and Councilmember DeMoro was alternate and nonvoting. Motion passed 2-1-0.

4. APPROVAL OF ACTION LETTER

City Council Rules Committee

Action Letter - Draft

September 5, 2017

- A. **2017-1469** Approval of Action Letter for the August 16, 2017 City Council Rules Committee

Councilmember Edson wanted to make an amendment to the action letter. She mentioned that her comments inquiring about adding Councilmember DeMoro to the Council Rules Committee as a member instead of an alternate were not reflected in the action letter.

The amendment will be made and the Action letter brought back to the next Rules Committee meeting for approval.

This draft action letter approval of August 16, 2017 was continued to the City Council Rules Committee on 10/3/2017.

5. PUBLIC COMMENTS

There were no public comments

6. ITEMS FOR DISCUSSION

- A. [2017-1474](#) Unpublished Items and Motions during Council Meetings

There was general discussion about the Council's authority to make motions in Roundtable at City Council meetings in an effort to be transparent and have adequate public notice of items to be discussed. Councilmember Edson recalled that this issue was mentioned in a previous City Council meeting and inquired if a decision had been made and voted on at that time. City Attorney Brian Head did not recall if it had been voted on or passed and stated that he would check into it.

This Discussion Item was continued to the City Council Rules Committee due back on 10/3/2017

7. BUSINESS

A. [2017-0867](#) Creating a formal ethics policy for the City Council - Cont. from 9-26-16.

The Committee discussed making the following changes to the draft ethics policy:

- a. Sec. 2-62 number 5 - add "or approved" to the first line - Any person elected "or approved..."
- b. Sec. 2-65 letter B - take out: "with the assistance of the City Manager" in line 3 and take out "internal and external" in line 4 and add "after approval by the City Council" after the word "investigator" in line 4.
- c. Sec. 2-76 letter B - take out "on task" and add in "to be focused during public meetings"

City Attorney Brian Head will make the suggested changes and bring the draft policy back to the Committee at the next meeting.

This Discussion Item was continued to the City Council Rules Committee due back on 10/3/2017

8. ROUNDTABLE

Councilmember Binney inquired about changing the day of the week for City Council meetings. Councilmember Carlyle asked City Attorney Head to check with the City Clerk's office and Management Team about the best day of the week and report back at the next Rules Committee meeting.

Councilmember Edson inquired about the recording secretary calling Councilmember DeMoro an alternate during roll call as she believed he was now a member.

Councilmember Carlyle explained the process of a councilmember being appointed to a Committee and that process had not been completed yet. At this time, Councilmember DeMoro is considered an alternate and not a voting member.

9. ADJOURNMENT

Chairperson Carlyle asked if there was a motion to adjourn, Councilmember Binney made a motion to Adjourn the meeting. Meeting adjourned at 6:29 p.m.

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