



The City of Lee's Summit
Action Letter
City Council - Special Session

Tuesday, June 22, 2021

6:00 PM

Via Video Conference

and

City Council Chambers

220 SE Green Street

Lee's Summit, MO 64063

(816) 969-1000

SPECIAL SESSION NO. 4 *AMENDED*****

Notice is hereby given that the Council of the City of Lee's Summit will meet in special session on Tuesday, June 22, 2021 at 6:00 pm in person and by video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing Covid-19 pandemic, public attendance in the City Council Chambers is extremely limited, and therefore the public is invited to attend the meeting by one of these methods: By viewing the meeting on the City website at www.WatchLS.net, and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. By sending a request to the City Clerk at clerk@cityofls.net to attend the meeting on the Zoom platform. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 p.m. on June 14, 2021, by one of the following methods: By sending an e-mail to clerk@cityofls.net, By leaving a voicemail at 816-969-1005 or By leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the Council meeting. Persons wishing to speak at a public hearing on this agenda may do so by contacting the City Clerk prior to 5:00 p.m. on June 21, 2021 by e-mail at clerk@cityofls.net, and they will be provided with instructions regarding how to provide their live testimony via video conference during the public hearing. In the event that the meeting cannot be broadcast via www.WatchLS.net and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at www.Zoom.com; such amendment will include a specific link to attend the Council meeting.

Preliminaries:

- A. Invocation
- B. Pledge of Allegiance
- C. Call to Order

Mayor Baird called Special Session No. 4 to order at 6:01 pm.

D. Roll Call

Present: 8 - Mayor Bill Baird
Councilmember Trish Carlyle
Councilmember Fred DeMoro
Councilmember Andrew Felker
Councilmember Diane Forte
Councilmember Bob Johnson
Councilmember Beto Lopez
Councilmember Hillary Shields

Absent: 1 - Councilmember Phyllis Edson

1. Approval of Agenda

ACTION: A motion was made by Councilmember DeMoro, seconded by Councilmember Shields, to approve the amended agenda as published. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

2. Approval of Consent Agenda:

ACTION: A motion was made by Councilmember Shields, seconded by Councilmember Felker, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

- A. [2021-4172](#) Mayor's Appointments:
 - License Tax Review Committee: Appoint Michael Park, Public Works Director, term to expire 2-20-23.
 - Parks and Recreation: Reappoint Jim Huser and Tyler Morehead, terms to expire 5-31-24.
 - Water Utilities Advisory Board: Appoint Bryon Livingston, term to expire 3-1-24.

ACTION: A motion was made by Councilmember Shields, seconded by Councilmember Felker, to approve the Mayor's appointments as part of the Consent Agenda. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

3. Council Roundtable

Councilmember Forte congratulated KC Lightfood, a Lee's Summit graduate and is also her cousins half brother, on qualifying in second place to attend the Olympics in Tokyo this summer. She asked the Mayor to consider taking a day to recognize him and celebrate his victory.

4. Public Hearings:

- A. [2021-4211](#) Public Hearing: City Manager's Budget for the City of Lee's Summit, Missouri, for the Fiscal Year ending June 30, 2022

Mr. Steve Arbo, City Manager, entered Exhibit 1, to include the transmittal letter and the proposed budget, into the record.

Mr. Arbo presented a PowerPoint to City Council regarding the City Manager FY21 Budget. Department Directors provided brief background on each of their expansion request.

Discussion Included:

Fire - Chief Snider, Fire Chief:

6 Firefighter / paramedics

Current Vacancies

4 communication specialist - recommended by audit - currently 13

Reduction of overtime (\$500K reduction)

Last Expansions (2019 and 2007)

Net Savings (salary and equipment)

Direct Reports for Chief Snider (currently 15 - reduced to 2)

\$1.1 M does include saving on overtime

How COVID impacted the necessity for expansions and improvement

Police - Chief Forbes, Police Chief:

Vacancies (7)

Call Takers (0)

Communication Specialists

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Hiring Timelines
Health / Wellness of officers
Mission Critical Partners

Public Works - Michael Park, Director of Public Works:
Department is busy
Department is well supported

IT - Steve Marsh, Chief Technology Officer:
Current ITS Staff (27)
All staff back in office
Granicus Encoder Upgrade
GIS

Finance - Bette Wordelman, Finance Director:
Reclassify Management Analyst to Budget Manager
Move from Administration to Finance
One person to give budget information
Credentials / Qualifications
Continue to hear from Department Directors during budget process

General Budget discussion:
Base Pay for all employees
Levels of Lagers
Use Tax
Overall Projections
Budget Adjustments
Balances on taxes
Independence Day Event (Legacy Blast - \$50k funding)
Addition of Building Inspector and Field Engineer is revenue neutral

- 1) [BILL NO. 21-129](#) An Ordinance approving, adopting and appropriating the Budget for the Fiscal Year ending June 30, 2022, for the Municipal Court Department of the City of Lee's Summit, Missouri.

