

## NOTICE OF PUBLIC HEARING

The City Council will hold a public hearing at 6:00 pm, Tuesday, June 13, 2023 at City Hall, located at 220 SE Green Street, at which time citizens may be heard on the proposed 2023-2024 budget for the City of Lee's Summit, Missouri. Any person wishing to speak at a public hearing on this agenda may do so by attending in person at City Hall during the public hearing or by contacting the City Clerk prior to 5:00 p.m. on June 12, 2023 by e-mail at [clerk@cityofls.net](mailto:clerk@cityofls.net) to provide written testimony or to request instructions regarding how to provide their live testimony via videoconference during the public hearing.

The budget document, a complete financial plan for the ensuing budget year, has been prepared in accordance with Revised Statutes of Missouri Section 67.010 and accordingly includes:

1. Budget message describing the important features of the budget and major changes from the preceding year.
2. Estimated revenues to be received from all sources for the budget year with comparative statement of actual or estimated revenues for the two years next preceding, itemized by year, fund, and source.
3. Proposed expenditures for each fund, department and program together with a comparative statement of actual or estimated expenditures for the two years next preceding, itemized by year, fund, activity, and object.
4. The amount required for the payment of interest, amortization, and redemption of charges on the debt of the political subdivision.
5. A general budget summary.

	<b>PROPOSED EXPENDITURES</b>		
<b>FUND</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
GENERAL FUND	\$ 80,298,295	\$ 89,749,384	\$ 95,461,286
SPECIAL REVENUE FUNDS	\$ 11,081,048	\$ 10,539,622	\$ 28,740,408
CAPITAL PROJECT FUNDS	\$ 58,779,200	\$ 74,546,716	\$ 136,373,700
DEBT SERVICE FUNDS	\$ 15,732,148	\$ 12,253,000	\$ 17,613,000
ENTERPRISE FUNDS	\$ 54,840,820	\$ 59,997,828	\$ 64,497,542
INTERNAL SERVICE FUNDS	\$ 15,827,101	\$ 17,081,445	\$ 19,097,655
<b>TOTAL PROPOSED EXPENDITURES</b>	<b>\$ 236,558,612</b>	<b>\$ 264,167,995</b>	<b>\$ 361,783,591</b>

A more detailed copy of the proposed budget document for inspection and review is available at:  
<https://cityofls.net/finance-budget-taxes/city-budget>

Mark Dunning  
CITY MANAGER

Bette Wordelman  
FINANCE DIRECTOR

May 26, 2023

Mayor and City Council,

The City of Lee's Summit is well positioned to continue to deliver service excellence and enhance the quality of life for our citizens as we enter the 2023-2024 fiscal year. The City has taken many steps in recent years to modernize our revenue sources. Thanks to the support of voters, the City has implemented a use tax, a ½ cent public safety sales tax and most recently a 3% tax on adult use, non-medical marijuana. Voters also showed trust in City leadership and the organization by approving \$186 million in general obligation bonds to fund critical improvements to Lee's Summit's infrastructure. This will allow the City to enhance the quality of services it offers. However, we do remain cautious given the current economic conditions and legislative proposals that continue to be considered by the state legislature. Inflation remains high and efforts to combat inflation could have a rippling effect, which is why it's essential to remain diligent in our monitoring of revenues and expenditures in the event the City does begin to experience deteriorating economic conditions. The FY24 Budget reflects the City's Core Values in the management of resources and aims to continue work toward the achievement of critical success factors contained within in the City's Ignite! Strategic Plan.



*Service Excellence: We are committed to quality in all we do.* The proposed budget recommends expansion positions and equipment to ensure that our citizens continue to receive the services that they have come to expect.

*Integrity: We are transparent, ethical and accountable in our actions.* The budget review, approval and monitoring processes are designed to be transparent and ensure that our actions are ethical and accountable.

*Stewardship: We are innovative and use our resources wisely.* The proposed budget recommends spending a small amount of General Fund balance for one-time costs to utilize funds that are accumulating beyond a necessary level and apply them to desired service delivery.

## 1. Budget Request

In the FY24 Budget, we are proposing a total budget expenditure of \$361,469,591, which includes proposed funding for daily operations, capital improvements, debt service, internal service and enterprise operations. The City has approximately 70 different funds, each categorized by purpose, to support the delivery of municipal services.

	Total Proposed Budget		
	FY22 Budget	FY23 Budget	FY24 Proposed
General Fund	\$80,298,295	\$89,749,384	\$95,461,286
Special Revenue Funds	\$11,081,048	\$10,539,622	\$28,740,408
Capital Project Funds	\$58,779,200	\$74,546,716	\$136,373,700
Debt Service Funds	\$15,732,148	\$12,253,000	\$17,613,000
Enterprise Funds	\$54,840,820	\$59,997,828	\$64,497,542
Internal Service Funds	\$15,827,101	\$17,260,989	\$19,097,655
<b>Total Proposed Expenditures</b>	<b>\$236,558,612</b>	<b>\$264,347,539</b>	<b>\$361,783,591</b>

General Fund: This fund is the City's primary operating fund and accounts for all financial resources of the general government. It includes funding for services such as police and fire protection, street maintenance, planning, codes, municipal court and general administration of the City.

Special Revenue Funds: These funds include parks, grants, tax increment financing (TIF), and transportation development district (TDD) funds. These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative actions.

Debt Service Funds: This fund accounts for the accumulation of resources for the payment of principal, interest and fiscal charges on long-term debt obligations. Two funds - the General Obligation Debt Service Fund and Park COP Debt Service Fund - are used to account for the annual retirement of active bonds and other debt.

Enterprise Funds: The City's enterprise funds hold the budgets for departments that operate in business-type activities. These funds primarily rely on revenues generated from sales of materials or services. The enterprise funds include budgets for Water Utilities, Solid Waste, Harris Park Community Center and Airport activities.

Internal Service Funds: The City uses internal service funds, or Proprietary Funds, to account for its fleet of vehicles and equipment, information technology systems, central building services, and trust funds. The internal service departments allocate costs for the reimbursement of services to other departments.

## 2. General Fund Overview

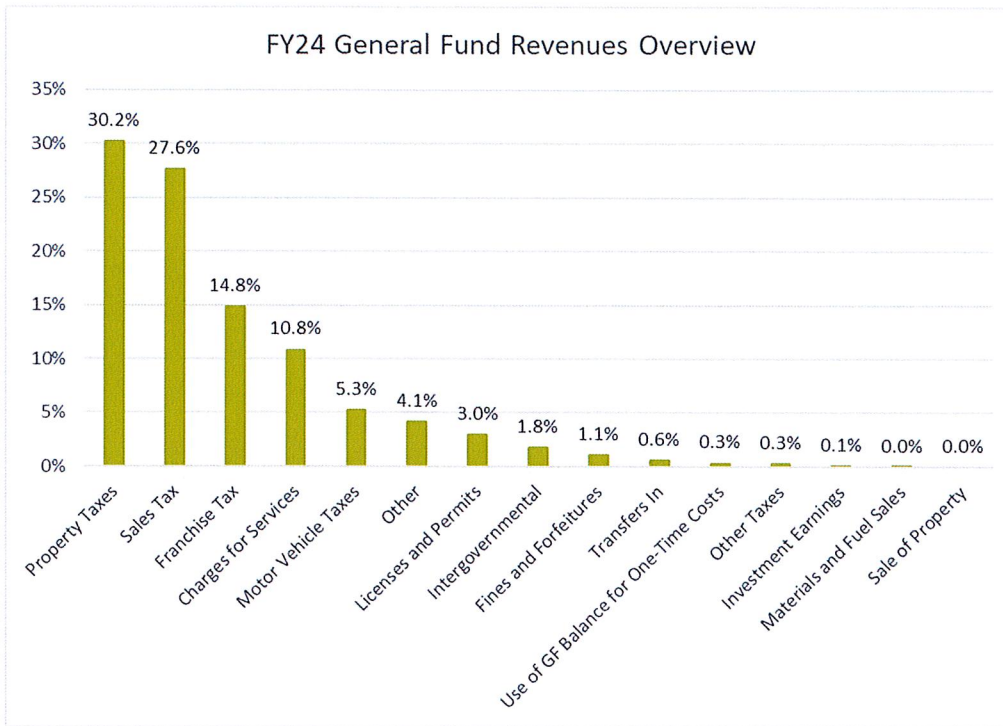
The General Fund includes budgets for nine departments that provide essential services to our stakeholders. In FY24, General Fund revenues are estimated to total \$95,145,083, an increase of 2.44% compared to projected revenues in FY23. Expenditures for FY24 are estimated to total \$95,461,286. One-time costs of \$316,201 will be funded from the General Fund Balance.

	2023	2024	Change from FY23 Proj	
	Proj	Budget	\$	%
Property Taxes	27,486,142	28,810,567	1,324,425	4.82%
Sales Tax	25,581,008	26,391,247	810,239	3.17%
Franchise Tax	14,244,898	14,164,719	-80,179	-0.56%
Motor Vehicle Taxes	4,792,608	5,017,979	225,371	4.70%
Other Taxes	265,750	253,777	-11,973	-4.51%
Fines and Forfeitures	923,831	1,028,137	104,306	11.29%
Licenses and Permits	3,329,356	2,817,688	-511,668	-15.37%
Intergovernmental	1,721,763	1,709,710	-12,053	-0.70%
Charges for Services	10,370,954	10,341,250	-29,704	-0.29%
Materials and Fuel Sales	2,563	4,000	1,437	56.07%
Investment Earnings	-52,618	99,520	152,138	289.14%
Other	3,737,806	3,952,635	214,829	5.75%
Sale of Property	0	0	0	0.00%
Transfers In	477,158	553,854	76,696	16.07%
<b>Total Revenues</b>	<b>92,881,219</b>	<b>95,145,083</b>	<b>2,263,864</b>	<b>2.44%</b>

	2023	2024	Change from FY23 Proj	
	Proj	Budget	\$	%
Personnel Services	58,516,322	63,592,638	5,076,316	8.68%
Supplies for Resale	294,619	309,000	14,381	4.88%
Other Supplies, Services & Charges	13,238,555	14,170,398	931,843	7.04%
Repairs & Maintenance	2,391,599	2,992,037	600,438	25.11%
Utilities	1,719,522	1,766,254	46,732	2.72%
Fuel & Lubricants	615,044	612,627	-2,417	-0.39%
Miscellaneous	405,663	465,000	59,337	14.63%
Capital Outlay	22,500	477,849	455,349	2023.77%
Interdepartmental Charges	9,383,526	10,105,179	721,653	7.69%
Transfers Out	6,811,842	970,302	-5,841,540	-85.76%
<b>Total Expenditures</b>	<b>93,399,192</b>	<b>95,461,284</b>	<b>2,062,092</b>	<b>2.21%</b>

## GENERAL FUND REVENUES

In FY24, the forecasted revenues for the General Fund are estimated to total \$95,145,083, with a one-time spend of General Fund balance of \$316,201. The City has experienced a strong increase in sales tax revenues as we've modernized our revenue sources. The introduction of the 3% tax on adult, non-medical marijuana in FY24 will contribute to the continued growth of sales tax. The City also continues to experience solid property tax revenue growth and anticipates motor vehicles taxes to benefit from another increase in the state's fuel tax, which will take effect on July 1, 2023.



**Property Tax:** Property tax estimates are based on the City’s assessed value in Jackson and Cass Counties, as well as anticipated new development and property. Property tax is the largest revenue source for the City’s General Fund, accounting for approximately 30% of all General Fund revenues. As a category, property tax revenues are forecasted at approximately \$28.8 million, which is an estimated increase of 4.8% over the FY23 revenue projections.

**Sales Tax:** Sales tax is the second largest revenue source for the City’s General Fund, accounting for approximately 27% of revenues. General Fund sales tax revenue is a net figure of the gross one percent sales tax receipts less sales tax redirection from Economic Activity Taxes (EATs) generated within Tax Increment Financing (TIF) districts in Lee’s Summit. Sales tax is forecasted to total approximately \$26.4 million, an increase of approximately 3.2% over FY23 revenue projections.

**Franchise Taxes:** Franchise taxes are a gross receipts tax on utility providers who attain access to the City’s right-of-way to deliver private services. There are four types of franchise taxes: Natural Gas, Telephone, Electric and Cable TV.

Franchise taxes are the third largest revenue source for the City, accounting for nearly 15% of the City’s General Fund revenue. The category has experienced a significant downtrend in recent years due to the decline in telephone franchise tax revenue as well as cable TV franchise tax revenue. This decline has been offset slightly by increases in natural gas and electric, which experienced significant growth in FY23.

The City is forecasting approximately \$14.2 million in franchise tax revenue in FY24, a slight decrease of 0.56% compared to FY23 revenue projections.

**Licenses and Permits:** This revenue category accounts for approximately 3% of General Fund revenues. The revenue category consists of approximately 20 different revenues, with a majority of the total revenues related to development licenses and permits.

**Motor Vehicle Taxes:** This revenue category accounts for approximately 5% of General Fund revenues and consists of three different revenue sources: Motor Vehicle fuel tax, Motor Vehicle sales tax and Motor Vehicle license/transfer fee. This category has benefited from the state’s gradual increase in the fuel tax, which is set to increase again on July 1, 2023. As a category, the City forecasts Motor Vehicle taxes to increase 4.7% in FY24 compared to FY23 revenue projections.

**GENERAL FUND EXPENDITURES**

The City of Lee’s Summit adopted a strategic plan in 2019, which developed a long-term vision for the community and included seven critical success factors to guide the City’s direction moving forward:

1. Strategic Economic Development
2. Cultural & Recreational Amenities
3. Community Health & Wellbeing
4. City Services & Infrastructure
5. Strong Neighborhoods with Housing Choices
6. Collaborative Relations with Education Partners
7. Community Engagement

As work began on the FY24 budget, these critical success factors played a large role in the deliberation of how to allocate the City’s finite resources to ensure we’re working toward these objectives to meet the City’s long-term vision. The forecasted expenditures in FY24 total \$95,461,284, which is an increase of 2.2% compared to the FY23 projected expenditures. This increase reflects the City’s desire to enhance the levels of service to our citizens while also investing in our workforce to remain competitive in the market.

	2023	2024	Change from FY23 Proj	
	Proj	Budget	\$	%
<b>Personnel Services</b>	58,516,322	63,592,638	5,076,316	8.68%
<b>Supplies for Resale</b>	294,619	309,000	14,381	4.88%
<b>Other Supplies, Services &amp; Charges</b>	13,238,555	14,170,398	931,843	7.04%
<b>Repairs &amp; Maintenance</b>	2,391,599	2,992,037	600,438	25.11%
<b>Utilities</b>	1,719,522	1,766,254	46,732	2.72%
<b>Fuel &amp; Lubricants</b>	615,044	612,627	-2,417	-0.39%
<b>Miscellaneous</b>	405,663	465,000	59,337	14.63%
<b>Capital Outlay</b>	22,500	477,849	455,349	2023.77%
<b>Interdepartmental Charges</b>	9,383,526	10,105,179	721,653	7.69%
<b>Transfers Out</b>	6,811,842	970,302	-5,841,540	-85.76%
<b>Total Expenditures</b>	<b>93,399,192</b>	<b>95,461,284</b>	<b>2,062,092</b>	<b>2.21%</b>

**Personnel Services:** As a service organization, our largest expense is personnel which accounts for approximately 67% of General Fund expenditures. Our personnel include police officers, firefighters, planners and other dedicated public service professionals who provide our municipal services. Personnel services include the costs associated with employees’ compensation and benefits.

For FY24, personnel services expenses will total approximately \$63.6 million, which is an increase of approximately \$5.1 million over the FY23 budget. The increase is due to personnel expansions, wage adjustments and insurance costs.

*Wage adjustments.* A continued priority is to provide for appropriate, competitive compensation for the City’s workforce in order to continue to attract and retain talent. This includes funding the commitments made by the City to the labor union represented employees, which provide for a mandatory wage increase according to an established schedule. Also, in efforts to continue to attract and retain a quality workforce in a competitive market, the budget includes a 6% merit increase for those employees that are not represented by a labor union. A pool of \$500,000 has once again been proposed to provide for the ability to address payroll compression and equity issues throughout Core General City staff.

*Insurance Adjustments/Increases.* The City offers medical, dental and vision insurance to benefits-eligible employees. Within the medical plan there are three different types of insurance (CIGNA HDHP, CIGNA PPO-\$500 Deductible, and CIGNA PPO-\$0 Deductible) and three different tiers of insurance (individual, individual plus one, and family). The

employer contribution is different depending on the tier of plan. As a result, the City uses a “blended rate” to budget insurance expenses. The FY24 budget has allocated funds for as much as a 10% increase in insurance costs. The actual cost is unknown at this point.

*LAGERS rate changes.* The City provides retirement benefits to eligible employees through the Local Government Employees Retirement System (LAGERS). The City funds 100% of the retirement benefit. There are four different types of LAGERS plans depending on the position and type of work performed by the employees.

LAGERS Type	FY23 Rate	FY24 Rate	Change
General	11.30%	10.30%	-1.00%
Police	15.30%	15.10%	-0.20%
Fire	12.50%	11.50%	-1.00%
Public Safety	11.30%	15.10%	3.80%

*Staffing Changes.* This budget includes new positions in the Administration, Creative Services, Human Resources, Finance, Fire, Public Works, Airport, Water Utilities, Fire, Police and IT Departments. It also includes reclassifications (an existing position that is changing to a different position) in Water Utilities, Public Works and Police Departments.

Workforce, or employee counts, is defined as a ratio of full-time equivalents (FTE) where one full-time employee is estimated to work 2,080 hours annually or 2,912 hours for certain Fire Department personal. The FTE count for the General Fund in FY24 is 598.93, an increase of 12 compared to the amended FY23 budget.

Department	2021	2022	2023	2024	Difference FY24
	Budget	Amended	Amended	Budget	
Administration	29.75	16.47	17.85	18.85	1.00
Creative Services		5.28	5.28	6.28	1.00
Human Resources		7.00	7.00	8.00	1.00
Public Works	80.75	80.75	81.12	87.12	6.00
Law Enforcement	207.50	212.50	215.50	215.50	0.00
Fire/Ems Services	155.00	164.67	167.00	168.00	1.00
Finance	22.00	23.00	25.00	26.00	1.00
Legal Services	11.63	11.63	12.63	12.63	0.00
Municipal Court	10.90	10.90	11.15	12.15	1.00
Development Services	40.40	42.40	44.40	44.40	0.00
<b>General Fund Total</b>	<b>557.93</b>	<b>574.60</b>	<b>586.93</b>	<b>598.93</b>	<b>12.00</b>

**Inter-department Charges:** This expense category accounts for approximately 10.5% of all General Fund expenses. In FY24, these charges are anticipated to total \$10.1 million. Inter-department charges are the expenses for internal services that are charged to departments. There are two types of inter-department charges:

- *Overhead Costs.* These are the actual operational costs incurred by Information Technology Services, Central Building Services, and Fleet Operations. They are charged to departments for services that are provided. The amounts charged to departments are determined and calculated using formulas.
- *Equipment Replacement Programs (also known as ERPs).* These are the costs associated with the Vehicle Equipment Replacement Program (VERP), Building Equipment Replacement Program (BERP), MIS Equipment Replacement Program (MERP), Software Licenses Equipment Replacement Program (SLERP), and Public Safety Equipment Replacement Fund (PSERP). Departments are charged for ERPs based on the equipment that they have in the programs.

