

**The City of Lee's Summit**  
**Action Letter**  
**Finance and Budget Committee**

Monday, May 6, 2024

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, May 6, 2024 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. (noon) on Monday, May 6, 2024, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting may be viewed on the City's website at [WatchLS.net](http://WatchLS.net), and on various cable providers (Spectrum Channel 2, AT&T U-Verse Channel 99 and Comcast Channel 7).

**1. Call to Order**

Chairperson Shields called the May 6, 2024 Finance & Budget Committee meeting to order at 4:00 p.m.

**2. Roll Call**

**Present:** 4 - Chairperson Hillary Shields  
Vice Chair John Lovell  
Councilmember Faith Hodges  
Vice Chair Beto Lopez

**3. Approval of Agenda**

**A motion was made by Vice Chair Lovell, seconded by Councilmember Hodges, to approve the Agenda as published. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

**4. Public Comments**

There were no Public Comments.

## 5. Business

- A. [2024-6218](#) Approval of the April 1, 2024 Finance and Budget Committee Action Letter.

**A motion was made by Councilmember Hodges, seconded by Mayor Pro Tem Lopez, to approve the Action Letter dated April 1, 2024. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

- B. [BILL NO. 24-081](#) An Ordinance accepting an Energy Efficiency and Conservation Block Grant Agreement for an energy assessment and upgrade of energy systems from the United States Department of Energy to the City of Lee's Summit, Missouri and authorizing the Mayor to execute any agreements or other documents for the same. (F&BC 5/6/24)

**A motion was made by Councilmember Hodges, seconded by Vice Chair Lovell, that TMP-2983 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

- C. [BILL NO. 24-085](#) An Ordinance amending the Code of Ordinances Section 2-339 Determination of Final Average Salary to change the time period used for determining a member employee's final average salary from a sixty (60) consecutive-month period to a thirty-six (36) consecutive-month period with the Missouri Local Government Employees Retirement System. (F&BC 5/6/24)

There was a consensus of the committee to post the notice for 45 days and to then move this forward to City Council for discussion. The committee made clear the only reason they did not recommend this item for approval is so it will be brought to City Council on two separate nights as opposed to having first and second reading on the same night.

**A motion was made by Councilmember Hodges, seconded by Mayor Pro Tem Lopez, that TMP-2987 be forwarded without recommendation to the City Council for discussion. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

- D. [BILL NO. 24-084](#) An Ordinance amending the Code of Ordinances Section 2-2. City holidays, to add Juneteenth and Veterans Day as official City Holidays. (F&BC 5/6/24)

The committee had no objections to adding veterans day as a holiday but some were not sure about adding Juneteenth. The committee felt this would be better for the whole council to discuss.

**A motion was made by Councilmember Hodges, seconded by Vice Chair Lovell, that TMP-2988 be forwarded without recommendation to the City Council for discussion. The motion carried**

by the following vote:

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

**E. [2024-6271](#)** Presentation: Microsoft 365 Presentation

Committee comments included:

- Addressing security needs, this is great
- Moving to teams from zoom is welcome modernization

**This Presentation was received and filed.**

**F. [BILL NO. 24-082](#)** An Ordinance approving a Microsoft Enterprise Agreement Government through reseller SHI Corp for a volume licensing program and the purchase of cloud services and software licenses under one agreement for Microsoft 365, and authorizing the City Manager to execute the same for the City. (F&BC 5/6/24)

**A motion was made by Councilmember Hodges, seconded by Mayor Pro Tem Lopez, that TMP-2963 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

**G. [BILL NO. 24-083](#)** An Ordinance approving the Statement of Work for professional services to facilitate the implementation of Microsoft 365 by Converge One, and authorizing the City Manager to execute the same for the City. (F&BC 5/6/24)

**A motion was made by Councilmember Hodges, seconded by Vice Chair Lovell, that TMP-2992 be recommended for approval to the City Council. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Hodges  
Vice Chair Lopez

**H. [2024-6238](#)** Presentation: FY25 General Fund and Public Safety Sales Tax Expenditures and Expansions

The committee asked the following questions:

- Expansion requests, making sure we aren't adding jobs when productivity could be the issue and doing away with jobs that are no longer needed.
- Reclassifications, are these because additional responsibilities are added to a position
- Zero difference budget, is the goal to spend every dollar every year
- Property taxes, is there a possibility of that revenue going down
- Balanced budget, from a state statute or the city charter

There were no questions, or comments, regarding the Public Safety Sales Tax expenditures and expansions.

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This Presentation was received and filed.

- I. [2024-6251](#) Staff report and update: Unallocated General Fund Reserve balance  
-considerations for funding.

This Report was received and filed.

**6. Roundtable**

There were no Round Table discussions from the committee.

- A. [2024-6262](#) Report: Investment Portfolio Reports for the quarter ended March 31, 2024

There were no questions, or comments, from the committee.

This Report was received and filed.

**7. Adjournment**

Seeing no further business, Chairperson Shields adjourned the May 6, 2024

Finance and Budget Committee meeting at 6:15 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "lsmo.legistar.com"