ACTION: A motion was made by Councilmember DeMoro, seconded by Councilmember Shields, that Bill No. 21-129 be advanced to second reading. The motion carried by the following vote:

Aye: 7 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Shields

Absent: 1 - Councilmember Edson

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Recused: 1 - Councilmember Lopez

- 2) [BILL NO. 21-130](#) An Ordinance approving, adopting and appropriating the Budget for the Fiscal Year ending June 30, 2022, for the City of Lee's Summit, Missouri.

ACTION: A motion was made by Councilmember Shields, seconded by Councilmember Felker, that Bill No. 21-130 be advanced to second reading.

A motion was made by Councilmember Johnson, seconded by Councilmember Forte, to amend Bill No. 21-130 by allocating \$50,000 to the Independence Day celebration at Legacy Park and also by approving the expansion request of the Development Center to hire a Building Inspector and Field Engineer for a net neutral increase of \$208,233. The motion carried by the following vote:

8 Aye:

Councilmember Johnson
Councilmember Forte
Councilmember Lopez
Councilmember Carlyle
Councilmember Shields
Councilmember Felker
Councilmember DeMoro
Mayor Baird

1 Absent:

Councilmember Edson

A motion was made by Councilmember Shields, seconded by Councilmember Felker, that Bill No. 21-130 be advanced to second reading as amended. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

5. Public Comments:

There were no Public Comments.

6. Proposed Ordinances - First Reading:

- A. [BILL NO. 21-131](#) An Ordinance approving a public service agreement between the City of Lee's Summit, Missouri and Downtown Lee's Summit Main Street, Inc. and authorizing the City Manager to execute the same by and on behalf of the City.

ACTION: A motion was made by Councilmember DeMoro, seconded by Councilmember Shields, that Bill No. 21-131 be advanced to second reading. The motion carried by the following vote:

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Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

- B.** [BILL NO. 21-132](#) An Ordinance approving a public service agreement between the City of Lee's Summit, Missouri and the Lee's Summit Economic Development Council and authorizing the City Manager to execute the same by and on behalf of the City.

ACTION: A motion was made by Councilmember Felker, seconded by Councilmember Forte, that Bill No. 21-132 be advanced to second reading. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

- C.** [BILL NO. 21-133](#) An Ordinance ratifying an emergency purchase services agreement between Insituform Technologies USA, LLC and the City of Lee's Summit, Missouri to reconstruct the Scruggs Road Interceptor and authorizing the City Manager to execute the same for the City.

ACTION: A motion was made by Councilmember Johnson, seconded by Councilmember Shields, that Bill No. 21-133 be advanced to second reading. The motion carried by the following vote:

Aye: 8 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez
Councilmember Shields

Absent: 1 - Councilmember Edson

7. Proposed Ordinances - Second Reading:

- A.** [BILL NO. 21-120](#) An Ordinance approving an engineering contract by and between the City of Lee's Summit, Missouri and Burns and McDonnell Engineering Company, Inc. for a Water Master Plan in the amount of \$248,700 and authorizing the City Manager to enter into the same on behalf of the City.

(Note: First read by City Council on June 15, 2021. Passed by unanimous vote with one recusal.)

ACTION: A motion was made by Councilmember Forte, seconded by Councilmember Felker, that Bill No. 21-120 be adopted and numbered Ord. No. 9175. The motion carried by the following vote:

Aye: 7 - Mayor Baird
Councilmember Carlyle
Councilmember DeMoro
Councilmember Felker
Councilmember Forte
Councilmember Johnson
Councilmember Lopez

Absent: 1 - Councilmember Edson

Recused: 1 - Councilmember Shields

8. Committee Reports

There were no Committee Reports.

9. Council Comments:

Mayor Baird acknowledged that we was signing the last Emergency Proclamation that would bring the current State of Emergency for the City of Lee's Summit to an end.

Councilmember Shields asked if staff could provide an update on Community Market Funding along with the CBB funding update.

Councilmember Johnson thanked all of the Finance and Budget Committee members for their attendance to all of the Finance and Budget Committee meetings during his time as Chair. He thanked Councilmember Carlyle, who served as the alternate, for also attending to make sure quorum was met and providing insight during discussions. He appreciate all of their time and dedication to that committee.

10. Staff Roundtable

Mr. Steve Arbo, City Manager, thanked Council for working through the budget process for FY21. He gave a special thanks to Ms. Christal Weber, Assistant City Manager, for all of her extra work on the budget this year after the loss of the Management Analyst. He gave his thanks to all the budget techs and department directors for all the work they put into the budget process this year.

A. [2021-4205](#) Update on Downtown Market Plaza Project

Mr. Arbo, City Manager, advised the Council was provided a written report to update them on the Downtown Market Plaza project. He stated if they had any questions to contact Mr. Mark Dunning, Assistant City Manager.

11. Adjournment

Hearing no further business, Mayor Baird adjourned Special Session No. 4 at

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10:02 pm.

Unless determined otherwise by the Mayor and City Council, no new agenda items shall be considered after 11:00 p.m.

For your convenience, City Council agendas, as well as videos of City Council and Council Committee meetings, may be viewed on the City's Legislative Information Center website at "Ismo.legistar.com"