**Other Supplies, Services, and Charges:** This expense category accounts for nearly 15% of all General Fund expenses. Examples of expenses for other supplies, services, and charges include professional fees, non-employee insurance (i.e. general liability, auto, and property), and materials and equipment (i.e. tools, concrete, and road salt). The FY24 projected expenses for other supplies, services and charges is approximately \$14.2 million, an increase of nearly 5% compared to FY23.

**3. Review of Financial Condition – General Fund**

One of the many strengths of this organization is the strong fiscal management and stewardship of the City’s resources. This can be seen in the strategic and thoughtful way that taxpayer dollars are spent on municipal services to achieve outcomes that benefit the citizens of Lee’s Summit. Unplanned growth has occurred with the General Fund balance in recent years because of severe supply chain delays on required materials and also shortage of skilled applicants for open positions. We anticipate these challenges to slowly diminish and we will return to more normal spending patterns in the near future. Our strategy is to make full use of the available resources and therefore our budget includes a planned reduction of the General Fund balance. We anticipate that we will be in a position to retain our triple A (Aaa) credit rating from Moody’s Investor Service while more fully applying available funding.

The FY24 General Fund budget anticipates spending \$316,201 of the General Fund Balance to cover one-time costs. The City anticipates that the unassigned General Fund Balance to begin FY24 will be approximately \$41,313,876 (which is 44% of the FY23 operating expenditures).

City Ordinance No. 7428 outlines the General Fund Reserve Balance Guidelines and states that the General Fund balance shall be maintained in an amount equal to that of at least two (2) average months of regular general fund operating revenues or expenditures, whichever is greater (16.6%) based on the prior fiscal year, to address emergencies and provide for economic stability. Based on the requirements of the ordinance, the General Fund Reserve Balance would need to be at least \$15,030,608 . As it can be seen from the above information, the estimated General Fund Reserve Balance to end FY23 is still well above the requirements outlined by the ordinance.

**4. Enterprise, Internal Service, and Special Revenue Funds**

Enterprise and internal service funds receive revenues from user fees and charges directly from internal and external customers. These funds are not directly supported by tax revenue, but by charges to City departments and users of provided services.

	FY22	FY23	FY24
Enterprise Funds	Budget	Budget	Proposed
Water/Sewer Fund	\$50,050,931	\$50,861,016	\$57,323,798
Airport Fund	\$3,338,371	\$7,434,954	\$5,096,869
Solid Waste Management	\$21,656	\$21,656	\$30,039
Harris Park Community Ctr	\$1,429,862	\$1,680,202	\$1,726,836
Storm Water Utility	\$0	\$0	\$320,000
<b>Total</b>	<b>\$54,840,820</b>	<b>\$59,997,828</b>	<b>\$64,497,542</b>

**Water Utilities** is responsible for providing clean, safe drinking water to the City with the exception of two areas served by other water districts. The department purchases treated water from Independence and Kansas City to serve those in Lee’s Summit. Similarly, the department operates and maintains facilities to collect wastewater from its customers so that it is conveyed to Little Blue Valley Sewer District for treatment.



The **Airport** provides general management and administration of resources to operate, maintain, market, and promote the airport, which operates two runways and eight taxiways, totaling 166,044 square yards of pavement, and 23 buildings.

**Solid Waste** provides oversight of the post-closure process for the landfill to ensure compliance with state laws and regulations.

<b>Internal Service Funds</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>FY24 Proposed</b>
Central Building Services	\$1,811,716	\$2,097,559	\$2,466,889
Fleet Operations	\$7,350,470	\$7,489,522	\$8,300,186
ITS Services	\$4,711,614	\$5,675,491	\$5,917,280
Short Term Disability	\$21,308	\$23,000	\$25,000
Unemployment Trust	\$40,000	\$40,000	\$40,000
Claims & Damages Reserve	\$1,005,874	\$1,100,000	\$1,186,000
Work Comp Self Insurance	\$867,960	\$835,417	\$848,300
Health Insurance Reserve	\$18,159	\$0	-
<b>Total</b>	<b>\$15,827,101</b>	<b>\$17,260,989</b>	<b>\$18,783,655</b>

**Information Technology Services (ITS)** provides central management of information technology resources and initiatives for the entire organization.

**Fleet Management** provides oversight and management of the City's motor vehicle and equipment fleet, including administration of the Vehicle and Equipment Replacement Program (VERP), motor pool, maintenance and repair services, acquisition and disposal of the City's fleet units. Key work done in this arena includes expanding capabilities to doing repairs in-house thereby reducing maintenance costs for the City.

**Central Building Services (CBS)** provides oversight and management of the City's facilities including administration of the Building and Equipment Replacement Program (BERP), project management, facility maintenance services and custodial services programs, as well as maintenance and repair services for leased facilities.

<b>Special Revenue Funds</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>FY24 Proposed</b>
Parks and Recreation Fund	\$3,740,252	\$3,942,629	\$7,099,885
Gamber Center	\$350,195	\$435,860	\$530,361
Lovell CC at Legacy Park	\$1,634,772	\$2,009,240	\$2,108,965
Summit Waves	\$844,633	\$1,001,946	\$1,117,884
Cemetery Trust Fund	\$179,826	\$171,101	\$198,558
Longview Community Center	\$1,026,494	\$1,167,255	\$1,281,497
Business and Industry Fund	\$446,811	\$471,200	\$272,000
Public Safety Fund	-	330,862.00	\$10,732,119
Entitlement Fund	\$448,239	\$356,113	\$371,462
VAWA Grant Fund	\$200,000	\$200,000	\$200,000
Post Closure	\$415,373	\$433,416	\$391,677
PSERP	\$224,316	\$20,000	\$270,000
ARPA Funds	-	-	\$4,166,000
CARES	\$ 1,500,000.00	-	-
<b>Total</b>	<b>\$11,010,911</b>	<b>\$10,539,622</b>	<b>\$28,740,408</b>

TIF and TDD Funds	FY22	FY23	FY24
	Budget	Actuals	Proposed
SummitWoods East TIF	\$3,195,071	\$3,232,400	\$3,447,000
I470 Business Center TIF	\$1,107,046	\$1,102,000	\$0
Longview Farm TIF	\$587,227	\$385,000	\$86,000
Ritter Plaza TIF	\$280,798	\$283,700	\$283,700
Todd George/50 Hwy TIF	\$1,225,959	\$1,210,000	\$1,234,000
LS Sports Complex TIF	\$35,634	\$0	34,000
Longview Farm 2016 TIF	\$291,349	\$590,000	\$386,000
Streets of West Pryor TIF	404,261.00	\$670,000	\$857,000
<b>Total</b>	<b>\$7,127,345</b>	<b>\$7,473,100</b>	<b>\$6,327,700</b>

Special Revenue Funds are used to account for specific governmental revenues that are restricted or committed to expenditures for specific, limited purposes. For the City of Lee’s Summit, the funds include most of the Parks and Recreation related funds, major grant funds and other similar purposes.

## 5. Capital Improvement Plan

The Capital Improvement Plan (CIP) is a planning document that outlines anticipated infrastructure improvements in the City for the next five years. The 2024–2028 CIP has been divided into eight major categories. All funding sources that may be used for various capital improvements are reviewed each year. Much of the work to develop the CIP focuses on the balancing of available resources with the identified capital needs. Consideration must be given to factors such as annual revenue projections from various sources, restrictions on the uses of certain funds, legal limitations on debt capacity, and City policies relative to project funding.

For budgeting purposes, the first year’s funding is included in the annual budget with the subsequent years funding added to each future annual budget respectively.

CIP Summary	FY24
	Proposed
Airport	\$9,980,000
Bridges, Streets and Signals	\$50,257,000
Facilities	\$10,032,000
Parks and Recreation	\$6,445,000
Storm Water	\$10,565,000
Sanitary Sewer	\$13,435,000
Water	\$10,597,000
Water Utilities , Public Works, and BERP Program	\$13,477,000
<b>Total Proposed Expenditures</b>	<b>\$124,788,000</b>

To view the full Capital Improvements Plan, visit <https://cityofls.net/public-works/infrastructure-capital-projects/capital-improvement-plan-cip>.

## 6. One-Time Funding Items

The primary goal of the budget-creation process is to maintain or enhance the level of service our community currently receives. As part of that process, departments identify one-time expansion needs for consideration of funding.

For the FY24 budget, the City identified \$813,917 in non-personnel one-time expansion needs and an additional \$145,714 in one-time expenditures related to equipment purchases for new personnel.

One-time General Fund costs of \$316,201 will be funded from General Fund Balance for FY24.

<b>One-Time Expansion Needs</b>	<b>FY24 Proposed</b>
AED Replacement	\$59,500
Rescue Boat Replacement/Upgrade	\$143,042
Outdoor Warning Siren Replacement	\$119,500
Compensation Review/Analysis	\$75,000
Utility Vehicle with Spray Tank	\$18,100
Pavement Milling Machine	\$292,424
16-Foot Trailer	\$17,500
Two 1/2 Ton Pickups	\$78,046
Computers, Monitors & Equipment	\$10,805
Personnel Equipment	\$145,714
<b>Total Proposed Expenditures</b>	<b>\$959,631</b>

Expansion needs were also funded in our enterprise funds for Airport and Water Utilities. Those costs will be covered by associated fees and charges.

## 7. Summary

The City of Lee's Summit is experiencing continued growth and embarking on an exciting new chapter. New developments are happening all the time, showing how desirable our city is to live, work and play. We're also nearing the start of the Downtown Market Plaza project, which will transform our historic downtown. As we grow, we never want to lose focus on what makes Lee's Summit great. No matter our size, the City's main priority is ensuring the highest quality of life for all citizens. This FY24 Budget highlights that desire.

Each year, departments submit expansion requests, which is a new expenditure in an effort to enhance services. In the General Fund, which is the City's primary operating fund, this year's budget includes more than \$2.5 million in expansion needs. These expansion needs range from resources to address our right-of-way maintenance to new positions that will allow the City to provide greater levels of service. The voter-approved Public Safety Sales Tax has allowed the City to greatly invest in our Fire and Police Departments. Our award-winning Parks and Recreation department has exciting plans to add even more recreational opportunities. And all of our other departments are doing incredible work for the community.

While Lee's Summit may look different than it did even five years ago, our commitment to our citizens will never change. We're excited to start FY24 and continue to provide the services our citizens deserve and have come to expect.

It is my honor to present this as our recommendation to the City Council.

Yours truly,



Mark Dunning  
City Manager

# Ordinances

- Most Funds & Departments
  - Fire Department
  - Municipal Courts
- Represented Pay and Class
- Core General Pay and Class

**BILL NO. 23-**

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AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FOR THE CITY.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2024 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2024, was held on June 13, 2023, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2023-2024 (FY24) are as attached in Exhibit A, and said amounts are hereby approved, adopted and appropriated by Department and Fund and the total number of Full Time Equivalents ("FTEs") as attached in Exhibit B by Department.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

<b>2023-2024 Budget</b>
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	Fiscal Year 2023-2024	Transfers Out	Transfers In (Info only)	Net Budget 2023-2024
<b>General Fund</b>				
100 Administration	3,510,377	50,000	504,356	3,460,377
100 Creative Services	744,521	2,500	-	742,021
100 Human Resources	2,162,297	2,600	-	2,159,697
100 Public Works	14,780,313	441,285	50,000	14,339,028
100 Law Enforcement	28,191,337	215,012	-	27,976,325
100 Finance	13,508,814	37,946	-	13,470,868
100 Legal Services	2,159,999	-	-	2,159,999
100 Development Services	5,383,310	200	-	5,383,110
<b>Total:</b>	<b>70,440,968</b>	<b>749,543</b>	<b>554,356</b>	<b>69,691,425</b>
<b>Special Revenue Funds</b>				
200 Parks & Recreation	7,099,885	2,600,000	24,036	4,499,885
201 Gamber Center	530,361	-	175,000	530,361
202 Lovell CC @ Legacy Park	2,108,965	-	53,520	2,108,965
203 Summit Waves	1,117,884	5,985	-	1,111,899
204 Cemetery Trust Fund	198,558	18,051	-	180,507
205 Longview Community Ctr	1,281,497	-	-	1,281,497
220 Business & Industry Fund	272,000	30,000	-	242,000
225 Public Safety Sales Tax-Police	5,280,347	-	-	5,280,347
240 Entitlement Fund	371,462	-	-	371,462
245 VAWA Grant Fund	200,000	-	-	200,000
256 ARPA Funds	4,166,000	-	-	4,166,000
260 Post Closure Trust Fund	391,677	-	-	391,677
275 PSERP	270,000	-	430,941	270,000
<b>Total:</b>	<b>23,288,636</b>	<b>2,654,036</b>	<b>683,497</b>	<b>20,634,600</b>
<b>TIF &amp; TDD Funds</b>				
300 SummitWoods East TIF	3,447,000	-	-	3,447,000
303 I470 Business Center TIF	-	-	-	-
307 Longview Farm TIF (old TIF)	86,000	-	-	86,000
308 Longview TDD	-	-	-	-
309 Ritter Plaza TIF	283,700	-	-	283,700
312 Todd George/50 Hwy TIF	1,234,000	-	-	1,234,000
350 LS Sports Complex TIF	34,000	-	-	34,000
351 Longview Farm 2016 TIF	386,000	-	-	386,000
353 Streets of West Pryor TIF	857,000	-	-	857,000
<b>Total:</b>	<b>6,327,700</b>	<b>-</b>	<b>-</b>	<b>6,327,700</b>

2023-2024 Budget

	Fiscal Year 2023-2024	Transfers Out	Transfers In (Info only)	Net Budget 2023-2024
<b>Capital Project Funds</b>				
314 Water Tap Fund	3,325,000	-	-	3,325,000
315 Sewer Tap Fund	142,000	-	-	142,000
316 Water Construction	10,831,000	-	10,500,000	10,831,000
317 Sewer Construction Fund	13,619,000	-	6,750,000	13,619,000
318 WU Equipment Replacement	758,000	-	876,000	758,000
321 Airport Construction	970,000	-	-	970,000
322 Capital Imprvmt Sales Tax	56,085,000	-	-	56,085,000
323 R&B Excise Tax	1,000,000	-	-	1,000,000
324 Road & Bridge Improvement	15,480,000	-	-	15,480,000
327 Park Development Fund	6,445,000	-	9,600,000	6,445,000
345 TIF Application Fund	250,000	-	-	250,000
358 Public Safety 2021 A	255,000	-	-	255,000
359 Green St Improvement	4,720,000	-	-	4,720,000
361 General Gov't Captial Projects	4,166,000	-	-	4,166,000
362 Public Safety 2022B	-	-	-	-
363 NTI GO Bonds 2024A	12,000,000	-	-	12,000,000
<b>Total:</b>	<b>130,046,000</b>	<b>-</b>	<b>27,726,000</b>	<b>130,046,000</b>
<b>Debt Service Funds</b>				
400 General Obligation Debt	10,438,000	-	-	10,438,000
410 Park COP Debt	7,175,000	7,175,000	-	-
<b>Total:</b>	<b>17,613,000</b>	<b>7,175,000</b>	<b>-</b>	<b>10,438,000</b>
<b>Enterprise Funds</b>				
500 Water/Sewer Fund	57,323,798	19,414,982	-	37,908,816
510 Airport Fund	5,096,869	26,585	-	5,070,284
520 Solid Waste Management	30,039	-	-	30,039
530 Harris Park Community Ctr	1,726,836	3,520	-	1,723,316
540 Storm Water Utilitiy	320,000	-	-	320,000
<b>Total:</b>	<b>64,497,542</b>	<b>19,445,087</b>	<b>-</b>	<b>45,052,455</b>
<b>Internal Service Funds</b>				
600 Central Building Services	2,466,889	-	-	2,466,889
610 Fleet Operations	8,300,186	12,545	1,339,570	8,287,641
620 ITS Services	5,917,280	-	243,647	5,917,280
630 Short Term Disability Fnd	25,000	-	-	25,000
640 Unemployment Trust Fund	40,000	-	-	40,000
650 Claims & Damages Reserve Fund	1,500,000	-	-	1,500,000
660 Work Comp Self Insurance	848,300	-	-	848,300
<b>Total:</b>	<b>\$19,097,655</b>	<b>12,545</b>	<b>1,583,217</b>	<b>19,085,110</b>
<b>Total Appropriation</b>	<b>331,311,501</b>	<b>30,036,211</b>	<b>30,547,070</b>	<b>301,275,290</b>

**Budget Summary Reports**  
**General Fund Departments**



# Administration

## FY24 Budget Summary

### Expenses by Programs and Services

Programs and Services	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Department Administration	1,437,691	2,231,581	2,381,302	149,721	7%
Policy/Legislative Operations	642,464	626,340	842,722	216,382	35%
Cultural Arts	167,716	184,240	286,353	102,113	55%
<b>Department Totals</b>	<b>2,247,871</b>	<b>3,042,161</b>	<b>3,510,377</b>	<b>468,216</b>	<b>15%</b>

### Expenses by Type

Expense Category	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Personnel Services	1,165,440	1,459,901	1,632,457	172,556	12%
Other supplies, services and charges	474,398	551,637	885,999	334,362	61%
Repairs and Maintenance	74,426	60,840	61,487	647	1%
Miscellaneous	22,877	85,000	110,000	25,000	29%
Capital Outlay	129,292	0	0	0	0%
Interdepartment charges	124,720	598,071	770,434	172,363	29%
Transfer out	256,718	286,713	50,000	(236,713)	-83%
<b>Department Totals</b>	<b>2,247,871</b>	<b>3,042,162</b>	<b>3,510,377</b>	<b>468,215</b>	<b>15%</b>

## Administration

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Amended	FY23 Budget	FY24 Request	Difference FY23
Administrative Support	-	0.12	0.00	0.00	0.00
Assistant City Manager	E2	1.35	2.35	2.35	0.00
City Clerk	OS5	1.00	1.00	1.00	0.00
City Councilmember		8.00	8.00	8.00	0.00
City Manager		1.00	1.00	1.00	0.00
Cultural Arts Manager	PN5	1.00	1.00	1.00	0.00
Cultural Arts Specialist*	PN1	0.00	0.00	1.00	1.00
Deputy City Clerk	AS4	1.00	1.00	1.00	0.00
Executive Assistant	AS5	2.00	2.00	2.00	0.00
Graduate Fellow	PN5	0.00	0.50	0.50	0.00
Mayor		1.00	1.00	1.00	0.00
<b>Totals</b>		<b>16.47</b>	<b>17.85</b>	<b>18.85</b>	<b>1.00</b>

