

The City of Lee's Summit
Action Letter - Final
City Council Rules Committee

Monday, July 16, 2018
6:00 PM
City Council Chambers
City Hall
220 SE Green Street
Lee's Summit, MO 64063

1. Call to Order
2. Roll Call

Chairperson Carlyle called the meeting to order at 6:00 p.m.

Present: 3 - Chairperson Trish Carlyle
Councilmember Phyllis Edson
Councilmember Diane Forte

Absent: 1 - Vice Chair Bob Johnson

Staff in attendance:
Brian Head
Jina Bellamy

3. Approval of Agenda

Chairperson Carlyle asked for a motion to approve the agenda. Councilmember Forte made a motion to approve the Agenda as written. Seconded by Councilmember Edson. All were in favor. Motion passed 3-0.

4. Approval of Action Letter

- A. [2018-2139](#) February 12, 2018 Draft Action letter

Councilmember Edson moved to approve the action letter from the February 12, 2018 City Council Rules Committee Meeting. Seconded by Councilmember Forte. All were in favor. Motion passed 3-0.

5. Public Comments

There were no guests at the meeting and no public comments.

6. Items for Discussion

- A. [2018-2140](#) Discussion related to Amending the Public Comment portion of the City Council agenda.

After general discussion, Staff was directed to bring back an ordinance with similar proposed language as the current draft to the next Rules Committee

City Council Rules Committee

Action Letter - Final

July 16, 2018

meeting and include the following:

1. a three minute time limit
2. a reference to the current practice of requiring a comment card and adding a section designating if the person is speaking on behalf of a group in attendance at the meeting or representing themselves.

This Discussion Item was continued to the City Council Rules Committee due back on 8/7/2018

B. [2018-2141](#) City Council Rule Section 2-60.21 - Rule 2.1 Order of Business

After general discussion regarding the Mayor's request to make Section 2-60.21-Rule 2.1 Order of Business more flexible and public friendly, the Committee directed Staff to ensure that the current order of items is accurate per the Charter. They also felt it might be prudent to have a conversation with the Mayor to further clarify his request and to formally communicate with him regarding his current authority to reorder the agenda as needed and to bring this item back to the next meeting in August.

This discussion Item was continued to the City Council Rules Committee due back on 8/7/2018.

C. [2018-2142](#) Changing Day of City Council Meetings from Thursdays to Tuesdays

After general discussion, the Committee directed Staff to draft a Resolution with a change in the meeting date from Thursdays to Tuesdays and take it before the full Council for discussion.

Councilmember Forte moved to write a Resolution adopting the City Council schedule of meetings for 2018 and moving the meeting days from Thursdays to Tuesdays. Seconded by Councilmember Carlyle. Vote was Councilmember Carlyle and Forte "aye" and Councilmember Edson "nay". Motion passed 2-1.

D. [2018-2157](#) Discussion of Charter Section 3.5 Administrative Policy Matters and definition of the term "inquire".

Councilmember Forte made a motion to move item number 2018-2157 to the next Rules Committee meeting for discussion. Seconded by Councilmember Edson. All were in favor. Motion passed 3-0.

7. Roundtable

It was decided to schedule the next meeting of the Rules Committee for Tuesday, August 7, 2018 at 6:00 p.m.

8. Adjournment

Chairperson Carlyle adjourned the meeting at 6:38 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"