

**The City of Lee's Summit**  
**Action Letter - Final**  
**Finance and Budget Committee**

Monday, February 2, 2026

4:00 PM

City Council Chambers  
and Via Video Conference  
220 SE Green Street  
Lee's Summit, MO 64063

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Notice is hereby given that the Finance and Budget Committee for the City of Lee's Summit will meet on Monday, February 2, 2026 at 4:00 pm via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to comment on any item of business on the agenda via video conference may do so by sending a request prior to 12:00 p.m. on Monday, February 2, 2026, to the City Clerk at [clerk@cityofls.net](mailto:clerk@cityofls.net) to attend the meeting on the video conferencing platform. The City Clerk will provide instructions regarding how to attend by this method. The meeting can be viewed on the City's YouTube Channel ([YouTube.com/@cityofls](https://www.youtube.com/@cityofls)), the City's website ([WatchLS.net](http://WatchLS.net)) and on various cable providers (Spectrum Channel 2 & Comcast Channel 7).

**1. Call to Order**

Chair Shields called the meeting to order at 4:00pm.

**2. Roll Call**

Also in attendance for City Staff:

Donna Lake, Assistant City Manager  
Ed Rucker, Chief Counsel of Management and Operations  
Briana Burcher, Finance Director

**Present:** 4 - Chairperson Hillary Shields  
Vice Chair John Lovell  
Councilmember Donnie Funk  
Councilmember Beto Lopez

**3. Approval of Agenda**

**A motion was made by Vice Chair Lovell, seconded by Mayor Pro Tem Lopez to approve the agenda as published. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

**4. Public Comments**

There were no public comments.

## 5. Business

- A. [2026-7410](#) Approval of the January 7, 2026 Finance and Budget Committee Action Letter.

**A motion was made by Councilmember Funk, seconded by Vice Chair Lovell to approve the Finance and Budget Committee Action Letter for January 7, 2026. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

- B. [BILL NO. 26-023](#) An Ordinance approving award of RFP No. 2026-029 for the provision of health insurance and employee benefit brokerage/consulting services to Alliant Insurance Services, Inc. and authorizing the City Manager to enter into a one-year agreement with the option of four (4) successive one-year renewals with Alliant Insurance Services, Inc. for the provision of said services.

Jennifer Vargo, Human Resources Director, introduced, Rick Holly, Senior Vice President of Alliant Insurance Services, Inc. This is the vendor chosen through the City's RFP process for a health broker/consulting services. Ms. Vargo noted the City received eight (8) formal responses on the RFP and narrowed it down to four (4) in-person interviews.

The Committee thanked City staff for working on this as they believe it will be a great benefit to navigate the City's health insurance needs moving forward. They were all in support of the chosen vendor.

**A motion was made by Vice Chair Lovell, seconded by Councilmember Funk to recommend for City Council approval Bill No. 26-023. The motion carried by the following vote:**

**Aye:** 4 - Chairperson Shields  
Vice Chair Lovell  
Councilmember Funk  
Councilmember Lopez

## 6. Roundtable

No comments from the committee.

City staff had the following comments:

Ed Rucker, Chief Counsel of Management and Operations, advised the committee they would be receiving the T-Mobile agreements for the Water Towers soon.

Briana Burrichter, Finance Director, noted they met with staff from the Jackson County Collections office. Still a lot of unknowns in regard to tax payments and when that will be reinstated. City is looking to alternate options, but nothing is set at this time.

**7. Adjournment**

Hearing no further business, Chair Shields, adjourned the meeting at 4:43pm.

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