\*FY24 Expansion Request

# Creative Services

## FY24 Budget Summary

### Expenses by Programs and Services

Programs and Services	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Community Relations	466,429	588,019	744,521	156,502	27%
<b>Department Totals</b>	<b>466,429</b>	<b>588,019</b>	<b>744,521</b>	<b>156,502</b>	<b>27%</b>

### Expenses by Type

Expense Category	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Personnel Services	410,415	516,250	669,882	153,632	30%
Resale Goods	4,161	5,500	4,000	(1,500)	-27%
Other supplies, services and charges	27,008	34,864	37,121	2,257	6%
Repairs and maintenance	24,494	25,060	24,892	(168)	-1%
Interdepartment charges	350	6,345	6,126	(219)	-3%
Transfer out	0	0	2,500	2,500	100%
<b>Department Totals</b>	<b>466,428</b>	<b>588,019</b>	<b>744,521</b>	<b>156,502</b>	<b>27%</b>

## Creative Services

### Full Time Equivalent (FTE)

Job Titles	PCP	FY22 Amended	FY23 Budget	FY24 Request	Difference FY23
AV Production Specialist	T1	0.28	0.28	0.28	0.00
Communications Strategist	PN5	1.00	1.00	1.00	0.00
Creative Services Manager	-	1.00	0.00	0.00	0.00
Director of Creative Services	E1	0.00	1.00	1.00	0.00
Marketing Specialist*	PN2	2.00	2.00	3.00	1.00
Media Services Supervisor	OS5	1.00	1.00	1.00	0.00
<b>Totals</b>		5.28	5.28	6.28	1.00

\*FY24 Expansion Request

# Human Resources

## FY24 Budget Summary

### Expenses by Programs and Services

Programs and Services	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Department Administration	535,758	1,172,400	1,436,998	264,598	23%
Employee Services	347,260	436,076	594,693	158,617	36%
Safety & Risk Management	90,899	125,083	130,606	5,523	4%
<b>Department Totals</b>	<b>973,917</b>	<b>1,733,559</b>	<b>2,162,297</b>	<b>428,738</b>	<b>25%</b>

### Expenses by Type

Expense Category	FY22	FY23	FY24	Difference FY23	
	Actuals	Budget	Requested	Budget	
				\$	%
Personnel Services	651,755	1,337,292	1,637,925	300,633	22%
Other supplies, services and charges	278,693	340,825	456,588	115,763	34%
Repairs and Maintenance	12,703	13,153	16,915	3,762	29%
Interdepartment charges	30,766	42,289	48,269	5,980	14%
Transfer out	0	0	2,600	2,600	100%
<b>Department Totals</b>	<b>973,917</b>	<b>1,733,559</b>	<b>2,162,297</b>	<b>428,738</b>	<b>25%</b>

## Human Resources

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Amended	FY23 Budget	FY24 Request	Difference FY23
Assistant Director Human Resources	AD3	0.00	1.00	1.00	0.00
Benefits Specialist	PN3	1.00	1.00	1.00	0.00
Compensation and Classification	PN4	1.00	1.00	1.00	0.00
Director of Human Resources	E1	1.00	1.00	1.00	0.00
Human Resources Generalist*	PN2	0.00	0.00	1.00	1.00
Human Resources Coordinator	AS3	1.00	1.00	1.00	0.00
Recruitment Specialist	PN2	1.00	1.00	1.00	0.00
Safety & Wellness Specialist	PN4	1.00	1.00	1.00	0.00
Workforce Development Analyst	-	1.00	0.00	0.00	0.00
<b>Totals</b>		7.00	7.00	8.00	1.00

\*FY24 Expansion Request

# Public Works Total

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Other	19,174	0	19,779		
<b>Department Totals</b>	<b>19,174</b>	<b>0</b>	<b>19,779</b>	<b>0</b>	

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	3,191,890	3,514,031	4,687,395	1,173,364	33%
Stormwater Management	626,693	134,498	132,003	(2,495)	(2%)
Support To Development	64,161	106,879	112,722	5,844	5%
Support to Water Eng & Const	21,690	21,761	22,880	1,119	5%
Customer Service	339,429	376,021	390,872	14,850	4%
Support to Solid Waste Mgmt	25,297	12,813	8,286	(4,526)	(35%)
Traffic Engineering	1,942,297	2,132,188	2,133,051	863	0%
Infrastructure Improvemts	1,899,538	2,168,596	2,365,896	197,300	9%
Support to Airport	12,107	36,457	55,857	19,400	53%
Stormwater Control	682,390	816,525	917,589	101,063	12%
Solid Waste Administration	172,981	180,013	179,102	(911)	(1%)
Street Management	657,057	762,674	946,983	184,309	24%
Pot Hole Patching	169,491	193,170	212,314	19,144	10%
Snow Removal	814,257	969,585	869,726	(99,859)	(10%)
Street Sweeping	136,758	152,407	128,643	(23,764)	(16%)
Traffic Control	36,463	66,584	1,891	(64,693)	(97%)
Right of Way Maintenance	947,806	1,216,729	1,361,538	144,809	12%
Sidewalk maintenance	146,524	227,730	190,206	(37,524)	(16%)
Bridge Maintenance	24,652	68,581	63,360	(5,220)	(8%)
<b>Department Totals</b>	<b>11,911,482</b>	<b>13,157,240</b>	<b>14,780,313</b>	<b>1,623,073</b>	<b>12%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	6,649,944	7,575,720	8,778,934	1,203,214	16%
Other supplies, services and charges	1,903,022	2,177,266	2,180,074	2,808	0%
Repairs and maintenance	447,405	516,847	588,993	72,146	14%

Utilities	1,212,537	1,272,335	1,242,067	(30,268)	(2%)
Fuel and lubricants	130,224	161,021	150,564	(10,457)	(6%)
Miscellaneous	1,394	3,470	0	(3,470)	(100%)
Capital outlay	0	22,500	0	(22,500)	(100%)
Interdepartment charges	957,488	1,217,030	1,398,396	181,367	15%
Transfers out	609,468	211,052	441,285	230,233	109%
<b>Department Totals</b>	<b>11,911,482</b>	<b>13,157,240</b>	<b>14,780,313</b>	<b>1,623,073</b>	<b>12%</b>



## Public Works

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Budget	FY24 Request	Difference FY23
<b>Engineering</b>					
Administrative Assistant	AS2	1.00	1.00	1.00	0.00
Applications Analyst%	AT3	0.00	0.00	1.00	1.00
Assistant Director of Public Works Administration	AD3	1.00	1.00	1.00	0.00
CIP Inspections Manager	MS2	1.00	1.00	1.00	0.00
CIP Resident Inspector%	ST2	7.00	7.00	8.00	1.00
City Traffic Engineer	MS4	1.00	1.00	1.00	0.00
Construction Manager	MS4	1.00	1.00	1.00	0.00
Construction Project Manager	AT2	4.00	4.00	4.00	0.00
Contract/Records Specialist	AS4	1.00	1.00	1.00	0.00
Deputy Director of Public Works Operations	AD5	0.00	1.00	1.00	0.00
Deputy Director of Public Works Admin	AD5	1.00	0.00	0.00	0.00
Deputy Director of Public Works City Engineer	AD5	1.00	1.00	1.00	0.00
Director of Public Works	E1	1.00	1.00	1.00	0.00
Engineering Manager	MS4	1.00	1.00	1.00	0.00
Engineering Technician	T3	1.00	1.00	1.00	0.00
Environmental Specialist	PN4	1.00	1.00	1.00	0.00
Lead Engineering Technician	OS6	1.00	1.00	1.00	0.00
Lead Traffic Operations Technician	OS6	1.00	1.00	1.00	0.00
Office Coordinator	AS3	1.00	1.00	1.00	0.00
Project Manager - Public Works	AT2	1.00	1.00	1.00	0.00
Right of Way Inspector	ST1	2.00	2.00	2.00	0.00
Right of Way Supervisor	OS5	1.00	1.00	1.00	0.00
Senior Engineering Technician	AT3	1.00	1.00	1.00	0.00
Senior Right-of-Way Agent	AT1	1.00	1.00	1.00	0.00
Service Representative I	AS1	1.00	1.00	1.00	0.00
Staff Engineer/ Senior Staff Engineer	PN4/PN7	8.00	8.00	8.00	0.00
Traffic Operations Technician/Senior Traffic Operations Technician	ST1	5.00	5.00	5.00	0.00
<b>Operations</b>					
Administrative Assistant*		0.75	0.00	0.00	0.00
Apprentice Operator / Operator / Skilled Operator/ Senior Operator%	M3A/M5/ M7/M8	26.00	26.00	30.00	4.00
Asst. Dir. of Public Works Oper.	AD4	1.00	1.00	1.00	0.00
Office Coordinator	AS3	1.00	1.00	1.00	0.00
Public Works Operations Manager	MS3	1.00	1.00	1.00	0.00
PW Operations Supervisor	OS6	3.00	3.00	3.00	0.00
PW Ops Contract Specialist	ST3	1.00	1.00	1.00	0.00
Seasonal Appretice Operator*		0.00	1.12	1.12	0.00
Solid Waste Superintendent	PN7	1.00	1.00	1.00	0.00
<b>Totals</b>		<b>80.75</b>	<b>81.12</b>	<b>87.12</b>	<b>6.00</b>

# Law Enforcement

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Bond Proceeds/Premiums	105,975	0	0		
<b>Department Totals</b>	<b>105,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	6,448,056	7,326,942	7,824,606	497,664	7%
Support Services	2,996,460	3,872,644	4,546,122	673,479	17%
Special Operations	0	0	77,492	0	
Operations Division	8,933,395	9,950,852	10,381,291	430,439	4%
Criminal Investigate Div	3,365,406	3,995,026	3,634,155	(360,871)	(9%)
Animal Control	812,603	1,078,642	1,727,670	649,028	60%
<b>Department Totals</b>	<b>22,555,920</b>	<b>26,224,106</b>	<b>28,191,337</b>	<b>1,967,231</b>	<b>8%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	18,868,590	21,633,307	22,175,252	541,944	3%
Other supplies, services and charges	1,230,870	1,675,495	1,861,210	185,714	11%
Repairs and maintenance	722,560	724,511	1,036,680	312,169	43%
Utilities	298,502	353,187	353,187	0	0%
Fuel and lubricants	259,944	281,955	287,063	5,108	2%
Miscellaneous	73,975	15,800	5,000	(10,800)	(68%)
Interest	1,496	0	0	0	
Capital outlay	105,975	0	0	0	
Interdepartment charges	818,854	1,323,851	2,257,935	934,084	71%
Transfers out	175,153	216,000	215,012	(988)	0%
<b>Department Totals</b>	<b>22,555,920</b>	<b>26,224,106</b>	<b>28,191,337</b>	<b>1,967,231</b>	<b>8%</b>

# PSST - Police

## FY24 Budget Summary

### Expenses By Programs and Services

Programs and Services	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
PSST Police Dept Admin	0	1,623,095	1,472,354	(150,741)	(9%)
PSST Police Support Services	0	0	1,228,292	0	
PSST Police Ops Division	0	753,905	1,583,111	829,206	110%
PSST Criminal Investigate Div	0	0	909,431	0	
PSST Animal Control	0	0	87,159	0	
PSST Police Capital Project	0	325,000	0	(325,000)	(100%)
<b>Department Totals</b>	<b>0</b>	<b>2,702,000</b>	<b>5,280,347</b>	<b>2,578,347</b>	<b>95%</b>

### Expenses by Type

Expense Category	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Personnel services	0	856,977	3,366,953	2,509,976	293%
Other supplies, services and charges	0	706,599	1,538,934	832,335	118%
Repairs and maintenance	0	315,632	228,485	(87,147)	(28%)
Construction	0	325,000	0	(325,000)	(100%)
Interdepartment charges	0	0	145,975	0	
Transfers out	0	497,792	0	(497,792)	(100%)
<b>Department Totals</b>	<b>0</b>	<b>2,702,000</b>	<b>5,280,347</b>	<b>2,578,347</b>	<b>95%</b>

## Law Enforcement General Fund

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended*	FY24 Request	Difference FY23
Administrative Assistant	AS2	3.50	3.50	3.50	0.00
Animal Control Field Supvr.	PS4	1.00	1.00	1.00	0.00
Animal Control Manager	PS6	1.00	1.00	1.00	0.00
Animal Control Officer	PS2	5.00	5.00	5.00	0.00
Communications Call Taker	PS2	1.50	4.00	4.00	0.00
Communications Specialist-Pol	PS3	14.00	14.00	14.00	0.00
Communications Supvr-Police	PS5	1.00	1.00	1.00	0.00
Deputy Police Chief	PS9	1.00	1.00	1.00	0.00
Detention Officer%	PS3	9.00	9.00	8.00	-1.00
Evidence & Property Tech. I	AS2	1.00	1.00	1.00	0.00
Facilities Maintenance Worker II		1.00	0.00	0.00	0.00
Facility Technician	T3	0.00	1.00	1.00	0.00
Lead Comm Specialist-Police	PS4	4.00	4.00	4.00	0.00
Lead Detention Officer%	PS4	3.00	3.00	4.00	1.00
Mgr, Accreditation/Info Mgmt	MS1	1.00	1.00	1.00	0.00
Office Coordinator		0.50	0.00	0.00	0.00
Parking Control Officer	AS2	1.00	1.00	1.00	0.00
Police Administrative Supervisor	OSS	0.50	1.00	1.00	0.00
Police Captain+	PS7	6.00	6.00	7.00	1.00
Police Chief	E2	1.00	1.00	1.00	0.00
Police Major I^	PS8	2.00	3.00	3.00	0.00
Police Major II^	PS8	1.00	0.00	0.00	0.00
Police Recruit/Officer+%	POL	120.00	120.00	118.00	-2.00
Police Records Clerk/Senior Police Records Clerk+	AS1/AS3	3.50	3.50	3.50	0.00
Police Sergeant%	SGT	20.50	21.00	22.00	1.00
Police Services Officer	AS2	3.00	3.00	3.00	0.00
Purchasing and Supply Officer	AS3	1.00	1.00	1.00	0.00
Radio System Specialist	PS5	0.00	1.00	1.00	0.00
Shelter Attendant	AS2	4.50	4.50	4.50	0.00
Technical Services Specialist		1.00	0.00	0.00	0.00
<b>Totals</b>		<b>212.50</b>	<b>215.50</b>	<b>215.50</b>	<b>0.00</b>

\*Changes in the number of positions may be due to resignations, retirements or promotions.

+Additions for PSST per Budget Amendment No. 8 - Pay & Classification Plan Update

%FY24 Expansion Request reclassify one Detention Officer to Lead Detention Officer, new Captain and Sergeant, replacement will be new Officer in PSST

## Law Enforcement-PSST

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended*	FY24 Request	Difference FY23
Animal Control Officer-PSST@	PS2	0.00	0.00	1.00	1.00
Communications Specialist-Pol-PSST@	PS3	0.00	0.00	4.00	4.00
Crime Analyst/Senior Crime Analyst-PSST@	AS4/PN1	0.00	0.00	1.00	1.00
Detention Officer-PSST@	PS3	0.00	0.00	2.00	2.00
Evidence & Property Tech. II-PSST@	AS3	0.00	0.00	1.00	1.00
Police Recruit/Officer-PSST*+@	POL	0.00	8.00	11.00	3.00
Police Records Supervisor-PSST+	OS3	0.00	1.00	1.00	0.00
<b>Totals</b>		<b>0.00</b>	<b>9.00</b>	<b>21.00</b>	<b>12.00</b>

\*Additions for PSST per Budget Amendment No. 3 - six Police Officers

+Additions for PSST per Budget Amendment No. 8 - one Captain (Officer in PSST) & one Police Records Supervisor

@Reflects additions for PSST as proposed in FY24 Budget

# Finance

## FY24 Budget Summary

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	3,036,361	5,395,197	4,937,210	(457,988)	(8%)
Accounting & Payroll Services	796,621	955,860	1,208,971	253,112	26%
Debt & Cash Management	1,043,027	1,073,841	1,091,458	17,617	2%
Support To Development	157,516	304,641	279,384	(25,257)	(8%)
Procurement & Contract Svcs.	371,970	408,659	412,618	3,959	1%
Municipal Billing	4,320,263	5,529,570	5,579,173	49,602	1%
<b>Department Totals</b>	<b>9,725,758</b>	<b>13,667,769</b>	<b>13,508,814</b>	<b>(158,955)</b>	<b>(1%)</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	1,857,254	2,184,945	2,675,701	490,756	22%
Other supplies, services and charges	4,672,087	6,053,856	5,954,910	(98,946)	(2%)
Miscellaneous	307,257	300,000	350,000	50,000	17%
Interdepartment charges	2,889,160	3,678,968	4,490,257	811,289	22%
Transfers out	0	1,450,000	37,946	(1,412,054)	(97%)
<b>Department Totals</b>	<b>9,725,758</b>	<b>13,667,769</b>	<b>13,508,814</b>	<b>(158,955)</b>	<b>(1%)</b>

## Finance

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended*^	FY24 Request	Difference FY23
Accountant/Senior Accountant	PN2/PN4	3.00	3.00	3.00	0.00
Accounting Clerk	AS3	3.00	3.00	3.00	0.00
Accounts Payable Supervisor	OS3	1.00	1.00	1.00	0.00
Assistant Finance Director - Cash & Debt^	AD3	1.00	0.00	0.00	0.00
Deputy Dir./Asst. Dir. of Finance - Controller*^	AD5/AD3	1.00	2.00	2.00	0.00
Budget Manager*	PN7	1.00	2.00	2.00	0.00
Cash Management Officer	OS5	1.00	1.00	1.00	0.00
EMS Billing Specialist	AS3	1.00	1.00	1.00	0.00
Finance Director	E1	1.00	1.00	1.00	0.00
Financial Analyst	PN4	2.00	2.00	2.00	0.00
Grants Manager%	PN4	0.00	0.00	1.00	1.00
Payroll Administrator*	PN2	0.00	1.00	1.00	0.00
Payroll Specialist	AS4	1.00	1.00	1.00	0.00
Procurement & Contract Svc Mgr	MS1	1.00	1.00	1.00	0.00
Procurement Officer I	AS2	1.00	1.00	1.00	0.00
Procurement Officer II	PN2	1.00	1.00	1.00	0.00
Senior Procurement Officer	PN3	1.00	1.00	1.00	0.00
Treasury Cashier	AS3	3.00	3.00	3.00	0.00
<b>Totals</b>		<b>23.00</b>	<b>25.00</b>	<b>26.00</b>	<b>1.00</b>

