

**Composite Proposal Score Sheet**

	30 Point Questions	20 Point Questions	10 Point Questions				FIRM	FIRM	FIRM	FIRM	FIRM	FIRM	FIRM
				Pts	# Mmbrs	Max Pts	BoA	BankFunding	Central	Commerce	First American	JP Morgan	US Bank
Outstanding	25 - 30	17 - 20	9 - 10										
Exceeds Acceptable	19 - 24	13 - 16	7 - 8										
Acceptable	13 - 18	9 - 12	5 - 6										
Marginal	0 - 12	0 - 8	0 - 4										
1. Evidence of Experience & References with Similar Projects (FORM 1, 2, 3, 5) Consider experience and references listed by the firm/provider on Form 3 of the RFP. Is the provider experienced in providing services similar to that requested in the RFP? <ul style="list-style-type: none"> <li>Familiarity and experience with similar projects</li> <li>Consider any sub-consultants to be used and their experience (if applicable)</li> <li>Standard Quality Assurance/Quality Control program or procedures the firm has in place</li> <li>Adequacy of proposed team/resources to complete project within proposed time frame</li> </ul>				30	4	120	103	79	56	108	70	106	93
2. Expertise of Firm/Provider Personnel (FORM 3, 4) Consider comparable experience and background of specific personnel that shall be assigned to the City's project as outlined on Form 4 of the RFP. Also consider the specific involvement of those persons in projects listed on Form 3 of the RFP. Experience on projects of similar scope and size: <ul style="list-style-type: none"> <li>Project Manager</li> <li>Project team</li> <li>Sub-consultants (if applicable)</li> </ul>				10	4	40	35	29	17	37	24	33	27
3. Applicable Resources Evaluate the extent of applicable resources available to the firm/provider to complete the City's project as listed. <ul style="list-style-type: none"> <li>Standard Quality Assurance/Quality Control program or procedures the firm has in place</li> <li>Adequacy of proposed team/resources to complete project within proposed time frame</li> </ul>				10	4	40	36	24	17	34	21	32	26
4. Project Approach (FORM 5) Evaluate the firm/provider's approach to and understanding of the Scope of Services required in the RFP as evidenced by the project approach presented in Form 5. <ul style="list-style-type: none"> <li>Project schedule and detailed approach is reasonable/responsive to City's needs</li> <li>Roles of all involved parties clearly identified</li> <li>Familiarity with project location as evidenced by proposal (if applicable)</li> <li>Identify/recognize critical or unique issues specific to the project</li> <li>Adequacy of proposed communications process</li> <li>Unique approaches that have been successful elsewhere.</li> <li>Ability to meet City's defined requirements from Appendix A</li> </ul>				10	4	40	28	15	13	36	21	27	12
5. Cost (FORM 6) Determination of cost and pricing data: Consider whether all elements of cost and pricing conform to the requirements of the RFP				40	4	160	160	143	122	149	152	154	149
				<b>100</b>		<b>400</b>	<b>362</b>	<b>290</b>	<b>225</b>	<b>364</b>	<b>288</b>	<b>352</b>	<b>307</b>

\*\*\* The cost calculation formula was adopted by the City of Lee's Summit around 1995, as established by the State Of Missouri. As of December 2002 both entities use this formula.