



**The City of Lee's Summit**  
**Action Letter - Final**  
**Community and Economic Development Committee**

Wednesday, May 13, 2020

4:00 PM

Via Video Conference

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Notice is hereby given that the Community and Economic Development Committee for the City of Lee's Summit will meet on Wednesday, May 13, 2020 at 4:00 pm via video conference as provided by Section 610.015 of the Revised Statutes of the State of Missouri. Due to the ongoing COVID-19 pandemic, City Hall will be physically closed and therefore, the public is invited to attend by viewing the meeting on the City website at [www.WatchLS.net](http://www.WatchLS.net), and various cable providers (Spectrum channel 2, Google TV channel 143, AT&T U-Verse channel 99 and Comcast channel 7) for those whose cable providers carry the City of Lee's Summit meetings. In the event that the meeting cannot be broadcast via [www.WatchLS.net](http://www.WatchLS.net) and the cable channels noted above, this agenda will be amended to include directions for the public to attend via the Zoom software platform at [www.Zoom.com](http://www.Zoom.com); such amendment will include a specific link to attend the committee meeting. Additionally, persons wishing to comment on any item of business on the agenda may do so in writing prior to 5:00 p.m. on Tuesday, May 12, 2020, either by e-mail to: [clerk@cityofls.net](mailto:clerk@cityofls.net), by leaving a voicemail at 816-969-1005 or by leaving written printed comments in the utility payments drop boxes located in the alley behind City Hall or inside the foyer at the north end of City Hall, both located at 220 SE Green Street, Lee's Summit, MO 64063. Written comments submitted by these methods will be presented at the meeting.

**1. Call to Order**

**Chairperson Forte called the May 13, 2020 Community and Economic Development Committee to order at 4:03 p.m.**

**2. Roll Call**

**Present:** 5 - Chairperson Diane Forte  
Vice Chair Fred DeMoro  
Councilmember Craig Faith  
Councilmember Beto Lopez  
Planning Commissioner Donnie Funk

**Absent:** 1 - Alternate Bob Johnson

**3. Approval of Agenda**

**Mayor Pro Tem Lopez made a motion to approve the agenda as published, seconded by Councilmember Faith. A voice vote was taken and the motion passed unanimously.**

**4. Public Comments**

There were no public comments.

**5. Business**

- A. [2020-3385](#) Approval of the February 12, 2020 Community and Economic Development Committee Action Letter.

Councilmember Faith made a motion to approve the February 12, 2020 Community and Economic Development Committee Action Letter, seconded by Councilmember DeMoro. A voice vote was taken and the motion passed unanimously.

- B. [2020-3403](#) Approval of the March 11, 2020 Community and Economic Development Committee Action Letter.

Councilmember DeMoro made a motion to approve the March 11, 2020 Community and Economic Development Committee Action Letter, seconded by Mayor Pro Tem Lopez. A voice vote was taken and the motion passed unanimously.

- C. [BILL NO. 20-101](#) An Ordinance approving amendments to the City Code and the Design and Construction Manual to implement application #PL2019-358 - Unified Development Ordinance (UDO) amendment changes to Article 2 - Applications and Procedures, Article 3 - Permits and Certificates of Occupancy, Article 7 - Subdivisions and Article 15 - Rules of Interpretation and Definitions to bring process and procedures related to development from the Design and Construction Manual to the UDO and City Code, and update standards and processes for insurance and security related to infrastructure improvements; City of Lee's Summit, applicant.

A presentation was given by David Bushek, Chief Counsel of Economic Development and Planning and Josh Johnson, AICP, Assistant Director of Plan Services.

Councilmember Faith made a motion to recommend City Council approval of this ordinance, seconded by Mayor Pro Tem Lopez. A voice vote was taken and the motion passed unanimously.

- D. [TMP-1545](#) An Ordinance approving application #PL2020-\*\*\* - Unified Development Ordinance (UDO) amendment changes to Article 6- Use Standards to allow for commercial accessory structures such as outdoor vending machines.; City of Lee's Summit, applicant.

A presentation was given by Mr. Josh Johnson, AICP, Assistant Director of Plan Services. Lisa Norris, a Lee's Summit resident and ice machine business owner, also provided information and answered committee members questions.

Councilmember DeMoro made a motion to direct staff to bring this ordinance back to the Community and Economic Development Committee with language requesting it move from the administrative process to the Preliminary Development Planning process to review roofing design, seconded by Councilmember Faith.

A voice vote was taken:

Aye - Councilmember DeMoro  
Councilmember Faith

Nay - Chairperson Forte  
Mayor Pro Tem Lopez

Motion failed.

E. [2020-3458](#) Discussion item - Infill and Redevelopment Policies

The Committee discussed the issue of infill and redevelopment areas in the city, especially in the older parts of Lee's Summit. They would like the city to become more proactive rather than reactive in addressing these problems that include sidewalk, curb, street and sewer improvements. The major challenge is how to fund improvements in areas lacking economic development opportunities.

Staff suggested the City's Comprehensive Plan, Capital Improvement Plan and Strategic Plan can identify areas that have impediments and would be a good starting place. Councilmember Faith added the City is looking at a Stormwater Study that could also provide information.

The committee agreed and asked staff to review this issue and look for potential funding tools or cost share ideas as possible solutions/policies to bring forward to a future committee meeting.

## 6. Roundtable

Committee Roundtable:

Councilmember Faith stated he appreciates the committee discussing the infill and redevelopment topic and encourages continued conversation to include synergy with other council committees.

With the current health issues, Chairperson Forte expressed a concern about the need for a Public Health Department along with a need to address the increasing homelessness in the community, especially in the downtown area. Mayor Pro Tem Lopez stated he discussed this topic with Mayor Baird and City Manager, Steve Arbo, and both agreed this is a timely subject, and recommended assigning these topics to the LSignite C4: Community Health and Well-being group.

Staff Roundtable:

Mark Dunning, Assistant City Manager, stated the City has received an additional \$219,000 in CDBG funding through the Cares Act, and needs to review the CDBG plan to determine what qualifies under the funding and how it can be used. Because there are deadlines to this funding, a special meeting of the Community and Economic Development Committee may be needed prior to the regular scheduled meeting next month. Ryan Elam, Director of Development Services, added because these funds are directed through HUD, there may be some restrictions on how the funding is utilized.

## 7. Adjournment

Chairperson Forte stated the next meeting of the Community and Economic Development Committee would be June 10, 2020. There being no further business, Chairperson Forte adjourned the meeting at 5:59 p.m.

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