\*Reflects changes approved in FY23 Budget Amendment No. 6

^Reflects changes approved in FY23 Budget Amendment No. 15

%FY24 Expansion Request

# Legal Services

## FY24 Budget Summary

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Department Administration	656,017	703,254	676,796	(26,458)	(4%)
Safety & Risk Management	111,332	171,072	265,361	94,289	55%
Code Enforcement/Prosecut	420,717	460,923	514,048	53,125	12%
Support To Development	186,732	288,859	319,337	30,478	11%
Legal Compliance	310,085	435,461	384,457	(51,004)	(12%)
<b>Department Totals</b>	<b>1,684,883</b>	<b>2,059,569</b>	<b>2,159,999</b>	<b>100,430</b>	<b>5%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Personnel services	1,350,067	1,657,854	1,794,697	136,843	8%
Other supplies, services and charges	303,374	338,720	295,696	(43,024)	(13%)
Repairs and maintenance	1,118	851	1,209	358	42%
Miscellaneous	0	500	0	(500)	(100%)
Construction	(11,840)	0	0	0	
Interdepartment charges	42,165	59,330	68,397	9,067	15%
Transfers out	0	2,315	0	(2,315)	(100%)
<b>Department Totals</b>	<b>1,684,883</b>	<b>2,059,569</b>	<b>2,159,999</b>	<b>100,430</b>	<b>5%</b>

## Legal Services

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Budget	FY24 Request	Difference FY23
Assistant Prosecuting Attorney PTR	PN7	0.75	0.75	0.75	0.00
Chief Counsel of Economic Development & Planning	PN9	1.00	1.00	1.00	0.00
Chief Counsel of Infrastructure and Recreation	PN9	1.00	1.00	1.00	0.00
Chief Counsel of Management & Operations	PN9	1.00	1.00	1.00	0.00
Chief Counsel of Public Safety - Civil Rights Specialist	PN9	1.00	1.00	1.00	0.00
Chief of Litigation	PN9	1.00	1.00	1.00	0.00
Chief Prosecuting Attorney		1.00	1.00	1.00	0.00
City Attorney		1.00	1.00	1.00	0.00
Contract Compliance Coord/Para	PN1	1.00	1.00	1.00	0.00
Executive Assistant PTR	AS5	0.88	0.88	0.88	0.00
Legal Assistant	AS4	1.00	1.00	1.00	0.00
Office Manager/Paralegal	PN3	1.00	1.00	1.00	0.00
Research Assistant/Paralegal	PN3	0.00	1.00	1.00	0.00
<b>Totals</b>		<b>11.63</b>	<b>12.63</b>	<b>12.63</b>	<b>0.00</b>



# Development Services

## FY24 Budget Summary

### Expenses By Programs and Services

Programs and Services	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Neighborhood Services	428,479	536,738	490,300	(46,438)	(9%)
Building Inspections	558,372	643,459	689,683	46,224	7%
Engineering Inspections	545,455	641,185	713,278	72,094	11%
Development Engineering	490,551	524,359	595,088	70,729	13%
Planning	300,313	324,151	394,052	69,901	22%
Codes Administration	442,531	453,943	555,830	101,888	22%
Long Range Planning	112,024	129,176	134,568	5,392	4%
Department Administration	972,769	966,390	1,053,592	87,202	9%
Grant Administration	103,053	108,427	176,924	68,498	63%
Project Management	314,353	452,888	474,419	21,532	5%
Licensing	87,548	98,488	105,575	7,087	7%
<b>Department Totals</b>	<b>4,355,448</b>	<b>4,879,203</b>	<b>5,383,310</b>	<b>504,108</b>	<b>10%</b>

### Expenses by Type

Expense Category	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Personnel services	3,747,188	4,202,301	4,637,188	434,887	10%
Other supplies, services and charges	225,591	247,131	323,128	75,997	31%
Repairs and maintenance	112,414	116,688	120,157	3,469	3%
Fuel and lubricants	29,914	25,000	25,000	0	0%
Miscellaneous	3,190	6,050	0	(6,050)	(100%)
Interdepartment charges	177,861	242,107	277,638	35,531	15%
Transfers out	59,290	39,926	200	(39,726)	(99%)
<b>Department Totals</b>	<b>4,355,448</b>	<b>4,879,203</b>	<b>5,383,310</b>	<b>504,108</b>	<b>10%</b>

## Development Services

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Budget	FY24 Request	Difference FY23
Administration Manager	MS1	0.00	1.00	1.00	0.00
Administration Manager - Dev.	-	1.00	0.00	0.00	0.00
Asst. City Mgr., Dev Svcs/Comm	-	0.50	0.50	0.50	0.00
Assistant Director of Field Services	AD3	1.00	1.00	1.00	0.00
Deputy Director / Assistant Director of Plan Services*	AD5/AD3	1.00	1.00	1.00	0.00
Building Inspections Manager	MS2	1.00	1.00	1.00	0.00
Building Inspector	ST2	6.00	6.00	6.00	0.00
Business Services Rep - Dev Ctr	AS3	1.00	1.00	1.00	0.00
CDBG Administrator	PN2	1.00	1.00	1.00	0.00
Codes Administration Manager	MS2	1.00	1.00	1.00	0.00
Development Technician	T3	3.00	3.00	3.00	0.00
Director of Development Services	E1	0.90	0.90	0.90	0.00
Engineering Inspections Manager	MS2	1.00	1.00	1.00	0.00
Engineering Manager	MS4	1.00	1.00	1.00	0.00
Field Engineering Inspector	ST2	6.00	6.00	6.00	0.00
Neighborhood Services Officer	T3	4.00	4.00	4.00	0.00
Neighborhood Services Manager	MS2	0.00	1.00	1.00	0.00
Office Coordinator	AS3	2.00	2.00	2.00	0.00
Planner/Senior Planner	PN3/PN5	3.00	3.00	3.00	0.00
Planning Manager	MS2	1.00	1.00	1.00	0.00
Plans Examiner	AT2	1.00	1.00	1.00	0.00
Project Manager - Dev. Ctr.	PN5	3.00	4.00	4.00	0.00
Staff Engineer/Senior Staff Engineer	PN4/PN7	3.00	3.00	3.00	0.00
<b>Totals</b>		42.40	44.40	44.40	0.00

\*Budget Amendment No. 10 - FTE Flex with Assist Dir and Deputy Dir

**Budget Summary Reports  
Parks and Recreation Funds**

# Parks and Recreation

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Taxes	3,957,791	3,737,790	4,199,998	462,208	12%
Fines and forfeitures	20,352	17,365	17,712	347	2%
Charges for services	19,826	1,829	1,940	111	6%
Investment earnings	(135,165)	15,200	26,000	10,800	71%
Other	199,122	147,250	154,540	7,290	5%
Transfers in	22,333	22,337	24,036	1,699	8%
<b>Department Totals</b>	<b>4,084,260</b>	<b>3,941,771</b>	<b>4,424,226</b>	<b>482,455</b>	<b>12%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	853,809	1,111,844	3,681,592	2,569,748	231%
Park Services	2,012,414	2,197,186	2,448,300	251,113	11%
Grounds Maintenance	(12,648)	(14,149)	(18,286)	0	29%
Legacy Park	577,086	745,274	988,279	243,006	33%
<b>Department Totals</b>	<b>3,430,661</b>	<b>4,040,155</b>	<b>7,099,885</b>	<b>3,059,730</b>	<b>76%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	1,907,737	2,076,454	2,204,484	128,031	6%
Other supplies, services and charges	882,998	1,173,563	1,382,991	209,429	18%
Repairs and maintenance	329,025	335,937	401,261	65,324	19%
Utilities	140,610	163,306	141,327	(21,979)	(13%)
Fuel and lubricants	48,508	40,469	38,948	(1,521)	(4%)
Miscellaneous	878	10,000	15,000	5,000	50%
Capital outlay	105,320	180,131	221,648	41,517	23%
Construction	(155,359)	(156,766)	(201,144)	0	28%
Interdepartment charges	170,946	217,062	295,370	78,308	36%
Transfers out	0	0	2,600,000	0	
<b>Department Totals</b>	<b>3,430,661</b>	<b>4,040,155</b>	<b>7,099,885</b>	<b>3,059,730</b>	<b>76%</b>

## Parks & Recreation Full Time Equivalents (FTE)

Job Titles	FY22	FY23	FY24	Difference
	Budget	Budget	Requested	FY23
Administration Analyst	1.00	1.00	1.00	0.00
Administrative Services Asst.	0.40	0.37	0.36	-0.01
Administrative Services Coordinator	1.00	1.00	1.00	0.00
Administrator of Parks & Rec	1.00	1.00	1.00	0.00
Asst. Supt. of Park Constr.	1.00	1.00	1.00	0.00
Lead Park Maintenance Worker	0.00	0.00	0.57	0.57
Maintenance Supervisor - Parks	1.00	1.00	1.00	0.00
Maintenance Worker - P&R	0.40	0.41	0.92	0.51
Management Analyst	1.00	1.00	1.00	0.00
Marketing & Communications Stategist	1.00	1.00	1.00	0.00
Marketing & Communications Specialist	0.00	0.09	1.00	0.91
Master Park Specialist	5.00	4.00	4.00	0.00
Asst. Supt. of Park Operations	0.90	0.90	0.90	0.00
Park Specialist	2.40	2.40	4.40	2.00
Recreation Intern	0.15	0.12	0.46	0.34
Senior Park Specialist	3.00	3.00	3.00	0.00
Skilled Park Specialist	2.00	3.00	1.00	-2.00
Superintendent of Administration	1.00	0.00	0.00	0.00
Superintendent of Administration II	0.00	1.00	1.00	0.00
Supt. of Park Operations	0.95	0.95	0.95	0.00
Supt. Of Park Planning & Construction	1.00	1.00	1.00	0.00
<b>Totals</b>	<b>24.20</b>	<b>24.24</b>	<b>26.56</b>	<b>2.32</b>

# Parks - Gamber

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Intergovernmental	500	800	1,000	200	25%
Charges for services	225,287	215,562	264,818	49,256	23%
Material and fuel sales	576	420	720	300	71%
Investment earnings	(11,938)	8,000	4,300	(3,700)	(46%)
Other	290	0	0		
Transfers in	175,000	175,000	175,000		0%
<b>Department Totals</b>	<b>389,715</b>	<b>399,782</b>	<b>445,838</b>	<b>46,056</b>	<b>12%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Senior Center Activites	380,912	462,244	530,361	68,118	15%
<b>Department Totals</b>	<b>380,912</b>	<b>462,244</b>	<b>530,361</b>	<b>68,118</b>	<b>15%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	224,646	276,056	265,523	(10,533)	(4%)
Other supplies, services and charges	62,534	70,305	82,883	12,578	18%
Repairs and maintenance	24,428	29,927	26,663	(3,264)	(11%)
Utilities	51,756	48,810	53,787	4,976	10%
Miscellaneous	958	1,190	1,500	310	26%
Capital outlay	0	16,339	79,875	63,536	389%
Interdepartment charges	16,590	19,617	20,130	513	3%
<b>Department Totals</b>	<b>380,912</b>	<b>462,244</b>	<b>530,361</b>	<b>68,118</b>	<b>15%</b>

## Gamber Center Full Time Equivalents (FTE)

Job Titles	FY22 Budget	FY23 Budget	FY24 Requested	Difference FY23
Assistant Superintendent of Recreation	0.05	0.05	0.05	0.00
Custodian - Parks	1.25	1.01	1.01	0.00
Dance Instructor	0.01	0.02	0.03	0.01
Facility Maintenance Manager	0.05	0.05	0.05	0.00
Facility Maint. Specialist	0.60	0.60	0.50	-0.10
Facility Supervisor	1.95	2.05	2.08	0.03
Fitness Instructor	0.07	0.58	0.68	0.10
Floor Trainer	0.01	0.01	0.01	0.00
Gamber Community Ctr. Mgr.	1.00	1.00	1.00	0.00
Personal Trainer - Parks	0.01	1.00	0.01	-0.99
Recreation Supervisor	0.00	0.05	0.05	0.00
Superintendent of Recreation	0.00	0.00	0.00	0.00
Superintendent of Recreation II	0.05	0.05	0.05	0.00
<b>Totals</b>	5.05	6.47	5.52	-0.95

# Parks - Lovell

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Charges for services	1,386,760	1,763,780	2,004,727	240,947	14%
Material and fuel sales	3,335	2,131	2,613	482	23%
Investment earnings	(28,040)	29,000	10,400	(18,600)	(64%)
Other	13,472	16,058	1,278	(14,780)	(92%)
Transfers in	3,519	53,519	53,520	1	0%
<b>Department Totals</b>	<b>1,379,046</b>	<b>1,864,488</b>	<b>2,072,538</b>	<b>208,049</b>	<b>11%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Community Center Activiti	1,416,099	2,009,240	2,108,965	99,725	5%
<b>Department Totals</b>	<b>1,416,099</b>	<b>2,009,240</b>	<b>2,108,965</b>	<b>99,725</b>	<b>5%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	902,281	1,307,967	1,396,346	88,379	7%
Other supplies, services and charges	158,170	201,239	217,796	16,556	8%
Repairs and maintenance	98,762	108,887	142,258	33,371	31%
Utilities	174,621	192,344	179,728	(12,616)	(7%)
Miscellaneous	2,306	3,803	3,378	(425)	(11%)
Capital outlay	34,598	141,553	111,759	(29,794)	(21%)
Interdepartment charges	45,361	53,446	57,700	4,254	8%
<b>Department Totals</b>	<b>1,416,099</b>	<b>2,009,240</b>	<b>2,108,965</b>	<b>99,725</b>	<b>5%</b>



## Lovell Community Center at Legacy Park Full Time Equivalents (FTE)

Job Titles	FY22 Budget	FY23 Budget	FY24 Requested	Difference FY23
Aquatic Supervisor	0.55	0.55	0.55	0.00
Aquatics Manager	0.20	0.20	0.20	0.00
Assistant Aquatic Facility Manager	0.00	0.00	0.52	0.52
Assistant Superintendent of Recreation	0.40	0.40	0.00	-0.40
Child Care Attendant	1.70	2.23	1.86	-0.37
Custodian - Parks	2.62	1.73	1.87	0.14
Event Staff - LCC	0.00	0.04	0.04	0.00
Facility Maintenance Manager	0.25	0.25	0.20	-0.05
Facility Maint. Specialist	1.00	1.00	1.00	0.00
Facility Maintenance Supervisor	0.95	1.00	0.95	-0.05
Facility Supervisor	1.67	1.90	1.96	0.06
Fitness Instructor	1.04	1.78	2.50	0.72
Floor Trainer	0.06	0.04	0.06	0.02
Gym/Weight Room Attendant	3.49	3.38	4.28	0.90
Head Lifeguard	2.56	2.24	1.75	-0.49
HEED Instructor	0.00	0.02	0.02	0.00
Legacy Park Community Ctr. Asst. Mgr.	0.00	0.00	0.00	0.00
Lovell Community Ctr. Mgr.	1.00	1.00	1.00	0.00
Lifeguard	4.31	5.48	5.14	-0.34
Massage Therapist	0.06	0.06	0.16	0.10
Personal Trainer - Parks	0.26	0.24	0.51	0.27
Private Swim Instructor	0.14	0.20	0.17	-0.03
Recreation Supervisor I	1.95	1.75	1.75	0.00
RevUp Exercise Specialist	0.14	0.13	0.19	0.06
Service Rep - Parks	2.94	4.35	4.28	-0.07
Service Representative	1.50	2.00	2.00	0.00
Superintendent of Recreation	0.20	0.20	0.35	0.15
Swim Instructor	0.67	0.68	0.46	-0.22
Swim Lesson Coordinator	0.05	0.07	0.09	0.02
<b>Totals</b>	<b>29.71</b>	<b>32.92</b>	<b>33.86</b>	<b>0.94</b>

# Parks - Aquatics

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Charges for services	992,775	858,450	1,138,223	279,773	33%
Material and fuel sales	181,005	158,177	191,936	33,759	21%
Investment earnings	(8,618)	4,400	6,800	2,400	55%
Other	(183)	50	0	(50)	(100%)
<b>Department Totals</b>	<b>1,164,980</b>	<b>1,021,077</b>	<b>1,336,959</b>	<b>315,882</b>	<b>31%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Aquatics Center	912,686	1,074,085	1,117,884	43,798	4%
<b>Department Totals</b>	<b>912,686</b>	<b>1,074,085</b>	<b>1,117,884</b>	<b>43,798</b>	<b>4%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	507,905	631,382	688,829	57,447	9%
Other supplies, services and charges	191,567	179,340	221,272	41,931	23%
Repairs and maintenance	86,353	41,051	39,958	(1,092)	(3%)
Utilities	101,081	100,430	106,301	5,871	6%
Miscellaneous	473	68	0	(68)	(100%)
Capital outlay	0	93,240	28,545	(64,695)	(69%)
Interdepartment charges	19,322	22,589	26,994	4,405	19%
Transfers out	5,985	5,985	5,985	0	0%
<b>Department Totals</b>	<b>912,686</b>	<b>1,074,085</b>	<b>1,117,884</b>	<b>43,798</b>	<b>4%</b>

## Summit Waves Full Time Equivalents (FTE)

Job Titles	FY22	FY23	FY24	Difference
	Budget	Budget	Requested	FY23
Aquatic Supervisor	0.45	0.45	0.45	0.00
Aquatics Manager	0.45	0.45	0.45	0.00
Assistant Facility Manager	0.31	0.24	0.45	0.21
Assistant Superintendent of Recreation	0.20	0.20	0.00	-0.20
Concession Attendant	1.82	2.20	2.74	0.54
Deck Attendant	0.49	0.52	0.93	0.41
Facility Maintenance Manager	0.10	0.10	0.20	0.10
Facility Maintenance Specialist	0.20	0.20	0.20	0.00
Head Lifeguard	1.55	1.30	0.87	-0.43
Lifeguard	8.62	9.49	10.12	0.63
Service Rep - Parks	0.98	1.30	1.34	0.04
Superintendent of Recreation	0.10	0.10	0.30	0.20
Swim Instructor	0.81	0.90	0.97	0.07
Swim Lesson Coordinator	0.08	0.12	0.09	-0.03
Welcome Desk/Concessions Mgr	0.38	0.31	0.42	0.11
<b>Totals</b>	<b>16.54</b>	<b>17.88</b>	<b>19.53</b>	<b>1.65</b>

# Parks - Cemetery Trust Fund

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Charges for services	66,601	76,909	66,550	(10,359)	(13%)
Material and fuel sales	5,922	38,886	10,000	(28,886)	(74%)
Investment earnings	(28,778)	28,000	8,400	(19,600)	(70%)
Other	4	0	0		
Sale of property	32,038	36,000	33,750	(2,250)	(6%)
<b>Department Totals</b>	<b>75,787</b>	<b>179,795</b>	<b>118,700</b>	<b>-61,095</b>	<b>(34%)</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Cemetery Grounds	139,860	171,101	198,558	27,457	16%
<b>Department Totals</b>	<b>139,860</b>	<b>171,101</b>	<b>198,558</b>	<b>27,457</b>	<b>16%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Personnel services	46,782	51,108	52,743	1,636	3%
Other supplies, services and charges	47,384	75,138	96,367	21,229	28%
Repairs and maintenance	13,348	9,664	11,224	1,560	16%
Utilities	2,741	4,372	2,831	(1,541)	(35%)
Fuel and lubricants	732	717	960	243	34%
Interdepartment charges	12,525	13,750	16,382	2,632	19%
Transfers out	16,348	16,352	18,051	1,699	10%
<b>Department Totals</b>	<b>139,860</b>	<b>171,101</b>	<b>198,558</b>	<b>27,457</b>	<b>16%</b>

