



The City of Lee's Summit
Action Letter
Board of Aeronautic Commissioners

Monday, February 14, 2022

7:00 PM

Howard A & B Conference Rooms
and Via Video Conference
220 SE Green Street

Notice is hereby given that the Board of Aeronautic Commissioners of the City of Lee's Summit will meet in Regular Session on Monday, February 14, 2022, at 7:00 pm in person and via video conference as provided by Section 2-50 of the City of Lee's Summit Code of Ordinances, adopted by the City Council on June 15, 2021, Ordinance No. 9172. Persons wishing to attend the meeting virtually may do so by sending a request to the City Clerk at clerk@cityofls.net. The City Clerk will provide instructions regarding how to attend by this method.

Persons wishing to comment on any item of business on the agenda may do so in writing prior to noon on Feb. 14, 2022, by sending an e-mail to clerk@cityofls.net, leaving a voicemail at 816-969-1005 or by leaving written comments in the drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall. Written comments submitted by these methods will be presented at the Board of Aeronautic Commissioners meeting.

1. Call to Order

Chairman Townsend called the Feb. 14, 2022, Board of Aeronautic Commissioners meeting to order at 7:01 p.m. Notice of said meeting was provided by posting the meeting notice with a tentative agenda, at least 24 hours in advance of the meeting, at both entrances to City Hall and on the City's website.

2. Roll Call

Staff in attendance were Mike Anderson, Deputy Director of Public Works; John Ohrazda, Airport Manager; Joel Arrington, Assistant Airport Manager; Travis Forbes, Police Chief; Mike Snider, Fire Chief; Steve Arbo, City Manager; and Cindy DeShazo, Administrative Assistant.

Present: 6 - Chairperson Tom Townsend
Vice Chair James Brady
Commissioner Bill Haley
Commissioner Phil Mall
Commissioner Darryl Nelson
Commissioner Joseph Towns

Absent: 2 - City Council Liaison Trish Carlyle
Commissioner Kirk Fletcher

3. Approval of Agenda

A motion was made by Vice Chair Brady, seconded by Commissioner Towns, that the agenda of Feb. 14, 2022, be approved. The motion carried unanimously 6-0. (Commissioner Fletcher and Councilmember Carlyle absent).

4. Business

- A. [2021-4573](#) Action Letter dated October 11, 2021

A motion was made by Commissioner Mall, seconded by Vice Chair Brady, to approve the Oct. 11, 2021, Action Letter. The motion carried unanimously 6-0 (Commissioner Fletcher and Councilmember Carlyle absent).

- B. [2021-4613](#) Action Letter dated December 13, 2021

A motion was made by Commissioner Haley, seconded by Commissioner Towns, to approve the Dec. 13, 2021, Action Letter. The motion carried unanimously 6-0 (Commissioner Fletcher and Councilmember Carlyle absent).

- C. [2022-4714](#) Staff Report, Fuel Sales & Fuel History

John Ohrazda, Airport Manager, states jet sales continue to exceed the previous year's sales. One thing to note, in fiscal year 2021, 100 low lead sales were 9,000 gallons below the previous year. Currently, they are 8,000 gallons above last year. So the 100 low lead sales are coming up. Airplane sales are high, and there have been an increase in hangar rentals, but those are now full. Several patrons will be tying down on the ramp outside.

April is the budget presentation. Coming up, a drone/unmanned aerial vehicle (UAV) company would like to rent office space in the modular building at the Airport. Another company would like to provide wifi at the Airport. Staff is also trying to coordinate with the Finance Department to add on the agenda every other month a finance presentation. Vice Chair Brady commented that he would appreciate seeing a budget report prior to the April meeting. Michael Anderson, Deputy Director of Public Works, agreed since the Airport will have some expansion items.

Chair Townsend inquired about the change by the FAA for the runway protection zone (RPZ) near Runway 11. Discussion took place regarding an airspace study, which has been submitted to the state.

Mr. Anderson gave an update on conversations between the City, LSR7 and University of Central Missouri - Warrensburg, on the topic of bringing separate education buildings to the Airport. All three entities continue to meet.

5. Public Comments

None.

6. Roundtable

Chairman Townsend mentioned an article he read in the Kansas City Business Journal about Evergy's solar plant at Hawthorn. A solar farm at the Airport discussion ensued, and Mr. Ohrazda stated glare could affect an airplane's approach. Mr. Ohrazda stated that a presentation by Evergy might need to be pushed to a June meeting, since April is reserved for the budget presentation and could be lengthy.

Mr. Steve Arbo, City Manager, arrived at 7:18 p.m. to give a presentation on the Half Cent Public Safety Sales Tax on the April ballot. Fire Chief Snider and Police Chief Forbes also presented.

Chair Townsend asked what the BOAC could do for the ballot measure. Chief Snider touched upon a firefighting and rescue apparatus for the Airport, such as an unstaffed building. Currently Station 4 will be moving to Lakewood and Bowlin, near the Airport.

Vice Chair Brady stated with the COVID-19 restrictions being relaxed, the EAA hopes to kick off their pancake breakfasts in May from a two-year hiatus. Commissioner Mall appreciated hearing from Mr. Arbo and the two Chiefs, and asked for the Admin. Assistant to email him a copy of the Ballot issue since he was via Zoom. Commissioners Towns and Nelson also appreciated hearing from the two Chiefs.

Joel Arrington, Assistant Airport Manager, notes there may be an upcoming FBO agreement presentation at the next meeting.

Mr. Anderson asked for the Board's consideration in moving the BOAC meetings to the first Monday of every other month, in order to present ordinances the following Monday to the Public Works Committee for second readings. A motion was then made by Commissioner Mall, seconded by Vice Chair Brady, to move the BOAC meetings to the first Monday of every month. The motion carried unanimously 6-0 (Commissioner Fletcher and Councilmember Carlyle absent).

7. Adjournment

Chairman Townsend adjourned the Feb. 14, 2022, meeting of the Board of Aeronautic Commissioners at 8:03 p.m.