## Cemetery Trust Fund Full Time Equivalents (FTE)

Job Titles	FY22 Budget	FY23 Budget	FY24 Requested	Difference FY23
Asst. Superintendent Parks Operations	0.10	0.10	0.10	0.00
Park Specialist	0.60	0.60	0.60	0.00
Supt. Of Park Operations	0.05	0.05	0.05	0.00
<b>Totals</b>	0.75	0.75	0.75	0.00

# Parks - Longview CC

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Charges for services	927,395	1,100,942	1,369,940	268,997	24%
Material and fuel sales	1,948	2,180	2,699	519	24%
Other	110	883	877	(6)	(1%)
<b>Department Totals</b>	<b>929,453</b>	<b>1,104,005</b>	<b>1,373,515</b>	<b>269,511</b>	<b>24%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Community Center Activiti	992,506	1,182,860	1,281,497	98,637	8%
<b>Department Totals</b>	<b>992,506</b>	<b>1,182,860</b>	<b>1,281,497</b>	<b>98,637</b>	<b>8%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Personnel services	659,228	801,002	837,880	36,878	5%
Other supplies, services and charges	74,855	96,329	110,986	14,657	15%
Repairs and maintenance	37,364	56,230	70,236	14,006	25%
Utilities	166,545	169,555	189,035	19,480	11%
Miscellaneous	748	2,277	1,972	(305)	(13%)
Interest	14,349	10,922	0	(10,922)	(100%)
Capital outlay	0	0	22,627	0	
Interdepartment charges	39,417	46,545	48,761	2,216	5%
<b>Department Totals</b>	<b>992,506</b>	<b>1,182,860</b>	<b>1,281,497</b>	<b>98,637</b>	<b>8%</b>

## Longview Community Center Full Time Equivalents (FTE)

Job Titles	FY22 Budget	FY23 Budget	FY24 Requested	Difference FY23
Aquatics Manager	0.35	0.35	0.35	0.00
Assistant Superintendent of Recreation	0.40	0.40	0.00	-0.40
Community Center Manager	0.00	1.00	1.00	0.00
Facility Attendant	3.76	3.27	3.30	0.03
Facility Maintenance Manager	0.40	0.45	0.45	0.00
Facility Maint. Specialist	1.00	1.00	1.00	0.00
Facility Maintenance Supervisor	0.00	0.00	0.00	0.00
Facility Supervisor - Parks	1.52	1.49	1.67	0.18
Fitness Instructor	0.79	1.31	1.76	0.45
Floor Trainer	0.06	0.01	0.01	0.00
Head Lifeguard	0.80	0.94	0.96	0.02
Lifeguard	3.55	3.56	3.07	-0.49
Longview Community Ctr. Mgr.	1.00	0.00	0.00	0.00
Massage Therapist	0.05	0.02	0.06	0.04
Personal Trainer - Parks	0.29	0.33	0.36	0.03
Private Swim Instructor	0.15	0.21	0.13	-0.08
Recreation Supervisor I	0.00	0.05	0.10	0.05
RevUp Exercise Specialist	0.10	0.07	0.09	0.02
Service Rep - Parks	2.65	2.19	3.39	1.20
Service Representative	0.00	1.00	1.00	0.00
Superintendent of Recreation	0.20	0.20	0.35	0.15
Swim Instructor	0.11	0.62	0.49	-0.13
Swim Lesson Coordinator	0.04	0.04	0.03	-0.01
<b>Totals</b>	<b>17.22</b>	<b>18.51</b>	<b>19.57</b>	<b>1.06</b>

# Budget Summary Reports

## Enterprise Funds



# Water/Sewer Fund

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Fines and forfeitures	269,807	321,335	318,675	(2,660)	(1%)
Intergovernmental	1,518,984	0	0		
Charges for services	43,912,828	43,500,970	45,615,459	2,114,489	5%
Material and fuel sales	401,785	238,931	293,630	54,699	23%
Investment earnings	(386,120)	85,000	330,000	245,000	288%
Other	335,106	81,226	84,023	2,797	3%
Transfers in	32,811,609	0	0		
<b>Department Totals</b>	<b>78,864,001</b>	<b>44,227,462</b>	<b>46,641,788</b>	<b>2,414,325</b>	<b>5%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	2,222,028	2,748,875	3,855,641	1,106,765	40%
Water Distribution	1,261,188	2,231,515	2,300,730	69,215	3%
Water Facilities O & M	794,269	1,106,695	1,133,331	26,637	2%
Wastewater Collection	1,044,210	1,599,060	1,598,706	(354)	0%
Wastewater Facilities O&M	807,191	1,024,053	1,081,461	57,408	6%
Debt & Cash Management	21,544,834	19,831,241	24,133,112	4,301,871	22%
Municipal Billing	19,398,526	22,575,211	23,220,818	645,607	3%
<b>Department Totals</b>	<b>47,072,247</b>	<b>51,116,650</b>	<b>57,323,798</b>	<b>6,207,148</b>	<b>12%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Resale Goods	17,395,250	19,228,093	19,632,169	404,076	2%
Personnel services	4,635,296	6,640,432	7,011,319	370,887	6%
Other supplies, services and charges	1,765,459	3,323,924	3,459,651	135,727	4%
Repairs and maintenance	528,806	590,304	663,328	73,024	12%
Utilities	545,251	676,134	669,801	(6,333)	(1%)
Fuel and lubricants	89,900	115,429	113,250	(2,179)	(2%)
Depreciation	5,272,820	5,266,280	5,371,606	105,326	2%
Miscellaneous	8,690	11,100	14,100	3,000	27%
Interest	23	0	0	0	
Interdepartment charges	691,246	809,520	973,592	164,073	20%

Transfers out	16,139,507	14,455,435	19,414,982	4,959,547	34%
<b>Department Totals</b>	<b>47,072,247</b>	<b>51,116,650</b>	<b>57,323,798</b>	<b>6,207,148</b>	<b>12%</b>

## Water/ Sewer Fund

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended	FY24 Requested	Difference FY23
Account Services Manager	-	1.00	0.00	0.00	0.00
Administrative Assistant	AS2	2.00	2.00	2.00	0.00
Administrative Supervisor*	OS3	1.00	0.00	0.00	0.00
Asset Management Supervisor	OS6	0.00	1.00	1.00	0.00
Assistant Utility Manager	MS2	1.00	1.00	1.00	0.00
Assistant Director of Business Services	AD4	1.00	1.00	1.00	0.00
Assistant Director of Customer Care	AD3	0.00	1.00	1.00	0.00
Assistant Director of Water Operations	AD4	1.00	1.00	1.00	0.00
Community Relations Specialist	PN3	1.00	1.00	1.00	0.00
Contract/Records Specialist%	AS4	1.00	1.00	1.00	0.00
Control System Supervisor	OS7	1.00	1.00	1.00	0.00
Customer Service Representative	AS3	4.00	3.00	3.00	0.00
Customer Service Supervisor	OS3	1.00	1.00	1.00	0.00
Deputy Director of Water Utilities	AD5	1.00	1.00	1.00	0.00
Director of Water Utilities	E1	1.00	1.00	1.00	0.00
Equipment Technician	AT2	2.00	2.00	2.00	0.00
Facilities Technician	T3	1.00	1.00	1.00	0.00
Financial Services Manager	MS2	0.00	1.00	1.00	0.00
Instrumentation & Controls Technician	AT2	2.00	2.00	2.00	0.00
Inventory Maintenance Technician	T3	1.00	1.00	1.00	0.00
Lead Customer Service Representative	AS4	0.00	1.00	1.00	0.00
Meter Technician I/ Meter Technician II/ Meter Specialist	M2,M16, M4	8.00	8.00	8.00	0.00
Metered Services Supervisor	OS6	1.00	1.00	1.00	0.00
Operations & Maintenance Manager	MS3	1.00	1.00	1.00	0.00
Operations Technician	AT2	3.00	3.00	3.00	0.00
Seasonal Laborer		0.92	0.92	0.92	0.00
Staff Engineer%/Senior Staff Engineer	PN4/PN7	2.00	2.00	3.00	1.00
Utility Billing Specialist	AS4	1.00	1.00	1.00	0.00
Utility Management Analyst*%	ST2	1.00	2.00	3.00	1.00
Utility System Manager	MS3	1.00	1.00	1.00	0.00
Utility System Supervisor	OS6	3.00	3.00	3.00	0.00
Utility Technician	T3	1.00	1.00	1.00	0.00
Apprentice Utility Worker / Utility Worker/ Utility Specialist/Utility Specialist II/Utility Foreman		22.00	22.00	22.00	0.00
Water Utilities Analyst	PN3	1.00	1.00	1.00	0.00
<b>Totals</b>		<b>68.92</b>	<b>70.92</b>	<b>72.92</b>	<b>2.00</b>

IAM Positions in Operations Division: Apprentice Utility Worker > Utility Worker > Utility Specialist I > Utility Specialist II > Utility Foreman

IAM Positions in Business Services Division: Meter Technician I > Meter Technician II > Meter Specialist

\*Budget Amendment No. 8 - FTE reallocation of Administrative Supervisor to Utility Management Analyst

%FY24 Expansion Request - add Staff Engineer & Utility Management Analyst, reclassify Office Coordinator to Contract/Records Specialist

Interdepartment charges	153,365	163,742	132,771	(30,971)	(19%)
Transfers out	140,478	3,625,729	26,585	(3,599,144)	(99%)
<b>Department Totals</b>	<b>4,331,020</b>	<b>7,759,368</b>	<b>5,096,869</b>	<b>(2,662,499)</b>	<b>(34%)</b>

# Airport Fund

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Fines and forfeitures	1,187	1,582	1,582		0%
Intergovernmental	(105,368)	0	59,000		
Charges for services	887,361	1,077,681	1,085,213	7,532	1%
Material and fuel sales	2,153,390	1,945,148	2,616,260	671,112	35%
Investment earnings	(91,507)	77,738	92,008	14,270	18%
Other	158,501	43,516	48,701	5,185	12%
Sale of property	0	1,000	1,000		0%
Transfers in	25,994,900	377,312	0	(377,312)	(100%)
<b>Department Totals</b>	<b>28,998,464</b>	<b>3,523,977</b>	<b>3,903,764</b>	<b>379,787</b>	<b>11%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	363,177	380,363	352,655	(27,709)	(7%)
Debt & Cash Management	1,118,144	4,285,621	1,358,703	(2,926,918)	(68%)
Airport Bldg & Grnd Maint	293,782	344,956	305,939	(39,018)	(11%)
Runway & Taxiway Maint	198,662	279,414	235,737	(43,677)	(16%)
Pilot Supplies & Fuel	2,301,108	2,379,231	2,772,260	393,029	17%
Environment Montrg & Comp	34,696	70,255	53,920	(16,335)	(23%)
Infrastructure Improvemts	21,452	19,528	17,655	(1,873)	(10%)
<b>Department Totals</b>	<b>4,331,020</b>	<b>7,759,368</b>	<b>5,096,869</b>	<b>(2,662,499)</b>	<b>(34%)</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Resale Goods	1,338,440	1,733,595	1,695,050	(38,545)	(2%)
Personnel services	743,389	916,050	856,043	(60,007)	(7%)
Other supplies, services and charges	403,631	411,212	454,231	43,019	10%
Repairs and maintenance	79,788	69,803	78,947	9,144	13%
Utilities	74,790	67,530	70,690	3,160	5%
Fuel and lubricants	14,817	14,855	16,990	2,135	14%
Depreciation	1,004,401	671,681	1,332,118	660,437	98%
Miscellaneous	377,921	0	433,443	0	
Capital outlay	26,735	85,170	0	(85,170)	(100%)
Construction	(26,735)	0	0	0	

## Airport Fund

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Amended	FY23 Budget	FY24 Requested	Difference FY23
Airport Attendant	T2	4.40	3.90	3.90	0.00
Airfield Operations Supervisor	OS3	0.00	1.00	1.00	0.00
Airport Manager	AD2	1.00	1.00	1.00	0.00
Airport Service Attendant%	AS2	1.00	1.70	0.70	-1.00
Assistant Airport Manager	MS1	1.00	1.00	1.00	0.00
Facilities Maintenance Worker II	T3	2.00	2.00	2.00	0.00
Lead Airport Attendant I/II	OS3	1.00	1.00	1.00	0.00
Office Coordinator%	AS3	0.00	0.00	1.00	1.00
<b>Totals</b>		10.40	11.60	11.60	0.00

% FY24 Expansion Request - reclassify Airport Service Attendant to Office Coordinator

# Parks - Harris Park CC

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Charges for services	1,093,587	1,478,785	1,449,778	(29,007)	(2%)
Material and fuel sales	82,319	90,492	104,325	13,833	15%
Investment earnings	(9,414)	0	0		
Other	246,030	214,482	232,666	18,183	8%
<b>Department Totals</b>	<b>1,412,522</b>	<b>1,783,760</b>	<b>1,786,769</b>	<b>3,009</b>	<b>0%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Camp Summit	420,170	602,331	665,468	63,137	10%
Recreation	283,316	309,405	355,883	46,479	15%
Instructional/Youth	53,972	95,646	84,866	(10,780)	(11%)
Instructional/Adult	2,309	0	0	0	
Athletics	122,600	188,229	193,908	5,680	3%
Special Events	44,283	30,672	44,534	13,862	45%
Amphitheater	148,218	213,089	143,268	(69,821)	(33%)
Lea McKeighan North Park	224,462	240,831	238,908	(1,922)	(1%)
<b>Department Totals</b>	<b>1,299,332</b>	<b>1,680,202</b>	<b>1,726,836</b>	<b>46,634</b>	<b>3%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Personnel services	686,006	893,325	1,008,879	115,554	13%
Other supplies, services and charges	416,822	573,218	491,519	(81,699)	(14%)
Repairs and maintenance	63,334	44,513	48,717	4,204	9%
Utilities	90,158	94,491	84,882	(9,609)	(10%)
Depreciation	18,905	19,854	16,733	(3,121)	(16%)
Miscellaneous	1,740	3,817	3,147	(670)	(18%)
Capital outlay	0	25,394	43,649	18,255	72%
Interdepartment charges	18,847	22,070	25,791	3,721	17%
Transfers out	3,519	3,519	3,520	1	0%
<b>Department Totals</b>	<b>1,299,332</b>	<b>1,680,202</b>	<b>1,726,836</b>	<b>46,634</b>	<b>3%</b>

## Harris Park Community Center Full Time Equivalents (FTE)

Job Titles	FY22	FY23	FY24	Difference
	Budget	Budget	Requested	FY23
Assistant Facility Manager	0.23	0.27	0.40	0.13
Assistant Superintendent of Recreation	0.95	0.95	0.95	0.00
Basketball Referee IV	0.17	0.21	0.21	0.00
Camp Assistant Manager	0.43	0.61	0.50	-0.11
Camp Counselor	9.96	11.08	11.08	0.00
Camp Manager	0.58	0.61	0.50	-0.11
Camp Nurse	0.45	0.20	0.20	0.00
Camp Service Rep	0.43	0.24	0.31	0.07
Custodian - Parks	0.63	0.32	0.30	-0.02
E Gaming Tournament Director	0.07	0.00	0.00	0.00
Event Staff	0.18	0.24	0.10	-0.14
Facility Maintenance Manager	0.20	0.15	0.10	-0.05
Facility Maintenance Specialist	1.20	1.20	1.30	0.10
Facility Maintenance Supervisor	0.05	0.00	0.05	0.05
Facility Supervisor - Parks	0.80	1.48	0.98	-0.50
Facility Supervisor - LMN	1.39	0.92	0.91	-0.01
Harris Park Community Ctr Mgr	0.00	0.00	0.00	0.00
Instructor-Itty Bitty	0.08	0.12	0.17	0.05
Kickball Official	0.00	0.01	0.01	0.00
Recreation Supervisor I	2.05	2.10	2.10	0.00
Rink Operations Specialist	0.21	0.18	0.18	0.00
School Break Camp Counselor	0.38	0.29	0.31	0.02
Scorekeeper	0.30	0.09	0.14	0.05
Service Representative-LMN	0.00	0.28	0.28	0.00
Service Rep	0.37	0.00	0.48	0.48
Site Supervisor	0.45	0.37	0.25	-0.12
Site Supvr. Itty Bitty-Parks	0.02	0.23	0.12	-0.11
Skate Monitor	0.19	0.29	0.48	0.19
Superintendent of Recreation	0.00	0.00	0.00	0.00
Superintendent of Recreation II	0.45	0.45	0.95	0.50
Supt. of Legal Services & Human Resources	0.00	0.00	0.00	0.00
Volleyball Official	0.00	0.24	0.11	-0.13
Volleyball Official II	0.45	0.41	0.33	-0.08
Youth Instructor	0.06	0.06	0.00	-0.06
<b>Totals</b>	<b>22.73</b>	<b>23.60</b>	<b>23.80</b>	<b>0.20</b>



# Solid Waste Management

## FY24 Budget Summary

Revenues					
Revenues	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Fines and forfeitures	(26,077)	0	0		
Charges for services	(8,471)	0	0		
Other	0	0	0		
<b>Department Totals</b>	<b>(34,548)</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Expenses By Programs and Services					
Programs and Services	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Department Administration	8,272	0	0	0	
Debt & Cash Management	26,856	21,656	30,039	8,383	39%
Recycling	0	0	0	0	
Environment Montrg & Comp	(173,373)	0	0	0	
Capital Projects	(239,094)	0	0	0	
<b>Department Totals</b>	<b>(377,340)</b>	<b>21,656</b>	<b>30,039</b>	<b>8,383</b>	<b>39%</b>

Expenses by Type					
Expense Category	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Personnel services	8,272	0	0	0	
Other supplies, services and charges	(157,043)	0	0	0	
Depreciation	25,847	21,656	30,039	8,383	39%
Interest	1,008	0	0	0	
Construction	(255,424)	0	0	0	
<b>Department Totals</b>	<b>(377,340)</b>	<b>21,656</b>	<b>30,039</b>	<b>8,383</b>	<b>39%</b>

# Budget Summary Reports

## Internal Services Funds

# Central Building Services

## FY24 Budget Summary

Revenues					
Revenues	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Investment earnings	(24,833)	0	0		
Other	838	0	0		
Interdepartment revenues	1,073,713	1,816,908	2,315,867	498,959	27%
<b>Department Totals</b>	<b>1,049,718</b>	<b>1,816,908</b>	<b>2,315,867</b>	<b>498,959</b>	<b>27%</b>

Expenses By Programs and Services					
Programs and Services	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Facility Services	645,344	736,819	794,222	57,403	8%
Custodial Services	254,387	342,953	438,999	96,047	28%
Project Management	0	130,115	113,868	(16,246)	(12%)
Utilities/General Servcs	287,255	441,583	519,800	78,217	18%
BERP-City Hall	130,243	431,090	580,000	148,910	35%
BERP-Police	54,994	0	0	0	
BERP-Fire	14,082	39,553	0	(39,553)	(100%)
BERP-PW Ops	42,775	0	0	0	
BERP-Airport	0	15,000	20,000	5,000	33%
<b>Department Totals</b>	<b>1,429,080</b>	<b>2,137,112</b>	<b>2,466,889</b>	<b>329,777</b>	<b>15%</b>

Expenses by Type					
Expense Category	FY22	FY23	FY24	Difference	
	Actuals	Budget	Requested	FY23	Budget
				\$	%
Personnel services	420,085	650,378	687,820	37,442	6%
Other supplies, services and charges	365,696	398,165	494,106	95,941	24%
Repairs and maintenance	180,716	135,832	149,818	13,986	10%
Utilities	168,284	260,000	337,000	77,000	30%
Fuel and lubricants	3,191	2,500	2,500	0	0%
Depreciation	142,366	130,958	132,175	1,217	1%
Miscellaneous	316	2,000	2,000	0	0%
Capital outlay	180,181	485,643	600,000	114,357	24%
Construction	(70,185)	0	0	0	
Interdepartment charges	38,428	47,020	61,471	14,451	31%
Transfers out	0	24,616	0	(24,616)	(100%)
<b>Department Totals</b>	<b>1,429,080</b>	<b>2,137,112</b>	<b>2,466,889</b>	<b>329,777</b>	<b>15%</b>

## Central Building Services

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Budget	FY24 Request	Difference FY23
Custodian	M1	1.00	1.00	1.00	0.00
Director of Development Services	-	0.10	0.10	0.10	0.00
Facilities Maintenance Worker I	T1	1.00	1.00	1.00	0.00
Facilities Manager	AD2	1.00	1.00	1.00	0.00
Facilities Maintenance Superintendent	OS6	1.00	1.00	1.00	0.00
Facility Technician (CBS)	T3	2.00	2.00	2.00	0.00
Project Manager - CBS	PN5	0.00	1.00	1.00	0.00
<b>Totals</b>		6.10	7.10	7.10	0.00

# Fleet Operations

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Charges for services	84	0	0		
Investment earnings	0	0	0		
Other	1,469	1,050	1,550	500	48%
Sale of property	324,049	511,950	521,419	9,469	2%
Interdepartment revenues	3,444,751	4,547,327	3,520,581	(1,026,746)	(23%)
Transfers in	333,302	755,852	1,339,570	583,718	77%
<b>Department Totals</b>	<b>4,103,655</b>	<b>5,816,179</b>	<b>5,383,120</b>	<b>-433,059</b>	<b>(7%)</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Fleet Management Support	921,303	1,202,230	1,269,654	67,424	6%
CVM Expansion-PWE	47,232	10,000	18,100	8,100	81%
CVM Expansion-Police	32,612	497,792	0	(497,792)	(100%)
CVM Expansion-Fire	76,783	0	0	0	
CVM Expansion-Planning	47,010	0	0	0	
CVM Expansion-PW Ops	27,250	97,906	370,470	272,564	278%
CVM Expansion-Codes	0	24,616	0	(24,616)	(100%)
CVM Expansion-CBS	0	24,616	24,616	0	0%
CVM Expansion-Water Quality	22,500	4,000	693,400	689,400	17235%
CVM Expansion-Airport	37,508	10,499	10,499	0	0%
Vehicle Equip and Replacement	743,666	2,073,594	2,114,031	40,437	2%
VERP-PWE	0	24,825	42,500	17,675	71%
VERP-Police	665,524	231,070	736,223	505,153	219%
VERP-Fire	1,539,779	2,001,187	393,604	(1,607,583)	(80%)
VERP-Planning & Development	0	77,095	184,992	107,897	140%
VERP-PW Ops	233,925	742,374	1,134,929	392,555	53%
VERP-CBS	22,257	0	75,308	0	
VERP-Water Quality	277,548	710,751	845,312	134,561	19%
VERP-Parks	0	96,965	183,258	86,293	89%
VERP-Airport	104,202	55,929	60,636	4,707	8%
VERP-Parks Grounds	0	34,287	85,499	51,212	149%
Maintenance					
VERP-Water Customer Service	69,797	47,518	57,156	9,638	20%
<b>Department Totals</b>	<b>4,868,896</b>	<b>7,967,254</b>	<b>8,300,186</b>	<b>332,932</b>	<b>4%</b>

## Expenses by Type

Expense Category	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Personnel services	595,046	825,054	844,871	19,817	2%
Other supplies, services and charges	154,506	161,942	163,485	1,543	1%
Repairs and maintenance	24,824	22,568	31,144	8,577	38%
Utilities	70,448	66,850	66,850	0	0%
Fuel and lubricants	5,087	3,666	3,666	0	0%
Depreciation	2,409,360	2,083,892	2,124,329	40,437	2%
Interest	20	0	0	0	
Capital outlay	3,203,927	4,724,430	4,958,502	234,072	5%
Construction	(1,667,076)	0	0	0	
Interdepartment charges	72,754	78,363	94,795	16,432	21%
Transfers out	0	490	12,545	12,055	2460%
<b>Department Totals</b>	<b>4,868,896</b>	<b>7,967,254</b>	<b>8,300,186</b>	<b>332,932</b>	<b>4%</b>

## Fleet Operations

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Budget	FY24 Request	Difference FY23
Administrative Assistant	-	1.00	0.00	0.00	0.00
Fleet Manager	AD2	1.00	1.00	1.00	0.00
Maintenance Shop Supervisor	OS5	1.00	1.00	1.00	0.00
Fleet Inventory/ Mechanic I/ Mechanic II/ Mechanic III	M6,M9,M10,M11	7.00	7.00	7.00	0.00
Office Coordinator	AS3	0.00	1.00	1.00	0.00
<b>Totals</b>		<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>

IAM Positions in Fleet Operations Division: Fleet Inventory Tech > Mechanic Tech I > Mechanic Tech II > Mechaic Tech III

# ITS Services

## FY24 Budget Summary

<b>Revenues</b>					
<b>Revenues</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Charges for services	0	0	0		
Investment earnings	(96,007)	0	0		
Other	3,578	0	0		
Interdepartment revenues	3,478,842	4,590,882	6,007,555	1,416,673	31%
Transfers in	237,195	627,454	243,647	(383,807)	(61%)
<b>Department Totals</b>	<b>3,623,609</b>	<b>5,218,336</b>	<b>6,251,202</b>	<b>1,032,866</b>	<b>20%</b>

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Information Servs-MIS	3,291,108	4,088,838	4,943,279	854,440	21%
MERP-Equip-Departmental	185,608	345,450	354,885	9,435	3%
MERP-Equip-Citywide	833,731	1,009,743	598,667	(411,076)	(41%)
SLERP-Departmental	13,785	0	0	0	
SLERP-Citywide	109,997	26,460	20,450	(6,010)	(23%)
Capital Project Activity	157,071	1,023,135	0	(1,023,135)	(100%)
<b>Department Totals</b>	<b>4,591,300</b>	<b>6,493,626</b>	<b>5,917,280</b>	<b>(576,346)</b>	<b>(9%)</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Personnel services	2,544,805	3,135,768	3,780,812	645,044	21%
Other supplies, services and charges	1,318,116	754,214	972,458	218,243	29%
Repairs and maintenance	660,716	571,701	640,325	68,624	12%
Fuel and lubricants	133	400	400	0	0%
Depreciation	8,776	0	0	0	
Capital outlay	0	970,541	449,381	(521,160)	(54%)
Construction	0	983,135	(16,403)	(999,538)	(102%)
Interdepartment charges	58,752	77,867	90,308	12,441	16%
<b>Department Totals</b>	<b>4,591,300</b>	<b>6,493,626</b>	<b>5,917,280</b>	<b>(576,346)</b>	<b>(9%)</b>



## ITS Services

### Full Time Equivalent (FTE)

Job Titles	PCP	FY22 Amended	FY23 Amended*	FY24 Request	Difference FY23
Applications Administrator%	AT4	5.00	5.00	6.00	1.00
Applications Analyst%	AT3	2.00	2.00	3.00	1.00
Asst. City Mgr., Dev Svcs/Comm	-	0.15	0.15	0.15	0.00
Assistant Director of Application Management Services	AD4	1.00	1.00	1.00	0.00
Chief Technology Officer	E1	1.00	1.00	1.00	0.00
Database Administrator	AT4	1.00	1.00	1.00	0.00
GIS Coordinator	AT4	1.00	1.00	1.00	0.00
GIS Technician	ST1	2.15	2.15	2.15	0.00
Help Desk Support Specialist*	ST1	2.72	2.00	2.00	0.00
Inventory & Records Specialist	AS4	1.00	1.00	1.00	0.00
IT Operations Manager	MS3	1.00	1.00	1.00	0.00
ITS Project Manager	PN5	1.00	1.00	1.00	0.00
IT Support Services Manager	MS2	1.00	1.00	1.00	0.00
Manager, Entprs. Tech. Svcs.	MS4	1.00	1.00	1.00	0.00
Network Administrator%	AT5	1.00	1.00	2.00	1.00
Senior GIS Technician	ST2	1.00	1.00	1.00	0.00
System Support Analyst*	ST1	1.00	2.00	2.00	0.00
System Support Specialist%	ST3	1.00	1.00	2.00	1.00
Systems Administrator	AT3	2.00	2.00	2.00	0.00
Systems Analyst	OS7	1.00	1.00	1.00	0.00
Technical Services Specialist	ST3	1.00	1.00	1.00	0.00
Web Administrator	AT3	1.00	1.00	1.00	0.00
<b>Totals</b>		<b>30.02</b>	<b>30.30</b>	<b>34.30</b>	<b>4.00</b>

\*Reflects changes made by Budget Amendment No. 15

%FY24 Expansion Request

Budget Summary Reports

Other Funds

# BUSINESS AND INDUSTRY FUND

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>ACTUAL</u>	FY 2022 <u>ACTUAL</u>	FY 2023 <u>PROJECTED</u>	FY 2024 <u>BUDGET</u>
<b>REVENUES:</b>							
Business & Industry Tax (Hotel)	533,037	570,499	440,201	428,047	614,993	590,000	600,000
Penalty / Fines and Forfeitures					925		
Transfers							
Contributions							
Interest Earnings (loss)	1,185	8,625	4,501	(1,990)	(8,726)	19,300	
<b>Total Revenues</b>	<b>\$ 534,222</b>	<b>\$ 579,124</b>	<b>\$ 444,702</b>	<b>\$ 426,057</b>	<b>\$ 607,192</b>	<b>\$ 609,300</b>	<b>\$ 600,000</b>
<b>EXPENDITURES:</b>							
Administrative Fees	10,661	11,410	8,804	8,561	12,300	29,500	30,000
Discount Expense	9,288	10,830	8,982	8,633	11,181	12,000	12,000
Interest Expense							
Contributions							
Downtown Mainstreet Inc (DLSMS)	60,000	60,000	60,000	44,669	60,000	60,000	60,000
LS Economic Development Council	275,500	275,000	275,000	204,732	200,000	20,000	-
LS Chamber of Commerce	51,043	51,043	51,043	38,000	-	-	-
LS Chamber Marketing PSA		157,500	157,500	117,256	0	0	0
Velocity		75,000	70,000	52,114	0	0	0
Marketing Fund (Pre-DMO/CVB)					1,246	18,500	70,000
DMO/CVB (Future)					45,200	10,000	100,000
<b>Total Expenditures</b>	<b>\$ 406,492</b>	<b>\$ 640,783</b>	<b>\$ 631,329</b>	<b>\$ 473,965</b>	<b>\$ 329,927</b>	<b>\$ 150,000</b>	<b>\$ 272,000</b>
<b>Excess of Revenues Over (Under)</b>							
<b>Expenditures</b>	127,730	(61,659)	(186,627)	(47,908)	277,265	459,300	328,000
<b>Fund Balance, Beginning of Year</b>	<b>\$ 333,252</b>	<b>\$ 460,982</b>	<b>\$ 399,323</b>	<b>\$ 212,696</b>	<b>\$ 164,788</b>	<b>\$ 442,053</b>	<b>\$ 901,353</b>
<b>Fund Balance</b>	<b>\$ 460,982</b>	<b>\$ 399,323</b>	<b>\$ 212,696</b>	<b>\$ 164,788</b>	<b>\$ 442,053</b>	<b>\$ 901,353</b>	<b>\$ 1,229,353</b>
<b>% of Prior Years Expense to Ending Fund Balance</b>	82.6%	101.8%	301.3%	383.1%	107.2%	36.6%	12.2%

The Business and Industry Tax fund was created to account for the license tax on certain gross receipts of hotels, motels and similar places of business, in an amount equal to 5% of gross daily rental receipts derived from transient guests for sleeping accommodations. The proceeds are used to promote the general economic welfare of the City including attraction and retention of business and industry to the community and the promotion and provision of facilities for tourism, conventions, and visitors. Businesses are allowed to deduct 2% processing fee if their tax is remitted before the 20th of the month. The hotels/ motels in the city have a total of 566 rooms.

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUND

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	<u>FY 2018</u> <u>ACTUAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY 2020</u> <u>ACTUAL</u>	<u>FY 2021</u> <u>ACTUAL</u>	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>PROJECTED</u>	<u>FY 2024</u> <u>BUDGET</u>
<b>REVENUES:</b>							
Intergovernmental revenues:							
Contributions- Federal	\$ 361,216	\$ 332,682	\$ 410,579	\$ 577,420	\$ 505,386	\$ 660,000	\$ 371,462
Other	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>\$ 361,216</b>	<b>\$ 332,682</b>	<b>\$ 410,579</b>	<b>\$ 577,420</b>	<b>\$ 505,386</b>	<b>\$ 660,000</b>	<b>\$ 371,462</b>
<b>EXPENDITURES:</b>							
Contributions expense	369,514	233,985	431,702	605,115	491,495	595,036	371,462
Interest on Bonds	0	0	0	0	0	0	0
Transfers Out	30,000	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 399,514</b>	<b>\$ 233,985</b>	<b>\$ 431,702</b>	<b>\$ 605,115</b>	<b>\$ 491,495</b>	<b>\$ 595,036</b>	<b>\$ 371,462</b>
Excess of Revenues Over (Under)							
Expenditures	(38,298)	98,697	(21,123)	(27,695)	13,891	64,964	0
<b>Fund Balance, Beginning of Year</b>	<b>\$ (114,872)</b>	<b>\$ (153,170)</b>	<b>\$ (54,473)</b>	<b>\$ (75,597)</b>	<b>\$ (103,292)</b>	<b>\$ (103,292)</b>	<b>\$ (89,401)</b>
<b>Fund Balance</b>	<b>\$ (153,170)</b>	<b>\$ (54,473)</b>	<b>\$ (75,597)</b>	<b>\$ (103,292)</b>	<b>\$ (89,401)</b>	<b>\$ (38,328)</b>	<b>\$ (89,401)</b>

This fund was created to account for money received from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program. The City "passes through" these funds to other organizations based

# VIOLENCE AGAINST WOMEN GRANT FUND

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	<u>FY 2018</u> <u>ACUTAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>BUDGET</u>
<b>REVENUES:</b>							
Federal Contribution	122,313	12,086	131,629	137,551	161,740	200,000	200,000
Interest	0	0	0	0	(18,035)	0	0
<b>Total Revenues</b>	<b>\$ 122,313</b>	<b>\$ 12,086</b>	<b>\$ 131,629</b>	<b>\$ 137,551</b>	<b>\$ 143,705</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>EXPENDITURES:</b>							
Program Expenses	39,322	176,826	57,499	38,856	28,800	30,000	200,000
Interest							
<b>Total Expenditures</b>	<b>\$ 39,322</b>	<b>\$ 176,826</b>	<b>\$ 57,499</b>	<b>\$ 38,856</b>	<b>\$ 28,800</b>	<b>\$ 30,000</b>	<b>\$ 200,000</b>
Excess of Revenues Over (Under)							
Expenditures	82,992	(164,740)	74,130	98,695	114,905	170,000	0
<b>Fund Balances, Beginning of Year</b>	<b>504,503</b>	<b>587,495</b>	<b>422,756</b>	<b>496,886</b>	<b>595,581</b>	<b>595,581</b>	<b>710,486</b>
<b>Fund Balances, End of Year</b>	<b>\$ 587,495</b>	<b>\$ 422,756</b>	<b>\$ 496,886</b>	<b>\$ 595,581</b>	<b>\$ 710,486</b>	<b>\$ 765,581</b>	<b>\$ 710,486</b>

This fund was established to account for the revenue and expenditure pass through for the Violence Against Women Grant Program in conjunction with Hope House, Inc.

# SHORT-TERM DISABILITY FUND

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>ACTUAL</u>	FY2022 <u>ACTUAL</u>	FY2023 <u>PROJECTED</u>	FY2024 <u>BUDGET</u>
<b>REVENUES:</b>							
Charges for services	31,723	36,284	32,317	31,819	32,222	32,000	36,200
Transfers							
Interest	942		5,391	858	(3,916)	2,400	
<b>Total Revenues</b>	<b>\$ 32,665</b>	<b>\$ 36,284</b>	<b>\$ 37,708</b>	<b>\$ 32,677</b>	<b>\$ 28,306</b>	<b>\$ 34,400</b>	<b>\$ 36,200</b>
<b>EXPENDITURES:</b>							
Claims	39,560	10,453	13,911	23,618	41,002	25,000	25,000
Other		-					
<b>Total Expenditures</b>	<b>\$ 39,560</b>	<b>\$ 10,453</b>	<b>\$ 13,911</b>	<b>\$ 23,618</b>	<b>\$ 41,002</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
Excess of Revenues Over (Under)							
Expenditures	(6,895)	25,831	23,797	9,059	(12,696)	9,400	11,200
<b>Fund Balance, Beginning of Year</b>	<b>\$ 160,090</b>	<b>\$ 153,195</b>	<b>\$ 179,027</b>	<b>\$ 202,824</b>	<b>\$ 211,883</b>	<b>\$ 199,187</b>	<b>\$ 208,587</b>
<b>Fund Balance, End of Year</b>	<b>\$ 153,195</b>	<b>\$ 179,027</b>	<b>\$ 202,824</b>	<b>\$ 211,883</b>	<b>\$ 199,187</b>	<b>\$ 208,587</b>	<b>\$ 219,787</b>

This fund was established to provide compensation to full-time City employees who are incapacitated and who have exhausted all paid time, but are not yet eligible for long-term disability benefits. Beginning July 1, 2009 the short-term disability policy was updated stating all earned time, including vacation and personal, must be exhausted before short-term disability is available.

# UNEMPLOYMENT TRUST FUND

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	<u>FY 2018</u> <u>ACTUAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY 2020</u> <u>ACTUAL</u>	<u>FY 2021</u> <u>ACTUAL</u>	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>PROJECTED</u>	<u>FY 2024</u> <u>BUDGET</u>
<b>Revenues:</b>							
Premiums	60,720	49,801	44,041	47,790	48,659	49,921	49,800
Special Assessment							
Interest	615	4,295	5,740	312	(5,480)	3,000	2,000
<b>Total Revenues</b>	<b>\$ 61,335</b>	<b>\$ 54,096</b>	<b>\$ 49,781</b>	<b>\$ 48,102</b>	<b>\$ 43,179</b>	<b>\$ 52,921</b>	<b>\$ 51,800</b>
<b>Expenditures:</b>							
Claims paid	14,505	10,397	67,188	(15,049)	12,008	40,000	40,000
Third Party Administrator Expense	0	0	1,080	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 14,505</b>	<b>\$ 10,397</b>	<b>\$ 68,268</b>	<b>\$ (15,049)</b>	<b>\$ 12,008</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
Excess of revenues over (under) expenditures	46,830	43,699	(18,487)	63,151	31,171	12,921	11,800
<b>Fund balance, beginning of year</b>	<b>\$ 62,874</b>	<b>\$ 109,704</b>	<b>\$ 153,403</b>	<b>\$ 134,916</b>	<b>\$ 198,067</b>	<b>\$ 229,238</b>	<b>\$ 242,159</b>
<b>Fund balance, end of year</b>	<b>\$ 109,704</b>	<b>\$ 153,403</b>	<b>\$ 134,916</b>	<b>\$ 198,067</b>	<b>\$ 229,238</b>	<b>\$ 242,159</b>	<b>\$ 253,959</b>

This fund was established to provide a self-insurance mechanism to fund liabilities related to unemployment claims filed by former City employees.

# CLAIMS AND DAMAGES RESERVE TRUST FUND

FISCAL YEAR July 1, 2023 to June 30, 2024

	<u>FY 2018</u> <u>ACTUAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY 2020</u> <u>ACTUAL</u>	<u>FY 2021</u> <u>ACTUAL</u>	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>PROJECTED</u>	<u>FY 2024</u> <u>BUDGET</u>
<b>Revenues:</b>							
Refunds							
Premiums	1,057,183	1,065,272	1,031,232	1,055,104	1,202,496	1,442,033	1,440,919
Insurance Claims Contributions	220,270	53,234	63,516	64,840	14,317	36,358	
Transfer in: Other Funds	-	-				5,450,000	-
Interest Income	5,494	23,276	31,727	1,765	8,435	26,000	
Miscellaneous	-	-					
<b>Total Revenues</b>	<b>\$ 1,282,947</b>	<b>\$ 1,141,782</b>	<b>\$ 1,126,475</b>	<b>\$ 1,121,709</b>	<b>\$ 1,225,248</b>	<b>\$ 6,954,391</b>	<b>\$ 1,440,919</b>
<b>Expenditures:</b>							
Transfers Out	-	-					
Special Assessments	-	-					
Transfer Out	-	-					
Personal Services	-	-					
Claims and Damages	-	-					
Insurance Premiums	-	-					
Claims and Professional expenses	978,406	923,500	772,621	997,851	2,535,845	1,100,000	1,500,000
Professional Fees	-	-					
Enterprise Resource Planning (ERP)	-	-					
<b>Total Expenditures</b>	<b>\$ 978,406</b>	<b>\$ 923,500</b>	<b>\$ 772,621</b>	<b>\$ 997,851</b>	<b>\$ 2,535,845</b>	<b>\$ 1,100,000</b>	<b>\$ 1,500,000</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>304,541</b>	<b>218,282</b>	<b>353,854</b>	<b>123,858</b>	<b>(1,310,597)</b>	<b>5,854,391</b>	<b>(59,081)</b>
<b>Fund Balance, Beginning of Year</b>	<b>\$ 188,053</b>	<b>\$ 492,594</b>	<b>\$ 710,877</b>	<b>\$ 1,064,731</b>	<b>\$ 1,188,589</b>	<b>\$ (122,008)</b>	<b>\$ 5,732,383</b>
<b>Fund Balance, End of Year</b>	<b>\$ 492,594</b>	<b>\$ 710,877</b>	<b>\$ 1,064,731</b>	<b>\$ 1,188,589</b>	<b>\$ (122,008)</b>	<b>\$ 5,732,383</b>	<b>\$ 5,673,302</b>

The Claims and Damages Reserve Fund accounts for expenses associated with property insurance premiums, liability insurance premiums, broker fees, and insurance claims.



# WORKERS COMPENSATION SELF-INSURANCE

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	<u>FY 2018</u> <u>ACTUAL</u>	<u>FY 2019</u> <u>ACTUAL</u>	<u>FY 2020</u> <u>ACTUAL</u>	<u>FY 2021</u> <u>ACTUAL</u>	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY 2023</u> <u>PROJECTED</u>	<u>FY 2024</u> <u>BUDGET</u>
<b>REVENUES:</b>							
Other Revenue/Refunds	16,591	680,442	-	78,282	8,454	-	-
Premiums	1,023,692	900,408	921,758	1,008,429	898,284	1,405,417	829,344
Interest	21,847	101,442	95,966	10,187	(87,997)	15,000	-
Transfers In	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,062,130</b>	<b>\$ 1,682,292</b>	<b>\$ 1,017,724</b>	<b>\$ 1,096,898</b>	<b>\$ 818,741</b>	<b>\$ 1,420,417</b>	<b>\$ 829,344</b>
<b>EXPENDITURES:</b>							
Claims and Expenses	1,786,683	611,538	629,723	846,296	705,649	700,000	700,000
Prior Year Claim Settlements	-	-	-	603,979	57,770	15,000	28,300
Professional Fees and Administrative Costs	-	-	-	120,763	46,161	120,000	120,000
Insurance (Excess and State Fees)	-	-	-	1,750	-	1,900	-
Prior Period Adjustment	-	-	-	-	(146,238)	-	-
<b>Total Expenditures</b>	<b>\$ 1,786,683</b>	<b>\$ 611,538</b>	<b>\$ 629,723</b>	<b>\$ 1,572,788</b>	<b>\$ 663,342</b>	<b>\$ 836,900</b>	<b>\$ 848,300</b>
Excess of Revenues Over (Under)							
Expenditures	(724,553)	1,070,754	388,001	(475,890)	155,399	583,517	(18,956)
<b>Fund balances, Beginning of Year</b>	<b>\$ 1,977,429</b>	<b>\$ 1,252,876</b>	<b>\$ 2,323,630</b>	<b>\$ 2,711,631</b>	<b>\$ 2,235,741</b>	<b>\$ 2,391,140</b>	<b>\$ 2,974,657</b>
<b>Fund balances, End of Year</b>	<b>\$ 1,252,876</b>	<b>\$ 2,323,630</b>	<b>\$ 2,711,631</b>	<b>\$ 2,235,741</b>	<b>\$ 2,391,140</b>	<b>\$ 2,974,657</b>	<b>\$ 2,955,701</b>

This fund was established to account for the monies necessary to self-insure the City's Workers Compensation claims.

The continuing efforts to reduce frequency of claims and contain claim costs through negotiated discounts on medical expenses and using modified duty return to work resulted in lower overall damages and claims expense. Professional Fees and Administrative Costs include state-required third party administrative fees and expenses for the discounted medical health provider network. The Insurance expense line includes the state required Self-Insurer Bond, Excess Insurance coverage Premium, Worker's Comp Tax and the 2nd Injury Fund Surcharge.

# GENERAL OBLIGATION DEBT SERVICE FUNDS

FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024

	FY 2018 <u>ACTUAL</u>	FY 2019 <u>ACTUAL</u>	FY 2020 <u>ACTUAL</u>	FY 2021 <u>ACTUAL</u>	FY 2022 <u>ACTUAL</u>	FY 2023 <u>PROJECTED</u>	FY 2024 <u>BUDGET</u>
<b>REVENUES:</b>							
Taxes (Net Bad Debt)	\$ 13,193,126	\$ 13,563,998	\$ 15,003,291	\$ 16,120,417	\$ 15,238,287	\$ 15,776,609	\$ 16,765,140
Interest	68,803	339,320	331,995	91,042	(407,460)	265,000	66,890
Penalty/Interest	53,803	49,653	47,046	0	55,601	47,000	50,000
Bond Proceeds	0	0	0	0	15,000,000	0	0
Other Taxes	0	0	0	187,894	0	0	0
Refunds & Reimbursements							
Transfer In							
<b>Total Revenues</b>	<b>\$ 13,315,732</b>	<b>\$ 13,952,971</b>	<b>\$ 15,382,332</b>	<b>\$ 16,399,353</b>	<b>\$ 29,886,428</b>	<b>\$ 16,088,609</b>	<b>\$ 16,882,030</b>
<b>EXPENDITURES:</b>							
County Collection Fees	\$ 158,427	\$ 163,821	\$ 185,675	\$ 185,462	\$ 161,246	\$ 167,870	\$ 173,000
Debt Service:							
Principal Retirement	9,006,500	8,432,000	7,006,000	8,855,000	24,910,000	9,370,000	9,625,000
Interest & Fiscal Charges	1,677,893	1,613,688	1,366,866	1,273,023	1,132,375	787,847	640,000
Transfer Out	3,800,000	3,975,000	4,019,250	3,675,000	4,375,000	3,175,000	7,175,000
<b>Total Expenditures</b>	<b>\$ 14,642,820</b>	<b>\$ 14,184,509</b>	<b>\$ 12,577,791</b>	<b>\$ 13,988,485</b>	<b>\$ 30,578,621</b>	<b>\$ 13,500,717</b>	<b>\$ 17,613,000</b>
Excess of Revenues Over (Under)							
Expenditures	(1,327,088)	(231,538)	2,804,541	2,410,868	(692,193)	2,587,892	(730,970)
<b>Fund Balances, Beginning of Year</b>	<b>\$ 9,636,552</b>	<b>\$ 8,309,464</b>	<b>8,077,926</b>	<b>\$ 10,882,467</b>	<b>\$ 13,293,335</b>	<b>12,601,142</b>	<b>\$ 15,189,034</b>
<b>Fund Balances, End of Year</b>	<b>\$ 8,309,464</b>	<b>\$ 8,077,926</b>	<b>\$ 10,882,467</b>	<b>\$ 13,293,335</b>	<b>12,601,142</b>	<b>\$ 15,189,034</b>	<b>\$ 14,458,064</b>

The General Obligation Debt Service Fund is used to account for the annual debt service on General Obligation (GO) bonds issued by the City. Expenditures from the fund include the payment of interest and fiscal agent charges plus the scheduled repayment of the principal balance. The ad valorem tax on Real and Personal Property provides the primary source of revenue to make these annual payments. Interest income on the reserve amounts provides the remainder of revenue.

In January 2021, the City Council approved Ordinance 9065 committing to reduce the City's debt service levy (per \$100 assessed valuation) by \$.10 if voters approved a corresponding increase of \$.10 for the General Operating property tax levy at the April 6 election. Following voter approval of that increase, the shift in both portions of the property tax levy resulted in an anticipated \$2.3 million reduction in debt service property taxes and an anticipated increase of the same amount to the General Operating levy.

In April 2023 the voters approved three (3) No Tax Increase Bond questions: 1) Public Safety and Emergency Preparedness, 22 projects for \$74,000,000; 2) Transportation, 13 projects for \$98,000,000; and 3) City Facilities Reinvestment of 10 projects for \$14,000,000. A schedule and costs to implement the projects will be developed.

**BILL NO. 23-**

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AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FOR THE FIRE DEPARTMENT OF THE CITY.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2024 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2024, was held on June 13, 2023, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2023- 2024 (FY24) are hereby approved, adopted and appropriated for the Fire Department as attached in Exhibit A and the total number of Full Time Equivalent ("FTEs") as attached in Exhibit B.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

2023-2024 Budget
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	Fiscal Year 2023-2024	Transfers Out	Transfers In (Info only)	Net Budget 2023-2024
General Fund				
100 Fire	23,692,051	218,659	-	23,473,392
<b>Total:</b>	<b>23,692,051</b>	<b>218,659</b>	-	<b>23,473,392</b>
Special Revenue Funds				
225 Public Safety Sales Tax-Fire	5,451,772	290,100	-	5,161,672
<b>Total:</b>	<b>5,451,772</b>	<b>290,100</b>	-	<b>5,161,672</b>
<b>Total Appropriation</b>	<b>29,143,823</b>	<b>508,759</b>	-	<b>28,635,064</b>

\*Transfer In values are provided to show Funds that are receiving the Transfer Outs, not included in the Net Budget as many times it is a reimbursement or ERP payment to the Fund's balance.

# Fire/EMS Services

## FY24 Budget Summary

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Department Administration	920,595	5,637,396	810,632	(4,826,764)	(86%)
Support Services	2,059,153	2,531,157	3,073,329	542,172	21%
Emergency Services	16,702,692	16,944,381	15,796,961	(1,147,420)	(7%)
Fire Prevention	434,436	501,213	482,968	(18,246)	(4%)
Training	563,346	829,201	468,148	(361,053)	(44%)
Communications Center/Dispatch	1,166,413	1,537,619	1,729,460	191,841	12%
EMS-Ambulance	0	0	931,720	0	
Emergency Management	0	0	398,833	0	
<b>Department Totals</b>	<b>21,846,635</b>	<b>27,980,967</b>	<b>23,692,051</b>	<b>(4,288,916)</b>	<b>(15%)</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22	FY23	<b>FY24</b>	Difference	
	Actuals	Budget	<b>Requested</b>	FY23	Budget
				\$	%
Resale Goods	293,375	285,000	305,000	20,000	7%
Personnel services	17,771,030	18,622,869	18,580,986	(41,883)	0%
Other supplies, services and charges	857,968	1,207,075	1,946,408	739,333	61%
Repairs and maintenance	743,482	801,872	1,134,975	333,103	42%
Utilities	153,429	150,000	171,000	21,000	14%
Fuel and lubricants	169,545	150,000	150,000	0	0%
Capital outlay	0	0	477,849	0	
Interdepartment charges	1,568,670	2,158,314	707,174	(1,451,141)	(67%)
Transfers out	289,135	4,605,836	218,659	(4,387,177)	(95%)
<b>Department Totals</b>	<b>21,846,635</b>	<b>27,980,967</b>	<b>23,692,051</b>	<b>(4,288,916)</b>	<b>(15%)</b>

# PSST - Fire

## FY24 Budget Summary

<b>Expenses By Programs and Services</b>					
<b>Programs and Services</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
PSST Fire Dept Admin	0	269,498	937,348	667,850	248%
PSST Fire Support Services	0	7,768	1,316,155	1,308,387	16843%
PSST Fire Emergency Svcs	0	777,720	2,502,215	1,724,495	222%
PSST Fire Prevention	0	141,654	541,054	399,400	282%
PSST Fire Dispatch	0	0	155,000	0	
PSST Fire Capital Project	0	1,505,360	0	(1,505,360)	(100%)
<b>Department Totals</b>	<b>0</b>	<b>2,702,000</b>	<b>5,451,772</b>	<b>2,749,772</b>	<b>102%</b>

<b>Expenses by Type</b>					
<b>Expense Category</b>	FY22 Actuals	FY23 Budget	<b>FY24 Requested</b>	Difference FY23 Budget	
				\$	%
Personnel services	0	961,041	3,833,048	2,872,007	299%
Other supplies, services and charges	0	60,599	1,200,000	1,139,401	1880%
Capital outlay	0	0	75,000	0	
Construction	0	1,505,360	0	(1,505,360)	(100%)
Interdepartment charges	0	0	53,624	0	
Transfers out	0	175,000	290,100	115,100	66%
<b>Department Totals</b>	<b>0</b>	<b>2,702,000</b>	<b>5,451,772</b>	<b>2,749,772</b>	<b>102%</b>

## Fire/ EMS Services General Fund

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended	FY24 Request	Difference FY23
Administrative Assistant	AS2	1.00	1.00	1.00	0.00
Administration Manager	MS1	0.00	1.00	1.00	0.00
Assistant Fire Chief\$	PS8	7.00	7.00	8.00	1.00
Battalion Chief	PS7	4.00	4.00	4.00	0.00
Communications Specialist-Fire	CS	11.67	12.00	12.00	0.00
Communications Supervisor	PS5	0.50	1.00	1.00	0.00
Data Analyst	-	1.00	0.00	0.00	0.00
Deputy Fire Chief	PS9	1.00	2.00	2.00	0.00
Fire Captain/Paramedic\$	FC/CP	24.00	24.00	27.00	3.00
Fire Chief	E2	1.00	1.00	1.00	0.00
Fire Engineer/Paramedic	FE/FEP	59.00	65.66	65.66	0.00
Firefighter/Paramedic\$	FF/FFP	50.00	43.34	40.34	-3.00
Lead Comm Specialist-Fire	LCS	3.50	4.00	4.00	0.00
Office Coordinator	AS3	1.00	1.00	1.00	0.00
<b>Totals</b>		<b>164.67</b>	<b>167.00</b>	<b>168.00</b>	<b>1.00</b>

SFY24 Expansion Request-Fire Fighters moved to PSST

## Fire/ EMS Services PSST

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended	FY24 Request	Difference FY23
Firefighter/Paramedic*	FF/FFP	0.00	25.00	25.00	0.00
<b>Totals</b>		<b>0.00</b>	<b>25.00</b>	<b>25.00</b>	<b>0.00</b>

\*Additions for PSST per Budget Amendment No. 4, No. 8, and No. 15

**BILL NO. 23-**

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AN ORDINANCE APPROVING, ADOPTING AND APPROPRIATING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024, FOR THE MUNICIPAL COURT DIVISION OF THE CITY.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2024 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2024, was held on June 13, 2023, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The maximum amounts to be expended for the fiscal and budget year of 2023- 2024 (FY24) are hereby approved, adopted and appropriated for the Municipal Court Division as attached in Exhibit A and the total number of Full Time Equivalents ("FTEs") as attached in Exhibit B.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*



2023-2024 Budget
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	Fiscal Year 2023-2024	Transfers Out	Transfers In* (Info only)	Net Budget 2023-2024
General Fund				
100 Municipal Court	1,328,267	2,100	-	1,326,167
<b>Total:</b>	<b>1,328,267</b>	<b>2,100</b>	<b>-</b>	<b>1,326,167</b>
<b>Total Appropriation</b>	<b>1,328,267</b>	<b>2,100</b>	<b>-</b>	<b>1,326,167</b>

*Transfer In values are provided to show Funds that are receiving the Transfer Outs, not included in the Net Budget as many times it is a reimbursement or ERP payment to the Fund's balance.
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# Municipal Court

## FY24 Budget Summary

### Expenses By Programs and Services

Programs and Services	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Department Administration	176,467	181,925	225,841	43,916	24%
Operations Division	416,791	583,603	649,056	65,453	11%
Probation	144,461	164,410	262,703	98,293	60%
Court Security Operations	138,566	189,475	190,667	1,191	1%
<b>Department Totals</b>	<b>876,284</b>	<b>1,119,414</b>	<b>1,328,267</b>	<b>208,853</b>	<b>19%</b>

### Expenses by Type

Expense Category	FY22 Actuals	FY23 Budget	FY24 Requested	Difference FY23 Budget	
				\$	%
Personnel services	679,592	846,736	1,009,618	162,882	19%
Other supplies, services and charges	140,919	210,945	229,265	18,320	9%
Repairs and maintenance	6,053	4,510	6,730	2,220	49%
Interdepartment charges	49,719	57,222	80,554	23,332	41%
Transfers out	0	0	2,100	0	
<b>Department Totals</b>	<b>876,284</b>	<b>1,119,414</b>	<b>1,328,267</b>	<b>208,853</b>	<b>19%</b>

## Municipal Court

### Full Time Equivalents (FTE)

Job Titles	PCP	FY22 Budget	FY23 Amended	FY24 Request	Difference FY23
Court Administrator	AD2	1.00	1.00	1.00	0.00
Court Clerk	AS1	2.00	2.00	2.00	0.00
Court Clerk Supervisor	OS3	1.00	1.00	1.00	0.00
Court Security Officer	PS3	1.00	1.00	1.00	0.00
Municipal Judge	25	1.15	1.15	1.15	0.00
Probation/Compliance Officer+	PN1	2.00	2.00	3.00	1.00
Senior Court Clerk*	AS2	2.75	3.00	3.00	0.00
<b>Totals</b>		10.90	11.15	12.15	1.00

\*Budget Amendment No. 11 added 0.25 FTE to Senior Court Clerk

+FY24 Expansion Request

**BILL NO. 23-**

---

AN ORDINANCE ESTABLISHING A PAY AND CLASSIFICATION PLAN FOR EMPLOYEES OF THE CITY WHO ARE REPRESENTED BY A LABOR ORGANIZATION FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2024 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2024, was held on June 13, 2023, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The pay ranges for the position classification plan of the City for employees who are represented by a labor organization, which is attached hereto as Exhibit A and incorporated herein by reference, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

**BILL NO. 23-**

---

AN ORDINANCE ESTABLISHING A PAY AND CLASSIFICATION PLAN FOR EMPLOYEES OF THE CITY WHO ARE NOT REPRESENTED BY A LABOR ORGANIZATION FOR THE FISCAL YEAR ENDING JUNE 30, 2024.

WHEREAS, in accordance with Section 11.2 of the Lee's Summit City Charter, the City Manager has submitted to the Mayor and Council a budget for the fiscal year ending June 30, 2024 and an accompanying message; and,

WHEREAS, in accordance with Section 11.5 of the Lee's Summit City Charter, the Council has caused to be published in one or more newspapers of general circulation in the city a general summary of the budget and a notice stating the times and places where copies of the message and budget were available for inspection by the public, and the time and place for a public hearing on the budget; and,

WHEREAS, a public hearing on the proposed budget for fiscal year ending June 30, 2024, was held on June 14, 2023, not less than two weeks after such publication.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEE'S SUMMIT, MISSOURI, as follows:

SECTION 1. The pay ranges for the position classification plan of the City for employees who are not represented by a labor organization, which is attached hereto as Exhibit A and incorporated herein by reference, is approved pursuant to Section 2-308 of the Code of Ordinances of the City of Lee's Summit, Missouri.

SECTION 2. This Ordinance shall be in full force and effect from and after the date of its passage and adoption, and approval by the Mayor.

SECTION 3. Should any section, sentence, or clause of this Ordinance be declared invalid or unconstitutional, such declaration shall not affect the validity of the remaining sections, sentences, or clauses.

PASSED by the City Council of the City of Lee's Summit, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED by the Mayor of said city this \_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Mayor *William A. Baird*

\_\_\_\_\_  
City Clerk *Trisha Fowler Arcuri*

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney *Brian W. Head*

Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Administrative Specialists</b>						
<b>Band AS1</b>						
Court Clerk Police Records Clerk Service Representative I	\$16.58	\$20.76	\$24.89	\$ 34,486.40	\$ 43,180.80	\$ 51,771.20
<b>Band AS2</b>						
Administrative Assistant Airport Service Attendant Cash Receipts Clerk Evidence & Property Tech. I Parking Control Officer Police Services Officer Procurement Officer I Senior Court Clerk Shelter Attendant	\$18.05	\$22.54	\$27.03	\$ 37,544.00	\$ 46,883.20	\$ 56,222.40
<b>Band AS3</b>						
Accounting Clerk Business Services Rep - Dev Ctr Customer Service Rep. EMS Billing Specialist Evidence & Property Tech. II Human Resources Coordinator Office Coordinator Purchasing and Supply Officer Senior Police Records Clerk Treasury Cashier	\$19.64	\$24.53	\$29.43	\$ 40,851.20	\$ 51,022.40	\$ 61,214.40
<b>Band AS4</b>						
Contract/Records Specialist Crime Analyst Deputy City Clerk Inventory And Records Specialist Lead Customer Service Rep. Legal Assistant Payroll Specialist Utility Billing Specialist	\$21.11	\$26.37	\$31.67	\$ 43,908.80	\$ 54,849.60	\$ 65,873.60
<b>Band AS5</b>						
Executive Assistant Graduate Fellow	\$22.80	\$28.51	\$34.17	\$ 47,424.00	\$ 59,300.80	\$ 71,073.60

Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Technical</b>						
<b>Band T1</b>						
AV Production Specialist Facilities Maintenance Worker I	\$17.39	\$21.78	\$26.11	\$ 36,171.20	\$ 45,302.40	\$ 54,308.80
<b>Band T2</b>						
Airport Attendant	\$19.64	\$24.53	\$29.43	\$ 40,851.20	\$ 51,022.40	\$ 61,214.40
<b>Band T3</b>						
Development Technician Engineering Technician Facilities Maintenance Worker II Facilities Technician Inventory Maintenance Technician Neighborhood Services Officer Utility Technician	\$20.55	\$25.70	\$30.86	\$ 42,744.00	\$ 53,456.00	\$ 64,188.80
<b>Skilled Technical</b>						
<b>Band ST1</b>						
GIS Technician Help Desk Support Specialist Right of Way Inspector System Support Analyst Traffic Operations Technician Web Specialist	\$22.34	\$27.95	\$33.51	\$ 46,467.20	\$ 58,136.00	\$ 69,700.80
<b>Band ST2</b>						
Building Inspector CIP Resident Inspector Field Engineering Inspector Senior GIS Technician Utility Management Analyst	\$24.12	\$30.19	\$36.21	\$ 50,169.60	\$ 62,795.20	\$ 75,316.80
<b>Band ST3</b>						
PW Ops Contract Specialist Right-of-Way Agent System Support Specialist Technical Services Specialist (ITS)	\$26.21	\$32.74	\$39.32	\$ 54,516.80	\$ 68,099.20	\$ 81,785.60
<b>Advanced Technical</b>						
<b>Band AT1</b>						
Senior Engineering Technician Senior Traffic Operations Tech	\$26.21	\$32.74	\$39.32	\$ 54,516.80	\$ 68,099.20	\$ 81,785.60
<b>Band AT2</b>						
Construction Project Manager Equipment Technician Instrumentation & Controls Tech Operations Technician Plans Examiner Project Manger - Public Works	\$28.00	\$35.00	\$41.99	\$ 58,240.00	\$ 72,800.00	\$ 87,339.20
<b>Band AT3</b>						
Applications Analyst Senior Right-of-Way Agent Systems Administrator Web Administrator	\$29.7760	\$37.2202	\$44.6644	\$61,934.00	\$77,418.00	\$92,902.00
<b>Band AT4</b>						
Applications Administrator Database Administrator GIS Coordinator	\$30.9284	\$38.6596	\$46.3928	\$64,331.00	\$80,412.00	\$96,497.00
<b>Band AT5</b>						
Network Administrator	\$34.8149	\$43.5168	\$52.2212	\$72,415.00	\$90,515.00	\$108,620.00

Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Professional Nonmanagement</b>						
<b>Band PN1</b>						
Contract Compliance Coord/Para Cultural Arts Specialist Probation/Compliance Officer Senior Crime Analyst	\$22.34	\$27.95	\$33.51	\$ 46,467.20	\$ 58,136.00	\$ 69,700.80
<b>Band PN2</b>						
Accountant CDBG Administrator Data Analyst Human Resources Generalist Marketing Specialist Payroll Administrator Procurement Officer II Recruitment Specialist	\$24.0582	\$30.0755	\$36.0899	\$50,041.00	\$62,557.00	\$75,067.00
<b>Band PN3</b>						
Benefits Specialist Community Relations Specialist Office Manager/Paralegal Planner Research Assistant/Paralegal Senior Procurement Officer Water Utilities Analyst	\$26.2063	\$32.7577	\$39.3091	\$54,509.00	\$68,136.00	\$81,763.00
<b>Band PN4</b>						
Compensation & Classification Specialist Environmental Specialist Financial Analyst Grants Manager Safety & Wellness Specialist Senior Accountant Staff Engineer Workforce Development Analyst	\$28.3024	\$35.3764	\$42.4524	\$58,869.00	\$73,583.00	\$88,301.00
<b>Band PN5</b>						
Communications Strategist Cultural Arts Manager ITS Project Manager Management Analyst III Project Manager - CBS Project Manager - Dev. Ctr. Senior Planner Staff Attorney	\$30.1536	\$37.6957	\$45.2356	\$62,725.00	\$78,407.00	\$94,090.00
<b>Band PN7</b>						
Asst. Prosecuting Attorney PTR Budget Manager Senior Staff Engineer Solid Waste Superintendent	\$36.6760	\$45.8462	\$55.0139	\$76,286.00	\$95,360.00	\$114,429.00
<b>Band PN9</b>						
Chief Counsel of Economic Development & Planning Chief Counsel of Infrastructure and Recreation Chief Counsel of Management and Operations Chief Counsel of Public Safety-Civil Rights Specialist Chief Counsel of Special Projects Chief of Litigation	\$44.5808	\$55.7293	\$66.8712	\$92,728.00	\$115,917.00	\$139,092.00



Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Operational Supervision</b>						
<b>Band OS3</b>						
Accounts Payable Supervisor Administrative Supervisor Airfield Operations Supervisor Court Clerk Supervisor Customer Service Supervisor Lead Airport Attendant Police Records Supervisor	\$24.63	\$30.80	\$36.98	\$ 51,230.40	\$ 64,064.00	\$ 76,918.40
<b>Band OS4</b>						
	\$27.29	\$34.12	\$40.95	\$ 56,763.20	\$ 70,969.60	\$ 85,176.00
<b>Band OS5</b>						
Cash Management Officer City Clerk Maintenance Shop Supervisor Media Services Supervisor Police Administration Supervisor Right of Way Supervisor	\$29.6659	\$37.0827	\$44.5000	\$61,705.00	\$77,132.00	\$92,560.00
<b>Band OS6</b>						
Facilities Maintenance Superintendent Lead Engineering Technician Lead Traffic Operations Technician Maintenance & Asset Mgmt Supervisor Metered Services Supervisor PW Operations Supervisor Utility System Supervisor	\$32.1298	\$40.1673	\$48.1952	\$66,830.00	\$83,548.00	\$ 100,246.00
<b>Band OS7</b>						
Control System Supervisor Systems Analyst	\$34.6014	\$43.2519	\$51.9048	\$71,971.00	\$89,964.00	\$107,962.00

Management and Supervision						
<b>Band MS1</b>						
Administration Manager Assistant Airport Manager Mgr., Accreditation/Info Mgmt Procurement & Contract Svc Mgr.	\$30.6933	\$38.3654	\$46.0375	\$63,842.00	\$79,800.00	\$95,758.00
<b>Band MS2</b>						
Assistant Utility Manager Building Inspections Manager CIP Inspections Manager Codes Administration Manager Engineering Inspections Manager Financial Services Manager (Water) IT Support Services Manager Neighborhood Services Manager Planning Manager	\$33.3611	\$41.7024	\$50.0413	\$69,391.00	\$86,741.00	\$104,086.00
<b>Band MS3</b>						
IT Operations Manager Operations and Maintenance Manager Public Works Operations Mgr. Utility System Manager	\$36.2615	\$45.3264	\$54.3933	\$75,424.00	\$94,279.00	\$113,138.00
<b>Band MS4</b>						
City Traffic Engineer Construction Manager Engineering Manager Manager, Entprs. Tech. Svcs.	\$39.4149	\$49.2688	\$59.1231	\$81,983.00	\$102,479.00	\$122,976.00

Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Asst Director/Division Head</b>						
<b>Band AD2</b>						
Airport Manager Court Administrator Facilities Manager Fleet Manager	\$36.8817	\$46.1010	\$55.3226	\$76,714.00	\$95,890.00	\$115,071.00
<b>Band AD3</b>						
Asst. Dir. of Customer Care (Water) Asst. Dir. of Field Services Asst. Dir. of Finance-Cash and Debt Asst. Dir. of Finance-Controller Asst. Dir. of Human Resources Asst. Dir. of Plan Services Asst. Dir. of Public Works Administration	\$41.4596	\$51.8240	\$62.1880	\$86,236.00	\$107,794.00	\$129,351.00
<b>Band AD4</b>						
Asst. Dir. of Business Services Asst. Dir. of App Mgmt Services Asst. Dir. of Engineering Services Asst. Dir. of Public Works Operation Asst. Dir. of Water Operations	\$44.5808	\$55.7274	\$66.8712	\$92,728.00	\$115,913.00	\$139,092.00
<b>Band AD5</b>						
Deputy Dir. of Development Services Deputy Dir. of Finance Deputy Dir. of Public Works/City Engineer Deputy Dir. of Public Works/Operations Deputy Dir. of Water Utilities	\$46.0740	\$57.5933	\$69.1125	\$95,834.00	\$119,794.00	\$143,754.00

<b>Executive</b>						
<b>Band E1</b>						
Chief Technology Officer Director of Creative Services Director of Development Svcs. Director of Human Resources Director of Public Works Director of Water Utilities Finance Director	\$53.7856	\$67.2317	\$80.6808	\$111,874.00	\$139,842.00	\$167,816.00
<b>Band E2</b>						
Assistant City Manager Fire Chief Police Chief	\$56.3404	\$70.4264	\$84.5130	\$117,188.00	\$146,487.00	\$175,787.00

Pay and Classification Plan						
	Hourly Rate			Est. Annualized Rate		
	Minimum	Midpoint	Maximum	Minimum	Midpoint	Maximum
<b>Protective Services</b>						
<b>Band R1</b>						
Police Recruit	\$23.2962		\$25.1971	\$48,456.10		\$52,409.97
<b>Band PS2</b>						
Animal Control Officer Communications Call Taker - Police	\$18.46	\$23.10	\$27.74	\$ 38,396.80	\$ 48,048.00	\$ 57,699.20
<b>Band PS3</b>						
Communication Specialist - Police Court Security Officer Detention Officer	\$21.30	\$26.93	\$32.56	\$ 44,304.00	\$ 56,014.40	\$ 67,724.80
<b>Band PS4</b>						
Animal Control Field Supvr. Lead Comm Specialist-Police Lead Detention Officer	\$24.63	\$30.80	\$36.98	\$ 51,230.40	\$ 64,064.00	\$ 76,918.40
<b>Band PS5</b>						
Communications Supvr-Fire Communications Supvr-Police Radio Systems Specialist	\$28.10	\$35.14	\$42.18	\$ 58,448.00	\$ 73,091.20	\$ 87,734.40
<b>Band PS6</b>						
Animal Control Manager	\$32.1298	\$40.1673	\$48.1952	\$66,830.00	\$83,548.00	\$100,246.00
<b>Band PS7</b>						
Battalion Chief Police Captain	\$52.9904	\$60.1899	\$67.3894	\$110,220.00	\$125,195.00	\$140,170.00
<b>Band PS8</b>						
Asst. Fire Chief Police Major	\$58.1731	\$66.2264	\$74.2798	\$121,000.00	\$137,751.00	\$154,502.00
<b>Band PS9</b>						
Deputy Fire Chief Deputy Police Chief	\$64.1106	\$72.8260	\$81.5413	\$133,350.00	\$151,478.00	\$169,606.00

Pay and Classification Plan				
See contracts for union progression rates	Hourly Rate		Est. Annualized Rate	
	Minimum	Maximum	Minimum	Maximum
<b>Police - Union</b>			<b>Based on 2080 hours per year</b>	
Police Officer	\$23.2962	\$38.5913	\$48,456.00	\$80,270.00
Sergeant	\$38.5913	\$46.0543	\$80,270.00	\$95,793.00
<b>Fire - Union</b>	<b>Based on 2912 hours per year</b>		<b>Based on 2912 hours per year</b>	
Fire Fighter	\$16.15	\$22.33	\$47,028.80	\$65,024.96
Fire Fighter - Paramedic	\$18.38	\$24.56	\$53,522.56	\$71,518.72
Fire Engineer	\$20.95	\$26.10	\$61,006.40	\$76,003.20
Fire Engineer - Paramedic	\$23.18	\$28.34	\$67,500.16	\$82,526.08
Fire Captain	\$26.96	\$31.94	\$78,507.52	\$93,009.28
Fire Captain - Paramedic	\$29.19	\$34.17	\$85,001.28	\$99,503.04
	<b>Based on 2080 hours per year</b>		<b>Based on 2080 hours per year</b>	
Communication Specialist	\$21.16	\$31.62	\$44,012.80	\$65,769.60
Lead Communication Specialist	\$22.22	\$33.20	\$46,217.60	\$69,056.00
<b>IAM - Union</b>			<b>Based on 2080 hours per year</b>	
Custodian	\$15.50	\$20.23	\$32,240.00	\$42,078.40
Meter Tech I	\$18.00	\$20.26	\$37,440.00	\$42,140.80
Meter Tech II	\$18.90	\$21.27	\$39,312.00	\$44,241.60
Meter Specialist	\$21.12	\$23.76	\$43,929.60	\$49,420.80
Fleet Inventory Tech	\$20.42	\$29.06	\$42,473.60	\$60,444.80
Mechanic Technician I	\$20.67	\$29.42	\$42,993.60	\$61,193.60
Mechanic Technician II	\$21.70	\$30.89	\$45,136.00	\$64,251.20
Mechanic Technician III	\$22.79	\$32.44	\$47,403.20	\$67,475.20
Apprentice Utility Worker	\$21.00	\$21.00	\$43,680.00	\$43,680.00
Utility Worker	\$25.00	\$28.14	\$52,000.00	\$58,531.20
Utility Specialist I	\$28.00	\$31.52	\$58,240.00	\$65,561.60
Utility Specialist II	\$29.90	\$33.65	\$62,192.00	\$69,992.00
Utility Foreman	\$31.50	\$35.45	\$65,520.00	\$73,736.00
Apprentice Operator	\$19.00	\$20.00	\$39,520.00	\$41,600.00
Operator	\$21.00	\$27.40	\$43,680.00	\$56,992.00
Skilled Operator	\$23.25	\$30.34	\$48,360.00	\$63,107.20
Senior Operator	\$25.50	\$33.28	\$53,040.00	\$69,222.40